

Janice M. Winfrey
City Clerk

City of Detroit
OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENT PETITION REFERENCE COMMUNICATION

To: The Department or Commission Listed Below

From: Janice M Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

Petition No.	2024-242
Name of Petitioner	IBEW Local 58
Description of Petition	Please find attached request to host "Labor Day March" in Detroit from September 2 nd at 7:00 AM to 3:00 PM on the same day. Set-up will begin on September 1 st at 10:00 Am and be completed by 5:00 PM the same day. Tear down is scheduled to begin on September 2 nd at 3:00 PM and be completed by 5:00 PM the same day.
Type of Petition	Special Events
Submission Date	07/11/24
Concerned Departments	"Buildings, Safety Engineering, and Environmental Department (BSEED), Department of Public Works (DPW), Detroit Department of Transportation (DDOT), Detroit Fire Department (DFD), General Services Department (GSD), Media Services Department, Municipal Parking Department, Police Department (DPD)"
Petitioner Contact	Byron Osbern IBEW Local 58 1358 Abbott Detroit, MI 48226 P: (313) 408-1285 Byron.osbern@ibewlocal58.org

2 Woodward Ave. Coleman A. Young Municipal Center Rm. 200, Detroit, MI 48226

(313) 224 - 3260 | Fax: (313) 224 - 1466

City of Detroit Special Events Application Authorizations

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

Applicant Signature: 

Date: 1-18-24

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

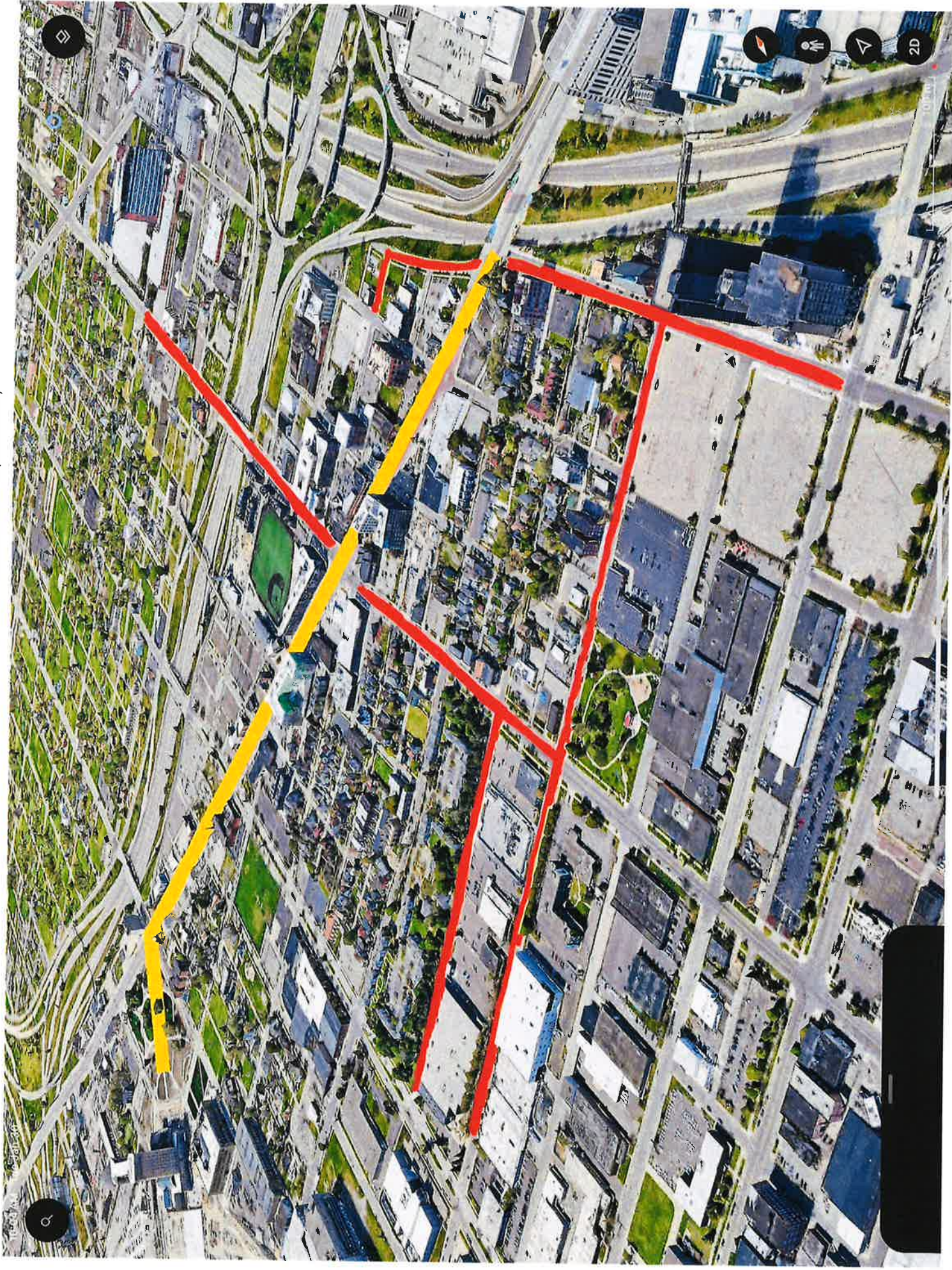
Event Name: LABOR DAY MARCH

Event Date: 9-2-2024

Event Organizer: BYRON OSBERN

Applicant Signature: 

Date: 1-18-24



Labor Day march route

We plan on celebrating Labor Day on Monday September 2, 2024. Labor organizations will begin to show up in the Corktown area around 5-6am and using available street parking as well as approved privately owned surface lots in the area. Mustering in the staging area would begin as early as 6:30-7am. Our requesting staging is highlighted in red on the map. The street designations are as follows:

North of Michigan Ave

- *John C. Lodge Service Drive for vehicles to enter the parade
- *Trumbull Street from Michigan to Temple

South of Michigan Ave

- *6th Street from Michigan to Abbott
- *Abbott Street from 6th to Trumbull
- *Porter from 6th to Rosa Parks (12th)
- *Labrosse from Trumbull to Rosa Parks (12th)
- *Trumbull from Michigan to Abbott (leaving a lane open for access to the Hotel)

Parade steps off at 9:00am from Michigan/6th heading West and will march to Roosevelt Park in front of the Michigan Central Train Station. There will be a program led by labor and political officials then upon dispersal, participants walk back to staging areas and head to their vehicles. Roosevelt Park and Savage Park will be kept clean by our committee members. We intend to open the streets around 1-2p of the same day.

MDOT LANE CLOSURE REQUEST FORM

(FOR ANY SHOULDER, LANE, RAMP or ROADWAY CLOSURES or LANE SHIFTS)

Job Number/ID:		Office Submitted To:		Detroit TSC		24 Hour Project Contact Information						
LCRF Request #:		Date Submitted:		1/29/24		Name:		Byron Osbern				
Prime Contractor:		Submitted By:		Byron Osbern		Phone Number:		313.408.1285				
Direction	Ramp	Road	Location	Category/Closure Type	Lane/Shoulder(s) Affected	# of Lanes Open	Type	Start Date & Time	End Date & Time	Continuous, Daily or Nightly	Posted Detour	Detour Route (if applicable)
1	WB	US-12	3rd Street	Total	N/A	0	N/A	9/2/24	9/2/24	Daily	No	
			Vernor			830a	200p					
2	EB	US-12	Vernor	Total	N/A	0	N/A	9/2/24	9/2/24	Daily	No	
			3rd Street			830a	200p					
3												
4												
5												

Type of work being done:

Notes: Please complete permit information. Application Ref. Number:

Advance Notice Number:

* Submit form a minimum of seven (7) calendar days prior to the start of requested closures to the Engineer for approval.

* SEMTOC shall be called at (313) 965-0777 when lane closures are beginning and when lane closures are removed.

2024 Labor Day March Emergency Plans

Event takes place on Monday September 2, 2024. Participants will be staged on Abbott, Porter, and Labrosse Street between 6th and Trumbull Street and Trumbull between Michigan and Temple. March steps off at 9am from Michigan and 6th heading west to program at Roosevelt Park and returns east to end at Savage Park (Trumbull and Porter). All vehicles staged at Lodge Service Drive/Mich Ave.

March Volunteer Staff Member = MVSM

FIRE EMERGENCY PLAN

1. Immediately upon discovery of any kind of fire in the event space, or upon hearing the fire alarm, MVSM will quickly gather all participants and provide instruction for how to safely exit the area.
2. MVSM will assess the situation and use cell phone/radio correspondence with Program Director to coordinate reporting the fire.
3. MVSM will check the area for any participants that Amish have hidden or have been inadvertently left behind.
4. The designated meeting place is Savage Park. As participants are being removed, Program Director will call 911 to report the fire.
5. Once at the designated meeting place, MVSM will instruct the participants to wait until ALL CLEAR is given.

6. If anyone person is unaccounted for, Program Director will notify fire department personnel immediately upon their arrival.
7. **Children will not be unattended for any reason.**

Weather Emergency Plan

1. Upon learning of a tornado watch in the area, Program Director will immediately turn on the cellphone/radio to a local weather station and coordinate with MVSM(s).
2. Program Director will monitor weather conditions until the weather watch is canceled.
3. As Labor Day is an annual holiday, if the event is canceled due to inclement weather, we will not schedule a rain delay date.
4. **Children will not be unattended for any reason.**

Accident/ Injury Emergency Plan

1. MVSM will immediately call Program Director and report the emergency.
2. MVSM will remain with the sick or injured participant and administer emergency first aid as necessary (ensure and maintain an open airway, control any bleeding with direct

pressure, ensure proper circulation as necessary, reassure the participant and keep them calm until EMS take over).

3. Program Director will contact emergency medical personnel with exact location of the injured/sick person.
4. **Children will not be unattended for any reason.**

Intruder/Active Shooter

1. In the event of an intruder or active shooter, MVSM will call the Program Director and report the emergency.
2. Program Director will contact DPD and EMS onsite support.
3. MVSM will reassure the participants and keep them calm until the emergency has passed.
4. MVSM will make sure everyone is safe and unhurt, Program Director will notify authorities if someone is injured.
5. **Children will not be unattended for any reason.**

Evacuation/Relocation Plan

1. If it becomes necessary to move away from the event space for any reason, all participants will be moved to Savage Park/Staging areas.
2. MVSM will instruct the participants on how to safely move to the new location and help guide them there.
3. MVSM will reassure the participants and keep them calm/quiet until all clear is given.
4. MVSM will make sure everyone is safe and unhurt, Program Director will notify authorities if there is a physical threat or if someone is injured.
5. **Children will not be unattended for any reason.**

Missing Child Plan

1. Immediately upon discovery of a missing child, MVSM will alert the Program Director of the situation and assist the parent in a systematic search of the area.
2. Program Director will report missing child to DPD and EMS support staff with a physical description and exact location where the child was last seen.

CITY OF DETROIT, OFFICE OF EXTERNAL AFFAIRS

SPECIAL EVENTS PETITION

Petition No: 2024-242

Event Name: Labor Day March

Event Status: In Review- City Council (Step 4 of 6)

Petitioner Name / Organization: IBEW Local 58

Event Location: Roosevelt Park/ Corktown Area

Event Date(s) and Time(s): 09/02/24 7:00 AM to 09/02/24 3:00 PM

Type of Event: Parade

Applicant Contact:
Byron Osbern
byron.osbern@ibewlocal58.org
+1 (313) 408-1285

Submission Date:	01/31/24 8
Date of Clerk's Office Referral:	07/11/24
Date of City Departments Sign Off:	7/10/2024
Date Referred to Council:	7/12/2024

Department Approvals

DPD	DFD	EMS	GSD	DDOT	MPD	DPW	DHD
DPD Reviewed- Ready for Council	DFD Reviewed- Ready for Council	EMS Reviewed- Ready for Council	GSD Reviewed- Ready for Council	DDOT Reviewed- Ready for Council	MPD Reviewed- Ready for Council	DPW Reviewed- Ready for Council	DHD Reviewed- Ready for Council

BSEED

BSEED
Reviewed-
Ready for
Council

Mayor's Office Special Events Signature: *Gakeima Fife*

Date: July 12, 2024

General Event Information

Has this event been hosted before? Yes

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? Yes

Is this an annual event? Yes

Event Website: N/a

Which spaces will be used? Street, Park

Will this event include the use or sale of marijuana? No

Event Description

Brief Event Purpose & Description:

This is a celebration of Labor Day for working families in Southeast Michigan. Local Unions will gather in Corktown to march toward Roosevelt Park and rally with leadership and elected officials. After the rally, union members will disperse and head home.

Estimated Peak Attendance: 4000

Estimated Total Attendance: 6000

Is this a public event? Yes

Will there be ticket sales or admission charged? No

Does this event use Hart Plaza? No

Will there be merchandise sold? No

Will you be taking donations? No

Is this a charity event? No

Does this event involve campers, tents and/or RVs? No

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? No

Contact Information

Organization / Petitioner Name: IBEW Local 58

Mailing Address: 1358 Abbott

Detroit MICHIGAN 48226

Primary Contact:	Secondary Contact:
Byron Osbern	
byron.osbern@ibewlocal58.org	

Organization Type: Nonprofit

Organization Website: ibew58.org

Event Setup & Breakdown

Begin Setup: 09/01/24 10:00 AM

Complete Setup: 09/01/24 5:00 PM

Setup Location(s): IBEW Local 58 union hall and parade route

Event Start: 09/02/24 7:00 AM

Event End: 09/02/24 3:00 PM

Begin Tear Down: 09/02/24 3:00 PM

Complete Tear Down: 09/02/24 5:00 PM

Number of Trash Containers: 10 Number of Recycling Containers: 20

Cleaning Service Vendor: Volunteers

Other Waste Elements: N/a

Street Closures & Parking

How many streets will be closed: 5+

Will you be closing any part of Woodward Avenue? No

Street Closures (if there are 1-4 closed streets):

1. _____

2. _____

3. _____

4. _____

Will you charge attendees for parking? No

Valet parking or blocking metered parking spaces? Neither

Describe the parking plan to accommodate anticipated attendance:
Side streets along the parade route and private parking will be available.

Food & Beverage

Will food be served? Yes

Will food be prepared on site? No

Number of food trucks: 0 Number of non-truck food vendors: 0

Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? No

Will there be sales, service and/or consumption of alcohol in public at the event? _____

What type(s) of alcohol will be served? _____

Day(s) and time(s) alcohol will be served: _____

Will ice be used in any served beverages? No

Stages, Tents, & Structures

Is a stage being built? Yes

How many stages will be used? 1

Do any of the stages have a canopy? No

Number of tents 10' x 10' and smaller: 2

Number of tents larger than 10' x 10': 0

Tent Contractor: Private owner

What other structures will your event include? N/a

Will your event use any grills? Yes

What kind of grills? Charcoal

Utilities & Portable Restrooms

Event Utilities that will be used: Generators

How will generators be fueled? Gas

Generator contractor: Private generator

Will additional wiring be installed? No

Does the event require access to a hydrant? No

Will there be amplified sound? Yes

Will a sound system be used? Yes

Will you be providing Port-a-johns? Yes

Security & Emergency Plans

Will the event have a security contractor? No

Security Contractor: _____

Number of private personnel per shift: _____

Which of these apply to the private security personnel? _____

Will you contract emergency medical services? Yes

Name of emergency medical services contractor: Med Star

Does this event include fireworks? No

Day(s) and time(s) of fireworks: _____

Fireworks vendor: _____

Attachments

<input checked="" type="checkbox"/>	Applicant Signature Page (required)
<input checked="" type="checkbox"/>	Event Clean Up Plan (required)
<input type="checkbox"/>	Security Plan (500 or less attendees)
<input checked="" type="checkbox"/>	Emergency Response Plan & Medical Procedures (500+ attendees)
<input checked="" type="checkbox"/>	Communication and Community Impact Plan (500+ attendees)
<input checked="" type="checkbox"/>	Maintaining of Traffic Plan (1000+ attendees or if closing a street)
<input type="checkbox"/>	Build and Breakdown Schedule (if you are erecting any structures)
<input checked="" type="checkbox"/>	Site Map Plan (if event involves any temporary elements including tents)
<input type="checkbox"/>	Emergency Medical Contractor Agreement (if applicable)
<input type="checkbox"/>	Barricades Provider Agreement (if applicable)
<input type="checkbox"/>	Security Contractor Agreement (if applicable)
<input type="checkbox"/>	Port-a-john Contractor Agreement (if applicable)
<input type="checkbox"/>	Sanitation Contractor Agreement (if applicable)

City Council Member: _____

Resolved, The Mayor's Office is hereby authorized and directed to issue permits to IBEW Local 58 to host "Labor Day March" (#2024-242) on September 2nd from 7:00 AM to 3:00 PM at Roosevelt Park/ Corktown Area.

PROVIDED, that there will be DPD Assisted Event; and be it further

PROVIDED, that there will be DFD Pending Inspections; Contracted with Private EMS to Provide Services; and be it further

PROVIDED, that there will be Municipal Parking No Parking Signs Required; and be it further

PROVIDED, that there will be DPW Barricades & Road Closure Signage Required; and be it further

PROVIDED, that there will be DHD pending inspections; and be it further

PROVIDED, that there will be BSEED Permits Required for Tents, Generators, and Stages; and be it further

PROVIDED, that there will be a Business License Required obtained following City Council approval; and be it further

PROVIDED, that all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of event.