



BOARD OF ETHICS  
DETROIT

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## **MEMORANDUM**

To: Mary Sheffield, Council President  
James Tate, President Pro Tem  
Scott Benson, Councilmember  
Fred Durhall III, Councilmember  
Latisha Johnson, Councilmember  
Gabriela Santiago-Romero, Councilmember  
Mary Waters, Councilmember  
Angela Whitfield Calloway, Councilmember  
Coleman A. Young II, Councilmember

From: Christal Phillips, Executive Director, City of Detroit Board of Ethics

Date: September 23, 2024

RE: Disclosure of Campaign Contributions and Expenditures

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Dear Honorable Councilmembers,

This memorandum is in response to questions from Councilmembers Scott Benson and Angela Whitfield Calloway regarding disclosure of campaign contributions and expenditures posed to my training specialist, Michael O'Connell, at the September 17, 2024 City Council Formal Session.

Section 2-5-33 of the ethics ordinance sets forth the requirements for disclosing campaign contributions and expenditures to the Board of Ethics as follows:

### **Sec. 2-5-33. Disclosures of campaign contributions and expenditures.**

- (a) Except as otherwise provided for by applicable law, a public servant who exercises significant authority shall disclose campaign contributions and expenditures in accordance with applicable laws.
- (b) All disclosures that are required under Subsection (a) of this section shall be made, in writing, on a form that is created by the Law Department and sworn to in the presence of a notary public. After completion, the form shall be filed with the Board of Ethics, which shall forward a complete copy of the form to the applicable department director or agency head.

Disclosing campaign contributions and expenditures is a requirement for all current public servants, contractors, and vendors. The campaign contributions and expenditures disclosure form,



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along with other ethics disclosure forms can be found on the Board of Ethics website, [www.detroitethics.org/disclosure](http://www.detroitethics.org/disclosure).

My office is available to answer any additional questions you may have about disclosures mandated by the ethics ordinance.

Sincerely,

Christal Phillips  
Executive Director  
City of Detroit Board of Ethics