



**OFFICE OF THE
CHIEF FINANCIAL OFFICER**
Office of Contracting and Procurement

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March 28, 2025

Notification of Emergency- DPD/Municipal Parking Department: Towing Management

Pursuant to Section 17-5-91 c, The Purchasing Director, without prior approval of the City Council, may make, or authorize others to make, an emergency procurement when public exigencies require the immediate delivery of articles or performance of services or when there exists a threat to public health, welfare or safety under emergency conditions where prior approval of the City Council would be impossible or impracticable under the circumstances.

The attached list of contracts were entered into and granted by the CPO, as noted, to provide for Towing Management/Dispatching Software System to handle the dispatch of tow trucks for police authorized tows and is the system of record that stores all vehicle information, towing information, vehicle location information and vehicle status information for vehicles that have been impounded. In order to ensure that tow services continue for public health and safety, this service could not be disrupted. The renewal was delayed by 15 months due to OCP error, and the new contract is being submitted concurrently.

CONTRACT	DESCRIPTION	COMPANY NAME	AMOUNT	DATE	BUYER
3082563	Towing Management/Dispatching Software System	Professional Account Management LLC	\$213,191.50	3/28/25	Patrice Griffin

Respectfully Submitted

Sandra Yu Stahl
Chief Procurement Officer
CC: Marcy Wilson