

Janice M. Winfrey  
City Clerk

**City of Detroit**  
OFFICE OF THE CITY CLERK

Andre P. Gilbert II  
Deputy City Clerk

**DEPARTMENT PETITION REFERENCE COMMUNICATION**

*To: The Department or Commission Listed Below*

*From: Janice M Winfrey, Detroit City Clerk*

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The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

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Petition No.	2024-230
Name of Petitioner	Trivium Racing
Description of Petition	Please find attached request to host "Growler Gallop Atwater" at Atwater Brewery from September 22 <sup>nd</sup> at 4:00 PM to 7:00 PM the same day. Set-up will begin on September 22 <sup>nd</sup> at 10:00 AM and be completed by 2:00 PM the same day. Tear down is scheduled to begin on September 22 <sup>nd</sup> at 7:00 PM and be completed by 8:00 PM the same day.
Type of Petition	<b>Special Events</b>
Submission Date	07/05/24
Concerned Departments	"Buildings, Safety Engineering, and Environmental Department (BSEED), Department of Public Works (DPW), Detroit Department of Transportation (DDOT), Detroit Fire Department (DFD), General Services Department (GSD), Media Services Department, Municipal Parking Department, Police Department (DPD)"
Petitioner Contact	Rich Swor 11348 Tower Road Byron, Mi 48418 P: (313) 304-0903 <a href="mailto:rich@triviumracing.com">rich@triviumracing.com</a>

2 Woodward Ave. Coleman A. Young Municipal Center Rm. 200, Detroit, MI 48226

(313) 224 - 3260 | Fax: (313) 224 - 1466

# City of Detroit Special Events Application Authorizations

## **AUTHORIZATION & AFFIDAVIT OF APPLICANT**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

**Applicant Signature:** Cathi Berberich

**Date:** 10/18/2023

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

## **HOLD HARMLESS AND INDEMNIFICATION**

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

**Event Name:** Growler Gallop Atwater

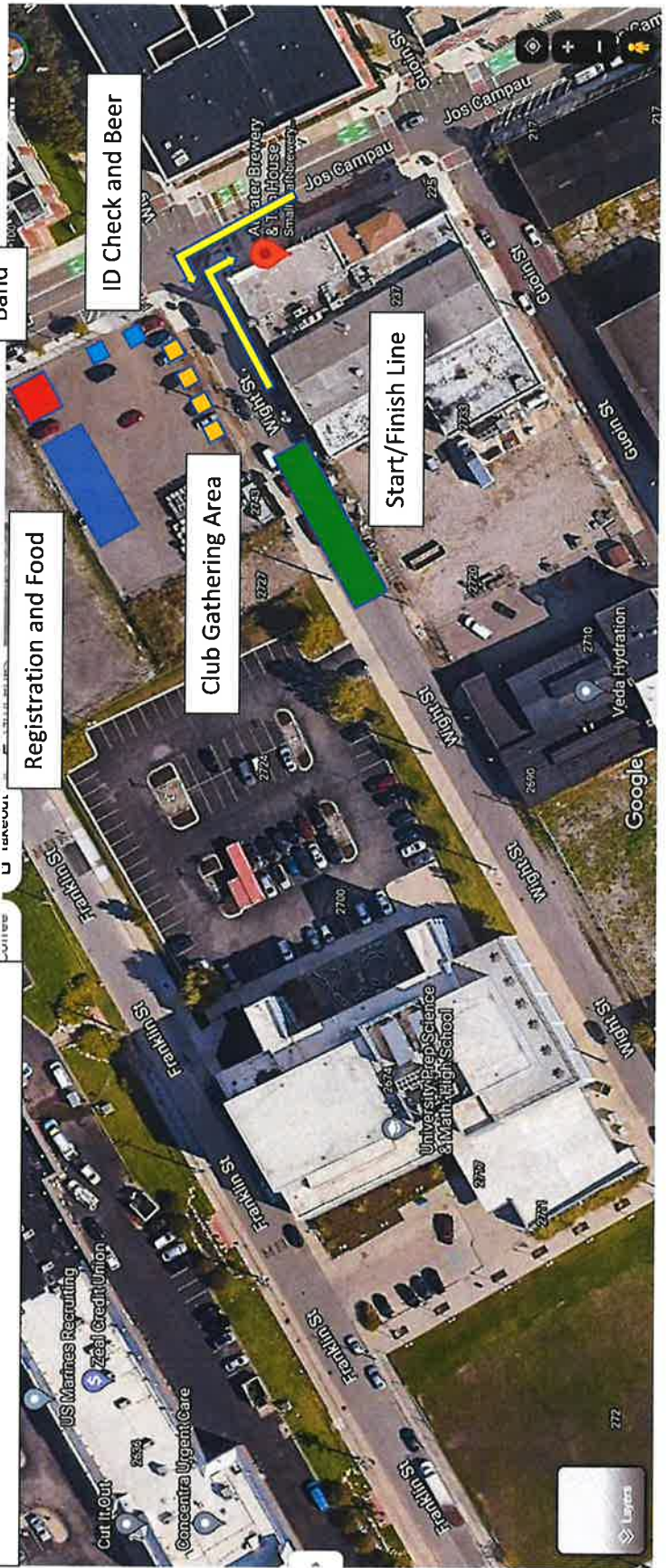
**Event Date:** 09/22/2024

**Event Organizer:** Trivium Racing

**Applicant Signature:** Cathi Berberich

**Date:** 10/18/2023

2024 Growler Gallop Event Layout



All tents will be 10'x10'



# Growler Gallop

## 10 MILER & 5K RUN

### Course Map and Turn by Turns

### September 22<sup>nd</sup>, 2024

## Location Details

The race start and finish line will be on Wight St at Jos Campau where the famous **Atwater Brewery** is located! The brewery address is [237 Jos Campau, Detroit, MI 48207](https://www.google.com/maps/place/237+Jos+Campau,+Detroit,+MI+48207).

Porta potties



Packet pickup, registration, post race party area!

Start/finish line

# Parking

- Parking will be available in the public deck on Jos Campau, [River East Parking](#), [Stroh Parking Garage](#) or on any of the surrounding neighborhood roads. Please do not park on the course as it makes it unsafe for athletes. Roads that will not be available for parking are Franklin between Chene and Adair and Joseph Campau, Adair, and Mt Elliot south of Jefferson.
- [Click here to see the parking map](#)
- [Park Detroit](#) will also aid in finding parking near Atwater Brewery.
- **NOTE: Please leave extra time to park, and make your way to the starting line. The race is not responsible for any valuables you leave in your vehicle. Please make sure that you secure your belongings and keep them out of site for safety.**

## 10 Mile Turn By Turn Directions

- Startline: Wight St. in front of Atwater Brewery
- Wight Eastbound turn right immediately on Jos Campau
- Jos Campau South turn left onto Riverwalk
- Riverwalk to Wight, turn right on Wight
- Wight to Mt. Elliott, turn Left on Mt. Elliot
- Mt. Elliot to Jefferson, turn right onto Jefferson using the middle eastbound lane
- Take Jefferson to Grand Blvd., turn right onto Grand Blvd (onto McArthur Bridge)
- Do lap around Belle Isle using the Bike Lane
- Take Grand Blvd to exit lane to turn left onto Jefferson
- Take Jefferson (using the southern most eastbound lane)
- Take Jefferson to turn left onto Mt. Elliott
- Mt. Elliott to Adair turn right onto Adair.
- Take Adair to Riverwalk turn left onto Riverwalk
- Riverwalk to Jos Campau, turn right onto Jos Campau
- Jos Campau to Wight, turn Left onto Wight St.

# 10 Mile Course

[Click here for the course map.](#)



# 10 Mile Start and Finish



The race will start by turning immediately onto Jos Campau and heading to the Riverwalk.

# 10 Mile Race Highlights

On the Riverwalk, the course will be a two-way course. Be aware that athletes must always stay left. Keep all cones on your right side.



# 10 Mile Race Highlights

The first aid station will be located just after mile marker #1 and will have water.



# 10 Mile Race Highlights



On Jefferson Ave, the course will be divided into two lanes. Runners will use the middle eastbound lane to head east (first section of course) and will use the southern eastbound lane to head west (last portion of the course).

# 10 Mile Race Highlights



Between miles 1 and 2 athletes will cross the McArthur Bridge onto Belle Isle. On the way out, athletes will proceed to Grand Blvd. and make a right. Returning, runners will use the left entrance ramp to turn left back onto Jefferson Ave into the inside lane. (Shown above.) Runners will utilize one lane on the Macarthur Bridge



# 10 Mile Race Highlights



Once over the bridge, athletes will be prompted to following the inside lane of the bike path and to stay inside the cones. Athletes will cross the road following the bike lane.

# 10 Mile Race Highlights



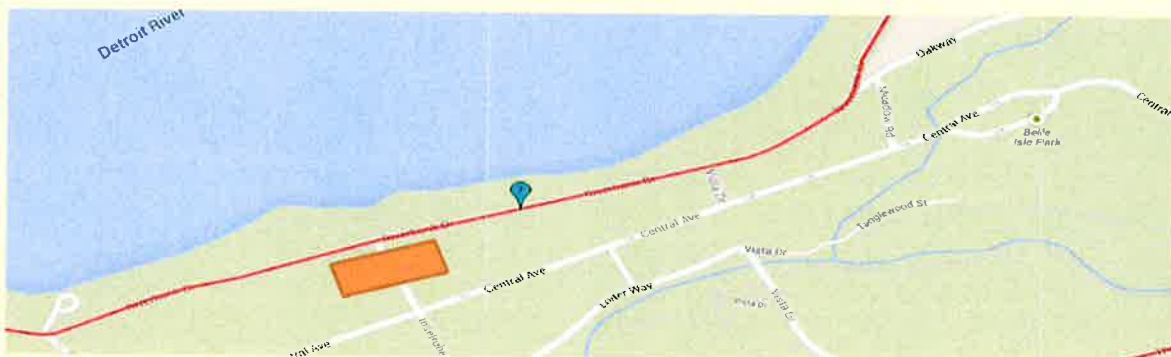
Every intersection on Belle Isle will give the runner the right of way. A volunteer will be placed at each of these intersections. At the 3.5 mile marker runners will reach the second aid station with water & Gatorade.

# 10 Mile Race Highlights



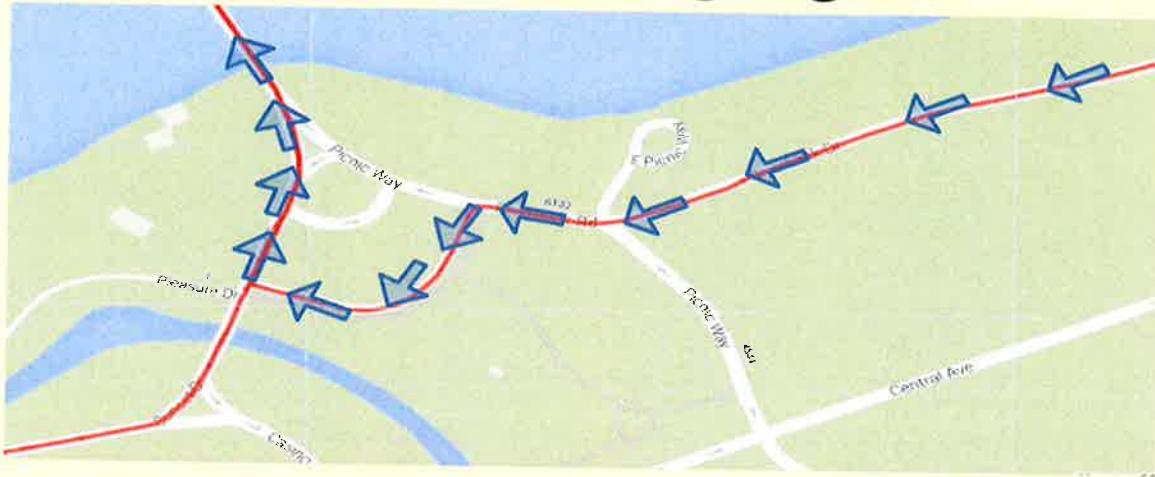
Another aid station will be located between mile 5 and 6. This stop will have water only.

# 10 Mile Race Highlights



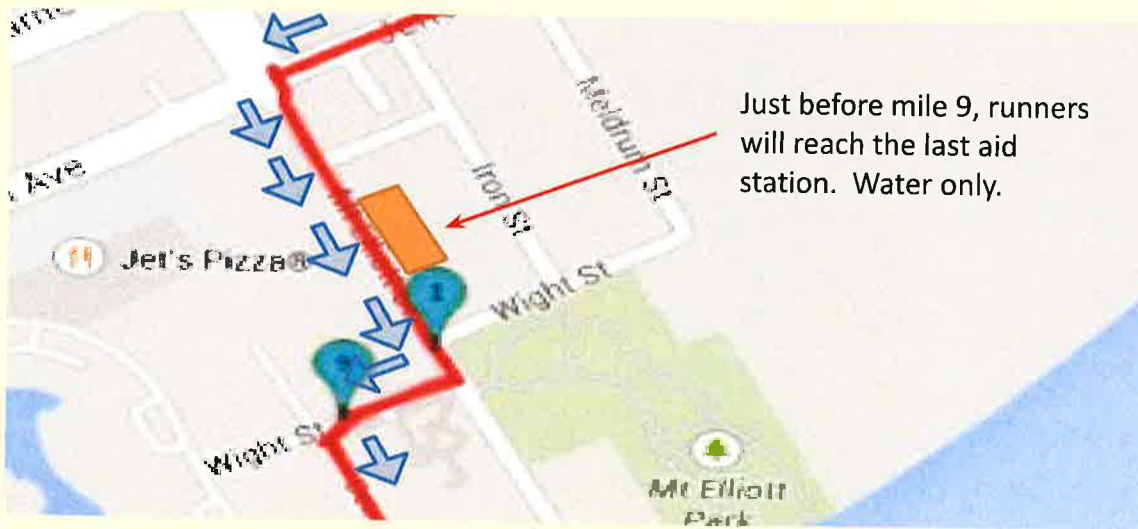
After mile marker 7, runners will get to another aid station. This stop will have water and Gatorade.

## 10 Mile Race Highlights



Athletes will cross back over to the same lane they used to cross The Belle Isle Bridge to return to Atwater Brewery, the way they came to Belle Isle.

## 10 Mile Race Highlights



Just before mile 9, runners will reach the last aid station. Water only.

# 10 Mile Race Highlights



Runners will follow the Riverwalk all the way back to Jos Campau and finish on Wight St.

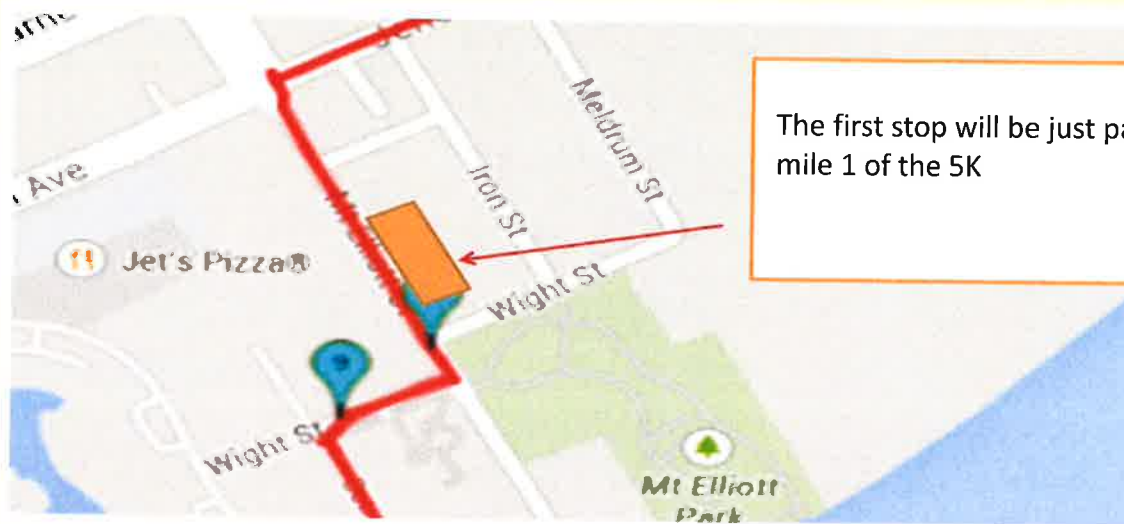
The after party will be adjacent to the finish line where runners will enjoy food, beer, and the musical stylings of the Groove Suns!

# 5 Kilometer Turn by Turn

- Start on Wight St.
- Turn Right onto Jos Campau
- Left onto Riverwalk
- Right onto Wight St
- Left onto Mt. Elliot
- Right onto Jefferson
- Turn around on traffic island sidewalk just before Grand Blvd.
- Left onto Mt. Elliott
- Right onto Adair
- Left onto Riverwalk
- Right onto Jos Campau
- Left onto Wight
- FINISH

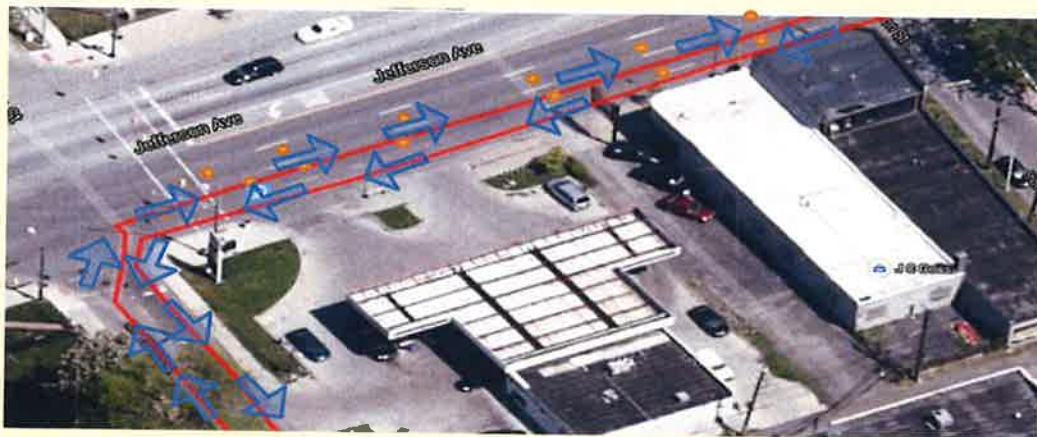


## 5 Kilometer Race Highlights



The first stop will be just past mile 1 of the 5K

## 5 Kilometer Race Highlights



On Jefferson Ave, the course will be divided by cones into two lanes. Runners will always stay in the leftmost lane of cones on the way out and back.

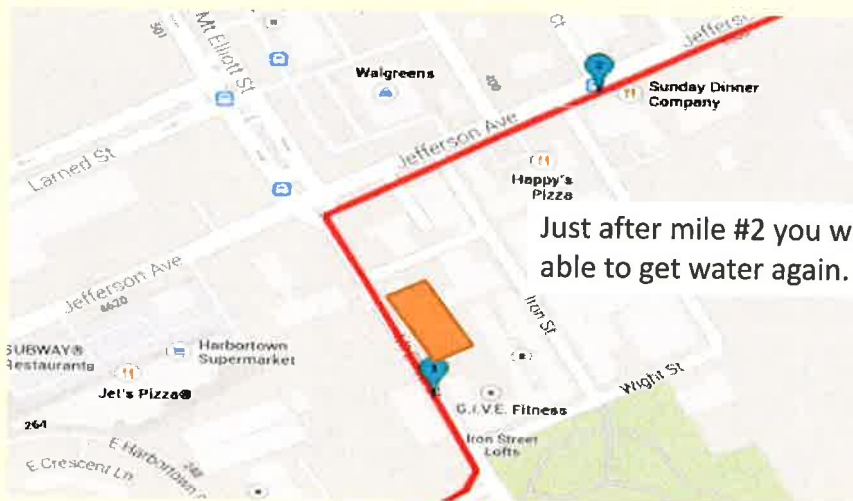
# 5 Kilometer Race Highlights



Remember to stay left before and after the U-turn.

The U-Turn will be in the middle of the traffic island just west of E Grand BLVD.

# 5 Kilometer Race Highlights



# 5 Kilometer Race Highlights



Runners will follow the Riverwalk all the way back to Jos Campau and finish on Wight St.

The after party will be adjacent to the finish line where runners will enjoy food, beer, and the musical stylings of the Groove Suns!





## **Trivium Racing**

### **Race Staff**

The event will have 2 main race directors. One will be stationed at the finish line/staging area and one will be mobile on the course. They will be in constant communication with each other and with other staff, head volunteers, and public safety personnel throughout the event.

### **Chain of Communication**

In the event of a medical, man-made, or weather emergency, the race director will be the final decision-maker on any course of action. In the case of medical emergencies, the race director will defer to medical personnel to make decisions once the individuals needing assistance are in their care. Once an incident has occurred, it should be reported to a race staff member or volunteer. Each group of volunteers will have a lead volunteer that they will report to. Those lead volunteers will then report to the race director. The race director will decide on the course of action and contact law enforcement or medical emergency personnel if necessary.

In the situation of a life-threatening medical emergency (severe loss of blood, respiratory or cardiac failure, etc.) the lead volunteer will be instructed to contact the head of the medical crew to get help immediately.

All staff, volunteers, medical, and law enforcement personnel will be provided with a laminated card that details the chain of communication and includes all pertinent contact cell phone numbers for the race day. All law enforcement, lead medical personnel, and race director will be in constant contact by radio as well as cell phone.

### **Weather Contingency Plan**

Weather conditions for the event will be closely monitored in the weeks leading up to the event. Updates will be posted on the event website and any potentially distressful conditions will be shared with athletes along with instructions on how severe weather situations will be handled. The race will be held rain or shine as long as conditions do not become extreme.

For any aid stations that are located on City of Detroit streets, a 10'x10' tent will be provided in severe rain conditions.

In the event of severe weather (lightning, extreme temperatures, tornado, flood, etc.) on race day, conditions will be monitored continually, and race staff will be in contact with the national weather service to determine a course of action. All calls related to delays or cancellations will be made by the race director who will then communicate the decisions through the chain of communication detailed above. All effort will be made to continue with the event when safe. Therefore the race may be delayed to allow conditions to improve. In the case of a delay, athletes will be provided shelter at the race finish line.

In the case of lightning, the proximity of the storm will be calculated using the flash to bang method and when the last observed flash is no less than six miles away, if no closer activity is observed, the race will begin 30 minutes after the last flash.



## **Trivium Racing**

In the case of extreme temperatures, athletes will be provided shelter at either one of the start lines or at the finish line of the race. In the instance of extreme cold, the medical tent and medical staff on the course will be prepared with extra supplies to manage hypothermia. There will also be checkpoints along the course where cold weather medical supplies will be available to assist athletes along the course until they can be transported to the medical tent. In the case of extreme heat, the medical tent and medical staff on the course will be prepared with the supplies needed to manage hyperthermia. Extra water, shade, fuel (such as electrolytes and sodium supplements), and cold towels will also be available along the course and at the start and finish lines to help mitigate the conditions.

In the event of a tornado, athletes will be directed to shelter at either start area or the finish area. If there are any athletes or volunteers on the course, they will be directed to seek shelter in a building with a strong foundation, or if none is available, to lie down flat on their stomach in a ditch and cover their head with their arms. If there is a threat of a tornado before the race starts, the race will be delayed until conditions improve, and the tornado warning has expired.

In the event of flooding on the course, the race director will decide to modify the course to avoid the flooded area. The course modification will be made as early as possible before the race and notification will be posted on the website and shared with all parties – participants, volunteers, staff, law enforcement, and spectators.

As a last resort, if conditions do not appear to be improving, the event will be cancelled. This will be the call of the race director who will make an announcement to all parties based on a prepared statement.

### **Medical Emergency Plan**

Care will be provided by the medical staff for common event injuries and ailments.

Medical staff on-site will decide if any person needs further medical attention and will direct them to be taken to the nearest hospital.

In addition to the medical tent, there will also be mobile medical staff along the course to tend to minor injuries or to recommend transportation back to the medical tent. All mobile medical personnel will be equipped with basic first-aid equipment. In the case of life-threatening injury along the course, injured parties will be transported immediately by ambulance to the nearest hospital.

All athletes will provide emergency contact information at race registration. This contact information will be maintained by the race director who will provide communication to the designated contact. The race director will also be the only point of communication with media in the event of a medical emergency.

Lead volunteers and medical personnel will be provided with incident report forms and will be instructed prior to the event on how to complete the forms after each incident. These forms will be returned to the race director at the end of the race.

Medical personnel not in uniform will be provided a red shirt or vest to easily identify them as part of the medical team.



## **Trivium Racing**

### **Evacuation Plan**

In the case that the course needs to be evacuated due to an emergency, the race director will communicate with law enforcement and lead volunteers.

Transportation off the course

### **Event Set Up**

Alternate routes, escape/entrance for emergency.

There will be at least one aid station along the course. These stations will be staffed with volunteers and will have water, electrolytes, and fuel available for the athletes, as well as access to medical attention if necessary.

A clearly marked event vehicle will be assigned to follow the last athletes on the course and pick up any who drop out or exceed the time limit for each section of the course. The sag vehicle will return those athletes to the finish line.

### **Event Clean Up**

No sanitation service will be used. At aid station locations, volunteers will clear cups and debris continuously during the event to ensure safety to participants and to the community. At the end of the event, the aid station workers and volunteers will complete a final cleaning of the area and transport all debris out of the area.

For the start/finish line, all trash will be monitored and cleaned up throughout the event. Trash and recycling will be disposed of at the end of the event in the appropriate locations.

### **Communication and Community Impact Plan**

We will strategically ensure that speakers are at a reasonable sound level and pointing to the venue. There will be temporary road closures and we will notify local businesses of the event twice along with the Race Director's contact information. If there are concerns or issues, they will be discussed, and amicable resolutions will be made.

### **Volunteers**

Volunteers for this event will be used for course direction and support throughout the course. They will oversee each aid station as well as helping at both the start lines and the finish line. All volunteers will be in shirts to be easily identified. There will be designated lead volunteers for each division of volunteers to report to. Lead volunteers will have a mandatory training in the week before the marathon to educate them on the details of the event and prepare them for the procedures during an emergency on race day.



## **Trivium Racing**

All volunteers and volunteer leaders will be provided with a contact card to be worn on a lanyard that will include all the important race day contact cell phone numbers.

# SPECIAL EVENTS PETITION

**Petition No:** 2024-230

**Event Name:** Growler Gallop Atwater

**Event Status:** In Review- City Council (Step 4 of 6)

**Petitioner Name / Organization:** Trivium Racing

**Event Location:** Starting and ending at Atwater Brewery, Detroit

**Event Date(s) and Time(s):** 09/22/24 4:00 PM to 09/22/24 7:00 PM

**Type of Event:** Run/Marathon

<b>Applicant Contact:</b>
Rich Swor
rich@triviumracing.com
+1 (313) 304-0903

<b>Submission Date:</b>	10/18/23 1
<b>Date of Clerk's Office Referral:</b>	07/08/24
<b>Date of City Departments Sign Off:</b>	7/3/24
<b>Date Referred to Council:</b>	7/9/24

### Department Approvals

DPD	DFD	EMS	GSD	DDOT	MPD	DPW	DHD
DPD Reviewed-Ready for Council	DFD Reviewed-Ready for Council	EMS Reviewed-Ready for Council	GSD Approval Not Required	DDOT Reviewed-Ready for Council	MPD Approval Not Required	DPW Reviewed-Ready for Council	DHD Reviewed-Ready for Council

**BSEED**  
BSEED Reviewed-Ready for Council

**Mayor's Office Special Events Signature:** *Gakeima Fife*

**Date:** July 9, 2024

## General Event Information

Has this event been hosted before? Yes

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? Yes

Is this an annual event? Yes

Event Website: <https://runsignup.com/Race/MI/Detroit/GrowlerGallo>

Which spaces will be used? Street

Will this event include the use or sale of marijuana? No

## Event Description

### Brief Event Purpose & Description:

The race starts and finishes at The Famous Atwater Brewery in Downtown Detroit! The 10 mile course will take you along the Riverwalk and around Belle Isle, while the 5K will use the Riverwalk and loop back around just before the bridge to Belle Isle.

Estimated Peak Attendance: 1500

Estimated Total Attendance: 1500

Is this a public event? Yes

Will there be ticket sales or admission charged? Yes

Does this event use Hart Plaza? No

Will there be merchandise sold? No

Will you be taking donations? No

Is this a charity event? No

Does this event involve campers, tents and/or RVs? No

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? No

**Contact Information**

Organization / Petitioner Name: Trivium Racing

Mailing Address: 11348 Tower Road

Byron MI 48418

Primary Contact:	Secondary Contact:
Rich Swor	Cathi Berberich
rich@triviumracing.com	cathi@triviumracing.com
	+1 (701) 739-2313

Organization Type: Corporation

Organization Website: triviumracing.com

**Event Setup & Breakdown**

Begin Setup: 09/22/24 10:00 AM

Complete Setup: 09/22/24 2:00 PM

Setup Location(s): Wight and Jos Campeau, please see attached map for exact locations.

Event Start: 09/22/24 4:00 PM

Event End: 09/22/24 7:00 PM

Begin Tear Down: 09/22/24 7:00 PM

Complete Tear Down: 09/22/24 8:00 PM

Number of Trash Containers: 8 Number of Recycling Containers: 8

Cleaning Service Vendor: \_\_\_\_\_

Other Waste Elements: \_\_\_\_\_

## Street Closures & Parking

How many streets will be closed: 4

Will you be closing any part of Woodward Avenue? No

Street Closures (if there are 1-4 closed streets):

1. Wight Street 09/22/24

Wight Street starting at Abwater Brewery and ending at Joe Campau 1:00 PM 7:00 PM

2. Joseph Campau Street 09/22/24

Joseph Campau Street at Wight Street until Riverwalk 4:00 PM 7:00 PM

3. Mt Elliot 09/22/24

Mt Elliot and Wight to Mt Elliot and Jefferson 4:00 PM 7:00 PM

4. Jefferson (only middle eastbound lane) 09/22/24

Mt. Elliot and Jefferson to Jefferson and Grand Blvd 4:00 PM 7:00 PM

Will you charge attendees for parking? No

Valet parking or blocking metered parking spaces? Neither

Describe the parking plan to accommodate anticipated attendance:  
Participants will park in neighboring parking lots and garages.

## Food & Beverage

Will food be served? Yes

Will food be prepared on site? No

Number of food trucks: 0 Number of non-truck food vendors: 0



## Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? Yes

Will there be sales, service and/or consumption of alcohol in public at the event? Yes

What type(s) of alcohol will be served? Beer

Day(s) and time(s) alcohol will be served: 9/22/2024 4:30-7:30pm

Will ice be used in any served beverages? No

## Stages, Tents, & Structures

Is a stage being built? No

How many stages will be used? \_\_\_\_\_

Do any of the stages have a canopy? \_\_\_\_\_

Number of tents 10' x 10' and smaller: 10

Number of tents larger than 10' x 10': 0

Tent Contractor: \_\_\_\_\_

What other structures will your event include? \_\_\_\_\_

Will your event use any grills? No

What kind of grills? \_\_\_\_\_

## Utilities & Portable Restrooms

Event Utilities that will be used: Neither

How will generators be fueled? \_\_\_\_\_

Generator contractor: \_\_\_\_\_

Will additional wiring be installed? No

Does the event require access to a hydrant? No

Will there be amplified sound? Yes

Will a sound system be used? Yes

Will you be providing Port-a-johns? Yes

## Security & Emergency Plans

Will the event have a security contractor? No

Security Contractor: \_\_\_\_\_

Number of private personnel per shift: \_\_\_\_\_

Which of these apply to the private security personnel? \_\_\_\_\_

Will you contract emergency medical services? Yes

Name of emergency medical services contractor: Hart EMS

Does this event include fireworks? No

Day(s) and time(s) of fireworks: \_\_\_\_\_

Fireworks vendor: \_\_\_\_\_

## Attachments

<input checked="" type="checkbox"/>	Applicant Signature Page (required)
<input checked="" type="checkbox"/>	Event Clean Up Plan (required)
<input type="checkbox"/>	Security Plan (500 or less attendees)
<input checked="" type="checkbox"/>	Emergency Response Plan & Medical Procedures (500+ attendees)
<input checked="" type="checkbox"/>	Communication and Community Impact Plan (500+ attendees)
<input type="checkbox"/>	Maintaining of Traffic Plan (1000+ attendees or if closing a street)
<input type="checkbox"/>	Build and Breakdown Schedule (if you are erecting any structures)
<input checked="" type="checkbox"/>	Site Map Plan (if event involves any temporary elements including tents)
<input type="checkbox"/>	Emergency Medical Contractor Agreement (if applicable)
<input type="checkbox"/>	Barricades Provider Agreement (if applicable)
<input type="checkbox"/>	Security Contractor Agreement (if applicable)
<input type="checkbox"/>	Port-a-john Contractor Agreement (if applicable)
<input type="checkbox"/>	Sanitation Contractor Agreement (if applicable)

City Council Member: \_\_\_\_\_

**Resolved**, The Mayor's Office is hereby authorized and directed to issue permits to Trivium Racing to host "Growler Gallop Atwater" (#2024-230) on September 22<sup>nd</sup> from 4:00 PM to 7:00 PM at Atwater Brewery

**PROVIDED**, that there will be DPD Assisted Event; and be it further

**PROVIDED**, that there will be DFD Pending Inspections; Contracted with Private EMS to Provide Services; and be it further

**PROVIDED**, that there will be DPW Barricades & Road Closure Signage Required; and be it further

**PROVIDED**, that there will be DHD pending inspections; and be it further

**PROVIDED**, that there will be BSEED Permits Required for Tents; and be it further

**PROVIDED**, that there will be a Business License Required obtained following City Council approval; and be it further

**PROVIDED**, that all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of event.