

# OIG Quarterly Report

3<sup>rd</sup> Quarter

July 1, 2024 – September 30, 2024



October 14, 2024

**Kamau C. Marable, MA., CIG, CFE**  
**Inspector General**

## Message from the Inspector General



It is my pleasure to submit the first quarterly report under my young tenure. I was sworn in as the 3<sup>rd</sup> Inspector General on August 26<sup>th</sup>. Serving my city in this capacity is an honor of a lifetime. I look forward to continuing the legacy of tenacious and professional oversight for the City of Detroit.

My staff and I have been busy establishing the next chapter in the history of this office. Among my first acts upon assuming the position of Inspector General was to appoint new hierarchical leadership, and an appropriate workflow to accommodate those changes. I appointed our Attorney Jennifer Bentley, who has been with the Office for over ten years, as Deputy Inspector General. She brings to this role a thorough understanding of the operations of the OIG, having assisted in establishing many of the office's policies and procedures. She has always set a standard of excellence and has innate leadership qualities that made her the best choice.

I also established the first Manager of Investigations and Audits (MIA), which currently is a working title as we work to officially create the position. All investigators and auditors will report to the MIA, who will be responsible for managing the work product for the investigators and auditors. I have selected one of the most tenured members of our staff, Beverly Murray, to assume this critical role. She was one of the first hires when the OIG was established. Beverly has a passion for the work of the office and has always contributed to improving the operational aspects of the office. I am convinced that she will shape this new role into one that continues to have a positive impact on our auditors and investigators, as well as the office as a whole. I also have retained all staff members, and I am looking forward to them all continuing to contribute to our efforts. I simply cannot be successful without each of them.

My next project was to introduce myself as Inspector General to the Mayor and many key department heads in the City. These meetings were well received and provided a great opportunity to express the importance of their cooperation in us accomplishing our mission of detecting and eliminating fraud, abuse and corruption in City Government and contracting. I also invited improved communication with our office, as we all should share the desire to serve the citizens with integrity and honesty.

Finally, we initiated steps to begin our community outreach. This was one of the commitments I mentioned in my interview before the City Council in July. It is my goal to raise awareness of the OIG among our citizens. To that end, I have named a Community Outreach Coordinator, who will be responsible for creating opportunities for the OIG to share our role in City Government with the community. Ms. Kaniya Forster has been assigned this job. Additionally, we developed a new "kicker card" to assist with the effort and are now seeking opportunities in community organizations across the city to make our presentation. We have also increased our social media outreach by adding an Instagram Account and increasing awareness and followers in all of our other social media accounts, Facebook, LinkedIn, and X (formerly Twitter).

I enthusiastically accept the challenge of maintaining and improving the standard of excellence the OIG has always embraced. It will not falter on my watch.

## Introduction

Prior to filing for bankruptcy in 2013, the City of Detroit suffered another negative historic moment in 2008. At the request of the Detroit City Council, then Governor Jennifer Granholm presided over a forfeiture hearing of then Mayor Kwame Kilpatrick, who was criminally charged with public corruption and eventually sentenced to a lengthy prison term.

Shortly thereafter, the 2009 Charter Commission was created to review and recommend certain revisions to the Charter. The people of the City of Detroit later adopted the Commission's recommendations on November 8, 2011, to ensure such negative history does not repeat itself. The 2012 Detroit City Charter therefore contains lessons learned in 2008 and the prior years. More specifically, the 2012 Charter of the City of Detroit created the Office of Inspector General (OIG); and provided the OIG with independent authority "to ensure honesty and integrity in City government."

Although the creation of the OIG appears to make the Inspector General (IG) omnipotent over all branches of City government and contractors, its powers are limited under the Charter. Specifically, Section 7.5-305 of the Charter limits the jurisdiction of the IG to "the conduct of any Public Servant and City agency, program or official act, contractors and subcontractors . . . business entities . . . and persons" seeking certification or who are participating in "any city programs."

Section 7.5-306 of the Charter further restricts the power and the authority of the IG to "investigate. . . in order to detect and prevent waste, abuse, fraud and corruption;" and to report such matters and/or recommend certain actions be taken in accordance with Sections 7.5-308 and 311. To conduct such investigations, Section 7.5-307 of the Charter provides the IG with the power to subpoena witnesses and evidence; to administer oaths and take testimony of individuals; to enter and inspect premises; and to enforce the same.

The Charter further requires that every public servant, contractor, subcontractor, licensee, applicant for certification to cooperate in the IG's investigation, as failure to do so would subject that person "to forfeiture of office, discipline, debarment or any other applicable penalty." See Section 7.5-310.

To encourage individuals to report "waste, abuse, fraud and corruption," Section 7.5-313 requires all investigative files to be confidential except where production is required by law; and Section 7.5-315 prohibits retaliation against any persons who participate in the IG's investigation. In keeping with due process, Section 7.5-311 of the Charter requires that when issuing a report or making recommendations "that criticizes an official act," the affected party be allowed "a reasonable opportunity to be heard at a hearing with the aid of counsel."

Since all governmental bodies must be held accountable in their role, the Charter requires that the IG issue quarterly reports to the City Council and the Mayor, which shall be made public and published on the City's website. See, Section 7.5-306.

The Detroit Office of Inspector General is a proud and active member of the Association of Inspectors General (AIG). The Association is the professional organization for offices dedicated to government accountability and oversight. The Detroit Office of Inspector General was founded on the model principals of the Association, and the OIG staff participated in AIG training and received their certification in their area of discipline.

## How OIG Complaints Are Resolved

All complaints submitted to the OIG, regardless of the method, are given a complaint number and assigned to an OIG staff member for further review. Based on initial review of the complaint, the Inspector General may:

- 1) Close the complaint and open an investigative file with a new file number;
- 2) Have an OIG employee follow-up with the complainant to obtain additional information pertaining to the complaint; or
- 3) Close the complaint without opening an investigation.

If the Inspector General elects to close the complaint without opening an investigation, one or more of the following actions will be taken:

- 1) The OIG will send a letter or an email to the complainant, or call the complainant, stating that we have decided not to investigate your complaint or that we are closing the complaint;
- 2) Refer the complaint to another department, agency, or legal entity, such as the City's Ombudsman's Office, Detroit Police Department, City of Detroit Buildings, Safety Engineering, and Environmental Department, Wayne County Sheriff or Prosecutor's Office, FBI, Michigan Department of Health and Human Services, or a legal aid office; or
- 3) The OIG will close the complaint without notifying the complainant. This usually occurs when the complainant has not left contact information or if the OIG does not believe it is appropriate to contact the complainant<sup>1</sup>.

Based on the OIG's historical data, most of the complaints received by the OIG do not result in an investigation. However, every complaint is carefully reviewed before the complaint is closed without additional action or referred to another agency. For more information on how complaints are resolved, please visit [www.detroitmi.gov/inspectorgeneral](http://www.detroitmi.gov/inspectorgeneral).

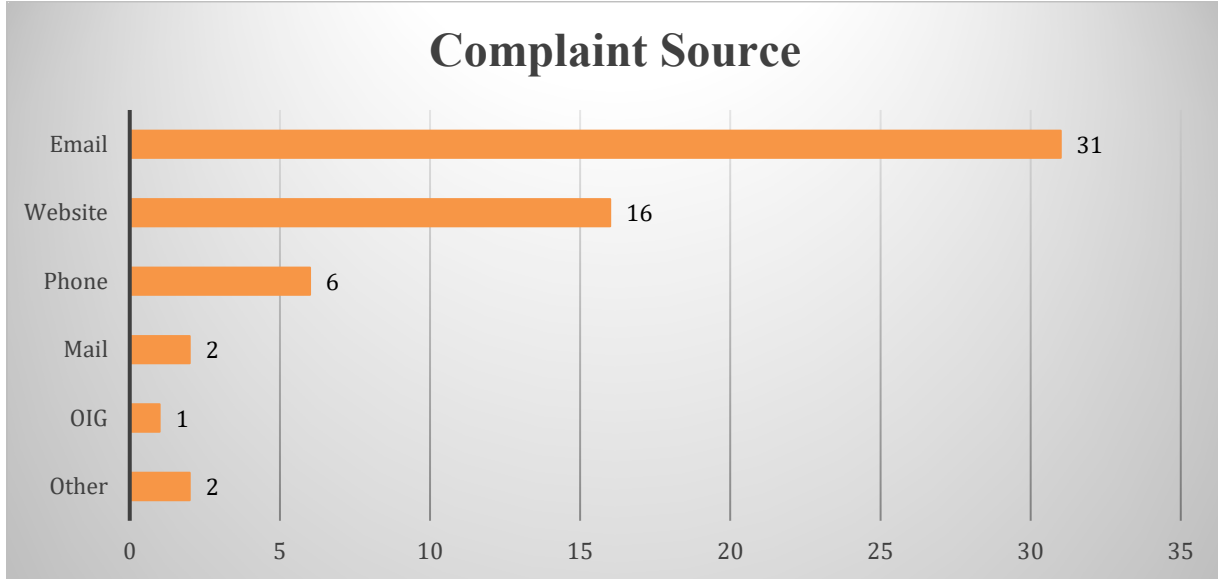
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<sup>1</sup> For example, on occasion, two complainants with competing interests will file separate complaints with the OIG. If the OIG has a reasonable suspicion that criminal charges may result from a law enforcement investigation, the OIG will not notify either complainant before referring the case and closing it.

# 2024 3<sup>rd</sup> QUARTER COMPLAINT STATISTICS

July 1, 2024 – September 30, 2024

## Sources of Complaints Received by the OIG in the 3<sup>rd</sup> Quarter



## Categories of Complaints Received by the OIG in the 3<sup>rd</sup> Quarter



## How Complaints Were Resolved by the OIG in the 3<sup>rd</sup> Quarter

Complaints Pending Prior to Quarter	16
Complaints Received During the Quarter	58
<b>Total</b>	<b>74</b>
Open investigative files	1
Pending	8
Decline investigation (No Action)	65
<b>Total</b>	<b>74</b>

The statistics above show the OIG actively worked on 74 complaints this quarter. By the end of the quarter, 1 of the 74 complaints were resolved by either opening a new investigation or referring the matter to the appropriate agency for investigation. The OIG declined to investigate 65 of the 74 complaints. As of September 30, 2024, the OIG still had 8 complaints pending.

*Note: Due to a system error, the Quarterly Report for the 2<sup>nd</sup> Quarter of 2024 incorrectly reported that there were 7 open/pending complaints at the end of the quarter. The correct number, which is listed above, was 16 open/pending complaints.*

## **How OIG Investigations Are Conducted and Resolved**

The OIG may initiate an investigation based on information received in the complaint or on its own initiative.

An investigation is initiated when an Investigative File is opened, and an auditor(s) and/or investigator(s) is/are assigned to the file.

An investigation would generally involve one or more of the following:

- 1) Interview of complainant(s) and/or witness(es);
- 2) Acquisition of evidence and/or documents and review of the same; and
- 3) Analyses of the evidence and/or documents reviewed, including forensic audit or review.

An OIG investigation may result in findings by the OIG which substantiate the complainant's allegation of waste, abuse, fraud or corruption in the City's operation or personnel or that of its contractors and/or subcontractors.

In some instances, although the complainant's allegations do not equate to waste, abuse, fraud or corruption, during the investigation of the allegations, the OIG may find other evidence of waste, abuse, fraud or corruption that was not contained in the initial complaint. In such instances, the OIG may initiate an investigation on its own initiative.

Likewise, if the investigation reveals that criminal activity may be involved, pursuant to Section 7.5-308 of the 2012 Charter of the City of Detroit (the Charter), the Inspector General is required to "promptly refer the matter to the appropriate prosecuting authorities."

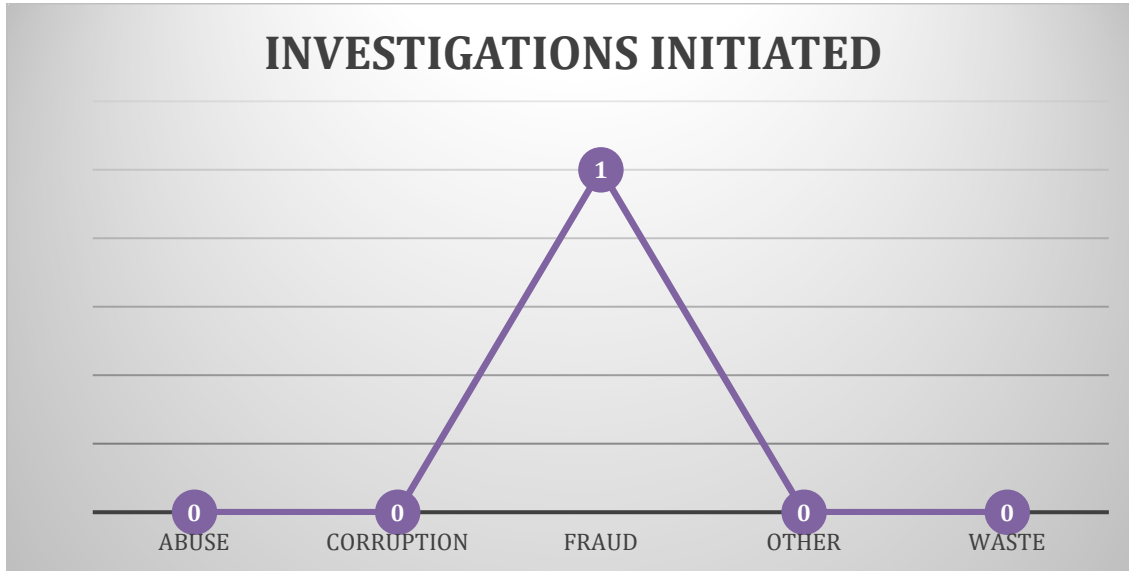
Pursuant to Section 7.5-311(1) of the Charter, "no report or recommendation that criticizes an official act shall be announced until every agency or person affected [by the report or recommendation] is allowed a reasonable opportunity to be heard at a hearing with the aid of counsel." Therefore, when our draft findings are critical, we send a copy of our draft findings, either as a draft memorandum or as a draft report to the affected parties. Thereafter, pursuant to the OIG's Administrative Hearing Rules (Hearing Rules), the parties have 14 calendar days to either provide a written response and/or seek an administrative hearing. Reports and memorandums are not finalized until the Administrative Hearing process has concluded. For additional information on this process, please visit our website at [www.detroitmi.gov/inspectorgeneral](http://www.detroitmi.gov/inspectorgeneral).

The OIG summarizes the findings of the investigation in the OIG's final memorandum. At times, the OIG can elect to issue a formal final report instead of an internal memorandum. All formal final reports have been and will continue to be published on-line. In addition, from time to time, we exercise our discretion to publish some of our internal memoranda through the City and the OIG's website at: [www.detroitmi.gov/inspectorgeneral](http://www.detroitmi.gov/inspectorgeneral). For more information on what type of reports and memorandums are published, please visit our website. You can also find copies of previously posted reports and memorandums.

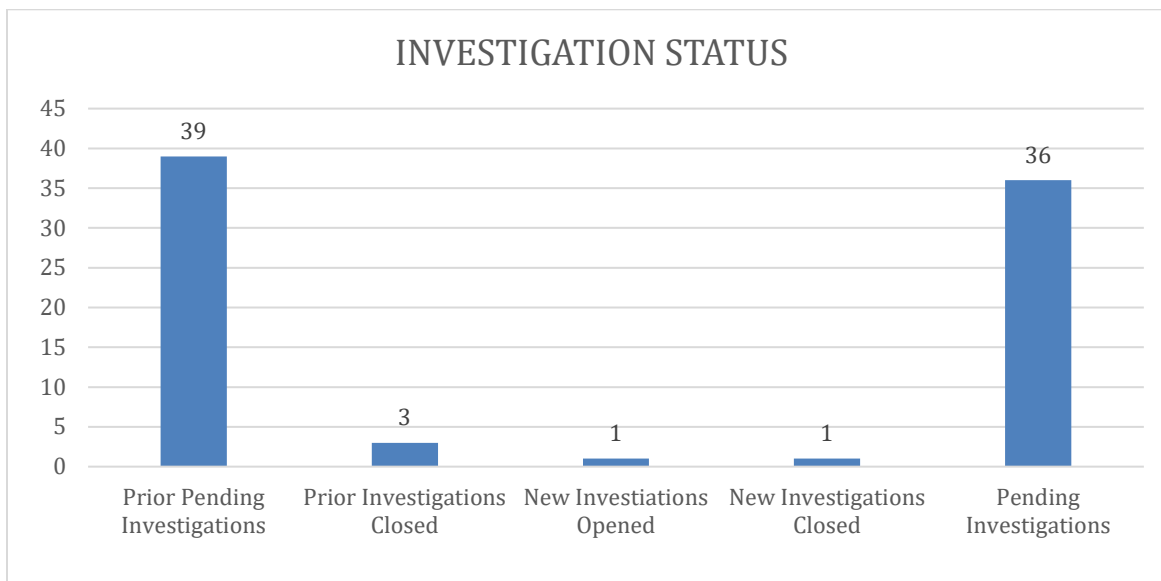
# 2024 3<sup>rd</sup> QUARTER INVESTIGATION STATISTICS

July 1, 2024-September 30, 2024

## Categories of OIG Investigations Initiated by the OIG in the 3<sup>rd</sup> Quarter



## Status of OIG Investigations in the 3<sup>rd</sup> Quarter



The statistics above show the OIG had 40 active investigations during the quarter. By the end of the quarter, 4 of the 40 investigations were closed. As of September 30, 2024, the OIG still had 36 investigations pending.



## **Summary of Investigations Closed in the 3<sup>rd</sup> Quarter of 2024**

The following reflects four investigations the OIG closed in the 3<sup>rd</sup> Quarter of 2024 with an accompanying synopsis for each investigation:

### **23-0008-INV**

The OIG received a complaint regarding a potential “ghost employee” at the Board of Police Commissioners (BOPC) and/or the Office of the Chief Investigator (OCI). The complaint alleged that from March 2018 to March 2023, the BOPC issued regular payroll payments to an alleged contractor who did not perform any work, and who had only been seen in the BOPC/OCI offices a few times.

In March 2023, the OIG learned that another agency had an open investigation concerning this matter and any potential criminality. At that time, the OIG suspended its investigation. In January 2024, the agency concluded its investigation stating that their investigation did not reveal any evidence of time fraud, and that evidence showed the alleged contractor completed their contractual obligations. After the agency concluded its investigation, the OIG restarted its investigation to determine whether any City officials or employees engaged in waste, abuse, fraud or corruption by compensating the alleged contractor without proper documentation on file.

The OIG interviewed BOPC commissioners and key staff, and reviewed recordings of interviews obtained from the other investigative agency. The OIG also reviewed email correspondences, personnel documents, budget and payroll records, and the BOPC’s voting records and financial statements/reports. The investigation revealed:

1. The alleged contractor was not a contractor.
2. The alleged contractor was a part-time employee for the BOPC from March 12, 2018, to March 3, 2023.
3. The part-time employee was improperly hired and paid using funds that had been designated for a different position.
4. The former BOPC Secretary abused his authority by creating and filling a new position that did not exist in the BOPC’s approved budget.
5. Despite receiving numerous reports that called attention to the employee’s unapproved placement in the BOPC’s budget, the Board neglected to review and resolve the issue before the employee was terminated.

The OIG also found that there were other City departments and agencies that could have corrected the issues discussed in the investigative report but for the fact that the relevant departments lacked applicable policies and procedures. For example, for at least 2 years the City’s Office of the Chief Financial Officer (OCFO) and Office of Departmental Financial Services (ODFS) provided monthly budget reports to the BOPC that flagged the employee’s improper placement in the BOPC’s budget. However, the OCFCO/ODFS did not have a policy or procedure for escalating the issue or alerting any other departments, even after it saw that monthly notes to the Board went unaddressed.

Based on the findings, the OIG recommended an OIG audit of the BOPC's personnel processes to ensure compliance with the Charter and City HR's policies and procedures. We also recommended that the BOPC revise its Bylaws to ensure they are consistent with the Charter. Finally, the OIG recommended that the OCFO, ODFS, and Payroll departments develop policies and procedures to reduce the risk of potential "ghost employees" and to escalate and resolve budget issues that are flagged before the start of the next fiscal year.

### **23-0021-INV**

On July 10, 2023, and August 14, 2023, the OIG received complaints alleging a Detroit Department of Transportation (DDOT) security guard was committing time fraud and that the supervisors were abusing their authority by entering manual overrides of the employee's time that were not accurate. According to the complainants, the security guard often arrived late for their shift. The security guard would then contact one of two supervisors, who would manually input the employee's time instead of using the swipe clock or computer. The OIG sought to determine if the security guard was committing time fraud and if the supervisors abused their authority by manually entering the security guard's time.

The OIG was not able to verify the arrival and departure times for the days the supervisors input the security guard's time into the UltiPro system. As such, the OIG could not determine whether the security guard was at their assigned work locations at the times the supervisors entered into the computer system. Further, the OIG was unable to interview the security guard, who resigned from their position at DDOT.

However, the investigation identified a risk of time fraud resulting from DDOT's timekeepers making improper or inaccurate arrival and departure times entries into the UltiPro system. Therefore, to reduce this risk, the OIG recommended DDOT Security Administration consider implementing internal controls, such as policies and procedures that require:

1. All employees enter their arrival and departure times using their badges or logging into a computer. This policy should outline discipline for any employee who frequently forgets their badge or otherwise does not properly clock in or out in UltiPro.
2. The timekeepers include a note in the UltiPro system documenting the reason for any manual entries of employees' arrival and departure times. This policy will allow for supervisory review of manual changes to employee time when approving the payroll.
3. Internal training for timekeepers instructing them of their responsibilities to ensure the employee's time is accurately reflected in the UltiPro system.

### **24-0004-INV**

On January 5, 2024, the OIG received an anonymous complaint via the OIG hotline. The complainant alleged that a City of Detroit vehicle was occasionally parked at a residence in Detroit between the hours of 9:00 am and 4:00 pm. The OIG found that an employee with the Department of Public Works (DPW) lives at the home where the vehicle was parked. The OIG

investigated and determined the employee was not allowed, nor requested permission, to take the vehicle home.

The OIG found that the employee abused his position by taking an assigned City-owned vehicle to his residence on five occasions known to the OIG, without approval from his department manager or supervisor. In addition, the OIG finds that the employee falsified inspection reports by claiming to be inspecting a worksite during the times the OIG verified he was at his home. The OIG recommended that DPW install GPS in City-owned vehicles for tracking and verifying the dates and times that an inspector is on a work site. In addition, the OIG also recommended disciplinary action for the employee for violating the City's and DPW's vehicle-use policies.

#### **24-0034-INV**

On July 3, 2024, the OIG initiated a complaint involving BDM Transport, LLC (BDM), also known as Big Dog. On May 14, 2024, the Office of Contracting and Procurement (OCP) suspended BDM for one year for allegedly submitting a falsified Certificate of Insurance (COI) in relation to a City of Detroit contract. Due to the serious nature of this allegation, the Inspector General, as the chief investigative agent for debarment, opened a debarment investigation to determine whether BDM acted as a responsible contractor and whether the company and its owner should be debarred pursuant to the City's Debarment Ordinance.

On August 5, 2024, the OIG sent its draft debarment report along with the Debarment Ordinance and OIG Administrative Hearing Rules to Mr. Eddins. He had until August 19, 2024 to request an administrative hearing and until September 2, 2024 to submit a written response. The OIG received no response from Mr. Eddins on either August 19<sup>th</sup> or September 2<sup>nd</sup>. Therefore, the OIG now finds that Mr. Eddins is not contesting any of the OIG findings dated August 5, 2024, and it is finalizing the debarment in accordance with the City's Debarment Ordinance.

Based on the information detailed in the report, the OIG determined that BDM and its owner Marvin Eddins have not acted as responsible contractors. Specifically, the OIG found, based on the evidence detailed in the report, that Mr. Eddins submitted false and fraudulent documentation to the City of Detroit indicating BDM had the required insurance coverage when they did not. Further, Mr. Eddins did not take responsibility or fully cooperate with the OIG's inquiries. Therefore, the OIG finds the following based on the evidence reviewed to date:

- BDM Transport, LLC (BDM) is debarred for **five (5) years** with an effective date of May 14, 2024.
- Marvin Eddins is debarred for **five (5) years** with an effective date of May 14, 2024.

Pursuant to Section 17-5-354(b) of the Debarment Ordinance, BDM and Mr. Eddins are also precluded from serving as a "subcontractor or as a goods, services or materials supplier for any contract" for the City of Detroit. Additionally, because Mr. Eddins, as an individual, is debarred, no company he owns, is an officer for, or has a direct or indirect financial or beneficial interest in may do business with the City of Detroit as a contractor or subcontractor for the period of debarment.

## How OIG Audits Are Conducted and Resolved

The OIG’s Forensic Auditors are specially trained to investigate programs, practices, and financial transactions to obtain evidence of fraud, abuse, waste, and corruption in City of Detroit government. The Forensic Auditors use this expertise to identify fraud risks, detect the misappropriation of City assets and make recommendations to prevent future incidents. In addition, OIG Forensic Auditors review various programs, policies, and procedures to determine whether they are sufficient to detect and prevent fraud, abuse, waste, and corruption. The OIG may initiate an audit based on information received in the complaint or based on an assessment of risk.

An audit generally involves performing one or more of the following:

- 1) A preliminary survey to gather background information and identify audit objectives.
- 2) A risk assessment to identify areas of concern.
- 3) Interviews of department staff and leadership.
- 4) Review of requested documents.
- 5) Analytical procedures for detailed testing.

An OIG audit may result in findings that identify actual incidents, or actions that increase the risk of waste, abuse, fraud, or corruption in the City’s operations. If the audit reveals that criminal activity may be involved, pursuant to Section 7.5-308 of the 2012 Charter of the City of Detroit (the Charter), the Inspector General is required to “promptly refer the matter to the appropriate prosecuting authorities.” An audit can also result in an OIG investigation.

A report is drafted at the end of each audit that includes any conditions that increase the risk of fraud, abuse, waste, and corruption as well as recommendations to mitigate the conditions identified during the audit. Pursuant to Section 7.5-311(1) of the Charter, “no report or recommendation that criticizes an official act shall be announced until every agency or person affected [by the report or recommendation] is allowed a reasonable opportunity to be heard at a hearing with the aid of counsel.” Therefore, when our draft findings are critical, we send a copy of our draft findings, either as a draft memorandum or as a draft report to the affected parties. Thereafter, pursuant to the OIG’s Administrative Hearing Rules (Hearing Rules), the parties have 14 calendar days to either provide a written response and/or seek an administrative hearing. Reports are not finalized until the Administrative Hearing process has concluded. For additional information on this process, or to see copies of our audit reports, please visit our website at [www.detroitmi.gov/inspectorgeneral](http://www.detroitmi.gov/inspectorgeneral).

### Status of the OIG Audits during the 3<sup>rd</sup> Quarter:

Audits Pending Prior to 3 <sup>rd</sup> Quarter	1
Prior Audits Closed During 3 <sup>rd</sup> Quarter	0
New Audits Opened in the 3 <sup>rd</sup> Quarter	0
New Audits Closed in the 3 <sup>rd</sup> Quarter	0
Audits Pending as of 9/30/2024	1

**OIG RECOMMENDATIONS MADE TO CITY DEPARTMENTS AND AGENCIES**

**Status Report as of September 30, 2024**

<b>Case Number</b>	<b>Public Servant, Department, Board or Agency</b>	<b>Recommendation</b>	<b>Status</b>	<b>Recommendation Date</b>	<b>Public Servant, Department, Board or Agency Response</b>
22-0013-INV& 23-0001-INV	Office of the Chief Financial Officer (OCFO)	Revise the City policies to clarify the requirement that hourly employees must enter their time each workday.	Closed	9/29/2023	OCFO issued a revised Directive # 022-105-01 on August 23, 2024. The Directive requires hourly employees to punch in at the beginning and out at the end of their shift. The policy further states that excessive manual entries will be flagged by Payroll and should include a comment on the timecard for clarity.
22-0013-INV& 23-0001-INV	Department of Public Works (DPW)	Require all drivers of City vehicles to read and sign copies of the Use policy.	Closed	9/29/2023	A DPW Superintendent confirmed that DPW Street Maintenance hourly employees were apprised of the OCFO policy change. She also confirmed that employees were required to sign the vehicle use policy.
22-0018-INV	Construction & Demolition Department	Develop a data documentation policy and/or procedure that can better dirt is properly tracked from source to site.	Open	9/27/2023	On June 27, 2024, the department stated that it is finalizing its audit of parameters/procedures, and that the department will share the results of the audit with the OIG.

Case Number	Public Servant, Department, Board or Agency	Recommendation	Status	Recommendation Date	Public Servant, Department, Board, or Agency Response
23-0005-INV	Board of Police Commissioners (BOPC)	Revise the BOPC Bylaws, OCI SOP, investigative processes/ complaint dispositions and organizational chart to ensure consistency with the Charter; Review identified complaints to ensure they are resolved in accordance with the Charter; Immediate training for identified Commissioners and annual training for all commissioners on Charter provisions and other relevant legal requirements.	Open	2/29/2024	On July 9, 2024, the BOPC stated: (1) that it is in the process of amending its Bylaws and the OCI's SOP to ensure compliance with the Charter <sup>2</sup> , (2) that the OCI is reviewing the triaged and/or administratively closed complaints that were the subject of the investigation, (3) that commissioners and BOPC/OCI staff generally receive training at onboarding and throughout the year, and (4) that the Board adopted and approved a revised organization chart on June 27, 2024.
23-0005-INV	Human Resources (HR)	Training for City HR employees on Charter provisions and other laws/policies that are unique and relevant to the BOPC's personnel matters and voting requirements.	Open	3/6/2024	On July 16, 2024, City HR stated that they are developing a formal training plan on policies and procedures, and that several teams within HR are in the early stages of auditing its processes to identify areas where technology can be used to improve efficiency and better ensure compliance.

<sup>2</sup> The OIG reissued this recommendation at the close of OIG Investigation No. 23-0008-INV.

Case Number	Public Servant, Department, Board or Agency	Recommendation	Status	Recommendation Date	Public Servant, Department, Board or Agency Response
23-0008-INV	OCFO/Office of Departmental Financial Services (ODFS)/Payroll	Develop a policy and procedure that requires job codes to be checked against the department's approved budget to ensure that Payroll only processes payments to legitimate employees with job code that matches the budgeted positions that are properly approved.	Open	7/2/2024	Response is not yet due.
23-0008-INV	OCFO/ODFS	Develop a policy and process that requires a formal escalation of the budget issues flagged by the OCFO/ODFS when the department or agency repeatedly fails to address the flagged issues, and that the flagged issues are addressed before the start of the next fiscal year.	Open	7/2/2024	Response is not yet due.
23-0008-INV	OIG	Audit of BOPC's personnel processes to ensure all positions created and filled within the BOPC, including the OCI, are compliant with the Charter and City HR rules.	Open	7/2/2024	Response is not yet due.

Case Number	Public Servant, Department, Board or Agency	Recommendation	Status	Recommendation Date	Public Servant, Department, Board or Agency Response
23-0012-INV	Detroit Transportation Corporation	DTC should follow up on any duplicate payments not resolved by the OIG and obtain the necessary refund or credit; Submit the status of the duplicate payments to the OAG to be included in their subsequent audit report; Adopt the various recommendations made in the OAG's audit report.	Open	3/12/2024	On April 4, 2024, Robert Cramer responded that he, Controller Karen Foster and Deputy General Manager Ernest Latham will work to provide updates on the recommendations.
23-0015-INV	OCFO	Increased training for Travel Coordinators on compliance with the Travel Directive; Updates to the Travel Authorization Request Form to identify the approved travel criteria that apply to the proposed travel; Requirement to fully document any deviations from the Travel Directive, including those who approved the change.	Open		In a response dated May 16, 2024, the OCFO agreed with the recommendations from the OIG and plans to incorporate the recommendations into an updated policy in the near future.



Case Number	Public Servant, Department, Board or Agency	Recommendation	Status	Recommendation Status	Public Servant, Department, Board or Agency Response
23-0021-INV	DDOT/OCFO	All employees enter their arrival and departure times using their badges or logging into a computer; Timekeepers should note the reason for any manual entries; Training for timekeepers on their responsibilities to ensure employee time is accurately reported.	Closed	7/25/2024	OCFO issued a revised Directive # 022-105-01 on August 23, 2024. The Directive requires hourly employees to punch in at the beginning and out at the end of their shift. The policy further states that excessive manual entries will be flagged by Payroll and should include a comment on the timecard for clarity.
24-0003-INV	OFCO	OCFO should work with the departments to better control overtime payments with limits on discretionary overtime and tiered approvals for employee's that exceed the limit.	Open	6/10/2024	OCFO responded that the report's recommendations for policies and procedures are appreciated and OCFO will work with the departments to address how to modify or incorporate those recommendations and develop processes that best fit their needs. OCFO will continue to work with OIG to manage personnel costs and identify any inappropriate costs.

Case Number	Public Servant, Department, Board or Agency	Recommendation	Status	Recommendation Date	Public Servant, Department, Board or Agency Response
24-0004-INV	DPW	<p>Disciplinary action for the employee for violating the City's and DPW's vehicle-use policies.</p> <p>Disciplinary action for the employee for falsifying inspection reports.</p> <p>Periodic training for DPW employees regarding vehicle-use policies, work rules and expectations.</p> <p>Installing a Global Positioning System (GPS) in City-owned vehicles for tracking and verifying the dates and times that an inspector is on a work site.</p> <p>Training Supervisors on OpenGov to accurately capture Inspectors daily assignments.</p>	Closed	9/30/2024	<p>DPW agreed with the recommendations from the OIG. The employee was disciplined, and DPW will review their internal practices to retrain employees as well as prevent incidents like this in the future. DPW is also working with GSD to determine if GPS units can be added to vehicles that lack the system.</p>

## Office of the Inspector General Organizational Structure: 3<sup>rd</sup> Quarter of 2024

Between July 1, 2024, and September 30, 2024, the OIG consisted of the following individuals:

Ellen Ha, Esq., CIG, **Inspector General**<sup>3</sup>

Kamau Marable, M.A., CIG, CFE, **Inspector General**

Jennifer Bentley, Esq., CIGI, **Deputy Inspector General**

Beverly L. Murray, CIGA, CFE, **Manager of Investigations and Audits**

Tiye Greene, Esq., **Associate Attorney**

Edyth D. Porter-Stanley, CIGA, CFE, **Forensic Auditor**

Kelechi Akinbosede, Esq., CIGI, **Investigator**

April Page, M.A., CIGI, **Investigator**

Kasha Graves, **Administrative Assistant**

Kaniya Foster, **Administrative Assistant**

Christina Hobson, **OIG Intern / Mayoral Fellow**

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<sup>3</sup> Ellen Ha served as Inspector General until her term ended on August 23, 2024. Kamau Marable, who previously served as the Deputy Inspector General, began his term as the Inspector General on August 26, 2024. On his appointment date, Jennifer Bentley, who previously served as the OIG's Attorney, was appointed as Deputy Inspector General. Also, Beverly Murray, who previously served as one of the OIG's Forensic Auditors, was granted a new title of Manager of Investigations and Audit.

## OIG Contact Information

**Via Internet:** [www.detroitmi.gov/inspectorgeneral](http://www.detroitmi.gov/inspectorgeneral)

*(The website is on a secure server, which allows individuals to provide information on a secure electronic report form 24 hours a day, 7 days a week.)*

**Via Telephone Hotline:** 313-964-TIPS (8477)

**Via OIG Telephone Line:** 313-628-2517

**Via Mail:** City of Detroit Office of Inspector General  
615 Griswold, Suite 1230  
Detroit, Michigan 48226

**Via Email:** [oig@detoig.org](mailto:oig@detoig.org) or [Suggestions@detoig.org](mailto:Suggestions@detoig.org)

**Via Social Media:** Facebook: [facebook.com/DetroitOIG](https://facebook.com/DetroitOIG)  
Instagram: [instagram.com/detroitoig/](https://instagram.com/detroitoig/)  
Twitter: [x.com/DetroitOIG](https://x.com/DetroitOIG)  
LinkedIn: [linkedin.com/company/detroitoig/](https://linkedin.com/company/detroitoig/)

Please use social media to stay connected to the OIG but ***social media should not be used to file complaints*** with our office. You can use any of the other methods listed above to file a complaint. You can also visit the OIG at the address above to file a complaint in person.