

Janice M. Winfrey
City Clerk

City of Detroit
OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENT PETITION REFERENCE COMMUNICATION

To: The Department or Commission Listed Below

From: Janice M Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

Petition No.	2024-375
Name of Petitioner	NW Goldberg Cares
Description of Petition	Petition of NW Goldberg Cares (#2024-375), request to hold "HOLIDAYFEST" at 1941 Ferry Park. on December 7 th , from 12:00 PM to 5:00 PM. Set up to begin December 5 th , 12:00 PM and completed by December 6 th , 5:00 PM with tear down to begin December 9 th , at 9:00 AM and completed by December 10 th , 5:00 PM.
Type of Petition	Special Event
Submission Date	11/7/2024
Concerned Departments	Buildings, Safety Engineering, and Environmental Department (BSEED), Detroit Department of Transportation (DDOT), Detroit Fire Department (DFD), Detroit Health Department (DHD), General Services Department (GSD), Media Services Department Municipal Parking Department, Police Department (DPD)
Petitioner Contact	Jordan Yagiela NW Goldberg Cares (248) 763-5248 hello@nwgolbergcares.com

2 Woodward Ave. Coleman A. Young Municipal Center Rm. 200, Detroit, MI 48226

(313) 224 - 3260 | Fax: (313) 224 - 1466

City of Detroit Special Events Application Authorizations

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

Applicant Signature: Jordan Yagiela

Date: 10-2-24

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: HOLIDAYFEST

Event Date: 12-7-24

Event Organizer: NW Goldberg Cares

Applicant Signature: Jordan Yagiela, Director of Programming

Date: 10-2-24

FERRY PARK -
STAYING OPEN

CURTIS JONES
PARK

~~10/20/20~~

OUR
SHED

PORTA POTTIES (4)

BARRIKADE

TENT
(for
Hall of
Holidays)

VERMONT ST.

REVITALIZING OUR HOME.



ONE PROJECT AT A TIME.

COMMUNITY IMPACT PLAN

There will be additional pedestrian traffic, which will be beneficial to the neighborhood and the business located next to CURTIS JONES PARK.

There is more than enough street parking available for the event.

The event will be communicated to residents via flyers, emails, text messages and one-on-one conversations. There will also be banners at the court.

REVITALIZING OUR HOME.



ONE PROJECT AT A TIME.

EVENT CLEAN UP PLAN

We will utilize staff and volunteers to remove trash and dispose of it off site.

We have approximately 50 volunteers per day.

SPECIAL EVENTS PETITION

Petition No: 2024-375

Event Name: HOLIDAYFEST

Event Status: In Review- Clerk's Office (Step 2 of 6)

Petitioner Name / Organization: NW Goldberg Cares

Event Location: 1941 Ferry Park, Detroit, MI 48208

Event Date(s) and Time(s): 12/07/24 12:00 PM to 12/07/24 5:00 PM

Type of Event: Other

Applicant Contact:
Jordan Yagiela
hello@nwgoldbergcares.com
+1 (248) 763-5248

Submission Date:	10/02/24 9
Date of Clerk's Office Referral:	11/7/24
Date of City Departments Sign Off:	11/7/24
Date Referred to Council:	11/8/24

Department Approvals

DPD	DFD	EMS	GSD	DDOT	MPD	DPW	DHD
DPD Reviewed-Ready for Council	DFD Reviewed-Ready for Council	EMS Reviewed-Ready for Council	GSD Approval Not Required	DDOT Approved	MPD Approval Not Required	DPW Reviewed-Ready for Council	DHD Approval Not Required

BSEED
BSEED Reviewed-Ready for Council

Mayor's Office Special Events Signature: *Gakeima Fife*

Date: November 8, 2024

General Event Information

Has this event been hosted before? Yes

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? Yes

Is this an annual event? Yes

Event Website: N/A

Which spaces will be used? Street, Private Facility

Will this event include the use or sale of marijuana? No

Event Description

Brief Event Purpose & Description:

HOLIDAYFEST is a special event of NW Goldberg Cares that seeks to provide a wintertime activation of the CURTIS JONES PARK while simultaneously celebrating different cultures and traditions in the NW Goldberg community.

Estimated Peak Attendance: 150

Estimated Total Attendance: 300

Is this a public event? Yes

Will there be ticket sales or admission charged? No

Does this event use Hart Plaza? No

Will there be merchandise sold? No

Will you be taking donations? No

Is this a charity event? Yes

Does this event involve campers, tents and/or RVs? No

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? No

Contact Information

Organization / Petitioner Name: NW Goldberg Cares

Mailing Address: 6122 15th St.

Detroit MI 48208

Primary Contact:	Secondary Contact:
Jordan Yagiela	Daniel Washington
hello@nwgoldbergcares.com	daniel@nwgoldbergcares.com
+1 (313) 522-6816	+1 (313) 522-6816

Organization Type: Nonprofit

Organization Website: www.nwgoldbergcares.com

Event Setup & Breakdown

Begin Setup: 12/05/24 12:00 PM

Complete Setup: 12/06/24 5:00 PM

Setup Location(s): 1941 Ferry Park, Detroit, MI 48208

Event Start: 12/07/24 12:00 PM

Event End: 12/07/24 5:00 PM

Begin Tear Down: 12/09/24 9:00 AM

Complete Tear Down: 12/10/24 5:00 PM

Number of Trash Containers: 5 Number of Recycling Containers: 5

Cleaning Service Vendor: N/A

Other Waste Elements: N/A

Street Closures & Parking

How many streets will be closed: 1

Will you be closing any part of Woodward Avenue? No

Street Closures (if there are 1-4 closed streets):

1. Vermont 12/05/24

From Ferry Park to the second parcel on Vermont (directly in front of our park) 12:00 PM 11:00 PM

2. _____

3. _____

4. _____

Will you charge attendees for parking? No

Valet parking or blocking metered parking spaces? Neither

Describe the parking plan to accommodate anticipated attendance:

We have always used free street parking for this event.

Food & Beverage

Will food be served? No

Will food be prepared on site? No

Number of food trucks: 0 Number of non-truck food vendors: 0

Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? No

Will there be sales, service and/or consumption of alcohol in public at the event? _____

What type(s) of alcohol will be served? _____

Day(s) and time(s) alcohol will be served: _____

Will ice be used in any served beverages? No

Stages, Tents, & Structures

Is a stage being built? No

How many stages will be used? _____

Do any of the stages have a canopy? _____

Number of tents 10' x 10' and smaller: 2

Number of tents larger than 10' x 10': 1

Tent Contractor: S+R Rentals

What other structures will your event include? None

Will your event use any grills? No

What kind of grills? _____

Utilities & Portable Restrooms

Event Utilities that will be used: Generators, Utility Power

How will generators be fueled? Gas

Generator contractor: S+R Rental

Will additional wiring be installed? No

Does the event require access to a hydrant? No

Will there be amplified sound? No

Will a sound system be used? _____

Will you be providing Port-a-johns? Yes

Security & Emergency Plans

Will the event have a security contractor? No _____

Security Contractor: _____

Number of private personnel per shift: _____

Which of these apply to the private security personnel? _____

Will you contract emergency medical services? No _____

Name of emergency medical services contractor: _____

Does this event include fireworks? No _____

Day(s) and time(s) of fireworks: _____

Fireworks vendor: _____

Attachments

<input checked="" type="checkbox"/>	Applicant Signature Page (required)
<input checked="" type="checkbox"/>	Event Clean Up Plan (required)
<input type="checkbox"/>	Security Plan (500 or less attendees)
<input type="checkbox"/>	Emergency Response Plan & Medical Procedures (500+ attendees)
<input checked="" type="checkbox"/>	Communication and Community Impact Plan (500+ attendees)
<input type="checkbox"/>	Maintaining of Traffic Plan (1000+ attendees or if closing a street)
<input checked="" type="checkbox"/>	Build and Breakdown Schedule (if you are erecting any structures)
<input checked="" type="checkbox"/>	Site Map Plan (if event involves any temporary elements including tents)
<input type="checkbox"/>	Emergency Medical Contractor Agreement (if applicable)
<input type="checkbox"/>	Barricades Provider Agreement (if applicable)
<input type="checkbox"/>	Security Contractor Agreement (if applicable)
<input type="checkbox"/>	Port-a-john Contractor Agreement (if applicable)
<input type="checkbox"/>	Sanitation Contractor Agreement (if applicable)

City Council Member: _____

Resolved, The Mayor's Office is hereby authorized and directed to issue permits to **NW Goldberg Cares**, to host "**Holiday Fest**" (2024-375) on **December 7th, 2024, from 12:00 PM - 5:00 PM** at **1941 Ferry Park, Detroit, MI**.

PROVIDED, that there will be **DPD Assisted Event**; be it further

PROVIDED, that there will be **DFD Pending Inspections**; be it further

PROVIDED, that there will be **DPW Barricades**; and be it further

PROVIDED, that there will be **BSEED Permits**; and be it further

PROVIDED, all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of events.