

Janice M. Winfrey
City Clerk

City of Detroit
OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENT PETITION REFERENCE COMMUNICATION

To: The Department or Commission Listed Below

From: Janice M Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

Petition No.	2024-281
Name of Petitioner	Spot Lite Detroit
Description of Petition	Petition of Spot Lite Detroit (#2024-281), request to hold "Murals in Islandview Block Party" 2905 Beaufait, on September 28 th , from 12:00 PM to 8:00 PM. Set-up to begin September 28 th , 8:00 AM and completed by 12:00 PM with tear-down to begin September 28 th , at 8:00 PM completed by 10:00 PM.
Type of Petition	Special Event
Submission Date	8/9/2024
Concerned Departments	Buildings, Safety Engineering, and Environmental Department (BSEED), Department of Public Works (DPW), Detroit Department of Transportation, (DDOT), Detroit Fire Department (DFD), General Services Department (GSD), Media Services Department, Municipal Parking Department, Police Department (DPD)
Petitioner Contact	Spot Lite Detroit Roula David (313) 434-4679 roula@spotlitedetroit.com

City of Detroit Special Events Application Authorizations

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

Applicant Signature:



Date:

2-10-24

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name:

Murals in Islandview


Event Date:

9-28

Event Organizer:

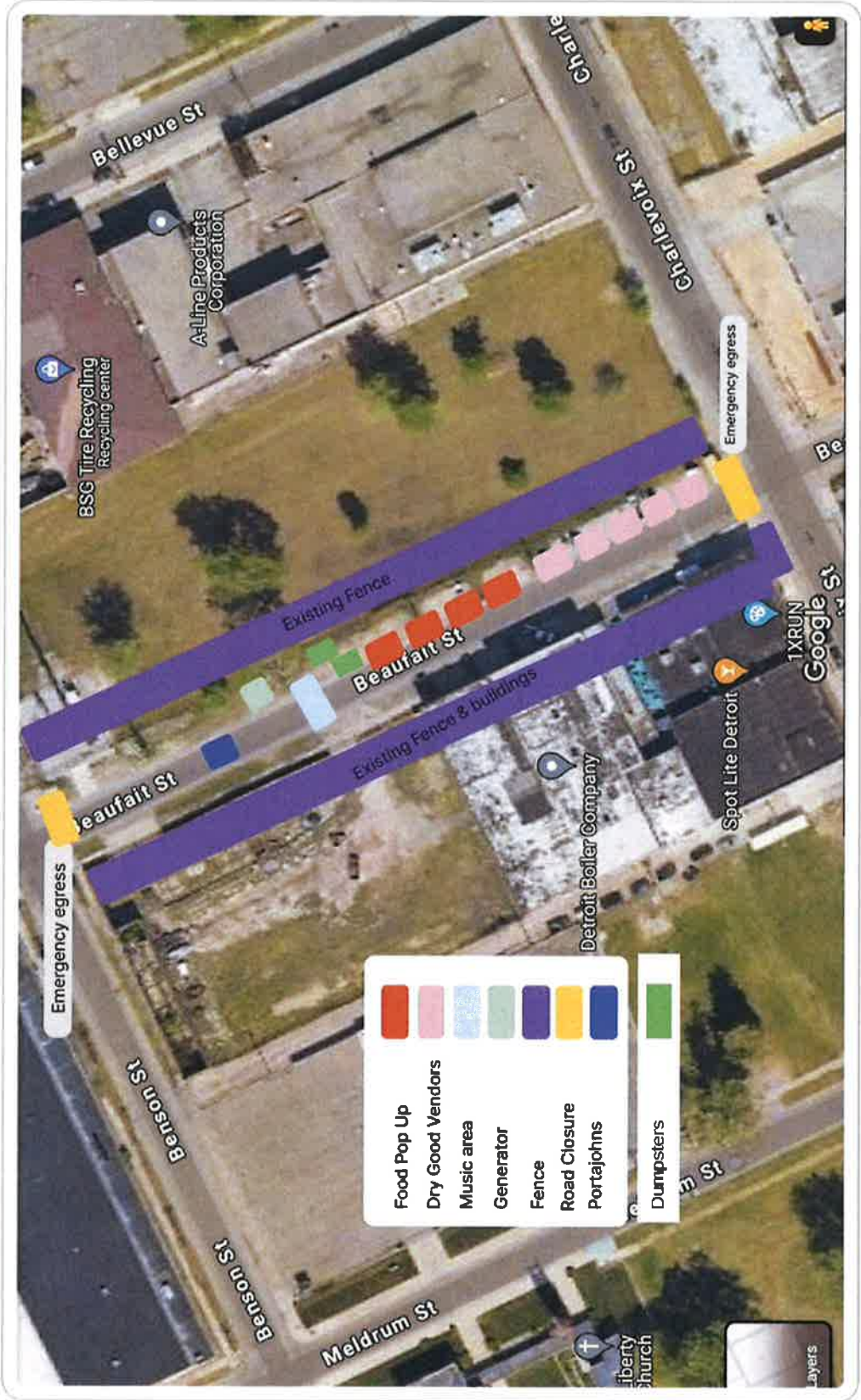
SPOT LIFE Detroit

Applicant Signature:



Date:

2-10-24



- Food Pop Up
- Dry Good Vendors
- Music area
- Generator
- Fence
- Road Closure
- Portajohns
- Dumpsters

Emergency egress

Emergency egress

Bellevue St

BSG Tire Recycling
Recycling center

A-Line Products
Corporation

Charlevoix St

Existing Fence

Beaufait St

Existing Fence & buildings

Beaufait St

Benson St

Detroit Boiler Company

Spot Lite Detroit

TXRUN
Google St

Meldrum St

Liberty
Church

Layers

Prime Protection Authority LLC

INVOICE

4980 Maybee road
Clarkston MI, 48348

248-675-7676

SOLD TO:

Spotlite
2905 Beaufait #4
DETROIT MI, 48207

SHIPPED TO:
Same



INVOICE NUMBER	6032024
INVOICE DATE	June 3, 2024
OUR ORDER NO.	
YOUR ORDER NO.	
TERMS	Upon Receipt
SALES REP	Aboudi /Rula
SHIPPED VIA	
F.O.B.	
PREPAID or COLLECT	Collect

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
Thursday Thru Monday	All Security Specialist attire is all Black. 191 Hours Guards paid by Spotlite 20 per hour	10.00	1,910.00
<u>MOVEMENT INVOICE 2024</u>		SUBTOTAL	1,910.00
		TAX	
		FREIGHT	
			\$1,910.00

DIRECT ALL INQUIRIES TO:
Anthony Pierce
734-778-0557
email: PrimeProtectionAuthoritymi@gmail.com

MAKE ALL CHECKS PAYABLE TO:
PPA/Anthony Pierce
Attn: Accounts Receivable
4980 Maybee Road
Clarkston MI, 48348

\$1,910.00
PAY THIS AMOUNT

THANK YOU FOR YOUR BUSINESS!

CONFIRMATION OF SERVICES

HART EMS MEDICAL SERVICES, PLLC
5201 ROSA PARKS BLVD
DETROIT, MI 48208
313.366.4278 OR 313.216.1771 FAX

Event: Murals in Islandview		Location: Beaufait St. – Detroit, MI	
Date of Service:		Start to End Time:	
9/28/2024		1 PM – 9 PM	
Services Requested by Client:		Quantity:	Location:
<input type="checkbox"/> Supervisor on Site			
<input type="checkbox"/> On-Site Ambulance (with 2 Medical Providers)			
<input type="checkbox"/> First Aid Station			
<input type="checkbox"/> Physician On-Site			
<input checked="" type="checkbox"/> Medical Personal On-Site		2	Beaufait St.
<input type="checkbox"/> Dispatch On-Site			
<input type="checkbox"/> Command Center			
<input type="checkbox"/>			

Additional Procedures:

Adam Gottlieb
Hart EMS Medical Services, PLLC

Date

Authorized Signature
Spot Lite Detroit

Date

EMERGENCY PERSONNEL NAMES AND PHONE NUMBERS

DESIGNATED RESPONSIBLE OFFICIAL

Name: Roula David Phone:
(3134344679)

EMERGENCY COORDINATOR:

Name: Roula David Phone:
(3134344679)

-

ASSISTANTS TO PHYSICALLY CHALLENGED (If applicable):

Name: Holly Johnson Phone:
()

Date / /

EMERGENCY PHONE NUMBERS

FIRE DEPARTMENT: 911

AMBULANCE: 911

POLICE: 911

SECURITY (If applicable): Aboudi Issa
3136417333

BUILDING MANAGER (If applicable): Jesse
Cory 3133000295

MEDICAL EMERGENCY

1. Call medical emergency phone number (check applicable):

- _____
- Ambulance _____
 - Fire Department _____
 - Other _____

2. Provide the following information:

- a. Nature of medical emergency,
- b. Location of the emergency (address, building, room number),
and
- c. Your name and phone number from which you are calling.

3. Do not move victim unless absolutely necessary.

4. Call the following personnel trained in CPR and First Aid to provide the required assistance prior to the arrival of the professional medical help:

Name: Jesse Cory

Phone: 313-300-0295

5. If personnel trained in First Aid are not available, as a minimum, attempt to provide the following assistance:

Stop the bleeding with firm pressure on the wounds (note: avoid contact with blood or other bodily fluids).

Clear the air passages using the Heimlich Maneuver in case of choking.

In case of rendering assistance to personnel exposed to hazardous materials, consult the Material Safety Data Sheet (MSDS) and wear the appropriate personal protective equipment. Attempt first aid ONLY if trained and qualified.

6. Designate a person to go to exterior door to escort EMS through the building so that EMS response can be as quick as possible.

Date / /

FIRE EMERGENCY

1. *When fire is discovered:*

- Activate the nearest fire alarm (if installed)
- Notify the local Fire Department by calling 911
- If the fire alarm is not available, notify the site personnel about the fire emergency by the following means (check applicable):
 - Intercom or voice
 - Phone Paging
 - Radio
 - Other (specify) _____

Fight the fire ONLY if:

- The Fire Department has been notified.
- The fire is smaller than the size of a small wastebasket and is not spreading to other areas.
- Escaping the area is possible by backing up to the nearest exit.
- The fire extinguisher is in working condition and personnel are trained to use it.

2. *Upon being notified about the fire emergency, occupants must:*

- Leave the building using the designated escape routes.
- Assemble in the designated area (specify location): _____
- Remain outside until the competent authority (Designated Official or designee) announces that it is safe to reenter.

3. *Area/Floor Monitors must:*

- Notify occupants that they must exit the building.
- Report any problems to the Emergency Coordinator at the assembly area.

4. *Assistants to Physically Challenged should:*

- Assist all physically challenged employees in emergency evacuation.

Date / /

SEVERE WEATHER AND NATURAL DISASTERS

Tornado:

- When a warning is issued by sirens or other means, seek inside shelter. Consider the following:
 - Small interior rooms on the lowest floor and without windows,
 - Hallways on the lowest floor away from doors and windows, and
 - Rooms constructed with reinforced concrete, brick, or block with no windows.
- Stay away from outside walls and windows.
- Remain sheltered until the tornado threat is announced to be over.

Earthquake:

- Stay calm and await instructions from the Emergency Coordinator or the designated official.
- Keep away from overhead fixtures, shelving, windows, filing cabinets
- Evacuate as instructed by the Emergency Coordinator and/or the designated official.

Flood:

If indoors:

- Be ready to evacuate as directed by the Emergency Coordinator and/or the designated official.
- Follow the recommended primary or secondary evacuation routes.

If outdoors:

- Climb to high ground and stay there.
- Avoid walking or driving through flood water.
- If car stalls, abandon it immediately and climb to a higher ground.

Hurricane:

- The nature of a hurricane provides for more warning than other natural and weather disasters. A hurricane watch is issued when a hurricane becomes a threat to a coastal area. A hurricane warning is issued when hurricane winds of 74 mph or higher, or a combination of dangerously high water and rough seas, are expected in the area within 24 hours.

When a hurricane watch or warning has been issued:

- Be ready to evacuate as directed by the Emergency Coordinator and/or the designated official.
- Leave areas that might be affected by storm tide or stream flooding.

During a hurricane:

- Remain indoors and consider the following:
 - Small interior rooms on the lowest floor and without windows,
 - Hallways on the lowest floor away from doors and windows, and

- Rooms constructed with reinforced concrete, brick, or block with no windows.

CITY OF DETROIT, OFFICE OF EXTERNAL AFFAIRS

SPECIAL EVENTS PETITION

Petition No: _____

Event Name: Murals in Islandview Block Party

Event Status: In Review- Clerk's Office (Step 2 of 6)

Petitioner Name / Organization: Spot Lite Detroit

Event Location: 2905 Beaufait St Detroit, MI

Event Date(s) and Time(s): 09/28/24 12:00 PM to 09/28/24 8:00 PM

Type of Event: Other

Applicant Contact:
Roula David
roula@spotlitedetroit.com
+1 (313) 434-4679

Submission Date:	02/16/24 2
Date of Clerk's Office Referral:	8/9/24
Date of City Departments Sign Off:	8/7/24
Date Referred to Council:	8/13/24

Department Approvals

DPD	DFD	EMS	GSD	DDOT	MPD	DPW	DHD
DPD Reviewed- Ready for Council	DFD Reviewed- Ready for Council	EMS Reviewed- Ready for Council	GSD Approval Not Required	DDOT Reviewed- Ready for Council	MPD Approval Not Required	DPW Reviewed- Ready for Council	DHD Reviewed- Ready for Council

BSEED
BSEED
Reviewed-
Ready for
Council

Mayor's Office Special Events Signature: *Gakima Fife*

Date: August 13, 2024

General Event Information

Has this event been hosted before? No

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? Yes

Is this an annual event? No

Event Website: muralsinthemarket.com spotlitedetroit.com

Which spaces will be used? Street, Sidewalk

Will this event include the use or sale of marijuana? No

Event Description

Brief Event Purpose & Description:

Hello! We are working with the Detroit Design Festival to host the closing party . I own Spot Lite Detroit and we would like to close the street from Meldrum to Charlevoix on Beaufait in front of the venue.

Estimated Peak Attendance: 750

Estimated Total Attendance: 501-1000

Is this a public event? Yes

Will there be ticket sales or admission charged? No

Does this event use Hart Plaza? No

Will there be merchandise sold? Yes

Will you be taking donations? No

Is this a charity event? No

Does this event involve campers, tents and/or RVs? No

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? No

Contact Information

Organization / Petitioner Name: Spot Lite Detroit

Mailing Address: 2905 Beaufait St.

Detroit Michigan 48207

Primary Contact:	Secondary Contact:
Roula David	
roula@spotlitedetroit.com	

Organization Type: Other

Organization Website: spotlitedetroit.com

Event Setup & Breakdown

Begin Setup: 09/28/24 8:00 AM

Complete Setup: 09/28/24 12:00 PM

Setup Location(s): Beaufait between Charlevoix and Meldrum in Islandview

Event Start: 09/28/24 12:00 PM

Event End: 09/28/24 8:00 PM

Begin Tear Down: 09/28/24 8:00 PM

Complete Tear Down: 09/28/24 10:00 PM

Number of Trash Containers: 20 Number of Recycling Containers: 20

Cleaning Service Vendor: We have dumpsters on site

Other Waste Elements: We have a grease trap on site

Street Closures & Parking

How many streets will be closed: 1

Will you be closing any part of Woodward Avenue? No

Street Closures (if there are 1-4 closed streets):

1. Beaufait 09/28/24

Benson to Charlevoix 6:00 AM 10:00 PM

2. _____

3. _____

4. _____

Will you charge attendees for parking? No

Valet parking or blocking metered parking spaces? Neither

Describe the parking plan to accommodate anticipated attendance:

Street parking. The area is industrial and on the weekends there are not any one working at the factories.

Food & Beverage

Will food be served? Yes

Will food be prepared on site? Yes

Number of food trucks: 5 Number of non-truck food vendors: 5

Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? No

Will there be sales, service and/or consumption of alcohol in public at the event? _____

What type(s) of alcohol will be served? _____

Day(s) and time(s) alcohol will be served: _____

Will ice be used in any served beverages? No

Stages, Tents, & Structures

Is a stage being built? No

How many stages will be used? _____

Do any of the stages have a canopy? _____

Number of tents 10' x 10' and smaller: 20

Number of tents larger than 10' x 10': 0

Tent Contractor: _____

What other structures will your event include? _____

Will your event use any grills? No

What kind of grills? _____

Utilities & Portable Restrooms

Event Utilities that will be used: Generators

How will generators be fueled? _____

Generator contractor: Audio Rescue

Will additional wiring be installed? No

Does the event require access to a hydrant? No

Will there be amplified sound? No

Will a sound system be used? _____

Will you be providing Port-a-johns? Yes

Security & Emergency Plans

Will the event have a security contractor? Yes

Security Contractor: _____

Number of private personnel per shift: 5

Which of these apply to the private security personnel? Licensed, Armed Bonded

Will you contract emergency medical services? Yes

Name of emergency medical services contractor: Hart Medical;

Does this event include fireworks? No

Day(s) and time(s) of fireworks: _____

Fireworks vendor: _____

Attachments

<input checked="" type="checkbox"/>	Applicant Signature Page (required)
<input checked="" type="checkbox"/>	Event Clean Up Plan (required)
<input checked="" type="checkbox"/>	Security Plan (500 or less attendees)
<input checked="" type="checkbox"/>	Emergency Response Plan & Medical Procedures (500+ attendees)
<input checked="" type="checkbox"/>	Communication and Community Impact Plan (500+ attendees)
<input type="checkbox"/>	Maintaining of Traffic Plan (1000+ attendees or if closing a street)
<input checked="" type="checkbox"/>	Build and Breakdown Schedule (if you are erecting any structures)
<input checked="" type="checkbox"/>	Site Map Plan (if event involves any temporary elements including tents)
<input checked="" type="checkbox"/>	Emergency Medical Contractor Agreement (if applicable)
<input type="checkbox"/>	Barricades Provider Agreement (if applicable)
<input checked="" type="checkbox"/>	Security Contractor Agreement (if applicable)
<input type="checkbox"/>	Port-a-john Contractor Agreement (if applicable)
<input type="checkbox"/>	Sanitation Contractor Agreement (if applicable)

City Council Member: _____

Resolved, The Mayor’s Office is hereby authorized and directed to issue permits to **Spot Lite Detroit** to host “**Murals in Islandview Block Party**” (2024-281) on **September 28, 2024**. From **12:00 PM to 08:00 PM** on the sidewalks at **2905 Beaufait, Detroit, MI**.

PROVIDED, that there will be DPD Assisted Event; contracted with Private security and be it further

PROVIDED, that there will be DFD Pending Inspections and be it further

PROVIDED, that there will be BSEED Permits Required for tents and be it further

PROVIDED, that there will be Detroit Health Department Permits Required for food trucks and food vendors permits; and be it further

PROVIDED, that there will be DPW Permits Required for Right of Way permits; and be it further

PROVIDED, that all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of events.