



**OFFICE OF THE  
CHIEF FINANCIAL OFFICER**  
Office of Development and Grants

Coleman A. Young Municipal Center  
2 Woodward Avenue, Suite 1026  
Detroit, Michigan 48226

Phone 313•628•1258  
Fax 313•224•0542  
www.detroitmi.gov

February 18, 2025

The Honorable Detroit City Council  
**ATTN: City Clerk Office**  
200 Coleman A. Young Municipal Center  
Detroit MI 48226

**RE: Authorization to submit a grant application to the Michigan Department of Transportation for the FY 2025 Safe Routes to School Grant**

The Department of Public Works is hereby requesting authorization from Detroit City Council to submit a grant application to the Michigan Department of Transportation for the FY 2025 Safe Routes to School Grant. The amount being sought is \$2,196,309.00. There is no City match requirement. The total project cost is \$2,196,309.00.

The FY 2025 Safe Routes to School Grant will enable the department to:

- Improve infrastructure conditions (including sidewalks repairs, crosswalk updates, signage updates, and ADA ramps) surrounding various elementary schools and provide safe walking, biking, and driving conditions for elementary, middle school, and high school students and the surrounding public
- Improve safety at the following schools: Davison Elementary, Gardner Elementary, Keidan Education Center, Mann Elementary, Osborn Highschool, Thirkell Elementary-Middle School, and Thurgood Marshall Elementary-Middle School

If awarded, the Department of Public Works City Engineer will be the project lead for this grant; and the planned improvements will be maintained by the Department of Public Works.

We respectfully request your approval to submit the grant application by adopting the attached resolution.

Sincerely,

DocuSigned by:  
*Terri Daniels*  
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Terri Daniels

Director of Grants, Office of Development and Grants

CC:  
Sajjiah Parker, Assistant Director, Grants



## Office of Development and Grants

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### RESOLUTION

**Council Member** \_\_\_\_\_

**WHEREAS**, the Department of Public Works has requested authorization from City Council to submit a grant application to the Michigan Department of Transportation, for the FY 2025 Safe Routes to School Grant, in the amount of \$2,196,309.00, to improve infrastructure conditions (including sidewalks repairs, cross-walk updates, signage updates, and ADA ramps) surrounding various elementary schools and provide safe walking, biking, and driving conditions for elementary, middle school, and high school students and the surrounding public; and

**WHEREAS**, safety improvements will be made on the surrounding streets of the following schools: Davison Elementary, Gardner Elementary, Keidan Education Center, Mann Elementary, Osborn Highschool, Thirkell Elementary-Middle School, and Thurgood Marshall Elementary-Middle School; and

**WHEREAS**, if awarded, DPW will continue to own and operate the constructed facility and be responsible for the maintenance, and DPW will also be responsible for overseeing engineering, acquiring any required permits, administration, potential cost overruns, and all miscellaneous costs; and

**WHEREAS**, all contingency costs have been accounted for in accordance with the Safe Routes to School (SRTS) Application Requirements and are included in the proposed total construction cost, which is \$2,196,309.00; and

**WHEREAS**, if awarded, the Department of Public Works City Engineer will be the project lead for this grant; and the Director of the Department of Public Works is authorized to execute a grant agreement on behalf of the City of Detroit and will serve as the authorized official for this grant project; now

**THEREFORE, BE IT RESOLVED**, the Department of Public Works is hereby authorized to submit a grant application to the Michigan Department of Transportation for the FY 2025 Safe Routes to School Grant.



CITY OF DETROIT  
 OFFICE OF THE CHIEF FINANCIAL OFFICER  
 OFFICE OF DEVELOPMENT AND GRANTS

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 2 WOODWARD AVENUE, SUITE 1026  
 DETROIT, MICHIGAN 48226  
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**Grant Application Request Form (GARF)**

In order to secure the Office of Development and Grants (ODG) approval required under Section 17-4-2 of the Detroit City Code, this form is to be filled out by City Departments as soon as possible upon learning of an opportunity that the Department would like to pursue. This form must be signed and submitted not later than 20 business days prior to the application deadline.

Please submit this form to the following ODG staff: Sajjiah Parker, Assistant Director, [parkersa@detroitmi.gov](mailto:parkersa@detroitmi.gov) and the Department/Project assigned Development Officer.

<b>City Department</b>	Department of Public Works (DPW)
<b>Date</b>	2/11/25
<b>Department Contact Name</b>	Erin McCargar
<b>Department Contact Phone</b>	(313) 569-9764
<b>Department Contact Email</b>	erin.mccargar@detroitmi.gov
<b>Grant Opportunity Title</b>	Safe Routes to School
<b>Grant Opportunity Funding Agency</b>	Michigan Department of Transportation (MDOT)
<b>Web Link to Opportunity Information</b>	<a href="https://saferoutesmichigan.org/major-grant/">https://saferoutesmichigan.org/major-grant/</a>
<b>Award Amount (that Department will apply for)</b>	\$2,196,309
<b>Application Due Date</b>	2/19/25
<b>Anticipated Proposed Budget Amount</b>	\$2,196,309
<b>City Match Contribution Amount</b>	N/A
<b>Source of City Match (include Appropriation Number, Cost Center, and Object Code)</b>	N/A
<b>List of programs/services/activities to be funded and the Budget for each</b> <i>Sample:</i> - ABC Afterschool program: \$150,000 - XYZ Youth leadership program: \$100,000 - Salary/Benefits: \$95,000 - Supplies: \$5,000	Davison Elementary: \$462,441 Gardner Elementary: \$271,340 Keidan Education Center: \$305,248 Mann Elementary: \$297,100 Osborn High School: \$290,660 Thirkell Elementary-Middle School: \$291,860 Thurgood Marshall Elementary-Middle School: \$277,660
<b>Brief Statement of Priorities/Purpose for the Application</b> <i>Sample: To support expansion of promising youth development programs in MNO neighborhood.</i>	To support sidewalk repairs, crosswalk updates, and signage updates to increase the safety of students getting to and from school.
<b>Key Performance Indicators to be Used to Measure the Programs/Services/Activities</b> <i>Sample:</i> # of kids newly enrolled in ABC and XYZ % of kids from ABC who demonstrate improved educational performance	Reduced number of speeding vehicles Increase the number of improved crosswalk/student crossing locations Increase the number of students/parents walking and biking to school

**Ron Brundidge**

Director's Name (Please Print)

DocuSigned by:

**Ron Brundidge**

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Director's Signature

2/10/2025

Date