



**OFFICE OF THE
CHIEF FINANCIAL OFFICER**
Office of Development and Grants

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 1026
Detroit, Michigan 48226

Phone 313•628•1258
Fax 313•224•0542
www.detroitmi.gov

September 4, 2024

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Authorization to submit a grant application to the Michigan Department of Environment, Great Lakes, and Energy for the FY 2024 Organics Infrastructure Grant

The General Services Department—Office of Sustainability is hereby requesting authorization from Detroit City Council to submit a grant application to the Michigan Department of Environment, Great Lakes, and Energy for the FY 2024 Organics Infrastructure Grant. The amount being sought is \$31,913.00. The State share is \$31,913.00 of the requested amount and there is a required cash match of \$7,978.00. The total project cost is \$39,891.00.

The FY 2024 Organics Infrastructure Grant will enable the department to:

- Establish a citywide composting network in partnership with local urban farms and composting partners
- Provide 400 new food scrap collection bins and 200 backyard compost tumblers to residents
- Install 13 Mill food recycling units and 9 collection bin systems at 13 community and municipal sites

If the application is approved, a cash match will be provided from the Carhartt Composting Pilot Grant.

We respectfully request your approval to submit the grant application by adopting the attached resolution.

Sincerely,

DocuSigned by:
Terri Daniels
4D2BEEE23C8D489...

Terri Daniels
Director of Grants, Office of Development and Grants

DocuSigned by:
Donald R. Johnson
34F9071313554A4...

Office of Budget

CC:
Sajjiah Parker, Assistant Director, Grants



Office of Development and Grants

RESOLUTION

Council Member _____

WHEREAS, the General Services Department—Office of Sustainability has requested authorization from City Council to submit a grant application to the Michigan Department of Environment, Great Lakes, and Energy, for the FY 2024 Organics Infrastructure Grant, in the amount of \$31,913.00, to establish a citywide composting network in partnership with local urban farms and composting partners; and

WHEREAS, the General Services Department—Office of Sustainability has \$7,978.00 available from the Carhartt Composting Pilot Grant, for the City match requirement for the FY 2024 Organics Infrastructure Grant; and

WHEREAS, this request has been approved by the Office of Budget; now

THEREFORE, BE IT RESOLVED, the General Services Department—Office of Sustainability is hereby authorized to submit a grant application to the Michigan Department of Environment, Great Lakes, and Energy for the FY 2024 Organics Infrastructure Grant.



CITY OF DETROIT
 OFFICE OF THE CHIEF FINANCIAL OFFICER
 OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER
 2 WOODWARD AVENUE, SUITE 1026
 DETROIT, MICHIGAN 48226
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Grant Application Request Form (GARF)

In order to secure the Office of Development and Grants (ODG) approval required under Section 17-4-2 of the Detroit City Code, this form is to be filled out by City Departments as soon as possible upon learning of an opportunity that the Department would like to pursue. This form must be signed and submitted not later than 20 business days prior to the application deadline.

Please submit this form to the following ODG staff: Sajjiah Parker, Assistant Director, parkersa@detroitmi.gov and the Department/Project assigned Development Officer.

City Department	Office of Sustainability (OoS)
Date	8/28/24
Department Contact Name	Patrice Brown
Department Contact Phone	
Department Contact Email	patrice.brown@detroitmi.gov
Grant Opportunity Title	EGLE Organics Infrastructure Grant FY24
Grant Opportunity Funding Agency	MI EGLE (Michigan Department of Environment, Great Lakes and Energy)
Web Link to Opportunity Information	https://www.michigan.gov/egle/-/media/Project/Websites/egle/Documents/Programs/MMD/Recycling/Grants/Organics-Infrastructure-Grant--FY
Award Amount (that Department will apply for)	\$31,913
Application Due Date	8/28/24
Anticipated Proposed Budget Amount	\$39,891
City Match Contribution Amount	\$7,978
Source of City Match (include Appropriation Number, Cost Center, and Object Code)	Account String not yet established, source is a Carhartt Grant
List of programs/services/activities to be funded and the Budget for each <i>Sample:</i> - ABC Afterschool program: \$150,000 - XYZ Youth leadership program: \$100,000 - Salary/Benefits: \$95,000 - Supplies: \$5,000	Mill Food Recyclers: \$13,000 Collection Bin Systems: \$5,391 Resident Food Scrap Collection Bins: \$3,500 Resident Backyard Compost Tumblers: \$18,000
Brief Statement of Priorities/Purpose for the Application <i>Sample: To support expansion of promising youth development programs in MNO neighborhood.</i>	The Detroit Compost Connect pilot will establish a citywide composting network in partnership with local urban farms and composting partners. EGLE funding will allow the City to provide 400 new food scrap collection bins and 200 backyard compost tumblers to residents and install 13 Mill food recycling units and 9 collection bin systems at 13 community and municipal sites. This one year pilot leverages private investment to increase access to drop-off infrastructure, program participation, and collection and processing capacity and volume.
Key Performance Indicators to be Used to Measure the Programs/Services/Activities <i>Sample:</i> # of kids newly enrolled in ABC and XYZ % of kids from ABC who demonstrate improved educational performance	Increased Collection Volume, Service Population (Program participation by households), Collection Capacity and Processing Capacity.

Tepfirah Rushdan

Director's Name (Please Print)

Signed by:


224AEB4493DD43D...
 Director's Signature

8/28/24

Date

[EXTERNAL] RE: Composting Pilot

Susie Craft <scraft@carhartt.com>

Tue 6/25/2024 3:18 PM

To: Tepfirah Rushdan <Tepfirah.Rushdan@detroitmi.gov>

Cc: Madison Kraus <Madison.Kraus@detroitmi.gov>; Patrice Brown <patrice.n.brown2009@gmail.com>; Adaora Ezike <ezikea@detroitmi.gov>; Claire Huttenlocher <Huttenlocherc@detroitmi.gov>; Trisha Stein <SteinT@detroitmi.gov>

Team Compost Pilot,

I have gone over the program and shared internally. Carhartt is a go to fund the \$100k for the first pilot phase. What is our first step?

Susie Craft

Community Partnerships

O: 313-749-6405

M: 313-204-8643

From: Tepfirah Rushdan <Tepfirah.Rushdan@detroitmi.gov>

Sent: Monday, June 3, 2024 6:18 PM

To: Susie Craft <scraft@carhartt.com>

Cc: Madison Kraus <Madison.Kraus@detroitmi.gov>; Patrice Brown <patrice.n.brown2009@gmail.com>; Adaora Ezike <ezikea@detroitmi.gov>; Claire Huttenlocher <Huttenlocherc@detroitmi.gov>; Trisha Stein <SteinT@detroitmi.gov>

Subject: [EXTERNAL] Re: Composting Pilot

Caution: External email, beware of potential harmful links or attachments. If you don't recognize sender, report it to Carhartt Cyber Security using the 'Report Phish' button.

Aww thanks Susie that means the world to me.

I am attaching a rough draft of the concept paper we developed. Based on the feedback from administration, we decided to scale down piloting one drop off in year 1 and evaluating the impact before expanding. Additionally, whereas originally we planned to have the drop off location be on farm, we imagine this site to be at a central location, likely eastern market or a city operated community center.

We would love to reconvene with our new ag Director and some development staff to flush out the program with you. Let me know and we can set it up!

T. Rushdan

From: Susie Craft <scraft@carhartt.com>

Sent: Thursday, May 30, 2024 11:26 AM

To: Tepfirah Rushdan <Tepfirah.Rushdan@detroitmi.gov>

Cc: Madison Kraus <Madison.Kraus@detroitmi.gov>; Patrice Brown <patrice.n.brown2009@gmail.com>

Subject: [EXTERNAL] RE: Composting Pilot

How exciting and congratulations! Couldn't have happened to a better person 😊

I would like to see the new proposal – we are in the storm of budget creations at the moment so, the timing is excellent. Send it quickly though as the window will close very soon for FY25 (July 2024 – June 2025).

Susie Craft
Community Partnerships
O: 313-749-6405
M: 313-204-8643

From: Tepfirah Rushdan <Tepfirah.Rushdan@detroitmi.gov>
Sent: Thursday, May 30, 2024 11:23 AM
To: Susie Craft <scraft@carhartt.com>
Cc: Madison Kraus <Madison.Kraus@detroitmi.gov>; Patrice Brown <patrice.n.brown2009@gmail.com>
Subject: [EXTERNAL] Composting Pilot

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Hi Susie!

I owe you a huge apology. Soon after our conversation about a food scrap drop off program in the city, I got a promotion that through me for a big loop! I am now the Sustainability Director! We are pulling agriculture into the office of sustainability and have hired a new Urban Ag Director this week who I think you already know, Patrice Brown. We are super excited.

Madi and I have been steadily working on the proposal during this transition as composting is apart of the cities climate strategy. We have discussed the pilot with the Mayor and his Chief Strategist and have more of a refined vision to work off of that has changed a little from our first conversation.

As we are moving forward with planning, I wondered if Carhartt is still interested in partnering on this project. Hoping we haven't missed our window! Let me know your thoughts. If Carhartt is interested, I can definitely send the revised workplan.

Tepfirah Rushdan

(Tep-Fear-Uh)

City of Detroit

Director of Sustainability

Mayor's Office

2 Woodward Ave. #1126

Detroit, MI 48226

[Book one on one time with me](#)

Join Land Based Projects Office Hours

(First Thursday of every month, 12-1PM)

[Meeting Link](#)



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