

City of Detroit

Janice M. Winfrey
City Clerk

OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENT PETITION REFERENCE COMMUNICATION

To: The Department or Commission Listed Below

From: Janice M Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

Petition No.	2024-282
Name of Petitioner	University of Detroit Jesuit High School and Academy
Description of Petition	Petition of University of Detroit Jesuit High School and Academy (#2024-282), request to hold "University of Detroit Jesuit Pledge Detroit Walk-a-thon" on the Sidewalks on Outer Drive between Cherrylawn Ave. and Southfield Rd., on October 8 th , from 8:00 AM to 1:00 PM. Set-up to begin October 8 th , 6:00 AM and completed by 7:00 AM with tear-down to begin October 8 th , at 12:00 PM completed by 1:00 PM.
Type of Petition	Special Event
Submission Date	8/9/2024
Concerned Departments	Buildings, Safety Engineering, and Environmental Department (BSEED), Department of Public Works (DPW), Detroit Department of Transportation, (DDOT), Detroit Fire Department (DFD), General Services Department (GSD), Media Services Department, Municipal Parking Department, Police Department (DPD)
Petitioner Contact	University of Detroit Jesuit High School and Academy Nicolas Hilden (313) 927-2386 nicholas.hilden@uofdjesuit.org

2 Woodward Ave. Coleman A. Young Municipal Center Rm. 200, Detroit, MI 48226

(313) 224 - 3260 | Fax: (313) 224 - 1466

City of Detroit Special Events Application Authorizations

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

Applicant Signature: *Nicholas J. Hilden*

Date: 6-13-24

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: University of Detroit Jesuit Pledge Detroit! Walk-a-thon
Event Date: Oct. 8, 2024

Event Organizer:
Nicholas J. Hilden

Applicant Signature: *Nicholas J. Hilden*

Date: 6-13-24



WHO WE ARE

U of D Jesuit High School and Academy remains one of the oldest continuously functioning secondary schools in Michigan. The school enrolls a diverse student body from Detroit and more than **70** surrounding communities. The high school has more than **750** students and the Academy has more than **150** seventh and eighth graders. Our diverse student body is a testament to the Jesuit ideal of forming "Men for Others." Drawing on more than 470 years that Jesuit schools have been in existence, U of D Jesuit remains committed to providing the education of a lifetime within the city of Detroit.



GOAL OF THE WALKATHON

In 1973, *Pledge Detroit!*[™] began as a walkathon to fundraise for financial aid in support of our students. It was changed ten years ago to a series of cleanup and restoration projects carried out by the students at various locations in Detroit, including Belle Isle, Chandler Park Conservancy, and the Historic Fort Wayne. This year, the Student Senate has proposed returning to the walkathon. The neighborhood surrounding U of D Jesuit has changed since the last walkathon, it is vibrant with new businesses along the Avenue of Fashion. The goal of this campaign is to foster a stronger connection between U of D Jesuit and our neighboring Detroit community, while raising funds to enhance student activities and the overall student experience at "The High."



FUNDRAISING EFFORTS

The money brought in by Pledge Detroit supports the student activities at U of D Jesuit. We support over 40 different clubs and activities, including a Chess Team, Black Awareness Society for Education (B.A.S.E), Arabic and Chaldean Club, Model United Nations, and more. Furthermore, Prom and club trips are also subsidized. Video game tournaments, the Freshman Orientation BBQ, football and soccer tailgates, and the Freshman Pig Roast are all examples of activities made possible for students because of U of D Jesuit Pledge Detroit![™]



U OF D JESUIT *PLEDGE DETROIT!*TM WALKATHON

U of D Jesuit *Pledge Detroit!*TM is an exciting initiative that allows students the opportunity to raise money to support the student activities programs at U of D Jesuit High School and Academy and to become more familiar with the surrounding neighborhood. On Tuesday, October 8, 2024, we propose that the entire student body, grades 7 —12, will participate in a walkathon that allows students to gain an even deeper appreciation for the city that has been our home for over 148 years.



QUICK FACTS

Date: Tuesday, October 8, 2024

Time: 8:00 a.m.— 1:00 p.m.

Route: The sidewalks along Outer Drive from Cherrylawn Avenue to Southfield Road

Approximate distance: 10 miles

Number of participants: approximately 900 students

Number of volunteers: over 100 parents and 80 faculty and staff members



SAFETY

The safety and well-being of our students is our primary concern. Students will be dismissed in groups, with at least two adults chaperoning each particular group. We will have numerous parents from the Moms' Club and Dads' Club present, as well as additional faculty and staff members walking the route. Volunteers will be stationed at each intersection, providing safe student oversight throughout the entire route.

University of Detroit Jesuit

Pledge Detroit! Walk-a-Thon Emergency Plan

Campus Security Director:

Ronald Loch

ronald.loch@uofdjесuit.org

313-909-0366

Event Coordinator:

Nicholas J. Hilden

Nicholas.hilden@uofdjесuit.org

313-927-2386

Plan for Walk-a-thon

The U of D Jesuit Walk-a-thon is a 10 mile walk where our students will leave our campus and utilize the sidewalks along Outerdrive all the way to the Southfield Freeway. Our halfway point where students turn around and return to campus is the Fellowship Chapel located at 7707 W Outer Dr, Detroit, MI 48235.

To ensure the safety of all participants for this walk, our campus security drives the route while our students participate. There are also 120 faculty and staff and 80-100 Parent volunteers that are either stationed along the route at different intersections to help with crossing, walking with our students, or are at various check-in points along the route. We also have first aid kits, water and small snacks available. When requesting parent volunteers, we also ensure that some of them are medical professionals that can assist when needed. If any participants need any assistance our campus security and administrators are driving the route and able to pick up anyone who may need help. We also use our school bus to drive the route and pick students up if a more serious incident were to occur.

We do not request police presence, but our campus security director is in contact with the commander of the 12th precinct and lets the department know we host this event. In previous years, the commander of the 12th precinct provided us with extra patrols, and

last year there were officers biking along the route. This is not needed but was nice to have and much appreciated.

In the event of a more serious incident, we would call emergency services.

University of Detroit Jesuit Pledge Detroit! Walk-a-Thon Clean Up plan

Along the route we will have yards signs helping to direct students. These yard signs will be placed and picked up by the parents who are stationed along the route. Students will also walk with garbage bags along the route to help pick up any trash. This event should have a low impact when it comes to clean up because students will just be walking the route and returning to our building.

CITY OF DETROIT, OFFICE OF EXTERNAL AFFAIRS

SPECIAL EVENTS PETITION

Petition No: _____

Event Name: University of Detroit Jesuit Pledge Detroit Walk-a-thon

Event Status: In Review- Special Events Management Team (Step 1 of 6)

Petitioner Name / Organization: University of Detroit Jesuit High School and Academy

Event Location: Sidewalks on Outer Drive between Cherrylawn Ave and Southfield Rd.

Event Date(s) and Time(s): 10/08/24 8:00 AM to 10/08/24 1:00 PM

Type of Event: Walkthon

Applicant Contact:
Nicholas Hilden
nicholas.hilden@uofdjесuit.org
+1 (313) 927-2386

Submission Date:	06/13/24 9
Date of Clerk's Office Referral:	8/9/24
Date of City Departments Sign Off:	8/7/24
Date Referred to Council:	8/13/24

Department Approvals

DPD	DFD	EMS	GSD	DDOT	MPD	DPW	DHD
DPD Reviewed- Ready for Council	DFD Reviewed- Ready for Council	EMS Reviewed- Ready for Council	GSD Approval Not Required	DDOT Approval Not Required	MPD Approval Not Required	DPW Approval Not Required	DHD Approval Not Required

BSEED
BSEED
Approval Not
Required

Mayor's Office Special Events Signature: *Gakeima Fife*

Date: August 13, 2024

General Event Information

Has this event been hosted before? Yes

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? Yes

Is this an annual event? Yes

Event Website: <https://pledgedetroit.uofdjесuit.org/about>

Which spaces will be used? Sidewalk

Will this event include the use or sale of marijuana? No

Event Description

Brief Event Purpose & Description:

U of D Jesuit Pledge Detroit! is an exciting initiative that allows students the opportunity to raise money in support of the school with a portion of the funds going directly to student activities programs and clubs at U of D Jesuit while also engaging with the City of Detroit through a days of service work and a walk-a-thon. On the first Tuesday of October the entire student body will take part in a walk-a-thon that travels the length of Outerdrive to the Southfield freeway and back. Then throughout the year students will work with various volunteer groups throughout the city of Detroit. This is our way of engaging with the city we have called home for over 148 years.

Estimated Peak Attendance: 1000

Estimated Total Attendance: 1000

Is this a public event? No

Will there be ticket sales or admission charged? No

Does this event use Hart Plaza? No

Will there be merchandise sold? No

Will you be taking donations? No

Is this a charity event? No

Does this event involve campers, tents and/or RVs? No

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? No

Contact Information

Organization / Petitioner Name: University of Detroit Jesuit High School and Academy

Mailing Address: 8400 Cambridge Ave

Detroit Michigan 48221

Primary Contact:	Secondary Contact:
Nicholas Hilden	
nicholas.hilden@uofdjесuit.org	
+1 (586) 863-8346	

Organization Type: Other

Organization Website: https://www.uofdjесuit.org/

Event Setup & Breakdown

Begin Setup: 10/08/24 6:00 AM

Complete Setup: 10/08/24 7:00 AM

Setup Location(s): Sidewalks on Outer Drive between Cherrylawn Ave and Southfield Rd.

Event Start: 10/08/24 8:00 AM

Event End: 10/08/24 1:00 PM

Begin Tear Down: 10/08/24 12:00 PM

Complete Tear Down: 10/08/24 1:00 PM

Number of Trash Containers: 0 Number of Recycling Containers: 0

Cleaning Service Vendor: N/A

Other Waste Elements: N/A

Street Closures & Parking

How many streets will be closed: 0

Will you be closing any part of Woodward Avenue? _____

Street Closures (if there are 1-4 closed streets):

1. _____

2. _____

3. _____

4. _____

Will you charge attendees for parking? No

Valet parking or blocking metered parking spaces? Neither

Describe the parking plan to accommodate anticipated attendance:

Participants will be parking on our campus.

Food & Beverage

Will food be served? No

Will food be prepared on site? _____

Number of food trucks: _____ Number of non-truck food vendors: _____

Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? No

Will there be sales, service and/or consumption of alcohol in public at the event? _____

What type(s) of alcohol will be served? _____

Day(s) and time(s) alcohol will be served: _____

Will ice be used in any served beverages? No

Stages, Tents, & Structures

Is a stage being built? No

How many stages will be used? _____

Do any of the stages have a canopy? _____

Number of tents 10' x 10' and smaller: 0

Number of tents larger than 10' x 10': 0

Tent Contractor: N/A

What other structures will your event include? N/A

Will your event use any grills? No

What kind of grills? _____

Utilities & Portable Restrooms

Event Utilities that will be used: Neither

How will generators be fueled? _____

Generator contractor: _____

Will additional wiring be installed? No

Does the event require access to a hydrant? No

Will there be amplified sound? No

Will a sound system be used? _____

Will you be providing Port-a-johns? No

Security & Emergency Plans

Will the event have a security contractor? No _____

Security Contractor: _____

Number of private personnel per shift: _____

Which of these apply to the private security personnel? _____

Will you contract emergency medical services? No _____

Name of emergency medical services contractor: _____

Does this event include fireworks? No _____

Day(s) and time(s) of fireworks: _____

Fireworks vendor: _____

Attachments

<input checked="" type="checkbox"/>	Applicant Signature Page (required)
<input checked="" type="checkbox"/>	Event Clean Up Plan (required)
<input checked="" type="checkbox"/>	Security Plan (500 or less attendees)
<input checked="" type="checkbox"/>	Emergency Response Plan & Medical Procedures (500+ attendees)
<input checked="" type="checkbox"/>	Communication and Community Impact Plan (500+ attendees)
<input type="checkbox"/>	Maintaining of Traffic Plan (1000+ attendees or if closing a street)
<input checked="" type="checkbox"/>	Build and Breakdown Schedule (if you are erecting any structures)
<input checked="" type="checkbox"/>	Site Map Plan (if event involves any temporary elements including tents)
<input type="checkbox"/>	Emergency Medical Contractor Agreement (if applicable)
<input type="checkbox"/>	Barricades Provider Agreement (if applicable)
<input type="checkbox"/>	Security Contractor Agreement (if applicable)
<input type="checkbox"/>	Port-a-john Contractor Agreement (if applicable)
<input type="checkbox"/>	Sanitation Contractor Agreement (if applicable)

City Council Member: _____

Resolved, The Mayor's Office is hereby authorized and directed to issue permits to **University of Detroit Jesuit High School and Academy** to host **"University of Detroit Jesuit Pledge Detroit Walk-a-thon" (2024-282)** on **October 8, 2024**. From **08:00 AM to 01:00 PM** on the sidewalks on **Outer Drive between Cherrylawn and Southfield Rd., Detroit, MI**.

PROVIDED, that there will be DPD Assisted Event and be it further

PROVIDED, that there will be DFD Pending Inspections and be it further

PROVIDED, that all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of events.