

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1008
DETROIT, MI 48226
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CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF CONTRACTING & PROCUREMENT

October 22, 2024

TO: HONORABLE CITY COUNCIL

Re: Contracts and Purchase Orders Scheduled to be Considered for the Formal Session on October 8, 2024

Please be advised that the Contract listed was submitted on October 2, 2024 for the City Council Agenda for October 8, 2024 and has been amended as follows:

1. The **Notification of Emergency** was Submitted Incorrectly by the Office of Contracting and Procurement. Please see the correction(s) below:

Submitted as:

General Services

6006671 100% Grant Funding – Emergency Contract To Provide Meals for the Child and Adult Food Care Program for the General Services Department – Contractor: Edibles Rex, Inc. – Location: 5555 Conner, Suite 1058, Detroit, MI 48213 – Contract Period: October 1, 2024 - November 27, 2024 – Total Contract Amount: \$115,600.00.

Should read as:

General Services

6006671 **Notification of Emergency** - 100% Grant Funding – Emergency Contract To Provide Meals for the Child and Adult Food Care Program for the General Services Department – Contractor: Edibles Rex, Inc. – Location: 5555 Conner, Suite 1058, Detroit, MI 48213 – Contract Period: October 1, 2024 - November 27, 2024 – Total Contract Amount: \$115,600.00.

Respectfully Submitted,

DocuSigned by:
LaTonia Stewart-Limmitt
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LaTonia Stewart-Limmitt
Deputy Chief Procurement Officer
Creator: Marcy Wilson



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BY COUNCIL MEMBER: _____

RESOLVED, that **Contract No. 6006671** referred to in the foregoing communication dated October 22, 2024 be hereby and approved.



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DELEGATION OF AUTHORITY

By means of this letter, I, Jay Rising, in my capacity as Chief Financial Officer of the City of Detroit (CFO) and under authority vested in the Chief Financial Officer the state law and City ordinance, delegate the authority herein described of the Chief Procurement Officer (CPO) to the Deputy Chief Procurement Officer (DCPO) appointed by the CPO in the absence* of the CPO, on the following terms and conditions:

1. A. The authority to sign, on my behalf and behalf of the CPO, contracts in an amount and duration not to exceed \$5,000,000.00 and/or five years, including renewal and extension options. The contracts subject to this delegation are those relating to purchase of goods and services, lease agreements, revenue agreements. Contracts exceeding \$5,000,000.00 and/or five years must be approved by the Chief Financial Officer.

B. The review and approval of those matters and documents that are usual, necessary, and appropriate for the operation of the Office of Contracting and Procurement. Those documents include sole source, emergency, amendment, and non-standard procurement forms and authorizations.

2. The contracts subject to this delegation must first be reviewed and approved by Corporation Counsel and approved by resolution of City Council to the extent required by and in accordance with the Chapter 17 of the City Code.
3. The DCPO's exercise of authority under this delegation may not exceed the restrictions set forth in
(a) the Office of the Chief Financial Officer's Contract Approval and Signatory Authority Policy, (b) the City Charter, (c) the City Code, or (d) this delegation.
4. The delegation be effective as of the date of this delegation and shall extend unless otherwise revoked.
5. The authority delegated in this document shall not be sub-delegated. Any authority delegated may also continue to be exercised by the CFO.

*Absence is defined as leave of absence (FMLA, Maternity Leave, Paid Parental Leave, Department Leave or other extended leave designated by the CFO as an absence).



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Jay B. Rising
Chief Financial Officer


Date: 10/3/24

Acknowledged and agreed:

DocuSigned by:
LaTonia Stewart-Limmitt
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Date: 10/4/2024

LaTonia Stewart-Limmitt
Deputy Chief Procurement Officer

Cc: Jay Rising, Chief Financial Officer
Tanya Stoudemire, Chief Deputy Chief Financial Officer
Sandra Stahl, Chief Procurement Officer/Deputy Chief Financial Officer
Conrad Mallet, Corporation Counsel
Pamela Parrish, Chief Legal Counsel