

JANNINA P. PENNA

ABOUT ME Dedicated and driven professional with a strong collaborative spirit, I excel in working with diverse teams to achieve common goals. My motive in my career is characterized by a growth-oriented mindset, constantly seeking opportunities for learning and development. Community-focused, I am passionate about making a positive impact through initiatives that cater the pressing needs of society

CONTACT

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EDUCATION

UNIVERSITY OF MICHIGAN Current Student

ELEVATE SALON INSTITUTE

Michigan Esthetics License 2019 - Current

SKILLS

Project Management
Communication
Conflict Resolution
Strategic Planning
Public Relations
Decision making
Cross-functional thinking
Content Development

CERTIFICATION

MICHIGAN REAL ESTATE LICENSE 2020

WORK EXPERIENCE

BOARD OF REVIEW

City of Detroit - Councilwoman Gabriella
Santiago-Romero
March 2024 - Present

Review and resolve property assessment appeals for residential and commercial properties. Analyze assessment data and applications to ensure fair and accurate assessments. Examine evidence presented by the property owner and the Assessor's Office and make a decision on HOPE applications.

Collaborate with other board members to reach consensus decisions on appeals. Attend hearings and listen to testimonies from property owners and city assessors.

Provide recommendations for assessment adjustments based on evidence and legal guidelines.

Participate in city-wide initiatives and engage in community groups to educate property owners on assessment processes and improve transparency and communication with the community.

BANK ON DETROIT

City of Detroit - Housing and Revitalization
January 2022 - March 2024

Collaborate with Detroit based financial institutions, community based organizations, and local government to ensure financial stability and health in the City of Detroit. Offer resources and education to programs and organizations to help empower financial capability, health, and independence. Participate in citywide and local non-profit agency resource fairs and community events.

Plan, initiate, and host roundtables for Bank On certified

financial institutions and community partners.

NINA PALOMA STUDIOS, LLC

Business Proprietor

November 2019 - Present

Develop lasting relationships with clients and vendors through excellent technical service, communication, and customer service.

Develop and maintain a personal client database and record all relevant consultations, payments and receipts, client charts and information, and business financial records.

Market (social media platforms), advertise, and manage daily operations - over 200 new clients in one year through marketing, referrals, and networking.

DEPARTMENT OF NEIGHBORHOODS

City of Detroit - Americorps VISTA

November 2019- November 2020

Served District 6 Manager and team, along with Financial Empowerment Manager in expanding and strengthening community engagement efforts. Also, building relationships with Detroit residents, youth, and block clubs.

Participated in meetings regarding the betterment of the City directed by Mayor Mike Duggan and Department of Neighborhood District Manager staff.