

Janice M. Winfrey
City Clerk

City of Detroit
OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENT PETITION REFERENCE COMMUNICATION

To: The Department or Commission Listed Below

From: Janice M Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

Petition No.	2024-249
Name of Petitioner	Uncle & Me LLC
Description of Petition	Petition of Uncle & Me LLC (#2024-249), request to hold "Bridgerton Ball: The Queen's Ball" at Castle Hall and Beacon Park: Lumen on August 25 th , from 6:00 PM to 11:00 PM. Set-up to begin August 25 th , 8:00 AM completed by 1:00 PM with tear-down to begin August 25 th 11:00 PM and completed by August 26 th 1:00 AM.
Type of Petition	Special Event
Submission Date	7/17/2024
Concerned Departments	Buildings, Safety Engineering, and Environmental Department (BSEED), Department of Public Works (DPW), Detroit Department of Transportation (DDOT), Detroit Fire Department (DFD), General Services Department (GSD), Media Services Department, Municipal Parking Department, Police Department (DPD)
Petitioner Contact	Uncle & Me LLC Chelsea Beard (734) 383-6054 hello@uncleandme.com

2 Woodward Ave. Coleman A. Young Municipal Center Rm. 200, Detroit, MI 48226

(313) 224 - 3260 | Fax: (313) 224 - 1466

City of Detroit Special Events Application Authorizations

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

Applicant Signature: Chelsea Beard

Date:06/07/24

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: Bridgerton Ball: The Queen's

Event Date:08/25/24

Event Organizer: Chelsea Beard

Applicant Signature: Chelsea Beard

Date:06/07/24

The Bridgerton Themed Ball Detroit August 25th 2024 Castle Hall & Beacon Park

Overview: Emergency Action Plan is to utilize trained volunteer support teams and effective responses to emergency situations in conjunction with state and local guidance to emergency situations.

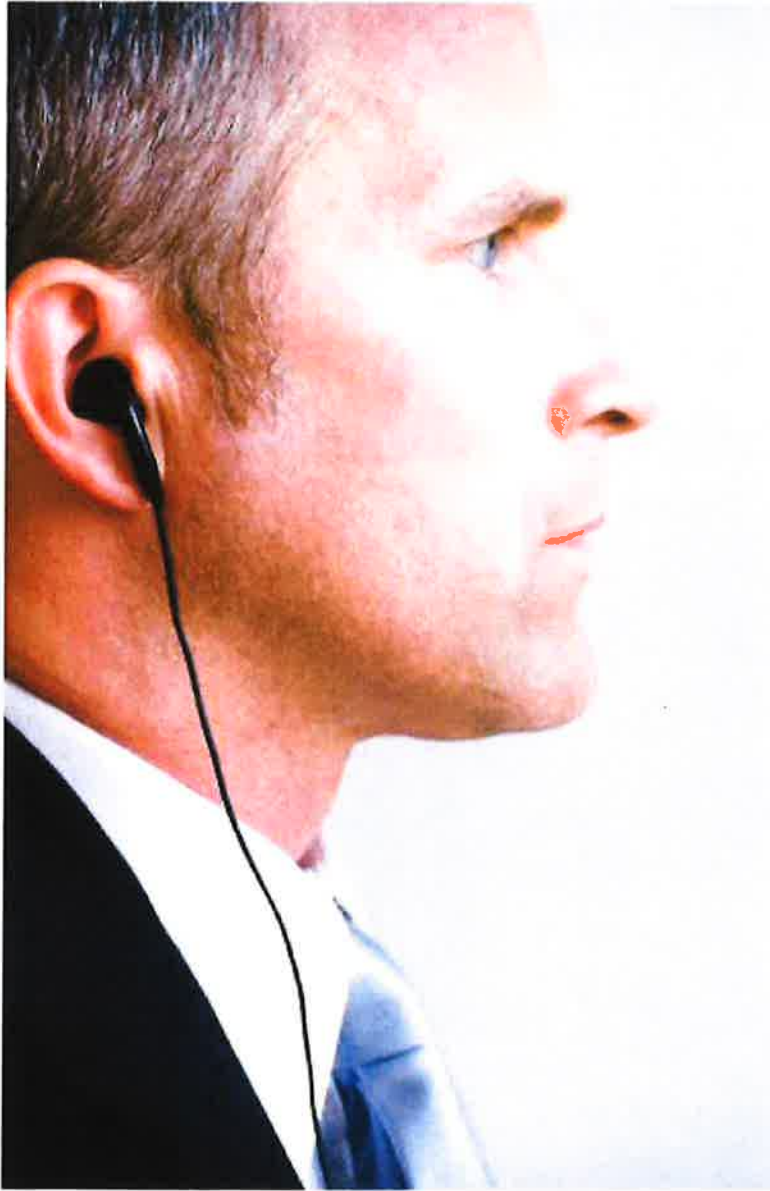
Primary Contact: Chelsea Beard 734-383-6054 or Jeremy Scott 313-704-4111

Safety Response Team: This event will utilize trained safety and medical volunteers along with dedicated event marshals/de-escalators, and dedicated automobile support and assistance to implement emergency plans as applicable.

Water Emergency/Down Power Lines/Water Main Break/ Man-Made Disasters: The affected area will be safety avoided or evacuated, relevant authorities will be notified, and a distanced parameter will be established to inform attendees and section the area off to await an official response.

Severe Accident Or Injuries: Emergency Services to be notified, trained volunteer medical personnel will treat the injuries as applicable, safety team marshals and mobile support will assist in clearing paths and relocation of attendees to exits and evacuation as applicable. A assist as relevant (EMS, Fire, DTE, etc)

Crisis Management: The facilitation of crisis Management and response will be conducted by joint safety team lead in communication with organizers, marshalls, de-escalators, medical volunteers and safety volunteers as well as emergency services as available and applicable. Emergency services will be contacted immediately. Evacuation/Relocation will be facilitated by the safety team through labeled routes for coordinated safety and timely departure. If necessary, looking-down in applicable secure nearby facilities will be assisted by marshalls and volunteers until emergency responders arrive.



**CAMOUFLAGE
EVENT
CONTRACT
FOR
SECURITY
SERVICES**

Camouflage Security & Investigation

Address - 615 Griswold, Ste.925 Detroit, Michigan 48226

Phone No. - (313) 338-8005

Company's email – Kj@camouflagesecurity.com

Company's website – www.camouflagesecurity.com

Effective Date: _____

Expiration Date: _____



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This contract is between Camouflage Security & Investigation, LLC (referred to as "Camouflage"), located at 615 Griswold Suite 925, Detroit MI 48226 Ph.: (313)338-8005 Fax: (313) 566-4824 and Uncle & Me LLC (referred to as "Client / Organization")

whose billing information is Address: 43313 Woodward Ave #1340
City: Detroit State: Mi Zip Code: Billing Contact Person: Chelsea Beard
Phone # (734)383-6054 Other Phone # Email: Hello@uncleandme.com

The following service agreement has been drafted by Camouflage Security & Investigations LLC, a licensed security guard agency in response to a request by Chelsea Beard for Security Guard Services for Bridgerton Themed Ball (Queens Ball) sponsored by Uncle & Me LLC starting on August 25rd @5:30p - End on: August 25h @ 12:00 Midnight

1. SERVICES

Date, Times and of Services:

August 25rd @5:30p - End on: August 25h @ 12:30 Midnight Total of 7hours
Crowd Control at the event held at Castle Hall Detroit 1942 Grand River Ave, Detroit, MI 48226 / Beacon Park 1901 Grand River Ave, Detroit, MI 48226

Table with 3 columns: Role, Total hours, Client Initial. Rows include Supervisor (35 hours), Unarmed (315 hours), and Armed Guard.

Scope of Service:

Camouflage will be in full control of the safety of the event. Client gives Camouflage full authority to refuse any guest or shut down the event for any safety issues. Camouflage officers will monitor, patrol, and deter any acts of crime or violence during the special event as described in the security requested. Each officer, while on duty during the special event, whether in uniform or plain clothes, is authorized to conduct himself/herself and to exercise his/her powers in accordance with the state of Michigan security laws. Guards are to deter theft, and vandalism reducing any opportunity of the thought of any of these Incidents to occur at Castle Hall Detroit 1942 Grand River Ave, Detroit, MI 48226 / Beacon Park 1901 Grand River Ave, Detroit, MI 48226

Any and all incidents will be reported to their immediate supervisor for incident reporting and assistance. Incidents requiring law enforcement intervention will be directed to the DPD immediately

Client Initial

2. COMPENSATION AND PAYMENT METHOD

Client / Organization agrees to pay an hourly rate for all Security Supervisor and Security officer assigned to monitor the Special Event at an

Hourly rate of \$ <u>30.00</u> Supervisor.	Hourly rate of \$ _____ Armed Security.
Hourly rate of \$ <u>25.00</u> Unarmed Security.	Total Supervisor hours <u>35</u>
Total Armed Security hours _____	Total Unarmed Security hours <u>315</u>

Total of \$ 5,250 Contractor charge Client a **Total sum of \$ 5,250** for crowd control monitoring. Client / Organization authorizes Camouflage is to furnish officers for this Special Event, and Client / Organization agrees to pay the flat rate for all officers furnished as invoiced. There is a four (4) hour minimum commitment per Special Event. A payment of 50% will be due 30 days before the event, following receipt of an invoice for services rendered, the second payment of 25% due within 15 days of the event, and the balance will be due day of the event. For purposes of this agreement, receipt of the invoice means either the date on which the invoice is deposited, postage prepaid in the United States Mail to Client / Organization at the address listed above, or the date on which the invoice is hand delivered to Client / Organization. Client / Organization agrees to make payment in cash, or by check or money order made payable to Camouflage Security. Client / Organization Account, and whose account number is:

UAM2023

_____ **Client Initial**

Payment or deposit for services must be made by one of the following agreements upon signature

Full payment 30 days prior to event of \$ 5,250 _____ **Client Initial**

50/% deposit before the event and the balance due within 15 days of the start of event. _____ **Client Initial**

Deposit Amount \$ 3,125 _____ **Client Initial** _____ **Camouflage Initial**

If payment becomes delinquent, Contractor reserves the right to suspend event services until all payments due have been made.

Client / Organization understands, acknowledges and hereby agrees that the failure to pay all sums due, as invoiced and in accordance with the terms of this contract, may result in the denial of approval for future special events sponsored by Client / Organization, or in which Client / Organization intends to participate.

In the event that it becomes necessary to employ an attorney to collect any sums due under this Contract, Client / Organization agrees to pay all costs of collection including reasonable attorney's fees,

_____ **Client Initial**

3. DETAILS OF THE SPECIAL EVENT

Name of the special event: Bridgerton Themed Ball (Queens Ball)

Location: Castle Hall Detroit 1942 Grand River Ave, Detroit, MI 48226 / Beacon Park

Number of Guests Attending: Will alcoholic beverages be served at this Event? No

Beginning Date: August 25nd at 5.5p hours and ending on August 25th at 1230 hours, totaling hours at Located at Castle Hall / Beacon Park

Special Event Coordinator: Chelsea Beard Phone #: 7343836054

4. ORGANIZATION HEREBY MAKES THE FOLLOWING REPRESENTATIONS:

- a. No activity in connection with this special event conflicts with any federal, state, local law.
b. All required approvals and permits from the city of Detroit have been obtained.
c. The following representative of Client / Organization is authorized to answer questions regarding this Special Event or this contract (if different from Billing Contact Person or Special Event Coordinator):

Name: Chelsea Beard Phone #: 7343836054

5. SECURING PROPERTY / EVENT

It is with complete understanding by Client / Organization that once security presence is on location security takes full president of any decision making that may affect the safety of any gust or the event

Client Initial

6. TERMINATION

Client / Organization may terminate this contract upon written notice to Camouflage Security. Written notice of termination must be received by Camouflage Security, at its address specified above, at least 16 Business Days AHEAD of the Special Event, as specified above.

Client Initial

EARLY TERMINATION

a. Early Termination by Client. If Client cancels the Event more than 15 Business Days from the Event Date, Camouflage shall return the full amount of any deposits and pre-payments of Compensation Client made according to the fee schedule.

Client Initial

b. Late Termination by Client. If Client cancels the Event less than NON-CANCELLATION PERIOD 14 Business Days from the Event Date, Client will be deemed to forfeit the full amount of any deposits and pre-payments of Compensation it made according to the fee schedule.

Client Initial

c. **Early Termination** by Camouflage. If Camouflage terminates this agreement for any reason (unless it is for a material breach by Client) more than NON-CANCELLATION PERIOD 14 Business Days' from the Event Date, Camouflage shall return the full amount of any deposits and pre-payments of Compensation Client made according to the fee schedule within [10] Business Days' of the termination.

_____ **Client Initial**

d. **Late Termination** by Camouflage. If Camouflage terminates this agreement for any reason unless it is for a material breach by Client less than NON-CANCELLATION PERIOD 14 Business Days' from the Event Date, Camouflage shall return the full amount of any deposits and pre-payments of Compensation Client made according to the fee schedule, and an additional TERMINATION FEE within 10 Business Days' of the termination.

_____ **Client Initial**

5. LIQUIDATED DAMAGES.

Liquidated damages The parties hereby acknowledge

a. that the damages Client would suffer if Camouflage terminated this agreement less than NON-CANCELLATION PERIOD 10 Business Days' from the Event Date would be serious but hard to calculate, and therefore, that the fee required under paragraph LATE TERMINATION BY Camouflage is not intended as a penalty to Camouflage, but intended as a reasonable estimation of Client's damages that would result from Camouflage 's late termination.

_____ **Client Initial**

b. Camouflage Security may terminate this contract, in writing or orally, at any time, if it determines that the staffing level requested by Client / Organization for the Special Event is inappropriate for officer safety, Special Event Security, or Crowd Control.

_____ **Client Initial**

7. ENTIRE AGREEMENT

It is expressly understood and agreed that this contract is not binding on the Camouflage Board of Supervisors unless signed by an authorized representative of Camouflage; that it contains all of the agreements between the parties, Camouflage Board of Supervisors and/or Camouflage and Client / Organization; and, that there are no oral, collateral or other agreements that are not set forth.

_____ **Client Initial**

8. NON-COMPETE CLAUSE

It is expressly understood and agreed that no other competitive Security company can work this contract without written agreement from Camouflage. If done so Camouflage may terminate this contract and client agrees to pay Camouflage full amount of contract.

_____ **Client Initial**

9. CHANGE IN OWNERSHIP OR MANAGEMENT

Camouflage Security shall notify the client promptly if there is a change in either the ownership or management of the company. Should such change in either ownership and/or management occur prior to the meeting dates contained in this Contract / Agreement, the subsequent owner and/or Management Company agrees to honor the provisions of this Contract / Agreement in its entirety. The parties to this Contract / Agreement further agree that should such change in ownership and/or management occur, then the client shall have the right to cancel this Contract / Agreement without penalty or cancellation fees upon written notice provided to Camouflage Security no later than five (5) business days after the client receives notice of such change in ownership and/or management.

_____ **Client Initial**

10. DISPUTED CHARGES

If client raises any disputed charges within 10 days after receipt of the invoice. Camouflage Security will work with client in resolving any such disputed charges, the payment which will be due upon receipt of invoice after resolution of the dispute. The outstanding balance of client's Account (exclusive of disrupted charges) will be due and payable thirty (30) days from receipt of invoice. Upon resolution of any disputed charges, Camouflage Security shall re-bill such remaining charges to the Client. Payment of these agreed upon charges shall be payable within 30 days.

_____ **Client Initial**

11. FORCE MAJEURE

This contract will terminate without liability to either party if the substantial performance of either party's obligations is prevented by an unforeseeable cause reasonably beyond that party's control. Such causes include, but not limited to, Acts of God; acts, regulations, strikes, or orders of governmental authorities; fire, flood or explosion; war, terrorism, disaster, civil disorder, or other emergency making it illegal, or otherwise impossible to provide services or to

_____ **Client Initial**

12. INDEMNIFICATION

To the extent permitted by law, Camouflage Security agrees to defend, indemnify, and hold harmless its client, or any of their directors, officers, agents, and employees from and against any and all claims, demands, losses, and expenses, including attorney fees, arising out of suits, claims and demands by reason of injury or death of any person(s) or damage to any property attributable to the willful misconduct, negligent acts or negligent omissions of Camouflage Security, or there subcontractors, and their officers, agents or employees, except to the extent such claims or losses are due to the negligence of the client, its employees or agents.

_____ **Client Initial**

13. FEES NOT TO EXCEED INCLUSIVE OF VENDOR EXPENSES.

The final total will not exceed the amount of \$ 5,250 without written consent by Chelsea Beard of the Uncle & Me LLC

Contact number 7343836054 Email Hello@uncleandme.com

14. SIGNATURES

By the Authorized Representative's signature, hereby certifies that he/she is authorized to appear herein on behalf of Client and to execute this contract on behalf of Client / Organization, and further, in the event he/she is not authorized to appear on behalf of Client / Organization, he/she obligates himself/herself personally to become liable under all of the terms of the contract as specified herein.

The contract must be completed and submitted to Camouflage a minimum of 30 working days prior to the Special Event. Failure to do so may result in cancelation of the Special Event. Camouflage reserves the right to refuse to provide officers for special events due to departmental manpower requirements and other previously scheduled events. If all approvals are obtained and this contract is submitted on time, but Camouflage is unable to provide security officers for Special Event, assignment of outside agency or security group is contingent upon approval of Camouflage authorized representative.

Client Initial

Special Comments or Conditions:

Camouflage officers will monitor, patrol, and deter any acts of crime or violence during the special event

Client Print Name: Chelsea Beard Date:

Client Signature: Option of Service:

Camouflage Representative: Khoury Johnson Date:

Camouflage Representative Signature:

Exhibit "A"

Geographical Area or responsibility:

Location of Site:

Camouflage officers will monitor, patrol, and deter any acts of crime or violence during the special event as described in the security requested. Each officer, while on duty during the special event, whether in

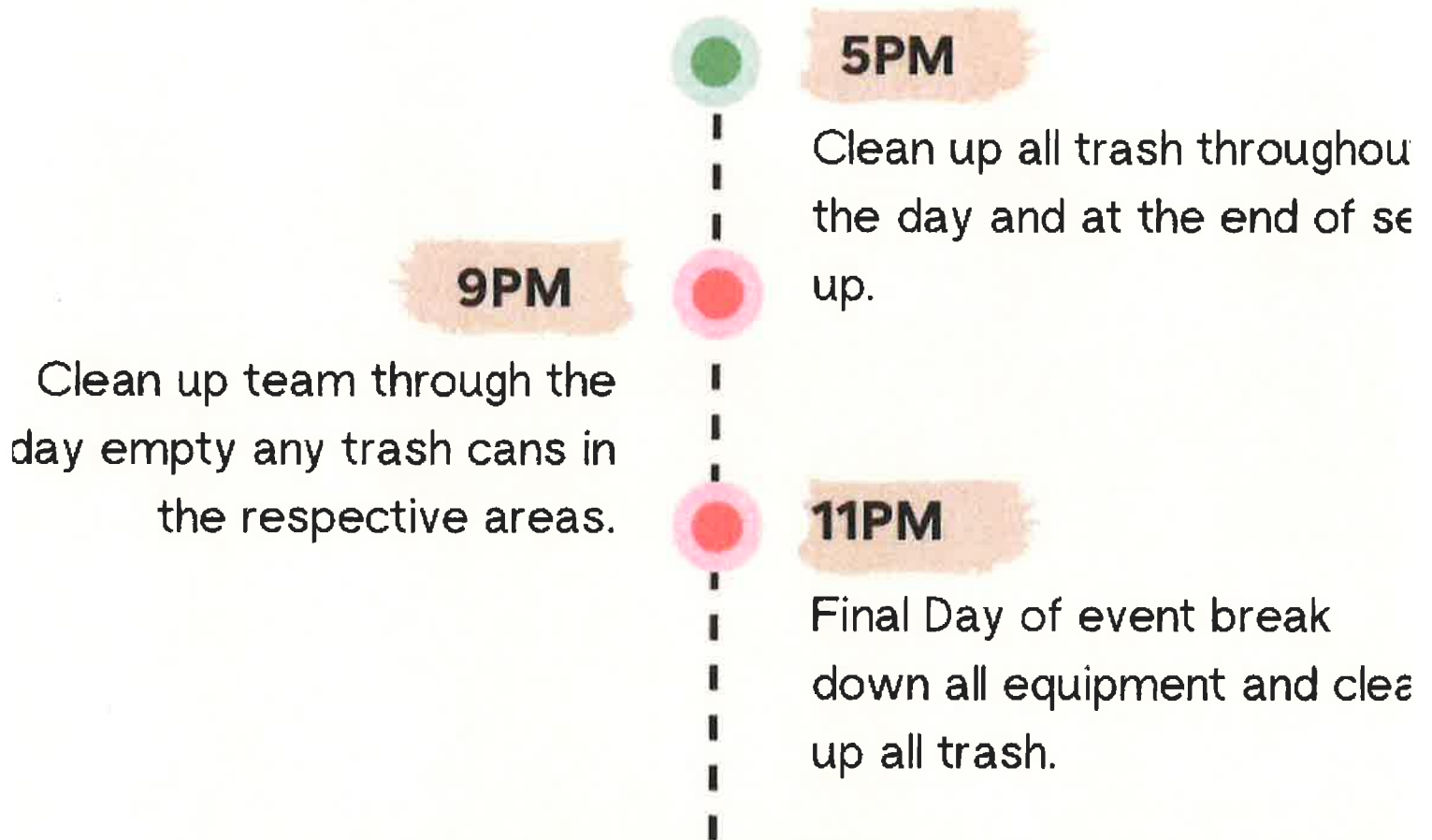
Lined area for detailed site location and responsibilities.

Client

Camouflage

1 Day Clean Up Plan

Bridgerton Themed Ball



*Thank
you!*

Bridgerton Themed Ball Detroit

COMMUNITY IMPACT



ECONOMY STIMULATION

The Ball focus on experiencing a time period of the regency era. An amazing social event that will engage the public in a safe way.

1



2

COMMUNITY NETWORK BUILDING

Empowering small business owners with a networking platform to enhance their business knowledge through purposeful mutually beneficial exchanges.

CULTURE

Strengthening our Communities by learning and honoring our diversity through cultural exposure and exchanges.

3



4

PROPER AND SAFE TRAFFIC CONTROL

Optimizing engagement traffic, by utilizing existing walkways and spaces, through safe and efficient design.



SPECIAL EVENTS PETITION

Petition No: _____

Event Name: The Bridgerton Ball: The Queen's Ball

Event Status: In Review- Clerk's Office (Step 2 of 6)

Petitioner Name / Organization: Uncle & Me LLC

Event Location: Castle Hall & Beacon Park: Lumen

Event Date(s) and Time(s): 08/25/24 6:00 PM to 08/25/24 11:00 PM

Type of Event: Other

Applicant Contact:
Chelsea Beard
hello@unclenme.com
+1 (734) 383-6054

Submission Date:	06/08/24
Date of Clerk's Office Referral:	7/17/24
Date of City Departments Sign Off:	7/17/24
Date Referred to Council:	7/18/24

Department Approvals

DPD	DFD	EMS	GSD	DDOT	MPD	DPW	DHD
DPD Reviewed-Ready for Council	DFD Reviewed-Ready for Council	EMS Reviewed-Ready for Council	GSD Approval Not Required	DDOT Reviewed-Ready for Council	MPD Reviewed-Ready for Council	DPW Approval Not Required	DHD Reviewed-Ready for Council

BSEED
BSEED Reviewed-Ready for Council

Mayor's Office Special Events Signature: *Gaksima Fife*

Date: July 18, 2024

General Event Information

Has this event been hosted before? No

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? Yes

Is this an annual event? No

Event Website: uncleme.com

Which spaces will be used? Street, Sidewalk, Park, Private Facility

Will this event include the use or sale of marijuana? No

Event Description

Brief Event Purpose & Description:

The Bridgerton ball is a regency era themed ball. This is a formal event we will be renting out two locations for the event. Both sites sit across from each other.

Estimated Peak Attendance: 800

Estimated Total Attendance: 1500 Maximum

Is this a public event? No

Will there be ticket sales or admission charged? Yes

Does this event use Hart Plaza? No

Will there be merchandise sold? No

Will you be taking donations? No

Is this a charity event? No

Does this event involve campers, tents and/or RVs? No

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? No

Contact Information

Organization / Petitioner Name: Uncle & Me LLC

Mailing Address: 18430 Woodingham Drive

Detroit MI 48221

Primary Contact:	Secondary Contact:
Chelsea Beard	
hello@uncleandme.com	
+1 (313) 704-4111	

Organization Type: Corporation

Organization Website: _____

Event Setup & Breakdown

Begin Setup: 08/25/24 8:00 AM

Complete Setup: 08/25/24 1:00 PM

Setup Location(s): Castle Hall Detroit and Beacon Park

Event Start: 08/25/24 6:00 PM

Event End: 08/25/24 11:00 PM

Begin Tear Down: 08/25/24 11:00 PM

Complete Tear Down: 08/26/24 1:00 AM

Number of Trash Containers: 10 Number of Recycling Containers: 2

Cleaning Service Vendor: _____

Other Waste Elements: _____

Street Closures & Parking

How many streets will be closed: 0

Will you be closing any part of Woodward Avenue? No

Street Closures (if there are 1-4 closed streets):

1. _____

2. _____

3. _____

4. _____

Will you charge attendees for parking? No

Valet parking or blocking metered parking spaces? Valet Parking

Describe the parking plan to accommodate anticipated attendance:

We will be renting a parking structure and both venues have parking as well.

Food & Beverage

Will food be served? Yes

Will food be prepared on site? Yes

Number of food trucks: 0 Number of non-truck food vendors: 0

Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? Yes

Will there be sales, service and/or consumption of alcohol in public at the event? Yes

What type(s) of alcohol will be served? Wine, Liquor

Day(s) and time(s) alcohol will be served: 8/25/24

Will ice be used in any served beverages? Yes

Stages, Tents, & Structures

Is a stage being built? No

How many stages will be used? _____

Do any of the stages have a canopy? _____

Number of tents 10' x 10' and smaller: 0

Number of tents larger than 10' x 10': 0

Tent Contractor: _____

What other structures will your event include? _____

Will your event use any grills? No

What kind of grills? _____

Utilities & Portable Restrooms

Event Utilities that will be used: Neither

How will generators be fueled? _____

Generator contractor: _____

Will additional wiring be installed? No

Does the event require access to a hydrant? No

Will there be amplified sound? Yes

Will a sound system be used? Yes

Will you be providing Port-a-johns? No

Security & Emergency Plans

Will the event have a security contractor? Yes _____

Security Contractor: _____

Number of private personnel per shift: _____

Which of these apply to the private security personnel? _____

Will you contract emergency medical services? No _____

Name of emergency medical services contractor: _____

Does this event include fireworks? No _____

Day(s) and time(s) of fireworks: _____

Fireworks vendor: _____

Attachments

<input checked="" type="checkbox"/>	Applicant Signature Page (required)
<input checked="" type="checkbox"/>	Event Clean Up Plan (required)
<input type="checkbox"/>	Security Plan (500 or less attendees)
<input checked="" type="checkbox"/>	Emergency Response Plan & Medical Procedures (500+ attendees)
<input checked="" type="checkbox"/>	Communication and Community Impact Plan (500+ attendees)
<input type="checkbox"/>	Maintaining of Traffic Plan (1000+ attendees or if closing a street)
<input checked="" type="checkbox"/>	Build and Breakdown Schedule (if you are erecting any structures)
<input checked="" type="checkbox"/>	Site Map Plan (if event involves any temporary elements including tents)
<input type="checkbox"/>	Emergency Medical Contractor Agreement (if applicable)
<input type="checkbox"/>	Barricades Provider Agreement (if applicable)
<input checked="" type="checkbox"/>	Security Contractor Agreement (if applicable)
<input type="checkbox"/>	Port-a-john Contractor Agreement (if applicable)
<input type="checkbox"/>	Sanitation Contractor Agreement (if applicable)

City Council Member: _____

Resolved, The Mayor's Office is hereby authorized and directed to issue permits to **Uncle & Me LLC** to host "**Bridgerton Ball: The Queen's Ball**" (2024-249) on **August 25, 2024** from **6:00 PM – 11:00 PM** at **Castle Hill and Beacon Park: Lumen**.

PROVIDED, that there will be DPD Assisted Event; Contracted with private security and be it further

PROVIDED, that there will be DFD Pending Inspections; Contracted with Private EMS to Provide Services; and be it further

PROVIDED, that there will be BSEED Permits Required for Tents, Generators, and Stages; and be it further

PROVIDED, that there will be a Business License Required obtained following City Council approval; and be it further

PROVIDED, that all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of event.