

Janice M. Winfrey  
City Clerk

# City of Detroit

OFFICE OF THE CITY CLERK

Andre P. Gilbert II  
Deputy City Clerk

## DEPARTMENT PETITION REFERENCE COMMUNICATION

*To: The Department or Commission Listed Below*

*From: Janice M Winfrey, Detroit City Clerk*

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The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

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Petition No.	2024-250
Name of Petitioner	Isaac Agree Downtown Synagogue
Description of Petition	Petition of Isaac Agree Downtown Synagogue (#2024-250), request to hold "Isaac Agree Downtown Synagogue Block Party" at 1457 Griswold on August 25 <sup>th</sup> , from 11:00 AM to 2:00 PM. Set-up to begin August 25 <sup>th</sup> , 8:00 AM completed by 11:00 AM with tear-down to begin August 25 <sup>th</sup> 2:00 PM and completed by August 25 <sup>th</sup> 6:00 PM.
Type of Petition	<b>Special Event</b>
Submission Date	7/17/2024
Concerned Departments	Buildings, Safety Engineering, and Environmental Department (BSEED), Department of Public Works (DPW), Detroit Department of Transportation (DDOT), Detroit Fire Department (DFD), General Services Department (GSD), Media Services Department, Municipal Parking Department, Police Department (DPD)
Petitioner Contact	Isaac Agree Downtown Synagogue Jaime Bean (124) 833-0827 <a href="mailto:bean@downtownsynagogue.org">bean@downtownsynagogue.org</a>

2 Woodward Ave. Coleman A. Young Municipal Center Rm. 200, Detroit, MI 48226

(313) 224 - 3260 | Fax: (313) 224 - 1466

## City of Detroit Special Events Application Authorizations

### **AUTHORIZATION & AFFIDAVIT OF APPLICANT**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

**Applicant Signature:** Jaime Bean

**Date:** 3/29/24

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

### **HOLD HARMLESS AND INDEMNIFICATION**

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

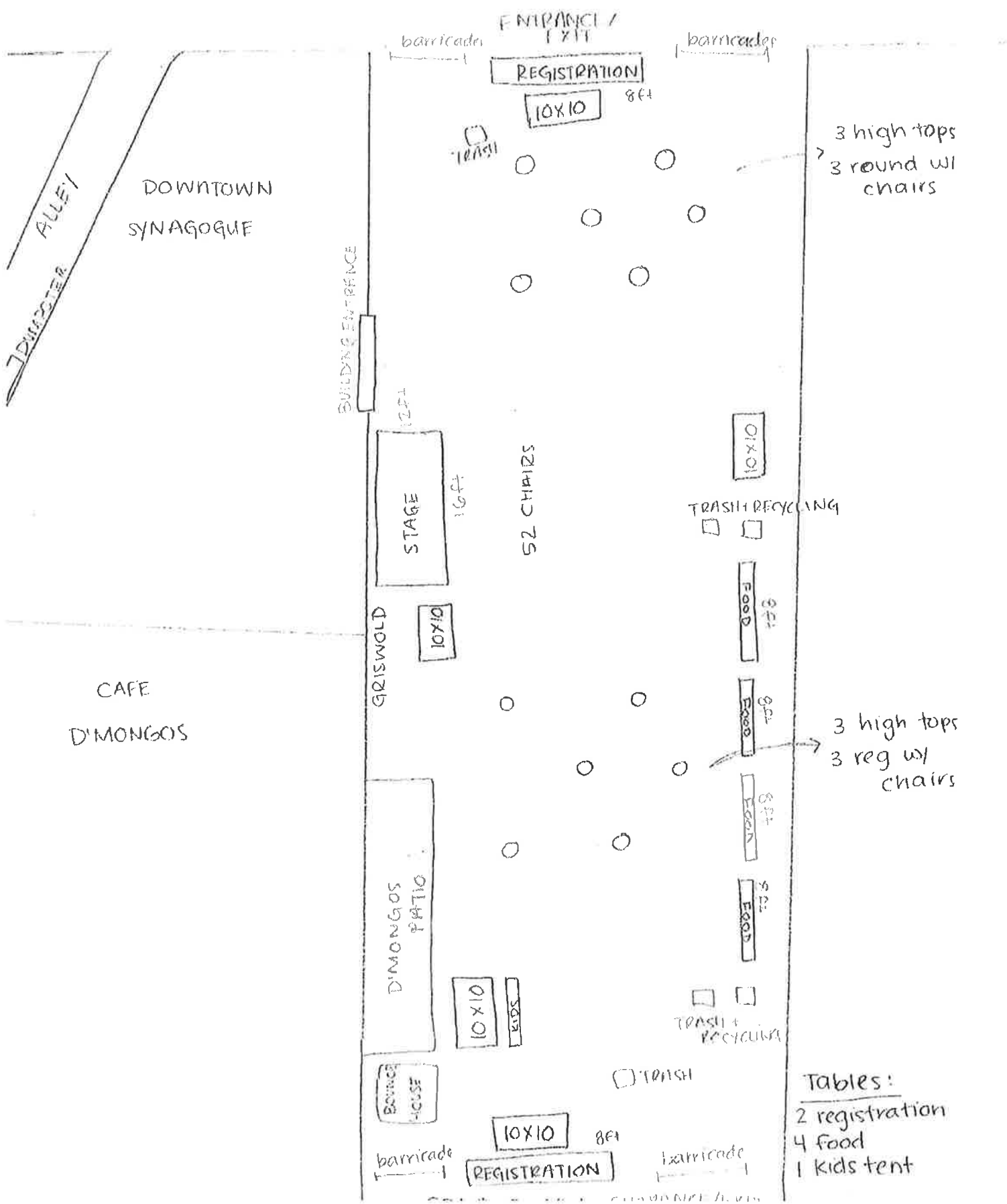
**Event Name:** IADS Block Party

**Event Date:** 8/25/24

**Event Organizer:** IADS

**Applicant Signature:** Jaime Bean

**Date:** 3/29/24



- Tables:
- 2 registration
  - 4 food
  - 1 kids tent

DUNDER ALLEY

DOWNTOWN SYNAGOGUE

BUILDING ENTRANCE

ENTRANCE / EXIT

REGISTRATION

10x10 8ft

TRASH

barricades

3 high tops  
3 round w/ chairs

12ft

STAGE

16ft

52 CHAIRS

10x10

TRASH + RECYCLING

GRISWOLD

10x10

FOOD 8ft

CAFE D' MONGOS

FOOD 8ft

3 high tops  
3 reg w/ chairs

D' MONGOS PATIO

10x10 5ft

FOOD 8ft

FOOD 8ft

TRASH + RECYCLING

Bounce House

TRASH

10x10 8ft

REGISTRATION

barricade

barricade



24806 Industrial Hwy. Warren, MI 48089  
 (586) 756-8282 Fax (586) 754-4385  
 Est. 1981

**EQUIPMENT RECEIPT AND SERVICE CONTRACT**

ORDERED BY: JAMIE  
 CUSTOMER PICK UP  JOB STATUS NEW   
 SBI DELIVERY  SAME   
 DELIVERED BY: \_\_\_\_\_

CUSTOMER: DOWNTOWN Synagogue  
 JOB LOCATION 1457 Griswold - Detroit JOB NUMBER \_\_\_\_\_  
 DATE 8-25-24 TIME \_\_\_\_\_  AM  PM JOB CLASS R

LIGHTS			BARRICADES			SIGNS		OTHER
A	B	C	I	DRUM	III	4 x 4	OTHER	
					8		2	ROAD closed

**SERVICE CONTRACT**

THE CUSTOMER AGREES TO THE FOLLOWING TERMS AND CONDITIONS:  
 THAT THE EQUIPMENT AND OTHER PROPERTY LISTED ABOVE WAS RECEIVED IN  
 APPARENT GOOD ORDER UPON THE TERMS AND CONDITIONS SET OUT ON THE  
 REVERSE SIDE HEREOF.

I CERTIFY THAT I AM AUTHORIZED TO SIGN ON BEHALF OF THE COMPANY  
 NAMED HEREIN.

PRINT NAME \_\_\_\_\_

SIGNED \_\_\_\_\_

BILLING ADDRESS: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: July 17, 2024

Client: Shield Security Services, LLC] By: Cathy Heinrich  
Title: President

< SHEET

Work Location	1457 Griswold, Detroit MI 48226
Shift Days and Times	Sunday, August 25, 2024. 10:00am – 3:00pm
Client Contact	Jaime Bean
Client Email and Phone	313-962-4047 bean@downtownsynagogue.org
Check-In Details	City Shield staff will clock in using HCMTOGO software
Bill Rate (USD)	\$50/hr. for 4 plain clothed ARMED officers
Uniform	Plain Clothes
Work Details	Security officers are stationed according to Client schedule. Security officers will maintain a secure operating area and will contact Client City Shield management, or public safety (police, fire, EMS) as an incident would dictate.

5:16



LM

Larry)

Thank you!

Today 5:04 PM

Hi Larry, this is Rachel Rudman from Downtown Synagogue. The city wants to make sure that our neighbors are okay with our block party on Sunday, August 25, 11 AM to 2 PM. Is D'Mongo's all right with that?

Yes

Thank you!

+ | [unreadable]



5:45



Jamison Bossman



**New Contact Name:**  
Jamison Buchanan

**Update**

Hey - the city wants us to get approval from our neighbors for our block party on Sunday Aug 26, 11am-2pm. Is Spirex okay with it?

Aug 25...

Yes.

Thanks!

Delivered

+



CITY OF DETROIT, OFFICE OF EXTERNAL AFFAIRS

# SPECIAL EVENTS PETITION

**Petition No:** \_\_\_\_\_

**Event Name:** Isaac Agree Downtown Synagogue Block Party

**Event Status:** In Review- Clerk's Office (Step 2 of 6)

**Petitioner Name / Organization:** Isaac Agree Downtown Synagogue

**Event Location:** 1457 Griswold

**Event Date(s) and Time(s):** 08/25/24 11:00 AM to 08/25/24 2:00 PM

**Type of Event:** Other

<b>Applicant Contact:</b>
Jaime Bean
bean@downtownsynagogue.org
+1 (124) 833-0827

<b>Submission Date:</b>	03/29/24 1
<b>Date of Clerk's Office Referral:</b>	7/17/24
<b>Date of City Departments Sign Off:</b>	7/17/24
<b>Date Referred to Council:</b>	7/18/24

**Department Approvals**

DPD	DFD	EMS	GSD	DDOT	MPD	DPW	DHD
DPD Reviewed- Ready for Council	DFD Reviewed- Ready for Council	EMS Reviewed- Ready for Council	GSD Approval Not Required	DDOT Reviewed- Ready for Council	MPD Approval Not Required	DPW Reviewed- Ready for Council	DHD Reviewed- Ready for Council

**BSEED**  
BSEED  
Reviewed-  
Ready for  
Council

**Mayor's Office Special Events Signature:** *Jakeima Fife*

**Date:** July 18, 2024



## General Event Information

Has this event been hosted before? Yes

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? Yes

Is this an annual event? Yes

Event Website: N/A

Which spaces will be used? Street, Sidewalk

Will this event include the use or sale of marijuana? No

## Event Description

### Brief Event Purpose & Description:

The Downtown Synagogue holds an annual block party outside of our building each summer. The past two years we have celebrated the construction of our building and this year we would like to continue the celebration and get our community together.

Estimated Peak Attendance: 200

Estimated Total Attendance: 300

Is this a public event? Yes

Will there be ticket sales or admission charged? No

Does this event use Hart Plaza? No

Will there be merchandise sold? No

Will you be taking donations? Yes

Is this a charity event? No

Does this event involve campers, tents and/or RVs? No

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? No

**Contact Information**

Organization / Petitioner Name: Isaac Agree Downtown Synagogue

Mailing Address: 1457 Griswold

Detroit MI 48226

Primary Contact:	Secondary Contact:
Jaime Bean	
bean@downtownsynagogue.org	

Organization Type: Nonprofit

Organization Website: \_\_\_\_\_

**Event Setup & Breakdown**

Begin Setup: 08/25/24 8:00 AM

Complete Setup: 08/25/24 11:00 AM

Setup Location(s): 1457 Griswold

Event Start: 08/25/24 11:00 AM

Event End: 08/25/24 2:00 PM

Begin Tear Down: 08/25/24 2:00 PM

Complete Tear Down: 08/25/24 6:00 PM

Number of Trash Containers: 6 Number of Recycling Containers: 6

Cleaning Service Vendor: \_\_\_\_\_

Other Waste Elements: \_\_\_\_\_

**Street Closures & Parking**

How many streets will be closed: 1

Will you be closing any part of Woodward Avenue? No

Street Closures (if there are 1-4 closed streets):

1. Griswold 08/25/24

Grand River and Clifford 6:00 AM 5:00 PM

2. \_\_\_\_\_

\_\_\_\_\_

3. \_\_\_\_\_

\_\_\_\_\_

4. \_\_\_\_\_

\_\_\_\_\_

Will you charge attendees for parking? No

Valet parking or blocking metered parking spaces? Blocking metered parking spaces

Describe the parking plan to accommodate anticipated attendance:

**We have an agreement with Metropolis City Apartments garage and to have people find street parking**

**Food & Beverage**

Will food be served? Yes

Will food be prepared on site? No

Number of food trucks: 1 Number of non-truck food vendors: 0

## Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? No

Will there be sales, service and/or consumption of alcohol in public at the event? \_\_\_\_\_

What type(s) of alcohol will be served? \_\_\_\_\_

Day(s) and time(s) alcohol will be served: \_\_\_\_\_

Will ice be used in any served beverages? No

## Stages, Tents, & Structures

Is a stage being built? Yes

How many stages will be used? 1

Do any of the stages have a canopy? No

Number of tents 10' x 10' and smaller: 2

Number of tents larger than 10' x 10': 0

Tent Contractor: \_\_\_\_\_

What other structures will your event include? \_\_\_\_\_

Will your event use any grills? No

What kind of grills? \_\_\_\_\_

## Utilities & Portable Restrooms

Event Utilities that will be used: Generators

How will generators be fueled? Gas

Generator contractor: \_\_\_\_\_

Will additional wiring be installed? No

Does the event require access to a hydrant? No

Will there be amplified sound? Yes

Will a sound system be used? Yes

Will you be providing Port-a-johns? No

## Security & Emergency Plans

Will the event have a security contractor? Yes

Security Contractor: City Shield

Number of private personnel per shift: \_\_\_\_\_

Which of these apply to the private security personnel? \_\_\_\_\_

Will you contract emergency medical services? No

Name of emergency medical services contractor: \_\_\_\_\_

Does this event include fireworks? No

Day(s) and time(s) of fireworks: \_\_\_\_\_

Fireworks vendor: \_\_\_\_\_

## Attachments

<input checked="" type="checkbox"/>	Applicant Signature Page (required)
<input checked="" type="checkbox"/>	Event Clean Up Plan (required)
<input type="checkbox"/>	Security Plan (500 or less attendees)
<input type="checkbox"/>	Emergency Response Plan & Medical Procedures (500+ attendees)
<input checked="" type="checkbox"/>	Communication and Community Impact Plan (500+ attendees)
<input type="checkbox"/>	Maintaining of Traffic Plan (1000+ attendees or if closing a street)
<input checked="" type="checkbox"/>	Build and Breakdown Schedule (if you are erecting any structures)
<input checked="" type="checkbox"/>	Site Map Plan (if event involves any temporary elements including tents)
<input type="checkbox"/>	Emergency Medical Contractor Agreement (if applicable)
<input checked="" type="checkbox"/>	Barricades Provider Agreement (if applicable)
<input checked="" type="checkbox"/>	Security Contractor Agreement (if applicable)
<input type="checkbox"/>	Port-a-john Contractor Agreement (if applicable)
<input type="checkbox"/>	Sanitation Contractor Agreement (if applicable)

### **Event Clean Up Plan**

For our block party, we will have our full staff and have community volunteers who have signed up to help us clean up after the event. This is in addition to the catering vendor (Dish Kosher Catering) who will oversee managing the trash and recycling receptacles at the event. Since this event takes place both outside on the street and inside of our building, the cleaning outside should not take a lot of time. Additionally, all the tables, chairs, etc... will be broken down and cleaned up by our contracted event supply company, Barry's Let's Rent It. We are very committed to "leaving no trace" and keeping our street clean, especially since we are utilizing the street outside of our neighboring businesses. We will make sure it is cleaner than it was before our event.

### **Security Plan**

Being a religious organization, we take security very seriously. We have contracted four security guards through City Shield, are working with the Jewish community's community-wide security organization JCSI and are also in contact with and will have City of Detroit Police officers present. We expect to have an abundant number of security personnel at our event.

### **Emergency Contacts:**

Rachel Rudman (Downtown Synagogue, Executive Director): 517-290-4988

Gary Sikorski (JCSI, Director of Community-Wide Security): 734-564-2249

Officer Tamyra Harris-Hardy (Neighborhood Police Officer): 313-570-4364

### **Bomb Threat:**

If there is a bomb threat on the building, we will take the following steps:

1. Upon receiving a bomb threat to the building, Downtown Synagogue staff will notify all security and police personnel and call 911.
2. Security, volunteers and staff will help move all individuals out of the building and move participants away from the building outside.
3. Security, staff and volunteers will then evacuate all participants from the event via Grand River – to the south of the building.

### **Active Shooter:**

If there is an active shooter, we will take the following steps:

1. In the event of an active shooter or intruder, Downtown Synagogue staff, volunteer or security will call 911 and report emergency. We will also notify all security and police officers onsite.
2. For individuals inside of building – direct them away from windows and have them shelter in place (our windows are made with ballistic glass) and have the security working the front door will close the door (it is always automatically locked).
3. For individuals outside of building – direct them to evacuate the area via either Gand River or Clifford St.

### **Fire:**

If there is a fire in the building, we will take the following steps:

1. Upon discovery of a fire or upon hearing the fire alarm/smoke detector, call 911 and we will move all individuals who are currently in the building to the exits. There are

emergency exits on each floor as well as two exits on the first floor that we will direct individuals to.

2. Move all participants near the building away from the building – down the street or across the street in the surface lot, away from the building.

#### Natural Disaster:

If a natural disaster occurs (ex. Tornado) we will take the following steps:

1. Upon learning of a tornado watch, Downtown Synagogue staff will monitor the local weather. If weather is bad, event will be canceled.
2. If tornado warning is issued, Downtown Synagogue staff, volunteers and all security/officers will notify event guests and direct people inside to the basement and or bathrooms on first floor.

#### **Build & Breakdown Schedule**

The small stage, tables, chairs and 10x10 tents will be set up starting at 7am the morning of our event and will be removed at 3pm following our event. Everything will be done the day of the event.

City Council Member: \_\_\_\_\_

**Resolved**, The Mayor's Office is hereby authorized and directed to issue permits to **Isaac Agree Downtown Synagogue** to host "**Isaac Agree Downtown Synagogue Block Party**" (2024-250) on **August 25, 2024** from **11:00 AM – 2:00 PM** at **1457 Griswold Detroit, MI 48209**.

**PROVIDED**, that there will be DPD Assisted Event; Contracted with private security and be it further

**PROVIDED**, that there will be DFD Pending Inspections; Contracted with Private EMS to Provide Services; and be it further

**PROVIDED**, that there will be BSEED Permits Required for Tents, Generators, and Stages; and be it further

**PROVIDED**, that there will be a Business License Required obtained following City Council approval; and be it further

**PROVIDED**, that all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of event.