

Janice M. Winfrey
City Clerk

City of Detroit
OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENT PETITION REFERENCE COMMUNICATION

To: The Department or Commission Listed Below

From: Janice M Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

Petition No.	2025-015
Name of Petitioner	Marche Du Nain Rouge
Description of Petition	Petition request to hold the "Marche Du Nain Rouge" on March 23 rd , 2025 from 12:00 PM to 8:00 PM the same day at Canfield, between Cass and Second; Second between Canfield and Temple; Temple/Cass Park. Set-up will begin at 8:00 AM on March 23 rd , 2025 and be completed by 11:00 AM the same day. Tear down will begin at 5:00 PM on March 23 rd , 2025 and be completed by 8:00 PM the same day.
Type of Petition	Special Events
Submission Date	01/31/25
Concerned Departments	Buildings, Safety Engineering, and Environmental Department (BSEED), Department of Public Works (DPW), Detroit Department of Transportation (DDOT), Detroit Fire Department (DFD), General Services Department (GSD), Media Services Department, Municipal Parking Department, Police Department (DPD)
Petitioner Contact	Francis Grunow 34 W Bethune St. Detroit, MI 48202 P: (313) 717-4298 francisgrunow@gmail.com

2 Woodward Ave. Coleman A. Young Municipal Center Rm. 200, Detroit, MI 48226

(313) 224 - 3260 | Fax: (313) 224 - 1466

City of Detroit Special Events Application Authorizations

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

Applicant Signature: *Francis Grunow*

Date: 2/3/2025

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: Marche du Nain Rouge

Event Date: 3/23/2025

Event Organizer: Marche du Nain Rouge

Applicant Signature: *Francis Grunow*

Date: 2/3/2025

**Annual
Marche du Nain Rouge
Sunday, March 23, 2025
PARADE ROUTE**



Starting Point/Opening Presentation
Canfield Street at Second Avenue

Marche Route

The Marche will step off shortly after 1:30 p.m. It will head west on Canfield, south on Second Avenue eight blocks, and then circle Cass Park, before heading back towards Masonic Temple.



Marche End/Gathering Area

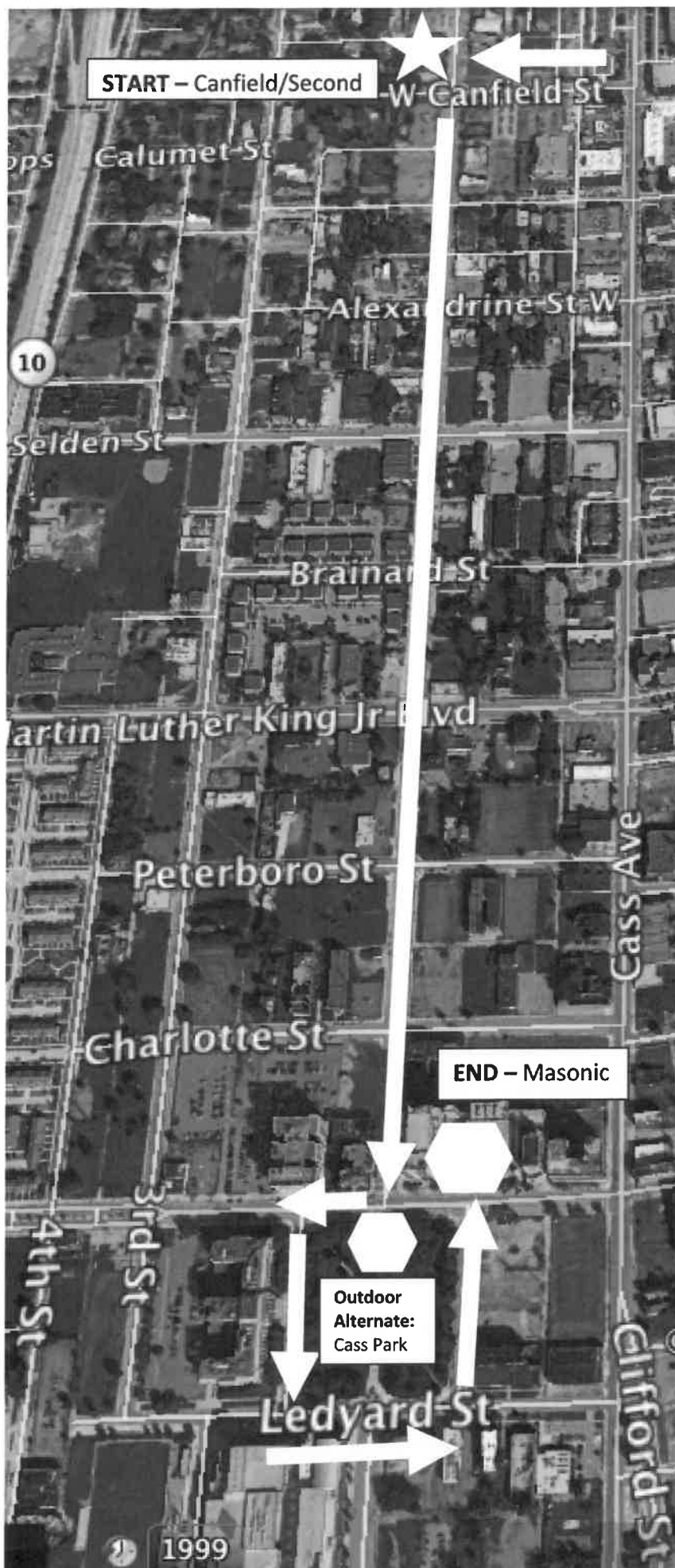
The Marche will terminate at Temple Street and the Masonic Temple. After a short presentation, the crowd will then be encouraged to enter the Masonic Temple and disperse to other nearby venues. Organizers are also submitting a use permit from Parks and Rec to also gather at Cass Park as an alternate outdoor end point.

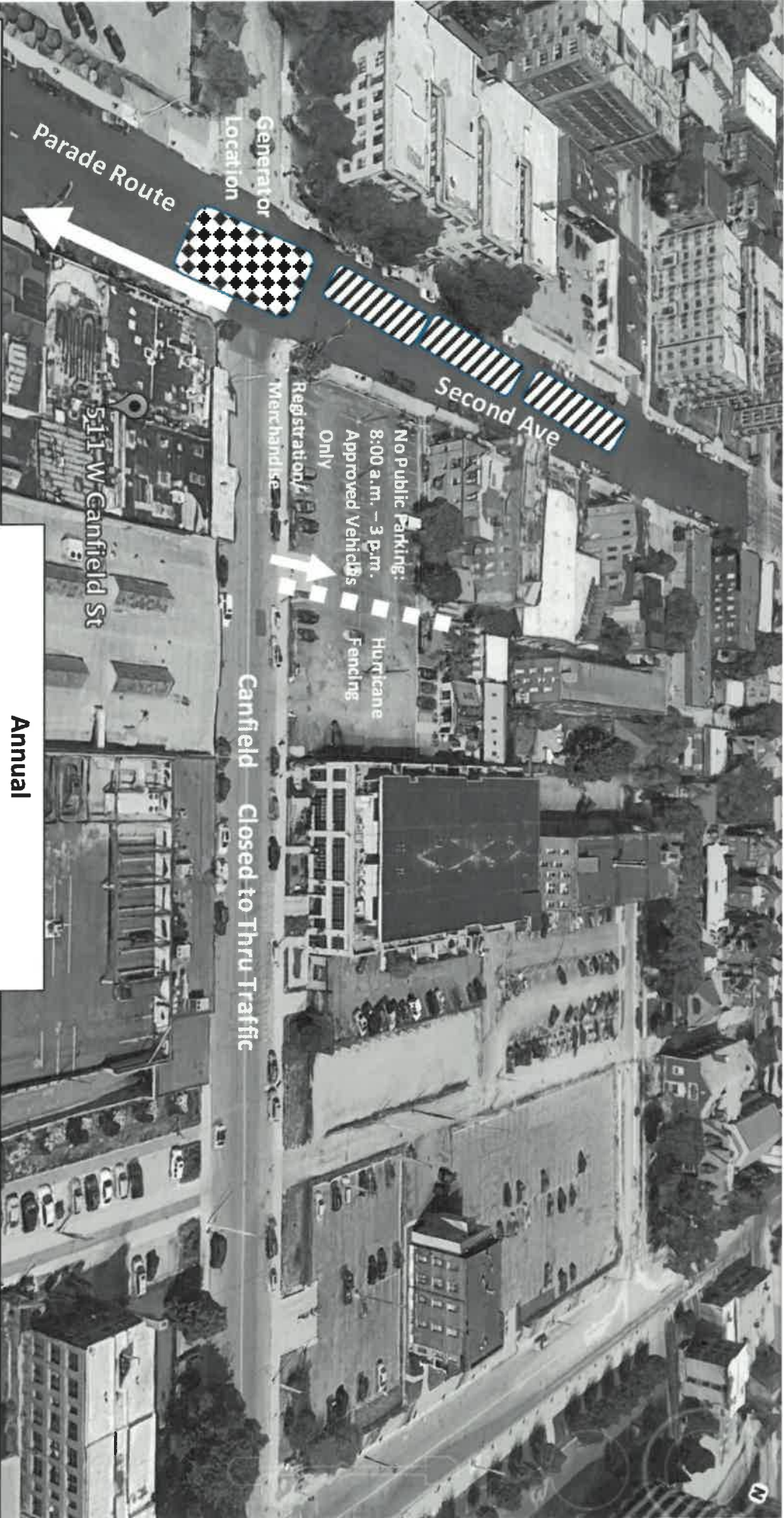
Contact/Event Organizer

Francis Grunow

Cell: 313.717.4298 |

Email: marchedunainrouge@gmail.com





Annual
Marche du Nain Rouge
Sunday, March 23, 2025
PARADE START

Street Closures

Canfield: Second to Cass; Second: Canfield to Prentis



Approved Art Car Staging
Along Second North of Canfield



Main Staging Area/Lead Car
Intersection of Second/Canfield

Performance Start by noon on Community Stage. Nain Appearance at about 1:00 p.m. Parade will step off shortly after 1:30 p.m. It will head west on Canfield, south on Second Avenue to Cass Park, circle Cass Park, and terminate at Masonic Temple.

MARCHE DU NAIN ROUGE CLEAN UP PLAN

Marche du Nain Rouge complements the City of Detroit's trash collection with a ten-member volunteer-led clean-up crew that follows the parade with garbage bags and picks any trash left behind by attendees. These volunteers are identified during an open call through our website and on social media and are encouraged to fill out a form (attached).

The volunteer coordinator meets with the crew at the beginning of the event and distributes large contractor sized garbage bags for trash and recycling pick up along the way. This crew augments the 12+ trash receptacles that are located up and down the parade route on Second and in Cass Park. The crews place trash in dumpsters at Masonic Temple at the end, and/or bring it back to the parade start for disposal.

The vast majority of parade goers are very respectful of the City of Detroit and do not litter and are encouraged not to bring disposable containers or trash with messages posted via social media. Most use the City's existing trash receptacles for food and drink containers. There will be no food vendors on site.

The image shows a digital form titled "Marche Du Nain Rouge Volunteers 2025". At the top, it displays the email "marchedunainrouge@gmail.com" and a "Switch account" link. Below this is a section for "Indicates required question". The form contains several input fields: "Email *", "Name *", and "Phone Number *", each followed by a "Your answer" label. A section titled "Which position(s) are you interest in? **" lists various roles with checkboxes: Banner Master (1 needed), Marche Mopans (2-3 needed), Neighborhood Registration Whanglers (2-3 needed), Merchandise Vendors (3-4 needed), Field Generals (5 needed), Parade Marshals (24+ needed), Crowd Engagement (2 needed), Merchandise Vendors (4-6 needed), Kids Area attendant (10), Clean up Detail (10+ needed), Other? What are YOU doing for the trip?, and Other. Each role description includes details about the time, location, and responsibilities. The form ends with a "Tell us more!" field and another "Your answer" label.

Marche Du Nain Rouge Volunteers 2025

marchedunainrouge@gmail.com [Switch account](#)

* Indicates required question

Email *

Your answer

Name *

First and last name, what should we call you? (Does not have to be legal name)

Your answer

Phone Number *

Your answer

Which position(s) are you interest in? **

☐ Banner Master (1 needed) Masonic Temple 10am-12pm Hang the Nain Rouge banner before the parade, and quickly take it down after the parade. A few banner masters will stay with the banner for the entire shift to deal with wind and other conditions. Afraid of heights? This job isn't for you!

☐ Marche Mopans (2-3 needed) Headquarters 10am-1pm. Be in charge of official space for VIPs. Set-up, distribute lanyards to Marche Core Production Team, greet talent and other VIPs (press, elected, etc.) With special limited access and control access for others.

☐ Neighborhood Registration Whanglers (2-3 needed) Place TBD 10am-12pm. See first hand the creative costumes and floats from Detroit neighborhoods. Register neighborhood groups and communicate directly with Parade Control.

☐ Merchandise Vendors (3-4 needed) Second/Cassfield 11am-1pm. Bring that Marche merch till the start of parade, then logistical & down Cass to find the Merch table inside Masonic for most of the same.

☐ Field Generals (5 needed) ALL OVER THE PLACE 10p-12p. Manage Parade Marshals to keep the Marche on track. Positioned at front, middle, and back of parade. Communicating to each other, and to Parade Kahunas to assess parade conditions, speed, etc. ***preference given to those on skates

☐ Parade Marshals (24+ needed) ALL OVER THE PLACE 12p-1p. Keep parade together and moving. Help with crowd control and make sure parade goes are free from floats, taking care from Nain's Minions. Communicate to Field Generals and Parade Command, as needed. ***preference given to those on skates

☐ Crowd Engagement (2 needed) ALL OVER THE PLACE 12pm-1pm. ***Preference given to those on skates, probably

☐ Merchandise Vendors (4-6 needed) Masonic Temple 2pm-4pm. Bring that Marche Merch until the party clears out!

☐ Kids Area attendant (10) Masonic Temple 2pm-5pm.

☐ Clean up Detail (10+ needed) EVERYWHERE 11am-4pm. Help keep Midtown Clean! Post parade with garbage bags from Masonic Temple.

☐ Other? What are YOU doing for the trip?

☐ Other

Tell us more!

Your answer

MARCHE DU NAIN ROUGE COMMUNICATION + COMMUNITY IMPACT PLAN

Organizers of the Marche du Nain Rouge work to make time each year to properly notify community members and local business owners of the impact of the Annual Marche du Nain Rouge parade. We do through multiple channels to ensure as much awareness as possible and include:

- A Facebook event with all pertinent information about the event, its date, time, and links to get more information on the organization's website - www.marchedunainrouge.com.
- 2000+ Postcards, circulated at local establishments with information about the event, start time, etc. (attached)
- A flier with information about the event that goes up in apartment buildings along Second in the week leading up to the event (attached)
- Local sponsor packets, emailed to nearly 100 local businesses, which includes information related to the event; these packets are also hand delivered to the 40+ businesses immediately along the route. (attached)

Through these communications we allude to the fact that the parade will intermittently close off Canfield, between Cass and Second, and Second, between Prentis and Temple, and Cass Park, between the hours of 11 a.m. and 4 p.m. to allow for participants and performers to gather, and for the parade to take place. This event may especially impede traffic flow between 1 and 3 p.m., and includes amplified sound during that time.

The Marche is sponsored by the local community development organization. In addition, we usually have about 30 local sponsors who pay between \$250-\$5,000 to support the event, including the Detroit Metro Visitors and Convention Bureau, Masonic Temple, and the Canadian Consulate General. More information about sponsors can be found on the website - <https://www.marchedunainrouge.com/>

CITY OF DETROIT, OFFICE OF EXTERNAL AFFAIRS

SPECIAL EVENTS PETITION

Petition No: _____

Event Name: Marche du Nain Rouge

Event Status: In Review- Clerk's Office (Step 2 of 6)

Petitioner Name / Organization: MARCHE DU NAIN ROUGE

Event Location: Canfield, between Cass and Second; Second between Canfield and Temple;
Temple/Cass Park

Event Date(s) and Time(s): 03/23/25 12:00 PM **to** 03/23/25 8:00 PM

Type of Event: Parade

Applicant Contact:
Francis Grunow
francisgrunow@gmail.com
+1 (313) 717-4298

Submission Date:	01/17/25 3
Date of Clerk's Office Referral:	1/31/25
Date of City Departments Sign Off:	01/29/25
Date Referred to Council:	2/4/25

Department Approvals

DPD	DFD	EMS	GSD	DDOT	MPD	DPW	DHD
DPD Reviewed- Ready for Council	DFD Reviewed- Ready for Council	EMS Reviewed- Ready for Council	GSD Reviewed- Ready for Council	DDOT Reviewed- Ready for Council	MPD Reviewed- Ready for Council	DPW Reviewed- Ready for Council	DHD Reviewed- Ready for Council

BSEED
BSEED
Reviewed-
Ready for
Council

Mayor's Office Special Events Signature: *Gakeima Fife*

Date: Februray 4, 2025

General Event Information

Has this event been hosted before? Yes

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? Yes

Is this an annual event? Yes

Event Website: www.marchedunainrouge.com

Which spaces will be used? Street, Sidewalk, Park

Will this event include the use or sale of marijuana? No

Event Description

Brief Event Purpose & Description:

The Annual Marche du Nain Rouge is a community art parade and presentation in Detroit's Historic Cass Corridor. Thousands of participants come dressed in costume to march in the parade, celebrate Spring and to witness the return of the Nain Rouge, Detroit's oldest legend. The event is free and open to the public.

Estimated Peak Attendance: 7000

Estimated Total Attendance: _____

Is this a public event? Yes

Will there be ticket sales or admission charged? No

Does this event use Hart Plaza? No

Will there be merchandise sold? Yes

Will you be taking donations? Yes

Is this a charity event? No

Does this event involve campers, tents and/or RVs? No

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? No

Contact Information

Organization / Petitioner Name: MARCHE DU NAIN ROUGE

Mailing Address: 34 W BETHUNE ST

DETROIT MI 48202-2707

Primary Contact:	Secondary Contact:
Francis Grunow	
francisgrunow@gmail.com	

Organization Type: Nonprofit

Organization Website: marchedunainrouge.com

Event Setup & Breakdown

Begin Setup: 03/23/25 8:00 AM

Complete Setup: 03/23/25 11:00 AM

Setup Location(s): Canfield, Second, Temple, Cass Park, Masonic Temple

Event Start: 03/23/25 12:00 PM

Event End: 03/23/25 8:00 PM

Begin Tear Down: 03/23/25 5:00 PM

Complete Tear Down: 03/23/25 8:00 PM

Number of Trash Containers: 8 Number of Recycling Containers: 4

Cleaning Service Vendor: _____

Other Waste Elements: _____

Street Closures & Parking

How many streets will be closed: 3

Will you be closing any part of Woodward Avenue? No

Street Closures (if there are 1-4 closed streets):

1. Canfield 03/23/24

Between Second and Cass 10:00 AM 2:00 PM

2. Second Ave 03/23/25

Between Prentis and Ledyard 1:00 PM 3:00 PM

3. Temple 03/23/25

Cass to Second 2:00 PM 4:00 PM

4. _____

Will you charge attendees for parking? No

Valet parking or blocking metered parking spaces? Neither

Describe the parking plan to accommodate anticipated attendance:

Attendees are advised to use area parking through a special day of deal with Wayne State University Parking.

Food & Beverage

Will food be served? No

Will food be prepared on site? _____

Number of food trucks: _____ Number of non-truck food vendors: _____

Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? No

Will there be sales, service and/or consumption of alcohol in public at the event? _____

What type(s) of alcohol will be served? _____

Day(s) and time(s) alcohol will be served: _____

Will ice be used in any served beverages? No

Stages, Tents, & Structures

Is a stage being built? Yes

How many stages will be used? 1

Do any of the stages have a canopy? No

Number of tents 10' x 10' and smaller: 2

Number of tents larger than 10' x 10': 0

Tent Contractor: _____

What other structures will your event include? _____

Will your event use any grills? No

What kind of grills? _____

Utilities & Portable Restrooms

Event Utilities that will be used: Generators

How will generators be fueled? Diesel or Gas

Generator contractor: Lyve Entertainment

Will additional wiring be installed? No

Does the event require access to a hydrant? No

Will there be amplified sound? Yes

Will a sound system be used? Yes

Will you be providing Port-a-johns? Yes

Security & Emergency Plans

Will the event have a security contractor? No

Security Contractor: _____

Number of private personnel per shift: _____

Which of these apply to the private security personnel? _____

Will you contract emergency medical services? Yes

Name of emergency medical services contractor: Universal

Does this event include fireworks? No

Day(s) and time(s) of fireworks: _____

Fireworks vendor: _____

Attachments

<input checked="" type="checkbox"/>	Applicant Signature Page (required)
<input checked="" type="checkbox"/>	Event Clean Up Plan (required)
<input type="checkbox"/>	Security Plan (500 or less attendees)
<input checked="" type="checkbox"/>	Emergency Response Plan & Medical Procedures (500+ attendees)
<input checked="" type="checkbox"/>	Communication and Community Impact Plan (500+ attendees)
<input type="checkbox"/>	Maintaining of Traffic Plan (1000+ attendees or if closing a street)
<input checked="" type="checkbox"/>	Build and Breakdown Schedule (if you are erecting any structures)
<input checked="" type="checkbox"/>	Site Map Plan (if event involves any temporary elements including tents)
<input type="checkbox"/>	Emergency Medical Contractor Agreement (if applicable)
<input type="checkbox"/>	Barricades Provider Agreement (if applicable)
<input type="checkbox"/>	Security Contractor Agreement (if applicable)
<input type="checkbox"/>	Port-a-john Contractor Agreement (if applicable)
<input type="checkbox"/>	Sanitation Contractor Agreement (if applicable)

City Council Member: _____

Resolved, The Mayor's Office is hereby authorized and directed to issue permits to Marche Du Nain Rouge to host "Marche du Nain Rouge" "2025-015" on March 23, 2025, from 12:00 PM to 8:00 PM at Canfield and Temple; Temple and Cass Park.

PROVIDED, that there will be DPD Assisted Event with Contracted Security; and be it further

PROVIDED, that there will be DFD Pending Inspections; Contracted with Private EMS to Provide Services; and be it further

PROVIDED, that there will be BSEED Permits Required for Tents, Stages and Generators and be it further

PROVIDED, that there will be DPW Type III Barricades & Road Closure Signage Required; and be it further

PROVIDED, that there will be a Business License Required obtained following City Council approval; and be it further

PROVIDED, that all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of event.