



CITY OF DETROIT  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
OFFICE OF CONTRACTING & PROCUREMENT

October 7, 2024

**TO: HONORABLE CITY COUNCIL**

Re: Contracts and Purchase Orders Scheduled to be Considered for the Formal Session on October 8, 2024

Please be advised that the Contract listed was submitted on October 2, 2024 for the City Council Agenda for October 8, 2024 and has been amended as follows:

1. The **Description** was Submitted Incorrectly by the Office of Contracting and Procurement. Please see the correction(s) below:

**Submitted as:**

Construction and Demolition

6006583 100% City Funding – To Provide Ammunition for the Detroit Police Department. – Contractor: Vance Outdoors, Inc. – Location: 3723 Cleveland Avenue, Columbus, OH 43224 – Contract Period: Upon City Council Approval for a Period of Two (2) Years – Total Contract Amount: \$1,682,978.00.

**Should read as:**

Construction and Demolition

6006583 100% City Funding – To Conduct all Environmental Due Diligence Activities necessary to Perform Safe and Compliant Demolitions and Renovations across the City of Detroit. – Contractor: ATC Group Services – Location: 1735 E McNichols, Detroit, MI 48120 – Contract Period: Upon City Council Approval through September 23, 2027 – Total Contract Amount: \$1,000,000.00.

Respectfully Submitted,

DocuSigned by:  
*LaTonia Stewart-Limmitt*  
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LaTonia Stewart-Limmitt  
Deputy Chief Procurement Officer  
Creator: Marcy Wilson



CITY OF DETROIT  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
OFFICE OF CONTRACTING & PROCUREMENT

Coleman A. Young Municipal Center  
2 Woodward Avenue, Suite 1008  
Detroit, MI 48226  
Phone: (313) 224-4600  
Fax: (313) 628-1160  
E-Mail: purchasing@detroitmi.gov<sup>5</sup>

BY COUNCIL MEMBER: \_\_\_\_\_

RESOLVED, that **Contract No. 6006583** referred to in the foregoing communication dated October 7, 2024 be hereby and approved.

**DELEGATION OF AUTHORITY**

By means of this letter, I, Jay Rising, in my capacity as Chief Financial Officer of the City of Detroit (CFO) and under authority vested in the Chief Financial Officer the state law and City ordinance, delegate the authority herein described of the Chief Procurement Officer (CPO) to the Deputy Chief Procurement Officer (DCPO) appointed by the CPO in the absence\* of the CPO, on the following terms and conditions:

I. A. The authority to sign, on my behalf and behalf of the CPO, contracts in an amount and duration not to exceed \$5,000,000.00 and/or five years, including renewal and extension options. The contracts subject to this delegation are those relating to purchase of goods and services, lease agreements, revenue agreements. Contracts exceeding \$5,000,000.00 and/or five years must be approved by the Chief Financial Officer.

B. The review and approval of those matters and documents that are usual, necessary, and appropriate for the operation of the Office of Contracting and Procurement. Those documents include sole source, emergency, amendment, and non-standard procurement forms and authorizations.

2. The contracts subject to this delegation must first be reviewed and approved by Corporation Counsel and approved by resolution of City Council to the extent required by and in accordance with the Chapter 17 of the City Code.

3. The DCPO's exercise of authority under this delegation may not exceed the restrictions set forth in

(a) the Office of the Chief Financial Officer's Contract Approval and Signatory Authority Policy, (b) the City Charter, (c) the City Code, or (d) this delegation.

4. The delegation be effective as of the date of this delegation and shall extend unless otherwise revoked.

5. The authority delegated in this document shall not be sub-delegated. Any authority delegated may also continue to be exercised by the CFO.


\*Absence is defined as leave of absence (FMLA, Maternity Leave, Paid Parental Leave, Department Leave or other extended leave designated by the CFO as an absence).



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E-Mail: purchasing@detroitmi.gov<sup>5</sup>

Jay B. Rising  
Chief Financial Officer

  
\_\_\_\_\_ Date: 10/3/24

*Acknowledged and agreed:*

C1: :::,4  
LaTonia Stewart-Limmitt  
Deputy Chief Procurement Officer

Date: 10/4/2024

\_\_\_\_\_

\_\_\_\_\_

Cc: Jay Rising, Chief Financial Officer  
Tanya Stoudemire, Chief Deputy Chief Financial Officer  
Sandra Stahl, Chief Procurement Officer/Deputy Chief Financial Officer Conrad Mallet, Corporation  
Counsel  
Pamela Parrish, Chief Legal Counsel

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 1008  
DETROIT, MI 48226  
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**TO: HONORABLE CITY COUNCIL**

Re: Contracts and Purchase Orders Scheduled to be Considered for the Formal Session on October 8, 2024

Please be advised that the Contract listed was submitted on October 2, 2024 for the City Council Agenda for October 8, 2024 and has been amended as follows:

1. The **Amended Contract Period** was Submitted Incorrectly by the Office of Contracting and Procurement. Please see the correction(s) below:

**Submitted as:**

Police

6005067-A1 100% Grant Funding - AMEND 1 – To Provide an Extension of Time for the Byrne Criminal Justice Program to Increase Neighborhood Stability. – Contractor: Michigan State University – Location: 430 B-Law Building, East Lansing, MI 48824 – Previous Contract Period: May 9, 2023, through September 30, 2024 – **Amended Contract Period: Upon City Council Approval through September 30, 2025** - Contract Increase Amount: \$0.00 - Total Contract Amount: \$99,000.00.

**Should read as:**

Police

6005067-A1 100% Grant Funding - AMEND 1 – To Provide an Extension of Time for the Byrne Criminal Justice Program to Increase Neighborhood Stability. – Contractor: Michigan State University – Location: 430 B-Law Building, East Lansing, MI 48824 – Previous Contract Period: May 9, 2023, through September 30, 2024 – **Amended Contract Period: Upon City Council Approval through March 31, 2025** – Contract Increase Amount: \$0.00 - Total Contract Amount: \$99,000.00.

Respectfully Submitted,

DocuSigned by:  
*LaTonia Stewart-Limmitt*  
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LaTonia Stewart-Limmitt  
Chief Procurement Officer  
Creator: Marcy Wilson



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BY COUNCIL MEMBER: \_\_\_\_\_

RESOLVED, that **Contract No. 6005067-A1** referred to in the foregoing communication dated October 7, 2024 be hereby and approved.

**DELEGATION OF AUTHORITY**

By means of this letter, I, Jay Rising, in my capacity as Chief Financial Officer of the City of Detroit (CFO) and under authority vested in the Chief Financial Officer the state law and City ordinance, delegate the authority herein described of the Chief Procurement Officer (CPO) to the Deputy Chief Procurement Officer (DCPO) appointed by the CPO in the absence\* of the CPO, on the following terms and conditions:

I. A. The authority to sign, on my behalf and behalf of the CPO, contracts in an amount and duration not to exceed \$5,000,000.00 and/or five years, including renewal and extension options. The contracts subject to this delegation are those relating to purchase of goods and services, lease agreements, revenue agreements. Contracts exceeding \$5,000,000.00 and/or five years must be approved by the Chief Financial Officer.

B. The review and approval of those matters and documents that are usual, necessary, and appropriate for the operation of the Office of Contracting and Procurement. Those documents include sole source, emergency, amendment, and non-standard procurement forms and authorizations.

2. The contracts subject to this delegation must first be reviewed and approved by Corporation Counsel and approved by resolution of City Council to the extent required by and in accordance with the Chapter 17 of the City Code.

3. The DCPO's exercise of authority under this delegation may not exceed the restrictions set forth in

(a) the Office of the Chief Financial Officer's Contract Approval and Signatory Authority Policy, (b) the City Charter, (c) the City Code, or (d) this delegation.

4. The delegation be effective as of the date of this delegation and shall extend unless otherwise revoked.

5. The authority delegated in this document shall not be sub-delegated. Any authority delegated may also continue to be exercised by the CFO.


\*Absence is defined as leave of absence (FMLA, Maternity Leave, Paid Parental Leave, Department Leave or other extended leave designated by the CFO as an absence).



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Jay B. Rising  
Chief Financial Officer

  
\_\_\_\_\_ Date: 10/3/24

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Deputy Chief Procurement Officer

Date: 10/4/2024

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Cc: Jay Rising, Chief Financial Officer  
Tanya Stoudemire, Chief Deputy Chief Financial Officer  
Sandra Stahl, Chief Procurement Officer/Deputy Chief Financial Officer Conrad Mallet, Corporation  
Counsel  
Pamela Parrish, Chief Legal Counsel