



CITY OF DETROIT  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
OFFICE OF CONTRACTING & PROCUREMENT

October 24, 2024

**TO: HONORABLE CITY COUNCIL**

Re: Contracts and Purchase Orders Scheduled to be Considered for the Formal Session on October 22, 2024

Please be advised that the Contract listed was submitted on October 16, 2024 for the City Council Agenda for October 22, 2024 and has been amended as follows:

1. The **Department, Contract Increase and Total Contract Amount** was Submitted Incorrectly by the Office of Contracting and Procurement. Please see the correction(s) below:

**Submitted as:**

**Law**

6005401-A2 100% ARPA Funding – AMEND 2 – To Provide an Extension of Time for Services to Reduce Violent Crime in the City of Detroit through Community Violence Intervention (CVI) Tactics. – Contractor: Detroit Friends and Family – Location: 250 East Harbortown, Detroit, MI 48207–Contract Period: July 1, 2023 through July 1, 2025 – **Contract Increase Amount: \$175,000.00 – Total Amended Contract Amount: \$1,575,000.00.**

**Should read as:**

**Health**

6005401-A2 100% ARPA Funding – AMEND 2 – To Provide an Increase of Funds for Services to Reduce Violent Crime in the City of Detroit through Community Violence Intervention (CVI) Tactics. – Contractor: Detroit Friends and Family – Location: 250 East Harbortown, Detroit, MI 48207– Contract Period: July 1, 2023 through July 1, 2025 – **Contract Increase Amount: \$883,090.00.00 – Total Amended Contract Amount: \$2,283,090.00.**

Respectfully Submitted,

DocuSigned by:  
*LaTonia Stewart-Limmitt*  
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LaTonia Stewart-Limmitt  
Deputy Chief Procurement Officer  
Creator: Marcy Wilson



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Coleman A. Young Municipal Center  
2 Woodward Avenue, Suite 1008  
Detroit, MI 48226  
Phone: (313) 224-4600  
Fax: (313) 628-1160  
E-Mail: purchasing@detroitmi.gov

BY COUNCIL MEMBER: \_\_\_\_\_

RESOLVED, that **Contract No. 6005401-A2** referred to in the foregoing communication dated October 24, 2024 be hereby and approved.



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## DELEGATION OF AUTHORITY

By means of this letter, I, Jay Rising, in my capacity as Chief Financial Officer of the City of Detroit (CFO) and under authority vested in the Chief Financial Officer the state law and City ordinance, delegate the authority herein described of the Chief Procurement Officer (CPO) to the Deputy Chief Procurement Officer (DCPO) appointed by the CPO in the absence\* of the CPO, on the following terms and conditions:

1. A. The authority to sign, on my behalf and behalf of the CPO, contracts in an amount and duration not to exceed \$5,000,000.00 and/or five years, including renewal and extension options. The contracts subject to this delegation are those relating to purchase of goods and services, lease agreements, revenue agreements. Contracts exceeding \$5,000,000.00 and/or five years must be approved by the Chief Financial Officer.

B. The review and approval of those matters and documents that are usual, necessary, and appropriate for the operation of the Office of Contracting and Procurement. Those documents include sole source, emergency, amendment, and non-standard procurement forms and authorizations.

2. The contracts subject to this delegation must first be reviewed and approved by Corporation Counsel and approved by resolution of City Council to the extent required by and in accordance with the Chapter 17 of the City Code.
3. The DCPO's exercise of authority under this delegation may not exceed the restrictions set forth in  
(a) the Office of the Chief Financial Officer's Contract Approval and Signatory Authority Policy, (b) the City Charter, (c) the City Code, or (d) this delegation.
4. The delegation be effective as of the date of this delegation and shall extend unless otherwise revoked.
5. The authority delegated in this document shall not be sub-delegated. Any authority delegated may also continue to be exercised by the CFO.


\*Absence is defined as leave of absence (FMLA, Maternity Leave, Paid Parental Leave, Department Leave or other extended leave designated by the CFO as an absence).



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Jay B. Rising  
Chief Financial Officer

  
Date: 10/3/24

*Acknowledged and agreed:*

DocuSigned by:  
*LaTonia Stewart-Limmitt*  
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Date: 10/4/2024

LaTonia Stewart-Limmitt  
Deputy Chief Procurement Officer

Cc: Jay Rising, Chief Financial Officer  
Tanya Stoudemire, Chief Deputy Chief Financial Officer  
Sandra Stahl, Chief Procurement Officer/Deputy Chief Financial Officer  
Conrad Mallet, Corporation Counsel  
Pamela Parrish, Chief Legal Counsel