

Janice M. Winfrey
City Clerk

City of Detroit
OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENT PETITION REFERENCE COMMUNICATION

To: The Department or Commission Listed Below

From: Janice M Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

Petition No.	2024-259
Name of Petitioner	Hagerty
Description of Petition	Petition request to hold "Radwood Car Show" at Hart Plaza on September 14 th from 11:00 AM to 4:00 PM. Set-up to begin September 13 th at 9:00 AM and completed by 8:00 AM on September 14 th . Tear down to begin on September 14 th at 6:00 PM and completed by 10:00 PM the same day.
Type of Petition	Special Events
Submission Date	07/19/24
Concerned Departments	"Buildings, Safety Engineering, and Environmental Department (BSEED), Department of Public Works (DPW), Detroit Department of Transportation (DDOT), Detroit Fire Department (DFD), General Services Department (GSD), Media Services Department, Municipal Parking Department, Police Department (DPD)"
Petitioner Contact	Phillip Talbert P: (313) 529-6600 ptalbert95@gmail.com

City of Detroit Special Events Application Authorizations

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

Applicant Signature: Phillip Talbert

Date:07/01/24

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

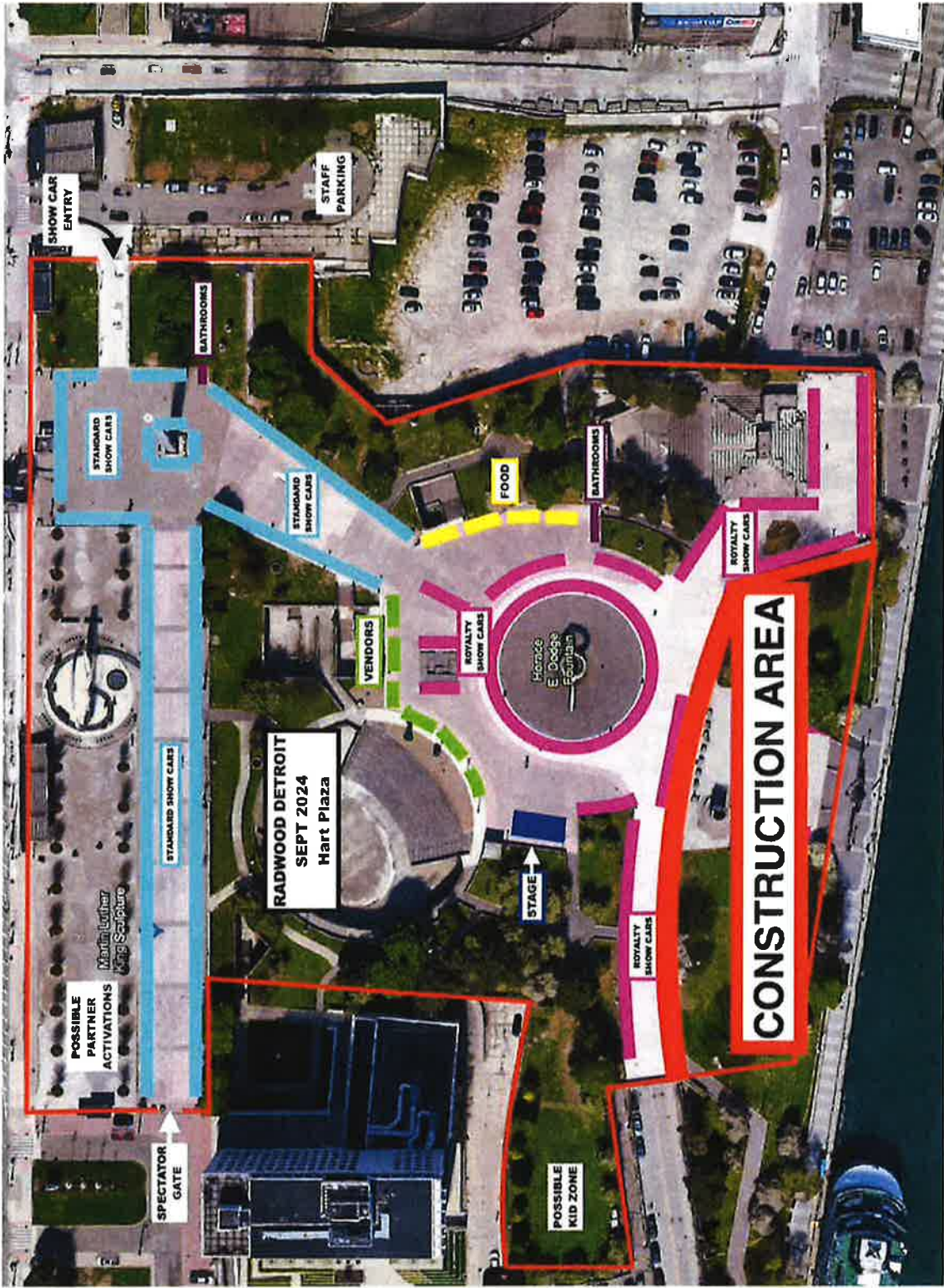
Event Name: Radwood

Event Date:Sep 14, 2024

Event Organizer: Haggerty

Applicant Signature: Phillip Talbert

Date:07/01/24



SHOW CAR ENTRY

STAFF PARKING

BATHROOMS

STANDARD SHOW CARS

STANDARD SHOW CARS

FOOD

BATHROOMS

ROYALTY SHOW CARS



Martin Luther King Sculpture

RADWOOD DETROIT
SEPT 2024
Mart Plaza

VENDORS

ROYALTY SHOW CARS

STAGE

ROYALTY SHOW CARS

CONSTRUCTION AREA

POSSIBLE PARTNER ACTIVATIONS

SPECTATOR GATE

POSSIBLE KID ZONE

Radwood

SEPTEMBER 14, 2024
HART PLAZA



Hours

Sat, Sep 14th, 2024, 11:30 AM - 4:00 PM

SET UP & BREAKDOWN DAYS

• Friday Set Up: September 13, 2024 9am

• Tent load in / placement

• Equipment drop/ placement

• Vendor Load in

Saturday Breakdown: September 14, 2024 5pm

Complete by Monday July 22, 2024

ONSITE EQUIPMENT

Beverage Tents

Dry vendor Tents

VIP Tent

Staff & Security Tent

Restroom Trailer

Generator

Bike Rack & Fencing

Stage

Lawn Games

FOOD VENDORS AND DRY VENDORS

**All City approved Vendors from the City of
Detroit Licensed Vendor List and Licensed
Vendor thru our Vendor Program**

SERCURITY & MEDICAL

Security Team

- ProStar
- Start:Friday 9/13/24 9am
- End 9/15/24
- Detroit Police Department Evolve System

Medical and Ambulance: Hart Medical

SPECIAL EVENTS PETITION

Petition No: 2024-259

Event Name: Radwood Car Show

Event Status: In Review- Clerk's Office (Step 2 of 6)

Petitioner Name / Organization: HAGERTY

Event Location: Hart Plaza

Event Date(s) and Time(s): 09/14/24 11:00 AM to 09/14/24 4:00 PM

Type of Event: Festival

Applicant Contact:
Phillip Talbert
ptalbert95@gmail.com
+1 (313) 529-6600

Submission Date:	07/17/24 1
Date of Clerk's Office Referral:	07/19/24
Date of City Departments Sign Off:	7/17/24
Date Referred to Council:	7/19/24

Department Approvals

DPD	DFD	EMS	GSD	DDOT	MPD	DPW	DHD
DPD Reviewed-Ready for Council	DFD Reviewed-Ready for Council	EMS Reviewed-Ready for Council	GSD Reviewed-Ready for Council	DDOT Approval Not Required	MPD Approval Not Required	DPW Approval Not Required	DHD Reviewed-Ready for Council

BSEED
BSEED Reviewed-Ready for Council

Mayor's Office Special Events Signature: *Jakima Fife*

Date: July 19, 2024

General Event Information

Has this event been hosted before? Yes

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? Yes

Is this an annual event? Yes

Event Website: https://www.radwood.com/

Which spaces will be used? Park, City Facility

Will this event include the use or sale of marijuana? No

Event Description

Brief Event Purpose & Description:

RADwood is a celebration of '80s and '90s lifestyle, blending period correct dress with automotive awesomeness.

An event for cars, trucks, and bikes from 1980-1999 that captures the essence of a bodacious era.

Hagerty took stewardship of RADwood in March of 2022 to build on the company's purpose to save driving and car culture while expanding and supporting inspiring experiences for automotive enthusiasts. RADwood's totally awesome standalone events will continue with Hagerty. In addition, RADwood displays at The Amelia, Detroit Concours d'Elegance and Greenwich Concours d'Elegance will create onramps for new enthusiasts as an integral part of the brand's Cars & Community program.

Estimated Peak Attendance: 1000

Estimated Total Attendance: 1000

Is this a public event? Yes

Will there be ticket sales or admission charged? Yes

Does this event use Hart Plaza? Yes

Will there be merchandise sold? No

Will you be taking donations? No

Is this a charity event? No

Does this event involve campers, tents and/or RVs? No

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? No

Contact Information

Organization / Petitioner Name: HAGERTY

Mailing Address: P.O. Box 1303

Traverse City MI 49685

Primary Contact:	Secondary Contact:
Phillip Talbert	
ptalbert95@gmail.com	

Organization Type: Corporation

Organization Website: _____

Event Setup & Breakdown

Begin Setup: 09/13/24 9:00 AM

Complete Setup: 09/14/24 8:00 AM

Setup Location(s): Hart Plaza

Event Start: 09/14/24 11:00 AM

Event End: 09/14/24 4:00 PM

Begin Tear Down: 09/14/24 6:00 PM

Complete Tear Down: 09/14/24 10:00 PM

Number of Trash Containers: 10 Number of Recycling Containers: 10

Cleaning Service Vendor: _____

Other Waste Elements: _____

Street Closures & Parking

How many streets will be closed: 0

Will you be closing any part of Woodward Avenue? _____

Street Closures (if there are 1-4 closed streets):

1. _____

2. _____

3. _____

4. _____

Will you charge attendees for parking? No

Valet parking or blocking metered parking spaces? Neither

Describe the parking plan to accommodate anticipated attendance:

Public Parking Lots

Food & Beverage

Will food be served? No

Will food be prepared on site? _____

Number of food trucks: _____ Number of non-truck food vendors: _____

Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? Yes

Will there be sales, service and/or consumption of alcohol in public at the event? Yes

What type(s) of alcohol will be served? Wine, Liquor, Beer

Day(s) and time(s) alcohol will be served: September 14

Will ice be used in any served beverages? Yes

Stages, Tents, & Structures

Is a stage being built? Yes

How many stages will be used? 1

Do any of the stages have a canopy? No

Number of tents 10' x 10' and smaller: 2

Number of tents larger than 10' x 10': 1

Tent Contractor: _____

What other structures will your event include? _____

Will your event use any grills? No

What kind of grills? _____

Utilities & Portable Restrooms

Event Utilities that will be used: Generators, Utility Power

How will generators be fueled? _____

Generator contractor: _____

Will additional wiring be installed? No

Does the event require access to a hydrant? No

Will there be amplified sound? Yes

Will a sound system be used? Yes

Will you be providing Port-a-johns? Yes

Security & Emergency Plans

Will the event have a security contractor? Yes

Security Contractor: Prostar Security

Number of private personnel per shift: _____

Which of these apply to the private security personnel? _____

Will you contract emergency medical services? Yes

Name of emergency medical services contractor: Hart Medical

Does this event include fireworks? No

Day(s) and time(s) of fireworks: _____

Fireworks vendor: _____

Attachments

<input checked="" type="checkbox"/>	Applicant Signature Page (required)
<input checked="" type="checkbox"/>	Event Clean Up Plan (required)
<input type="checkbox"/>	Security Plan (500 or less attendees)
<input type="checkbox"/>	Emergency Response Plan & Medical Procedures (500+ attendees)
<input checked="" type="checkbox"/>	Communication and Community Impact Plan (500+ attendees)
<input type="checkbox"/>	Maintaining of Traffic Plan (1000+ attendees or if closing a street)
<input checked="" type="checkbox"/>	Build and Breakdown Schedule (if you are erecting any structures)
<input checked="" type="checkbox"/>	Site Map Plan (if event involves any temporary elements including tents)
<input checked="" type="checkbox"/>	Emergency Medical Contractor Agreement (if applicable)
<input type="checkbox"/>	Barricades Provider Agreement (if applicable)
<input checked="" type="checkbox"/>	Security Contractor Agreement (if applicable)
<input type="checkbox"/>	Port-a-john Contractor Agreement (if applicable)
<input type="checkbox"/>	Sanitation Contractor Agreement (if applicable)

City Council Member: _____

Resolved, The Mayor's Office is hereby authorized and directed to issue permits to Hagerty to host "Radwood Car Show" (2024-259) on September 14, 2024, from 11:00 AM -4:00 PM at Hart Plaza.

PROVIDED, that there will be DPD Assisted Event with Contracted Private Security; and be it further

PROVIDED, that there will be DFD Pending Inspections; Contracted with Private EMS to Provide Services; and be it further

PROVIDED, that there will be BSEED Permits Required for Stages, Tents, Generators and be it further

PROVIDED, that there will be GSD Permit; and be it further

PROVIDED, that there will be a Business License Required obtained following City Council approval; and be it further

PROVIDED, that all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of event.