

Janice M. Winfrey
City Clerk

City of Detroit
OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENT PETITION REFERENCE COMMUNICATION

To: The Department or Commission Listed Below

From: Janice M Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

Petition No.	2024-388
Name of Petitioner	Cupid's Undi Run
Description of Petition	Petition of Cupid's Undi Run (#2024-388), request to hold "Cupid's Undi Run" on February 15 th , 2025, from 12:00 PM to 4:00 PM. Set-up to begin February 15 th , 10:00 AM and completed by 12:00 PM with tear down to begin February 15 th , at 4:00 PM and completed by 5:00 PM.
Type of Petition	Special Events
Submission Date	11/22/2024
Concerned Departments	Buildings, Safety Engineering, and Environmental Department (BSEED), Detroit Department of Transportation (DDOT), Detroit Fire Department (DFD), Detroit Health Department (DHD), General Services Department (GSD), Media Services Department, Municipal Parking Department, Police Department (DPD)
Petitioner Contact	Cupid's Undi Run Brad Porter 419-376-1688 detroit@cupids.org

2 Woodward Ave. Coleman A. Young Municipal Center Rm. 200, Detroit, MI 48226

(313) 224 - 3260 | Fax: (313) 224 - 1466

City of Detroit Special Events Application Authorizations

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

Applicant Signature:



Date:

11-14-24

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name:

CURBS UNDER RUN

Event Date:

2-15-25

Event Organizer:

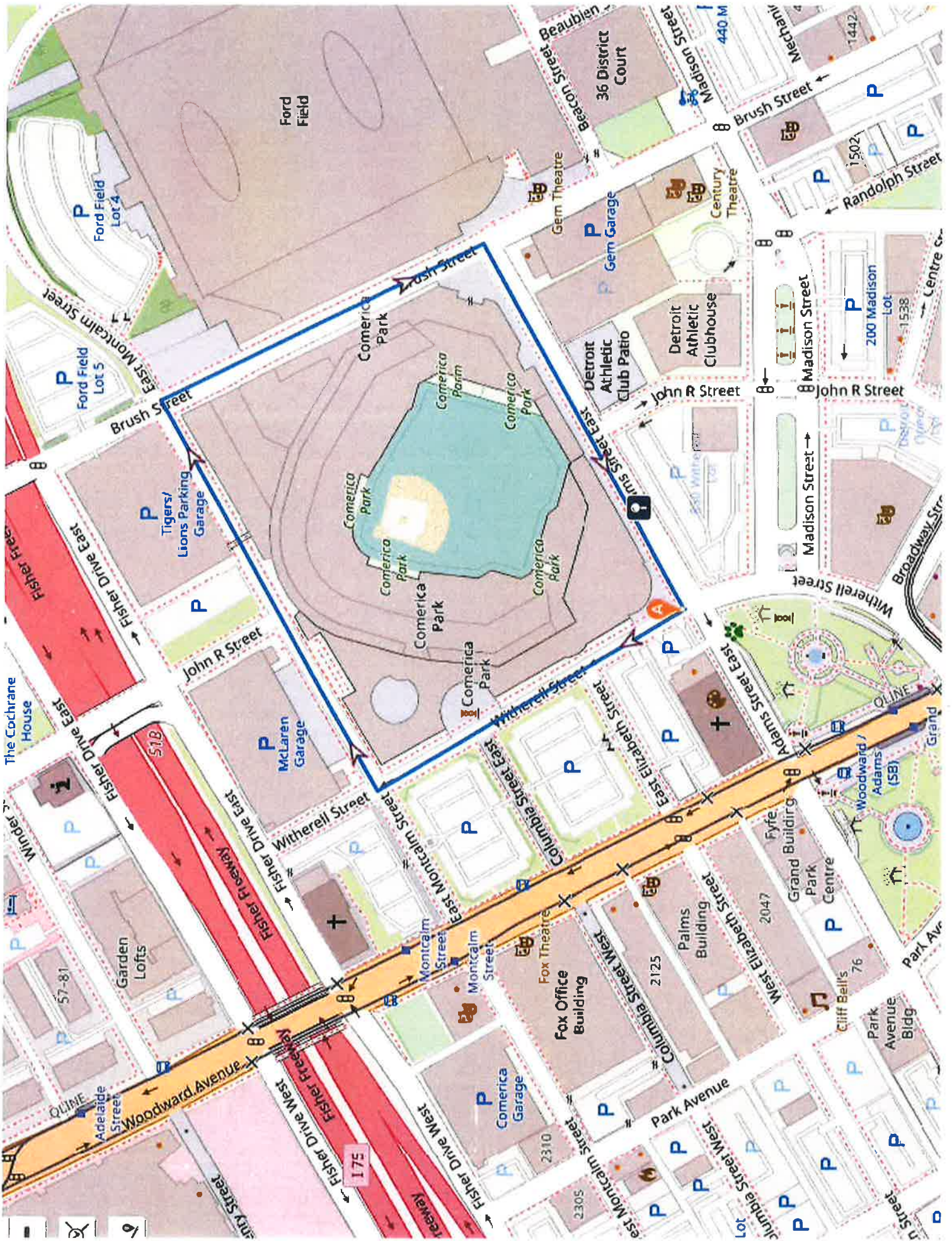
Bruce POTTER

Applicant Signature:



Date:

11-14-24



Service Agreement

Hart EMS Medical Services PLLC (HMEMS)
5201 Rosa Parks Blvd
Detroit MI 48208
 Phone 313-366-4278
 Fax 313-216-1771
 Email: adam@hartems.com

Customer
 Cupids Charity
 3457 Ringsby Ct #205
 Denver Colorado 80216
 ATTN: Brad Porter

Job #: 10410
Quote #: 1

Description
 V1

Event: Cupid Undie Run
Start: Saturday, February 15, 2025
End: Saturday, February 15, 2025

This is to confirm that Hart EMS Medical Services PLLC (HMEMS) will provide on-site medical services for the above indicated Event and Venue. The following itemized services and items will be provided.

Tin Roof 47 E. Adams Ave. Detroit MI 48226

Service	Position	Date	Start	End	Dur.	Rate	Qty	Total
On-site Medical Provider		2/15/25	12:00 PM	4:00 PM	4.00	\$75.00	1	\$300.00
On-site Medical Provider		2/15/25	12:00 PM	4:00 PM	4.00	\$75.00	1	\$300.00

Total Services \$600.00

Services	\$600.00
Items	\$0.00
Total	\$600.00
Discount	\$0.00
Sub Total	\$600.00
Tax 0.00%	\$0.00
Grand Total	\$600.00
Deposit	\$0.00

Deposit Terms:
Payment Terms: Payment due in full upon completion of event

Service Agreement

Hart EMS Medical Services PLLC (HMEMS)**5201 Rosa Parks Blvd****Detroit MI 48208**

Phone 313-366-4278

Fax 313-216-1771

Email: adam@hartems.com

Job #: 10410**Quote #:** 1**Event:** Cupid Undie Run**Start:** Saturday, February 15, 2025**End:** Saturday, February 15, 2025**Customer**

Cupids Charity

3457 Ringsby Ct #205

Denver Colorado 80216

ATTN: Brad Porter

Description

V1

With no ambulance on site, it is understood that there is no guarantee of ambulance response, and the 911 System will be utilized in case of an emergency transport. It is understood that all on-site medical facilities and ambulances have a limited capacity and should other emergency resources be called in by mutual agreement of both HMEMS and Cupids Charity that HMEMS will be held harmless for any overtaxing of its resources and will not be held responsible for other costs incurred. It is further understood that the request for services is as outlined above and designed by Cupids Charity . HMEMS assumes no responsibility for the planning and accuracy of it. Should the request for transport result in overtaxing of resources contracted for, HMEMS will at its' discretion, call for transport via city or private provider. HMEMS assumes no responsibility for availability or response capabilities of outside ambulance services. It is understood by the parties that HMEMS is held accountable for medical treatments by the governing county agencies and must adhere to all policies and procedures pertaining to medical provision. HMEMS its staff, and agents shall be held harmless for any incidents arising from this event. Furthermore, any treatment provided by other contracted, volunteer agencies or employees will not be the responsibility of HMEMS and will be held harmless for any liability resulting in treatment by other agencies, either contracted or volunteered. Premature termination of the event shall not result in discount or refund of any kind from HMEMS.

Cupids Charity will provide the following:

- Any necessary credentials
- Parking area and/or parking passes for HMEMS staff vehicles (If no parking area or passes are provided, a \$25 reimbursement will be required for each HMEMS staff vehicle)
- Temperature controlled location with adequate lighting for first aid
- Contact person name and information
- Ice & water for patient use
- Bathroom Facilities

Service Agreement

Hart EMS Medical Services PLLC (HMEMS)

5201 Rosa Parks Blvd

Detroit MI 48208

Phone 313-366-4278

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Cupids Charity

3457 Ringsby Ct #205

Denver Colorado 80216

ATTN: Brad Porter

Description

V1

By signing below, Client agrees to all terms of this contract. Client also agrees to not release the information enclosed to any entities outside their organization. Once signed, HMEMS will provide Client with a Proof of Service agreement that they may present to any external entities.

This contract is not valid unless signed by both parties.



Authorized Signature

Hart EMS Medical Services
PLLC (HMEMS)

11/15/2024

Date



Authorized Signature

Cupids Charity

11-14-24

Date

Clean up plan

The event will be contained in the property of the Tin Roof and they will use their staff to clean up after the event, nothing from the event will be brought into the Public our volunteers will check to make sure its cleaner then we started.

SPECIAL EVENTS PETITION

Petition No: 2024-388

Event Name: Cupids Undi Run

Event Status: In Review- City Council (Step 4 of 6)

Petitioner Name / Organization: Cupid's Undi Run

Event Location: Tin Roof

Event Date(s) and Time(s): 02/15/25 12:00 PM to 02/15/25 4:00 PM

Type of Event: Run/Marathon

Applicant Contact:
Brad Porter
detroit@cupids.org
+1 (419) 376-1688

Submission Date:	11/14/24
Date of Clerk's Office Referral:	11/22/24
Date of City Departments Sign Off:	11/20/24
Date Referred to Council:	12/5/24

Department Approvals

DPD	DFD	EMS	GSD	DDOT	MPD	DPW	DHD
Pending DPD Review	Pending DFD Review	Pending EMS Review	GSD Approval Not Required	DDOT Reviewed-Ready for Council	MPD Approval Not Required	DPW Reviewed-Ready for Council	DHD Reviewed-Ready for Council

BSEED
Pending
BSEED
Review

Mayor's Office Special Events Signature: *Jakeima Fife*

Date: December 5, 2024

General Event Information

Has this event been hosted before? Yes

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? Yes

Is this an annual event? Yes

Event Website: CUPIDS.ORG

Which spaces will be used? Street, Private Facility

Will this event include the use or sale of marijuana? Yes

Event Description

Brief Event Purpose & Description:

Our event is mostly contained inside the Tin Roof Property and a short run around Comerica Park. In our underwear. Then back inside the TIN ROOF.

Estimated Peak Attendance: 400

Estimated Total Attendance: _____

Is this a public event? Yes

Will there be ticket sales or admission charged? Yes

Does this event use Hart Plaza? No

Will there be merchandise sold? No

Will you be taking donations? Yes

Is this a charity event? Yes

Does this event involve campers, tents and/or RVs? No

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? No

Contact Information

Organization / Petitioner Name: Cupid's Undi Run

Mailing Address: 495 bogey ct

Monroe Michigan 48162

Primary Contact:	Secondary Contact:
Brad Porter	
detroit@cupids.org	

Organization Type: Nonprofit

Organization Website: Cupids.org

Event Setup & Breakdown

Begin Setup: 02/15/25 10:00 AM

Complete Setup: 02/15/25 12:00 PM

Setup Location(s): 47 E Adams AVE Detroit

Event Start: 02/15/25 12:00 PM

Event End: 02/15/25 4:00 PM

Begin Tear Down: 02/15/25 4:00 PM

Complete Tear Down: 02/15/25 5:00 PM

Number of Trash Containers: 0 Number of Recycling Containers: 0

Cleaning Service Vendor: _____

Other Waste Elements: _____

Street Closures & Parking

How many streets will be closed: 4

Will you be closing any part of Woodward Avenue? No

Street Closures (if there are 1-4 closed streets):

1. E ADAMS 02/15/25

Witherell st 1:00 PM 3:00 PM

2. Witherell st 02/15/25

Montcalm ST 1:00 PM 3:00 PM

3. Montcalm ST 02/15/25

Brush ST 1:00 PM 3:00 PM

4. Brush ST 02/15/25

E Adams 1:00 PM 3:00 PM

Will you charge attendees for parking? No

Valet parking or blocking metered parking spaces? Neither

Describe the parking plan to accommodate anticipated attendance:
Use the near by Public parking lots

Food & Beverage

Will food be served? Yes

Will food be prepared on site? Yes

Number of food trucks: 0 Number of non-truck food vendors: 1

Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? Yes

Will there be sales, service and/or consumption of alcohol in public at the event? No

What type(s) of alcohol will be served? Wine, Liquor, Beer

Day(s) and time(s) alcohol will be served: 2-15-25 from 12-4

Will ice be used in any served beverages? Yes

Stages, Tents, & Structures

Is a stage being built? No

How many stages will be used? _____

Do any of the stages have a canopy? _____

Number of tents 10' x 10' and smaller: 0

Number of tents larger than 10' x 10': 0

Tent Contractor: _____

What other structures will your event include? _____

Will your event use any grills? No

What kind of grills? _____

Utilities & Portable Restrooms

Event Utilities that will be used: Neither

How will generators be fueled? _____

Generator contractor: _____

Will additional wiring be installed? No

Does the event require access to a hydrant? No

Will there be amplified sound? No

Will a sound system be used? _____

Will you be providing Port-a-johns? No

Security & Emergency Plans

Will the event have a security contractor? No

Security Contractor: _____

Number of private personnel per shift: _____

Which of these apply to the private security personnel? _____

Will you contract emergency medical services? Yes

Name of emergency medical services contractor: Heart Medical

Does this event include fireworks? No

Day(s) and time(s) of fireworks: _____

Fireworks vendor: _____

Attachments

<input checked="" type="checkbox"/>	Applicant Signature Page (required)
<input checked="" type="checkbox"/>	Event Clean Up Plan (required)
<input type="checkbox"/>	Security Plan (500 or less attendees)
<input type="checkbox"/>	Emergency Response Plan & Medical Procedures (500+ attendees)
<input checked="" type="checkbox"/>	Communication and Community Impact Plan (500+ attendees)
<input type="checkbox"/>	Maintaining of Traffic Plan (1000+ attendees or if closing a street)
<input checked="" type="checkbox"/>	Build and Breakdown Schedule (if you are erecting any structures)
<input checked="" type="checkbox"/>	Site Map Plan (if event involves any temporary elements including tents)
<input checked="" type="checkbox"/>	Emergency Medical Contractor Agreement (if applicable)
<input type="checkbox"/>	Barricades Provider Agreement (if applicable)
<input type="checkbox"/>	Security Contractor Agreement (if applicable)
<input type="checkbox"/>	Port-a-john Contractor Agreement (if applicable)
<input type="checkbox"/>	Sanitation Contractor Agreement (if applicable)

City Council Member: _____

Resolved, The Mayor’s Office is hereby authorized and directed to issue permits to **Cupid’s Undi Run** to host “**Cupid’s Undi Run**” (2024-388) on **February 15, 2025, from 12:00 PM – 4:00 PM** at **47 E. Adams, Detroit, MI.**

PROVIDED, that there will be DPD Assisted Event; be it further

PROVIDED, that there will be DFD Pending Inspections; be it further

PROVIDED, that there will be DPW Barricades; and be it further

PROVIDED, that there will be DHD Permits; and be it further

PROVIDED, that there will be a Business License Required obtained following City Council approval; and be it further

PROVIDED, all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of events.