



## DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement  
FILE NUMBER: OCFO-Office of Contracting &  
Procurement-3947

---

**RE:**

Submitting reso. autho. Contract No. 6004272-A1

**SUMMARY:**

100% City Funding – AMEND 1 – To Provide an Extension of Time for Tier 1 Intake Services for the HRD Home Repair Program. – Contractor: Jefferson East, Inc. – Location: 300 River Place, Suite 52509, Detroit, MI 48207 – Previous Contract Period: March 1, 2022 through February 28, 2025 – Amended Contract Period: Upon City Council Approval through February 28, 2026 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$39,000.00. **Housing and Revitalization**

**RECOMMENDATION:**

100% City Funding – AMEND 1 – To Provide an Extension of Time for Tier 1 Intake Services for the HRD Home Repair Program. – Contractor: Jefferson East, Inc. – Location: 300 River Place, Suite 52509, Detroit, MI 48207 – Previous Contract Period: March 1, 2022 through February 28, 2025 – Amended Contract Period: Upon City Council Approval through February 28, 2026 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$39,000.00. **Housing and Revitalization**

**BY** Choose an item.

Sandra Stahl, Chief Procurement Officer  
Office of Contracting and Procurement Office

**RESOLVED:** that Contract No. **6004272-A1** referred to in the foregoing communication dated January 8, 2025 be hereby and is approved.

**DEPARTMENTAL CONTACT:**

Name: Marcy Wilson  
Position: Procurement Assistant