

Janice M. Winfrey  
City Clerk

**City of Detroit**  
OFFICE OF THE CITY CLERK

Andre P. Gilbert II  
Deputy City Clerk

**DEPARTMENT PETITION REFERENCE COMMUNICATION**

*To: The Department or Commission Listed Below*

*From: Janice M Winfrey, Detroit City Clerk*

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The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

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Petition No.	2024-306
Name of Petitioner	Birth Detroit
Description of Petition	Petition of Birth Detroit (2024-306), request to hold "Birthing Center Celebration" at Birth Detroit Center 8575 Heritage PL, on October 13 <sup>th</sup> , from 1 PM to 4 PM. Set- up to begin October 13 <sup>th</sup> 8:00 AM and completed by 12:00 PM with tear-down to begin October 13 <sup>th</sup> , at 6:00 PM and completed by 9:00 PM
Type of Petition	<b>Special Event</b>
Submission Date	9/5/2024
Concerned Departments	Buildings, Safety Engineering, and Environmental Department (BSEED), Department of Public Works (DPW), Detroit Department of Transportation (DDOT), Detroit Fire Department (DFD), General Services Department (GSD), Media Services Department, Municipal Parking Department, Police Department (DPD)
Petitioner Contact	Briquell Welch Birth Detroit (248) 521-9443 <a href="mailto:briqs@briqhousemedia.com">briqs@briqhousemedia.com</a>

2 Woodward Ave. Coleman A. Young Municipal Center Rm. 200, Detroit, MI 48226

(313) 224 - 3260 | Fax: (313) 224 - 1466

# City of Detroit Special Events Application Authorizations

## **AUTHORIZATION & AFFIDAVIT OF APPLICANT**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

**Applicant Signature:** *Briquell Welch*

**Date:** 08.10.2024

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

## **HOLD HARMLESS AND INDEMNIFICATION**

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

**Event Name:** Birth Detroit Birth Celebratio

**Event Date:** 10.12.2024

**Event Organizer:** Briquell Welch / Birth Detroi

**Applicant Signature:** *Briquell Welch*

**Date:** 08.10.2024

# Birth Detroit Birthday Celebration

**Date (UPDATE):** Sun., Oct. 13, 2024

**Time:** 1 pm - 4 pm

**Location:** Birth Detroit Center

8575 Heritage Pl

Detroit, MI 48204

**Attendee Count:** 300 - 500 anticipated

**Coordinator:** Briquell "Briqs" Welch

248-521-9443

briqs@briqhousemedia.com

## **Event Clean Up Plan**

Event staff and volunteers of the event will clean the streets of event trash throughout the event time and at the end of the event collect all trash and dump at the Birth Detroit Center's private trash dumpster. 30 trash Receptacles and 10 Recycling Receptacles will be placed throughout the event space for guests to throw away trash. Food truck vendors will bring their own cleaning supplies and materials for cleaning and grease dumping, if applicable.

**Vendor: New Path Cleaning Specialists**

888.452.7022 ext 700

**EMS Plan:** Staffing Hart EMS and will rely on their support on-site and to assist in case of emergencies. The nearest hospital to the venue is Henry Ford Hospital at 2799 W Grand Blvd, Detroit, MI 48202

**Vendor: Hart EMS Medical Services PLLC (HMEMS)**

5201 Rosa Parks Blvd

Detroit MI 48208

Phone 313-366-4278

Fax 313-216-1771

Email: adam@hartems.com

## **Communication and Community Impact Plan**

**How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety, etc.)?**

Our event will impact the community positively. The event is a celebration to highlight the opening of Detroit's FIRST Birthing Center. It is free to the community and will be an environment of learning, understanding, and partnering with the organization to help its success throughout the coming years. The event is open to the public.

**Safety:** While we never anticipate any safety compromises or issues, We will have a licensed and insured Security Vendor on-site to assist with keeping traffic moved and insuring the safety of all attendees. This is a walk on event open to the community so we will plan to ensure the safety of all involved.

**Vendor: Big Man Security, Inc.**

**313-778-5275**

**Sound Carryover:** Our event is from 1 pm - 4 pm, so we do not anticipate interrupting the surrounding neighborhood with late night noise or sounds outside of the city's curfew. We will have a DJ and small program that will cover sound in our private lot area.

**Traffic:** The birthing center is opening directly across from an apartment complex. Since we are requesting to utilize Heritage Pl. street and other surrounding areas, for parking we will connect and communicate with the complexes to ensure awareness.

**- What local groups / businesses have approved your event?**

We have not requested approval from any local groups or businesses as we are not surrounded by any groups that would need to approve. Also, most of the event is on the birthing center's private property. Our only ask / notification

will be the direct complex across from us to advise about the event, invite them as our new neighbors and make aware of any street closures (if approved).

**- Indicate what steps you have or will take to notify surrounding communities of your event**

We will draft a letter to the direct complex across from us to advise about the event, invite them as our new neighbors and make them aware of any street closures (if approved).



## **Vendors:**

**Ready Made Tailgates**

**Tents**

**Tables**

**Chairs**

**Heaters**

**LJ Creations**

**Linen**

**Food Truck 1 - Uncle Bebe's BBQ**

**Food Truck 3 - Los Dos Amigos**

**Food Truck 4 - 313 Eatery**

**Food Truck 6 - Detroit Mini Donuts**

**Food Vendor (table setup) - Breadless Detroit**

**Food Vendor (table setup) - Charlatte' Coffee or Cappuccino Man**

# SPECIAL EVENTS PETITION

**Petition No:** 2024-306

**Event Name:** Birthing Center Celebration

**Event Status:** Referred to Police Precinct

**Petitioner Name / Organization:** Birth Detroit

**Event Location:** Birth Detroit Center 8575 Heritage PI Detroit, MI 48204

**Event Date(s) and Time(s):** 10/13/24 1:00 PM to 10/13/24 4:00 PM

**Type of Event:** Other

<b>Applicant Contact:</b>
Briquell Welch
briqs@briqhousemedia.com
+1 (248) 521-9443

<b>Submission Date:</b>	08/10/24
<b>Date of Clerk's Office Referral:</b>	09/05/24
<b>Date of City Departments Sign Off:</b>	9/4/24
<b>Date Referred to Council:</b>	9/6/24

## Department Approvals

DPD	DFD	EMS	GSD	DDOT	MPD	DPW	DHD
DPD Reviewed-Ready for Council	DFD Reviewed-Ready for Council	EMS Reviewed-Ready for Council	GSD Approval Not Required	DDOT Approval Not Required	MPD Approval Not Required	DPW Approval Not Required	DHD Reviewed-Ready for Council

**BSEED**  
BSEED Reviewed-Ready for Council

**Mayor's Office Special Events Signature:** *Gakeima Fife*

**Date:** September 6, 2024

## General Event Information

Has this event been hosted before? No

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? Yes

Is this an annual event? No

Event Website: N/A

Which spaces will be used? Street, Sidewalk, Private Facility

Will this event include the use or sale of marijuana? No

## Event Description

Brief Event Purpose & Description:

This a Birthing Center Birthday Celebration to celebrate the soon coming Birthing Center, Birth Detroit's inception. This is a FREE community event to celebrate the opening of the center.

Estimated Peak Attendance: 250

Estimated Total Attendance: 500

Is this a public event? Yes

Will there be ticket sales or admission charged? No

Does this event use Hart Plaza? No

Will there be merchandise sold? No

Will you be taking donations? No

Is this a charity event? No

Does this event involve campers, tents and/or RVs? No

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? No



## Contact Information

Organization / Petitioner Name: Birth Detroit

Mailing Address: 16919 Prairie St,

Detroit

Michigan

48221

Primary Contact:	Secondary Contact:
Briquell Welch	Afton Shavers
briqs@briqhousemedia.com	afton@birthdetroit.com
	+1 (810) 210-1453

Organization Type: Nonprofit

Organization Website: https://www.birthdetroit.com

## Event Setup & Breakdown

Begin Setup: 10/13/24 8:00 AM

Complete Setup: 10/13/24 12:00 PM

Setup Location(s): Birth Detroit ; 8575 Heritage Pl Detroit, MI 48204 and surrounding streets

Event Start: 10/13/24 1:00 PM

Event End: 10/13/24 4:00 PM

Begin Tear Down: 10/13/24 6:00 PM

Complete Tear Down: 10/13/24 9:00 PM

Number of Trash Containers: 20 Number of Recycling Containers: 5

Cleaning Service Vendor: Vendors not yet determined

Other Waste Elements: See plan attached

## Street Closures & Parking

How many streets will be closed: 0 \_\_\_\_\_

Will you be closing any part of Woodward Avenue? No \_\_\_\_\_

Street Closures (if there are 1-4 closed streets):

1. \_\_\_\_\_

\_\_\_\_\_

2. \_\_\_\_\_

\_\_\_\_\_

3. \_\_\_\_\_

\_\_\_\_\_

4. \_\_\_\_\_

\_\_\_\_\_

Will you charge attendees for parking? No \_\_\_\_\_

Valet parking or blocking metered parking spaces? Neither \_\_\_\_\_

Describe the parking plan to accommodate anticipated attendance:  
street parking

## Food & Beverage

Will food be served? Yes \_\_\_\_\_

Will food be prepared on site? Yes \_\_\_\_\_

Number of food trucks: 4 \_\_\_\_\_ Number of non-truck food vendors: 1 \_\_\_\_\_

## Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? No

Will there be sales, service and/or consumption of alcohol in public at the event? \_\_\_\_\_

What type(s) of alcohol will be served? \_\_\_\_\_

Day(s) and time(s) alcohol will be served: \_\_\_\_\_

Will ice be used in any served beverages? Yes

## Stages, Tents, & Structures

Is a stage being built? No

How many stages will be used? \_\_\_\_\_

Do any of the stages have a canopy? \_\_\_\_\_

Number of tents 10' x 10' and smaller: 4

Number of tents larger than 10' x 10': 4

Tent Contractor: Ultimate Inflatables

What other structures will your event include? Tents, tables, chairs

Will your event use any grills? Yes

What kind of grills? Food truck materials, charcoal and or electrical

## Utilities & Portable Restrooms

Event Utilities that will be used: Generators, Utility Power

How will generators be fueled? Gasoline

Generator contractor: Supplied by food truck vendors

Will additional wiring be installed? No

Does the event require access to a hydrant? No

Will there be amplified sound? Yes

Will a sound system be used? Yes

Will you be providing Port-a-johns? No

## Security & Emergency Plans

Will the event have a security contractor? Yes

Security Contractor: Big Boy Security

Number of private personnel per shift: 4

Which of these apply to the private security personnel? Licensed

Will you contract emergency medical services? Yes

Name of emergency medical services contractor: Hart EMS

Does this event include fireworks? No

Day(s) and time(s) of fireworks: \_\_\_\_\_

Fireworks vendor: \_\_\_\_\_

## Attachments

<input checked="" type="checkbox"/>	Applicant Signature Page (required)
<input checked="" type="checkbox"/>	Event Clean Up Plan (required)
<input checked="" type="checkbox"/>	Security Plan (500 or less attendees)
<input type="checkbox"/>	Emergency Response Plan & Medical Procedures (500+ attendees)
<input checked="" type="checkbox"/>	Communication and Community Impact Plan (500+ attendees)
<input type="checkbox"/>	Maintaining of Traffic Plan (1000+ attendees or if closing a street)
<input checked="" type="checkbox"/>	Build and Breakdown Schedule (if you are erecting any structures)
<input checked="" type="checkbox"/>	Site Map Plan (if event involves any temporary elements including tents)
<input type="checkbox"/>	Emergency Medical Contractor Agreement (if applicable)
<input type="checkbox"/>	Barricades Provider Agreement (if applicable)
<input type="checkbox"/>	Security Contractor Agreement (if applicable)
<input type="checkbox"/>	Port-a-john Contractor Agreement (if applicable)
<input type="checkbox"/>	Sanitation Contractor Agreement (if applicable)

City Council Member: \_\_\_\_\_

**Resolved,** The Mayor's Office is hereby authorized and directed to issue permits to **Birth Detroit** to host "**Birthing Center Celebration**" (2024-306) on **October 13, 2024**, from **1:00 PM –4:00 PM** at **8575 Heritage Place, Detroit MI.**

**PROVIDED,** that there will be DPD Assisted Event; Contracted with private security and be it further

**PROVIDED,** that there will be DFD Pending Inspections; Contracted with Private EMS to Provide Services; and be it further

**PROVIDED,** that there will be BSEED Permits Required for Tents, Generators, and Stages; and be it further

**PROVIDED,** that there will be DHD Permits Required for utility power; and be it further

**PROVIDED,** that all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of event.