



## DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement  
FILE NUMBER: OCFO-Office of Contracting &  
Procurement-3783

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**RE:**

Submitting reso. autho. Contract No. 6006695

**SUMMARY:**

100% City Funding – To Provide Electronic Signature Software and Custom Configuration Services CO-OP: GSA Co\_Op Number 47QSWA18D008F. – Contractor: Carahsoft Technology Group (for DocuSign) – Location: 11493 Sunset Hills Road, Suite 10, Reston, VA 20190 – Contract Period: Upon City Council Approval through October 31, 2027 – Total Contract Amount: \$1,300,000.00. **DoIT Waiver of Reconsideration Requested**

**RECOMMENDATION:**

100% City Funding – To Provide Electronic Signature Software and Custom Configuration Services CO-OP: GSA Co\_Op Number 47QSWA18D008F. – Contractor: Carahsoft Technology Group (for DocuSign) – Location: 11493 Sunset Hills Road, Suite 10, Reston, VA 20190 – Contract Period: Upon City Council Approval through October 31, 2027 – Total Contract Amount: \$1,300,000.00. **DoIT Waiver of Reconsideration Requested**

**BY** Choose an item.

Sandra Stahl, Chief Procurement Officer  
Office of Contracting and Procurement Office

**RESOLVED:** that **Contract No. 6006695** referred to in the foregoing communication dated October 30, 2024 be hereby and is approved.

**DEPARTMENTAL CONTACT:**

Name: Marcy Wilson  
Position: Procurement Assistant