



**OFFICE OF THE
CHIEF FINANCIAL OFFICER**
Office of Development and Grants

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 1026
Detroit, Michigan 48226

Phone 313•628•1258
Fax 313•224•0542
www.detroitmi.gov

August 26, 2024

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Request to Accept and Appropriate the FY 2025 Specialized Services Operating Assistance Program Grant

Each year, the Michigan Department of Transportation (MDOT) awards the City of Detroit Department of Transportation (DDOT) with annual Specialized Services Operating Assistance Program Grant. The FY 2025 Specialized Services Operating Assistance Program Grant will be awarded for a total of \$117,330.00. There is no match requirement. The total project cost is \$117,330.00. This request is to establish an appropriation to allow services to continue through the beginning of the grant period, which begins October 1, 2024.

The objective of the grant is to provide transportation for seniors and people with disabilities. The funding allotted to the department will be utilized to provide contractual services for providing rides and coordinating service requests. This is a reimbursement grant.

If approval is granted to accept and appropriate this funding, the appropriation number is 21427.

I respectfully ask your approval to accept and appropriate funding in accordance with the attached resolution.

Sincerely,

DocuSigned by:
Terri Daniels
4D2BEEE23C8D489...

Terri Daniels
Director, Office of Development and Grants

DocuSigned by:
Donald R. Johnson
34F9071313554A4...

Office of Budget

CC:
Sajjiah Parker, Assistant Director, Grants



Office of Development and Grants

RESOLUTION

Council Member _____

WHEREAS, the Detroit Department of Transportation (DDOT) is requesting authorization to accept a grant of reimbursement from the Michigan Department of Transportation (MDOT), in the amount of \$117,330.00, to provide transportation for seniors and people with disabilities; and

WHEREAS, this request has been approved by the Office of Budget; now

THEREFORE, BE IT RESOLVED that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit, and

BE IT FURTHER RESOLVED, that the Budget Director is authorized to establish Appropriation number 21427, in the amount of \$117,330.00, for the FY 2025 Specialized Services Operating Assistance Program Grant.



Detroit Department of Transportation

100 Mack Avenue • Detroit, MI 48201 • 313.933.1300 • Detroitmi.gov/DDOT

INTERDEPARTMENTAL MEMORANDUM

TO: Terri Daniels, Director – Office of Development and Grants
FROM: G. Michigan Staley, Director – Detroit Department of Transportation
DATE: August 22, 2024
RE: **Annual Specialized Services Operating Assistance Program Grant**

Ms. Terri Daniels,

As you know, each year, the Michigan Department of Transportation (MDOT) awards the City of Detroit Department of Transportation (DDOT) with annual Specialized Services Operating Assistance Program Grant. The grant is authorized by MDOT based on the amount of funding DDOT requests. This year, we requested a total of \$117,330.00 in funding.

The grant was not adopted in this year's annual budget. We are requesting to have an appropriation set up for the FY 2025 MDOT Specialized Services Grant, which begins in MDOT's fiscal year on October 1, 2025. If we do not have the budget setup, it can lead to an interruption in services.

Please contact my office if you have any questions. Your attention to this matter is greatly appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read 'G. Michael Staley'. The signature is fluid and cursive, with the first name 'G.' being prominent.

G. Michael Staley
Interim Executive Director
Detroit Department of Transportation