



**OFFICE OF THE
CHIEF FINANCIAL OFFICER**
Office of Development and Grants

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 1026
Detroit, Michigan 48226

Phone 313•628•1258
Fax 313•224•0542
www.detroitmi.gov

March 3, 2025

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Request to Accept an Increase in Appropriation for the FY 2025 Preventing Auto Theft Grant

The Michigan State Police has awarded the City of Detroit Police Department with the FY 2025 Preventing Auto Theft Grant for a total of \$3,975,893.00. The State share is \$2,385,536.00 of the approved amount, and there is a \$1,590,357.00 match. The grant was adopted in the FY 2025 budget in the amount of \$3,839,469.00. The grant was awarded at a higher amount than was budgeted. We are requesting to increase appropriation 21301, in the amount of \$136,424.00, to reflect the total project cost of \$3,975,893.00.

The objective of the grant is to reduce the number of automobile thefts. This grant will enable the department to add a Hamtramck Special Investigative Officer to the team. This is a reimbursement grant.

I respectfully ask your approval to accept the increase in appropriation funding in accordance with the attached resolution.

Sincerely,

DocuSigned by:
Terri Daniels
4D2BEEE23C8D489...
Terri Daniels
Director of Grants, Office of Development and Grants

CC:
Sajjiah Parker, Assistant Director, Grants

DocuSigned by:
Matthew Spayth
17E14C346551467
Office of Budget

DocuSigned by:
Cheryl Smith-Williams
B8CAE73E1C57487...
Law Department



Office of Development and Grants

RESOLUTION

Council Member _____

WHEREAS, the Police Department is requesting authorization to accept a grant of reimbursement from the Michigan State Police, in the amount of \$136,424.00, in order to add one Hamtramck officer to the Preventing Auto Theft Unit; and

WHEREAS, the Grant was adopted in the FY 2025 budget under appropriation 21301, in the amount of \$3,839,469.00; and the grant was awarded at a higher amount than was budgeted; and

WHEREAS, the total project cost for the awarded grant is \$3,975,893.00, and therefore we are requesting to increase appropriation 21301, in the amount of \$136,424.00, in order to reflect the total project cost of \$3,975,893.00; and

WHEREAS, the Law Department has approved the attached agreement as to form; and

WHEREAS, this request has been approved by the Office of Budget; now

THEREFORE, BE IT RESOLVED that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit; and

BE IT FURTHER RESOLVED, that the Budget Director is authorized to increase the budget accordingly for appropriation number 21301, in the amount of \$136,424.00, which includes a cash match coming from appropriation 00380, for the FY 2025 Preventing Auto Theft Grant.

AUTO THEFT PREVENTION AUTHORITY (ATPA) PROJECT MODIFICATION REQUEST



AUTHORITY: MCL 500.6105; **COMPLIANCE:** Voluntary, but modification will not be approved unless form is submitted.

Approval is required prior to modification. Attach additional pages if necessary.

Please Check One:

- Grant Official Change - Authorized Official
- Grant Official Change - Project Director
- Grant Official Change - Financial Contact
- Personnel Change
- Financial Change
- Program Change
- Other:

I. Grantee's Information

Grantee's Name Detroit Police Department	Project Title/Acronym PAT	Project Number 21-25
Mailing Address 1180 Oakman		
City, State, ZIP Code Detroit, MI 48238	Effective Date of Change 2/26/2025	

II. Authorized Official's Information

Authorized Official's Name Nathan Miller	Title Lieutenant
Phone Number 313-596-2555	Email Address millern715@detroitmi.gov

III. Modification Information

Personnel Modification Details
Note: Please indicate the person's name, his/her role in the grant, title, mailing address, phone number, and email address.
 Addition of Special Investigator David Adamczyk with the Hamtramck Police Department
 3401 Evaline St, Hamtramck, MI 48212 dadamczyk@hamtramckcity.gov (313) 971-0237

Other Modification Details

IV. Budget Information **ATPA USE ONLY**

Budget or Modification Requested	Current Approved Budget Amount	Amount of Change Requested (+ or -)	Revised Budget Amount	Approved Budget Amount
Sworn Employees	\$3041565.00	\$110920.40	\$3152485.40	\$
Other Employees	\$229559.00	\$	\$229559.00	\$
Vehicles	\$355000.00	\$20000.00	\$375000.00	\$
Field Operations	\$205073.00	\$5575.00	\$210648.00	\$
Office Operations	\$8200.00	\$	\$8200.00	\$
Contractual Services/Other	\$	\$	\$0.00	\$
Total	\$3839398.00	\$	\$3975892.40	\$

V. Signatures

Signature of Authorized Official 	Date 2/14/2025
Approval of ATPA Executive Director 	Date 2/26/25

Sign completed form and email a scanned copy to the ATPA at MSPATPA@michigan.gov. Do not send paper copies.

AGREEMENT
for
PARTICIPATION IN PAT AND RECEIPT OF ATPA GRANT FUNDS
between
City of Detroit (Detroit Police Department)
and
Wayne State University (Wayne State University Police Department)
and
Oakland County (Oakland County Sheriff's Office)
and
City of Dearborn (Dearborn Police Department)
and
City of Hamtramck (Hamtramck Police Department)

I. PARTIES

This Agreement is made between City of Detroit (Detroit Police Department), Wayne State University (Wayne State University Police Department), Oakland County (Oakland County Sheriff's Office), City of Dearborn (Dearborn Police Department), City of Hamtramck (Hamtramck Police Department).

This Agreement will be performed by the parties' law enforcement agencies. Each party may be referred to in this Agreement by its respective law enforcement agency.

City of Detroit may also be referred to in this Agreement as the "Grant Administrator." The parties are collectively referred to in this Agreement as the Detroit Automobile Theft Prevention Team PAT.

II. PURPOSE

The purpose of this Agreement is to set forth the relationship and responsibilities of the members of PAT.

III. EXHIBITS

The following exhibits are part of this Agreement:

Exhibit A: FY 2025 Automobile Theft Prevention Authority (ATPA) Grant Application.

Exhibit B: FY 2025 ATPA Grant Contract.

IV. RESPONSIBILITIES

PAT agrees to accomplish the following objectives, which are more fully outlined in Exhibit A and Exhibit B:

City of Detroit (Detroit Police Department) will:

- a. Work to reduce the number of automobile thefts in the grant coverage area, as defined in the ATPA Grant Application (Exhibit A), by investigating cases that have the highest potential for reducing the demand for stolen vehicles, arresting individuals who are involved in auto theft-related activities and reducing false auto theft reports.
- b. Comply with ATPA guidelines, policies, and Uniform Crime Reporting (UCR) requirements for submission of data.
- c. Maintain clear and reliable documentation of performance activity and financial expenditures.
- d. Attend regular meetings for area detectives and insurance investigators, including participation in the monthly anti-car theft meetings.
- e. Following forfeited property auctions, report to the ATPA the dollar amount deposited into the designated forfeiture account on progress reports.
- f. Receive quarterly progress reports and reimbursement requests from PAT participating law enforcement agencies, compile received reports and submit compiled data with supporting documentation to the ATPA by the due dates designated in the ATPA Grant Contract (Exhibit B).

Wayne State University (Wayne State University Police Department) will:

- a. Work to reduce the number of automobile thefts in the grant coverage area, as defined in the ATPA Grant Application (Exhibit A), by investigating cases that have the highest potential for reducing the demand for stolen vehicles, arresting individuals who are involved in auto theft-related activities and reducing false auto theft reports.
- b. Comply with ATPA guidelines, policies, and Uniform Crime Reporting (UCR) requirements for submission of data.
- c. Maintain clear and reliable documentation of performance activity and financial expenditures.
- d. Attend regular meetings for area detectives and insurance investigators, including participation in the monthly anti-car theft meetings.
- e. Following forfeited property auctions, report to the Grant Administrator the dollar amount deposited into the designated forfeiture account on progress reports.
- f. Submit quarterly progress reports and reimbursement requests to the Grant Administrator by the due dates set by the Grant Administrator.

Oakland County (Oakland County Sheriff's Office) will:

- a. Work to reduce the number of automobile thefts in the grant coverage area, as defined in the ATPA Grant Application (Exhibit A), by investigating cases that have the highest potential for reducing the demand for stolen vehicles, arresting individuals who are involved in auto theft-related activities and reducing false auto theft reports.
- b. Comply with ATPA guidelines, policies, and Uniform Crime Reporting (UCR) requirements for submission of data.
- c. Maintain clear and reliable documentation of performance activity and financial expenditures.
- d. Attend regular meetings for area detectives and insurance investigators, including participation in the monthly anti-car theft meetings.
- e. Following forfeited property auctions, report to the Grant Administrator the dollar amount deposited into the designated forfeiture account on progress reports.

- f. Submit quarterly progress reports and reimbursement requests to the Grant Administrator by the due dates set by the Grant Administrator.

City of Dearborn (Dearborn Police Department) will:

- a. Work to reduce the number of automobile thefts in the grant coverage area, as defined in the ATPA Grant Application (Exhibit A), by investigating cases that have the highest potential for reducing the demand for stolen vehicles, arresting individuals who are involved in auto theft-related activities and reducing false auto theft reports.
- b. Comply with ATPA guidelines, policies, and Uniform Crime Reporting (UCR) requirements for submission of data.
- c. Maintain clear and reliable documentation of performance activity and financial expenditures.
- d. Attend regular meetings for area detectives and insurance investigators, including participation in the monthly anti-car theft meetings.
- e. Following forfeited property auctions, report to the Grant Administrator the dollar amount deposited into the designated forfeiture account on progress reports.
- f. Submit quarterly progress reports and reimbursement requests to the Grant Administrator by the due dates set by the Grant Administrator.

City of Hamtramck (Hamtramck Police Department) will:

- a. Work to reduce the number of automobile thefts in the grant coverage area, as defined in the ATPA Grant Application (Exhibit A), by investigating cases that have the highest potential for reducing the demand for stolen vehicles, arresting individuals who are involved in auto theft-related activities and reducing false auto theft reports.
- b. Comply with ATPA guidelines, policies, and Uniform Crime Reporting (UCR) requirements for submission of data.
- c. Maintain clear and reliable documentation of performance activity and financial expenditures.
- d. Attend regular meetings for area detectives and insurance investigators, including participation in the monthly anti-car theft meetings.
- e. Following forfeited property auctions, report to the Grant Administrator the dollar amount deposited into the designated forfeiture account on progress reports.
- f. Submit quarterly progress reports and reimbursement requests to the Grant Administrator by the due dates set by the Grant Administrator.

The Parties mutually agree:

- a. To make all reasonable efforts to ensure that all reports are submitted to the Grant Administrator, compiled, and forwarded to the ATPA by the due dates designated in the ATPA Grant Contract (Exhibit B).
- b. To work cooperatively to fulfill all grant requirements as stated in the ATPA Grant Contract (Exhibit B).
- c. To use the Michigan High-Intensity Drug Trafficking Areas' Deconfliction Center on all cases, when applicable.

V. LIABILITY

Each Party shall be responsible for its own acts and the acts of its employees and agents, the costs associated with those acts, and the defense of those acts.

VI. ASSURANCES

- Each party certifies that it and its principals:
- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department or agency.
- Have not within a three-year period preceding this Agreement been convicted of or had a civil judgment rendered against them and are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) for commission of fraud or criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes; commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, on making false statements, or receiving stolen property;
- Have not within a two-year period preceding this Agreement been convicted of a felony criminal violation under any federal law; and
- Have not within a three-year period preceding this Agreement had one or more public transactions (federal, state, or local) terminated for cause or default.

VII. CORRESPONDENCE

All notices or other written communications shall be addressed as indicated in this section, or as specified, by a subsequent written notice delivered by the party whose address or authorized representative has changed.

Notices or other communications required by, or related to, this Agreement shall be in writing and shall be delivered in one of the following manners:

- a. In person.
- b. By certified registered mail, return receipt requested, with all postage or charges prepaid; or,
- c. By email to the email address identified for the authorized representative.

Detroit:

Contact:
Address:
City, State, Zip:
Telephone:
Email:

Wayne State University:

Contact:
Address:
City, State, Zip:
Telephone:
Email:

Oakland County:

Contact:
Address:
City, State, Zip:
Telephone:
Email:

Dearborn:

Contact:
Address:
City, State, Zip:
Telephone:
Email:

Hamtramck:

Contact:
Address:
City, State, Zip:
Telephone:
Email:

VIII. TERM

This Agreement is contingent upon funds being awarded by the ATPA for auto-theft prevention activities. This Agreement is effective when signed by the Parties, by and through their duly authorized representatives, for a period beginning October 1, 2024, through September 30, 2025, unless terminated early, as hereinafter set forth.

IX. TERMINATION

Any party may terminate this Agreement for any reason, provided that at least 30 days advance written notice of termination is given to the non-terminating parties by the terminating party.

X. ENTIRE AGREEMENT AND AMENDMENT

This Agreement is the complete and exclusive Agreement between the Parties with respect to the subject matter thereof, and supersedes all prior negotiations, representations, proposals, and other communications between the Parties either oral or written. This Agreement may only be amended by a written document signed by the Parties after receiving approval from their governing bodies. However, a Party may change its Correspondence information without amending the Agreement in accordance with Section VII; it is not necessary to amend this Agreement for the sole purpose of changing the Correspondence information.

XI. COUNTERPARTS

This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall be deemed to be one and the same agreement. A signed copy of this Agreement delivered by facsimile, email, or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

XII. SIGNATURES

Each Party certifies that it has received approval from its governing body via resolution to enter into this Agreement. The person signing this Agreement on behalf of each Party certifies that he or she has the necessary approval and authority to sign this Agreement on behalf of the Party and bind the Party to the terms and conditions contained herein.

City of Detroit (Detroit Police Department)

By: _____ **Date:** _____

Printed Name:

Title:

Wayne State University (Wayne State University Police Department)

By: _____ **Date:** _____

Printed Name:

Title:

Oakland County (Oakland County Sheriff's Office)

By: _____ **Date:** _____

Printed Name:

Title:

City of Dearborn (Dearborn Police Department)

By: _____ **Date:** _____

Printed Name:

Title:

City of Hamtramck (Hamtramck Police Department)

By: _____ **Date:** _____

Printed Name:

Title:

**DETROIT POLICE DEPARTMENT
PREVENTING AUTO THEFT (PAT)
BUDGET DETAIL
G-21-25**

	2024		2025		Percent
	APPLICATION	APPLICATION	BUDGET	ATPA STAFF	ATPA
	BUDGET	BUDGET	MODIFICATION	RECOMM	SHARE
					60%
SWORN EMPLOYEES					
Salaries & Wages:					
(1)Detroit PD-Lieutenant	\$ 110,000	\$ 109,529		\$ 109,529	\$ 65,717
Fringe Benefits	\$ 36,300	\$ 37,389		\$ 37,389	\$ 22,433
Overtime	\$ 29,260	\$ 29,384		\$ 29,384	\$ 17,630
(4)Detroit PD-Sergeants	\$ 366,000	\$ 393,505		\$ 393,505	\$ 236,103
Fringe Benefits	\$ 120,780	\$ 124,403		\$ 124,403	\$ 74,642
Overtime	\$ 97,356	\$ 103,582		\$ 103,582	\$ 62,149
(6)Detroit PD-Detectives	\$ 457,800	\$ 518,462		\$ 518,462	\$ 311,077
Fringe Benefits	\$ 151,074	\$ 155,606		\$ 155,606	\$ 93,364
Overtime	\$ 121,775	\$ 134,814		\$ 134,814	\$ 80,888
(8)Detroit PD-Police Officer	\$ 622,800	\$ 639,945		\$ 639,945	\$ 383,967
Fringe Benefits	\$ 205,524	\$ 188,169		\$ 188,169	\$ 112,901
Overtime	\$ 165,665	\$ 165,623		\$ 165,623	\$ 99,374
(1)Oakland Co Sheriff-Deputy	\$ 85,600	\$ 89,340		\$ 89,340	\$ 53,604
Fringe Benefits	\$ 28,248	\$ 50,490		\$ 50,490	\$ 30,294
Overtime	\$ 22,769	\$ 27,966		\$ 27,966	\$ 16,780
(1)Wayne St Univ-Officer	\$ 76,718	\$ 82,647		\$ 82,647	\$ 49,588
Fringe Benefits	\$ 35,647	\$ 36,716		\$ 36,716	\$ 22,030
Overtime	\$ 20,944	\$ 23,873		\$ 23,873	\$ 14,324
(1)Dearborn PD-Corporal	\$ 85,600	\$ 85,600		\$ 85,600	\$ 51,360
Fringe Benefits	\$ 28,248	\$ 22,836		\$ 22,836	\$ 13,702
Overtime	\$ 22,769	\$ 21,687		\$ 21,687	\$ 13,012
(1)Hamtramck - Investigator	\$ -	\$ -	\$ 110,920	\$ 110,920	\$ 66,552
Fringe Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Overtime	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL SWORN EMPLOYEES	\$ 2,890,877	\$ 3,041,565	\$ 110,920	\$ 3,152,486	\$ 1,891,491
OTHER EMPLOYEES					
(2)Detroit PD-Vehicle Identification Tech	\$ 124,081	\$ 124,081		\$ 124,081	\$ 74,449
(2)Detroit PD-Admin Assistant	\$ 105,478	\$ 105,478		\$ 105,478	\$ 63,287
TOTAL OTHER EMPLOYEE	\$ 229,559	\$ 229,559		\$ 229,559	\$ 137,736
VEHICLES					
(24) Veh. Lease DPD	\$ 240,000	\$ 315,000		\$ 315,000	\$ 189,000
Oakland Co	\$ 10,000	\$ 15,000		\$ 15,000	\$ 9,000
Wayne St. Univ.	\$ 10,000	\$ 10,000		\$ 10,000	\$ 6,000
Dearborn PD	\$ 10,000	\$ 15,000		\$ 15,000	\$ 9,000
Hamtramck PD	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 12,000
TOTAL VEHICLES	\$ 270,000	\$ 355,000	\$ 20,000	\$ 375,000	\$ 225,000
FIELD OPERATIONS					
Investigative Supplies/Assisted Patrol Software	\$ 6,900	\$ 6,900		\$ 6,900	\$ 4,140
DPD Training and CovertTrack	\$ -	\$ 2,500		\$ 2,500	\$ 1,500
DPD Cell Phones rental/usage	\$ 22,000	\$ 22,000		\$ 22,000	\$ 13,200
MAVTI/IAATI total \$60	\$ 1,610	\$ 1,875		\$ 1,875	\$ 1,125
Oakland Co/WSU/Dearborn cell phone	\$ 1,000	\$ 4,500		\$ 4,500	\$ 2,700
Travel/Training	\$ -	\$ 74,000		\$ 74,000	\$ 44,400
Pole Cameras	\$ 15,000	\$ 93,298		\$ 93,298	\$ 55,979
Field Supplies for Hamtramck	\$ -	\$ -	\$ 5,575	\$ 5,575	\$ 3,345
TOTAL FIELD OPERATIONS	\$ 46,510	\$ 205,073	\$ 5,575	\$ 210,648	\$ 126,389
OFFICE OPERATIONS					
Misc. Office Supplies DPD	\$ 5,800	\$ 5,200		\$ 5,200	\$ 3,120
Copier	\$ 4,000	\$ 3,000		\$ 3,000	\$ 1,800
TOTAL OFFICE OPERATIONS	\$ 9,800	\$ 8,200		\$ 8,200	\$ 4,920
GRAND TOTAL	\$ 3,446,746	\$ 3,839,398	\$ 136,495	\$ 3,975,893	\$ 2,385,536
REIMBURSEMENT PERCENT	60%				60%
Note: the FY 2025 Adopted budget amount is more than the original grant was awarded, thus the requested budget modification amount differs from the Increase amount.	FY 25 Adopted budget	\$ 3,839,469			
	Approp. Increase	\$ 136,424		\$ 1,590,357	