

City of Detroit

Janice M. Winfrey
City Clerk

OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENT PETITION REFERENCE COMMUNICATION

To: The Department or Commission Listed Below

From: Janice M Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

| | |
|-------------------------|--|
| Petition No. | 2025-057 |
| Name of Petitioner | National MS Society |
| Description of Petition | Petition request to hold the "Walk MS: Detroit" on May 4, 2025 from 8:30 AM to 1:00 PM the same day at Milliken State Park and Detroit Riverfront Conservancy. Set-up will begin on May 3, 2025 at 2:00 PM and be completed by 8:00 AM on May 4, 2025. Tear down will begin on May 4, 2025 at 12:00 PM and be completed by 2:00 PM the same day. |
| Type of Petition | Special Events |
| Submission Date | 03/27/25 |
| Concerned Departments | Buildings, Safety Engineering, and Environmental Department (BSEED), Department of Public Works (DPW), Detroit Department of Transportation (DDOT), Detroit Fire Department (DFD), General Services Department (GSD), Media Services Department, Municipal Parking Department, Police Department (DPD) |
| Petitioner Contact | Kelly Sakorafos 29777 Telegraph, Suite 1651 Southfield, MI 48304 P: (586) 214-3944 kelly.sakorafos@nmss.org |

2 Woodward Ave. Coleman A. Young Municipal Center Rm. 200, Detroit, MI 48226

(313) 224 - 3260 | Fax: (313) 224 - 1466

City of Detroit Special Events Application Authorizations

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

Applicant Signature: *Kelly Sakorafas*

Date: *2/21/25*

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: *Walk MS: Detroit*

Event Date:

Event Organizer: *Kelly Sakorafas*

5/4/25

Applicant Signature: *Kelly Sakorafas*

Date: *2/21/25*

walk



2024

Detroit Walk MS 3 Mile and 1 Mile Route

1 Mile Route

- Start at Milliken State Park
- East on Atwater.
- Right on Chene St.
- Left on River Walk
- Hydration Station
- Continue back to Milliken State Park
- FINISH







3 Mile Route

- Start at Milliken State Park
- East on Atwater.
- Right on Chene St.
- Left on River Walk
- Hydration Station
- Continue along River Walk to Coast Guard Boat Yard
- Continue back to Milliken State Park
- FINISH

Note: Map Is Not To Scale. Please Follow Markings Through Route.

WALK
MMS
DETROIT
 William G. Milliken
 State Park

LEUVENU

-  = BARRICADE
-  = FENCE
-  = RENTAL TENT
-  = MS OWNED TENT
-  = SPONSOR OWNED TENT
-  = GENERATOR/POWER

(ALL TENTS 10'X10' UNLESS NOTED)

0 FT 50 FT 100 FT





Walk MS: Detroit
Clean up Plan.
May 5, 2024

We will hire College Hunks Hauling Junk and Moving to pick up the trash either at the event or we will load all the trash into our supply trucks and bring it back to the warehouse to have them pick up another day.



Service Agreement

Hart EMS Medical Services PLLC (HMEMS)

5201 Rosa Parks Blvd

Detroit MI 48208

Phone 313-366-4278

Fax 313-216-1771

Email: adam@hartems.com

Job #: 10433

Quote #: 1

Event: Walk MS: Detroit

Start: Sunday, May 4, 2025

End: Sunday, May 4, 2025

Customer

National MS Society

29777 Telegraph Rd, Suite 1651

Southfield Michigan 48034

ATTN: Kelly Sakorafos

Description

V1

This is to confirm that Hart EMS Medical Services PLLC (HMEMS) will provide on-site medical services for the above indicated Event and Venue. The following itemized services and items will be provided.

Milliken State Park and Harbor 1900 Atwater St. Detroit Michigan 48207

| Service | Position | Date | Start | End | Dur. | Rate | Qty | Total |
|------------------------|----------|--------|---------|----------|------|----------|-----|-----------------|
| Charitable Donation | | 5/4/25 | 8:00 AM | 9:00 AM | 1.00 | - | 1 | -\$300.00 |
| | | | | | | \$300.00 | | |
| Life Support Ambulance | | 5/4/25 | 8:00 AM | 12:00 PM | 4.00 | \$275.00 | 1 | \$1100.00 |
| Total Services | | | | | | | | \$800.00 |

| | |
|--------------------|-----------------|
| Services | \$800.00 |
| Items | \$0.00 |
| Total | \$800.00 |
| Discount | \$0.00 |
| Sub Total | \$800.00 |
| Tax 0.00% | \$0.00 |
| Grand Total | \$800.00 |
| Deposit | \$0.00 |

Deposit Terms:

Payment Terms: Payment due in full upon completion of event

Service Agreement

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Detroit MI 48208

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ATTN: Kelly Sakorafos

Description

V1

It is understood that all on-site medical facilities and ambulances have a limited capacity and should other emergency resources be called in by mutual agreement of both HMEMS and National MS Society that HMEMS will be held harmless for any overtaxing of its resources and will not be held responsible for other costs incurred. It is further understood that the request for services is as outlined above and designed by National MS Society. HMEMS assumes no responsibility for the planning and accuracy of it. Should the request for transport result in overtaxing of resources contracted for, HMEMS will at its' discretion, call for transport via city or private provider. HMEMS assumes no responsibility for availability or response capabilities of outside ambulance services. It is understood by the parties that HMEMS is held accountable for medical treatments by the governing county agencies and must adhere to all policies and procedures pertaining to medical provision. HMEMS its staff, and agents shall be held harmless for any incidents arising from this event. Furthermore, any treatment provided by other contracted, volunteer agencies or employees will not be the responsibility of HMEMS and will be held harmless for any liability resulting in treatment by other agencies, either contracted or volunteered. Premature termination of the event shall not result in discount or refund of any kind from Event Medical Services.

National MS Society understands that per City of Detroit procedures, and Detroit East Medical Control Authority and State protocols, Hart EMS is required to transport patients with life-threatening conditions to an Emergency Medical Facility. Hart EMS will attempt to replace the mobile ambulance unit with a second unit if available, but Hart EMS will not be held responsible if another unit is not available.

National MS Society will provide the following:

- Location for ambulance parking with appropriate egress
- Parking area and/or parking passes for HMEMS staff vehicles (If no parking area or passes are provided, a \$25 reimbursement will be required for each HMEMS staff vehicle)
- Temperature controlled location with adequate lighting for first aid
- Any necessary credentials
- Contact person name and information
- Ice & water for patient use

Service Agreement

Hart EMS Medical Services PLLC (HMEMS)**5201 Rosa Parks Blvd****Detroit MI 48208**

Phone 313-366-4278

Fax 313-216-1771

Email: adam@hartems.com

Job #: 10433**Quote #:** 1**Event:** Walk MS: Detroit**Start:** Sunday, May 4, 2025**End:** Sunday, May 4, 2025**Customer**

National MS Society

29777 Telegraph Rd, Suite 1651

Southfield Michigan 48034

ATTN: Kelly Sakorafos

Description

V1

By signing below, Client agrees to all terms of this contract. Client also agrees to not release the information enclosed to any entities outside their organization. Once signed, HMEMS will provide Client with a Proof of Service agreement that they may present to any external entities.

This contract is not valid unless signed by both parties.

Authorized Signature

Hart EMS Medical Services
PLLC (HMEMS)

Authorized Signature

National MS Society

Date

Date



Community Communication Plan
Walk MS: Detroit
May 4, 2025

Email and Mailed notification went out to:

Orleans Landing
229 Orleans Street, Detroit, MI 48207
Orl@villagegreen.com

The Aretha
2600 Atwater St.
Detroit, MI 48207
Sulaiman Mausi: smausi@trpnow.com

Outdoor Adventure Center
1801 Atwater St., Detroit MI 48207
smausi@trpnow.com



CITY OF DETROIT, OFFICE OF EXTERNAL AFFAIRS

SPECIAL EVENTS PETITION

Petition No: 2025-057

Event Name: Walk MS: Detroit

Event Status: In Review- Clerk's Office (Step 2 of 6)

Petitioner Name / Organization: National MS Society

Event Location: Milliken State Park and Detroit Riverfront Conservancy

Event Date(s) and Time(s): 05/04/25 8:30 AM to 05/04/25 1:00 PM

Type of Event: Walkthon

| |
|---------------------------|
| Applicant Contact: |
| Kelly Sakorafos |
| kelly.sakorafos@nmss.org |
| +1 (248) 936-0352 |

| | |
|---|------------|
| Submission Date: | 02/21/25 1 |
| Date of Clerk's Office Referral: | 3/26/25 |
| Date of City Departments Sign Off: | 3/26/25 |
| Date Referred to Council: | 3/28/25 |

Department Approvals

| DPD | DFD | EMS | GSD | DDOT | MPD | DPW | DHD |
|--------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|--------------------------------|--------------------------------|--------------------------------|
| DPD Reviewed-Ready for Council | DFD Reviewed-Ready for Council | EMS Reviewed-Ready for Council | GSD Reviewed-Ready for Council | DDOT Reviewed-Ready for Council | MPD Reviewed-Ready for Council | DPW Reviewed-Ready for Council | DHD Reviewed-Ready for Council |

BSEED
BSEED Reviewed-Ready for Council

Mayor's Office Special Events Signature: *Gakeima Fife*

Date: March 28, 2025

General Event Information

Has this event been hosted before? Yes

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? Yes

Is this an annual event? Yes

Event Website: www.walkms.org

Which spaces will be used? Street, Sidewalk, Park

Will this event include the use or sale of marijuana? No

Event Description

Brief Event Purpose & Description:

Walk MS Detroit is a fundraising event where participants will walk 1 or 3 miles along Atwater and the Riverfront to raise money and awareness for Multiple Sclerosis.

Estimated Peak Attendance: 2500

Estimated Total Attendance: _____

Is this a public event? Yes

Will there be ticket sales or admission charged? No

Does this event use Hart Plaza? No

Will there be merchandise sold? No

Will you be taking donations? Yes

Is this a charity event? Yes

Does this event involve campers, tents and/or RVs? No

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? No

Contact Information

Organization / Petitioner Name: National MS Society

Mailing Address: 29777 Telegraph, Suite 1651

Southfield Michigan 48304

| Primary Contact: | Secondary Contact: |
|--------------------------|----------------------------|
| Kelly Sakorafos | Allison Zimmerman |
| kelly.sakorafos@nmss.org | allison.zimmerman@nmss.org |
| +1 (586) 214-3944 | +1 (248) 936-0347 |

Organization Type: Nonprofit

Organization Website: www.nationalmssociety.org

Event Setup & Breakdown

Begin Setup: 05/03/25 2:00 PM

Complete Setup: 05/04/25 8:00 AM

Setup Location(s): Milliken State Park and Atwater St.

Event Start: 05/04/25 8:30 AM

Event End: 05/04/25 1:00 PM

Begin Tear Down: 05/04/25 12:00 PM

Complete Tear Down: 05/04/25 2:00 PM

Number of Trash Containers: 20 Number of Recycling Containers: 5

Cleaning Service Vendor: College Hunks Hauling Junk

Other Waste Elements: N/A

Street Closures & Parking

How many streets will be closed: 1

Will you be closing any part of Woodward Avenue? No

Street Closures (if there are 1-4 closed streets):

1. Atwater St. 05/04/25

Rivard to Chene 6:00 AM 2:00 PM

2. _____

3. _____

4. _____

Will you charge attendees for parking? No

Valet parking or blocking metered parking spaces? Neither

Describe the parking plan to accommodate anticipated attendance:

I am working with local parking lots to secure parking for our participants.

Food & Beverage

Will food be served? Yes

Will food be prepared on site? No

Number of food trucks: 0 Number of non-truck food vendors: 0

Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? No

Will there be sales, service and/or consumption of alcohol in public at the event? _____

What type(s) of alcohol will be served? _____

Day(s) and time(s) alcohol will be served: _____

Will ice be used in any served beverages? No

Stages, Tents, & Structures

Is a stage being built? Yes

How many stages will be used? 1

Do any of the stages have a canopy? No

Number of tents 10' x 10' and smaller: 18

Number of tents larger than 10' x 10': 6

Tent Contractor: C & N Party Rental

What other structures will your event include? N/A

Will your event use any grills? No

What kind of grills? _____

Utilities & Portable Restrooms

Event Utilities that will be used: Generators

How will generators be fueled? gas

Generator contractor: Mercury Sound

Will additional wiring be installed? No

Does the event require access to a hydrant? No

Will there be amplified sound? Yes

Will a sound system be used? Yes

Will you be providing Port-a-johns? Yes

Security & Emergency Plans

Will the event have a security contractor? No

Security Contractor: _____

Number of private personnel per shift: _____

Which of these apply to the private security personnel? _____

Will you contract emergency medical services? Yes

Name of emergency medical services contractor: Hart EMS

Does this event include fireworks? No

Day(s) and time(s) of fireworks: _____

Fireworks vendor: _____

Attachments

| | |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | Applicant Signature Page (required) |
| <input checked="" type="checkbox"/> | Event Clean Up Plan (required) |
| <input type="checkbox"/> | Security Plan (500 or less attendees) |
| <input checked="" type="checkbox"/> | Emergency Response Plan & Medical Procedures (500+ attendees) |
| <input checked="" type="checkbox"/> | Communication and Community Impact Plan (500+ attendees) |
| <input checked="" type="checkbox"/> | Maintaining of Traffic Plan (1000+ attendees or if closing a street) |
| <input checked="" type="checkbox"/> | Build and Breakdown Schedule (if you are erecting any structures) |
| <input checked="" type="checkbox"/> | Site Map Plan (if event involves any temporary elements including tents) |
| <input checked="" type="checkbox"/> | Emergency Medical Contractor Agreement (if applicable) |
| <input type="checkbox"/> | Barricades Provider Agreement (if applicable) |
| <input type="checkbox"/> | Security Contractor Agreement (if applicable) |
| <input type="checkbox"/> | Port-a-john Contractor Agreement (if applicable) |
| <input type="checkbox"/> | Sanitation Contractor Agreement (if applicable) |

City Council Member: _____

Resolved, The Mayor's Office is hereby authorized and directed to issue permits to National MS Society to host "Walk MS: Detroit" (2025-057) on May 4, 2025 at Milliken State Park and Detroit Riverfront Conservancy

PROVIDED, that there will be DPD Assisted Event; Contracted with Private Security to Provide Service; and be it further

PROVIDED, that there will be DFD Pending Inspections w/ Private EMS Medical to Provide Service; and be it further

PROVIDED, that there will be DPW Barricades & Road Closure Signage Required; and it be further

PROVIDED, that there will be BSEED Permits Required for Temporary Use, Stages, Tents, and be it further

PROVIDED, that there will be Health Department Inspections Required; and be it further

PROVIDED, that there will be a Business License Required obtained following City Council approval; and be it further

PROVIDED, that all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of event.