

Janice M. Winfrey
City Clerk

City of Detroit
OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENT PETITION REFERENCE COMMUNICATION

To: The Department or Commission Listed Below

From: Janice M Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

Petition No.	2024-258
Name of Petitioner	Susan G. Komen
Description of Petition	Petition request to hold "Susan G. Komen Detroit Race for the Cure" at Riverwalk Miliken Conservancy Park on September 14 th from 7:00 AM to 1:00 PM. Set-up to begin September 13 th at 12:00 PM and completed by 7:00 AM on September 14 th . Tear down to begin on September 14 th at 1:00 PM and completed by 4:00 PM the same day.
Type of Petition	Special Events
Submission Date	07/19/24
Concerned Departments	"Buildings, Safety Engineering, and Environmental Department (BSEED), Department of Public Works (DPW), Detroit Department of Transportation (DDOT), Detroit Fire Department (DFD), General Services Department (GSD), Media Services Department, Municipal Parking Department, Police Department (DPD)"
Petitioner Contact	Gretchen Awad 13770 Noel Rd. #801889 Dallas, TX 75380 P: (567) 200-2327 gawad@komen.org

2 Woodward Ave. Coleman A. Young Municipal Center Rm. 200, Detroit, MI 48226

(313) 224 - 3260 | Fax: (313) 224 - 1466

City of Detroit Special Events Application Authorizations

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

Applicant Signature:

Gretchen Awad

Date: 3/7/2024

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: Susan G. Komen Detroit Race

Event Date: 9/14/2024

Event Organizer: Gretchen Awad

Applicant Signature:

Gretchen Awad

Date: 3/7/2024



You're taking control of your fitness and wellness journey, so take control of your data, too. [Learn More](#) about your rights and options. Or [click here](#) to opt out of certain cookies.



EMERGENCY RESPONSE PLAN

Event Date: September 14, 2024

Event Location: Detroit Riverwalk Conservancy

Contents

I. EVENT DAY CONTACT LIST TEMPLATE	3
II. OVERVIEW	4

III. RESPONSE TEAM.....	4
IV. IN CASE OF ANY EMERGENCY	4
V. WORKING WITH THE EVENT PARTICIPANTS.....	7
VI. PUBLIC STATEMENTS TO THE MEDIA.....	8
VII. ON-SITE MEDICAL.....	8
VIII. PROTEST OR RIOT.....	8
IX. ACTIVE SHOOTER.....	8
X. AUTOMOBILE ACCIDENT	9
XI. MISSING CHILD – “CODE ADAM”	9
XII. EQUIPMENT INCIDENT	10
XIII. FOOD POISONING.....	10
XIV. ROBBERY, SIGNIFICANT THEFT, OR VANDALISM.....	10
XV. NATURAL DISASTER OR INCLEMENT WEATHER	11
XVI. EVENT SITE & COURSE EVACUATIONS	13
XVII. INCIDENT REPORT & INSTRUCTIONS.....	14

I. EVENT DAY CONTACT LIST TEMPLATE

Channel 2: (Example) Komen & Race Day Ops

Channel 3: (Example) Course Directors

Channel 4: (Example) Media (FOX)

Channel 5: (Example) OPEN

Channel 6: (Example) Emergency/Security/Police

Channel 7: (Example) Stage Management

NAME	ROLE	CELL PHONE	RADIO #	CHANNEL #	HEADSET
KOMEN TEAM					
Gretchen Awad	ED, NW OH & Detroit	419-392-8659	#	#	#
Sean Shacklett	State ED, OH & MI	440-221-8575			
EVENT LOGISTICS MANAGER					
Clint McCormick	Race Director	410-356-4881	#	#	#
COMMITTEE					
Corrine Duluk	Chair		#	#	#
VENUE CONTACTS					
			#	#	#
EMERGENCY PERSONNEL*					
	<i>Ex. - Police Dept.</i>		#	#	#
	<i>Ex. - Fire + Rescue</i>				
MEDIA/PR					
	Sr. Director, Public Relations and Comms; West and South-Central Regions		#	#	#
Amanda DeBard	Senior Comms Manager; Northeast and South-Central Regions	202-813-8075			
Cristobal Martinez	Senior Comms Manager; Midwest Region	312-282-7603			
Camille Smith	Senior Comms Manager; Southeast Region	773-615-1321			

DEVELOPMENT LEADERSHIP					
Kate Watt	SVP Community Development				
Kari Bodell	VP Development Program Strategy				
[Add Your Vice President of the Region (VPR)]					
SURROUNDING HOSPITALS					
Hospital Name	Address	Phone Number			
EMERGENCY SHELTERS					
Location Name	Address	Contact Name	Contact Number		

****If you have additional contingency plans please add as an addendum to this manual.**

II. OVERVIEW

Pre-planning, preparation and communication are essential to a rapid, accurate and calm response to an event emergency. Safety is a crucial component of every operational plan and execution decision. Your event management team will use this Event Crisis Plan to respond to, manage, and minimize the impact of any incident that may occur during the event.

This plan and the information contained therein are solely for the use of those people mentioned in the plan. Providing or discussing this plan with those outside of the response team may cause unnecessary overreaction to the possibility of an emergency.

If questioned regarding the emergency plan, the people involved should simply state that the plans have been discussed and we are prepared to act in the best interests of all concerned should an emergency arise.

****Our primary concern always is the safety of all event participants and volunteers. Nothing will be more important than the safety of every participant and volunteer at the event****

III. RESPONSE TEAM

Your response team is at the core of all on-event communications and is anticipated to be the first to either identify or to be notified of any emergency and due to this will be the lead in the response to any emergency. Your response team consists of your Executive Director, Development Director/Manager/Specialist, logistics manager, Komen's National PR team and local first responders.

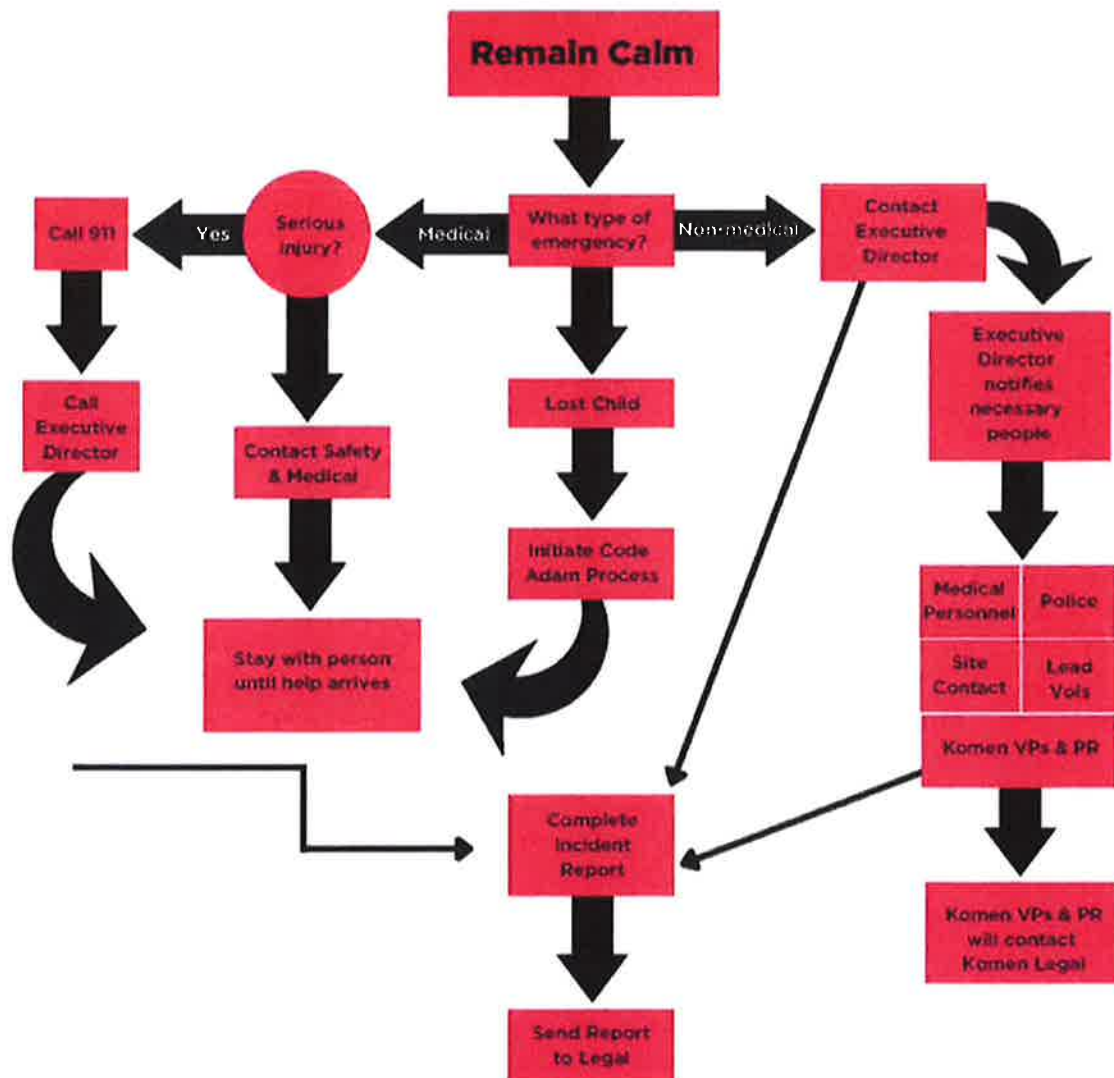
IV. IN CASE OF ANY EMERGENCY

The following scenarios could be construed as a crisis if they happen during the event. In the case of an emergency, you want to have a plan in place so that the proper steps are taken to ensure the safety of our participants and the security of the Susan G Komen® as well as its volunteers:

1. Medical emergencies (fatality, serious injury, head trauma, loss of consciousness, heart condition, broken bones, illness, etc.)
2. Protest or riot
3. Active shooter
4. Natural disaster or inclement weather
5. Automobile accident
6. Missing child – “Code Adam”
7. Equipment incident
8. Food poisoning
9. Robbery, significant theft, or vandalism
10. Any other event that could possibly cause significant liability for the organization

Review the following flow chart to see an overview of actions and communications to execute.

Emergency Response Plan



1. Utilize the on-event medical and EMS first. If there is a life-threatening situation, notify the on-site ambulance first (if available), then call 911. Call the Executive Director immediately after.
2. Notify the Executive Director immediately by event radio or cell phone. Radio channels and cell numbers are listed on the event day contact list. All questions about the event will be directed

to the Executive Director.

3. The Executive Director will make all final decisions regarding the safety of all participants and volunteers with the input of the first responders present. The Executive Director will handle emergency coordination using the predetermined Emergency Channel on the event radio. NO OTHER PERSON WILL DIRECT ACTION UNLESS AUTHORIZED BY THE EXECUTIVE DIRECTOR OR THE EVENTS LOGISTICS MANAGER.
4. The Executive Director will notify the following as necessary:
 - Any medical personnel needed: Medical personnel will determine the need for an ambulance located onsite and/or the need for first responders
 - The Police Officer in charge located on-site
 - The Event Site contact
 - The Registration/Volunteer area so they have appropriate information to disseminate
 - Susan G. Komen Regional PR Manager, SVP Community Development, and VP Development Program Strategy, who will then notify the Senior Director of PR and Executive Leadership and Staff.
 - SVP Community Development, VP Development Program Strategy, and Senior Director of PR will notify General Counsel and Executive Leadership Team (ELT) so they may be kept aware of the situation should any legal issues arise.
 - Any necessary participant family members (if needed)
5. Susan G. Komen staff will communicate all direct action to their assigned committee members. The market staff will also check in frequently with the Executive Director and the Event Logistics Manager for further instruction.
6. Following the event, the Executive Director will immediately contact the hospital/person to assure their well-being. A follow-up call will be placed to ascertain if any further action is needed. Komen legal counsel may be contacted.

V. WORKING WITH THE EVENT PARTICIPANTS

1. Clear and consistent communication with participants is essential to preventing chaos and frustration and maintaining control of the situation.
2. Ensure everyone has been moved away from the location of the emergency and is out of danger.
3. Staff members can give directions via bullhorn or the event sound system when you have been given clear message points from local first responders and the Executive Director.
4. Notify event participants that an emergency has occurred at the event, where it has occurred and that their cooperation is needed to maintain a clear area around the situation. If necessary, event staff and volunteers should be placed around the situation for security and safety of the participants, the victims and the first responders.
5. If it is determined that the event is to be closed, be prepared to notify the participants and volunteers of how and when this will occur and what they will need to do to leave the event safely.

VI. PUBLIC STATEMENTS TO THE MEDIA

In a crisis related to police, fire, or other emergency services, all media should be directed to the spokesperson for each specific department.

All media inquiries regarding the position Komen have to any issues must be referred to the Public Relations and Communications team and Deb Song, the Senior Director, Public Relations and Communications. They alone are authorized to make or approve public statements on behalf of Komen. No employees, unless specifically designated by the Senior Director, Public Relations and Communications, are authorized to make those statements on behalf of Komen. Any employee wishing to write and/or publish an article, paper or other publication on behalf of Komen must first obtain approval from the Senior Director, Public Relations and Communications.

VII. ON-SITE MEDICAL

1. The Firemen/EMT command post will be located [*event site location*]. **OR, if not on-site, [x miles away from the event site at LOCATION. Phone Number: ____]**.
2. The Medical Command Post and the First Aid Stations will be identified by a large vinyl banner that will be hung over the entrance area noting in red letters on white background "MEDICAL" or "FIRST AID".
3. *Example: EMS units will be at the event and located throughout the route. These units will be dispatched as needed by the EMS Liaison and have access to six (6) golf carts and two or three (2 or 3) gators. In addition, there will be at least two (2) bike units available.*
4. **ONLY** basic First Aid will be provided on site. Any participant, volunteer, staff member or spectator that requires a higher level of care will be transported to the nearest treatment facility for advanced care.

VIII. PROTEST OR RIOT

1. If you witness or are the subject of a hostile action during the event, you should consider your own safety first.
2. Once you are safe, attend to any medical situation following the procedures above. In addition, make note of any information you have that may help law enforcement officials.
3. Where an automobile is involved in the action, note the make, model and color of the vehicle in addition to a license plate number.
4. Make an effort to also identify the driver (race, gender, and approximate age)
5. Pass all information about a hostile action on to the Executive Director.

IX. ACTIVE SHOOTER

1. Quickly determine the most reasonable way to protect your own life. Others are likely to follow the lead of staff during an active shooter situation. **CALL 911 WHEN IT IS SAFE TO DO SO**
2. RUN
 - a. Have an escape route and plan in mind
 - b. Leave your belongings behind
 - c. Keep your hands visible
3. HIDE
 - a. Hide in an area out of the active shooter's view
 - b. Block entry to your hiding place and lock the doors
4. FIGHT
 - a. As a last resort and only when your life is in imminent danger
 - b. Attempt to incapacitate the shooter
 - c. Act with physical aggression and throw items at the active shooter
5. **CALL 911 WHEN IT IS SAFE TO DO SO**
6. Information you should provide to 911 operator
 - a. Location of the victims and the active shooter
 - b. Number of shooters if more than 1
 - c. Physical description of shooter/s
 - d. Number and type of weapons held by the shooter
 - e. Number of potential victims at the location

X. AUTOMOBILE ACCIDENT

1. If you witness or are the subject of an automobile accident during the event, you should consider your own safety first.
2. Once you are safe, attend to any medical situation following the procedures above. In addition, make note of any information you have that may help law enforcement officials.
3. Make an effort to note the make, model and color of the vehicle in addition to a license plate number.
4. Also try to identify the cause of the accident and specific information for those involved (race, gender, and approximate age)
5. Pass all information about an automobile accident on to the Executive Director.

XI. MISSING CHILD – “CODE ADAM”

The policy for the handling of missing/lost person at an event is the implementation of the nationally recognized "Code Adam" program. This is a program that local Law Enforcement uses and is very familiar with.

1. When advised of a "Missing Child" you will immediately notify the Executive Director of a "Code Adam" in the area of (state location) and indicate that you are securing the appropriate descriptive information about the child for the form.
2. The Executive Director will advise the Response team of the Code Adam and pass along the information from the reporting source.
3. If you happen upon a lost child in the crowd, broadcast the "Code Adam" and keep the child at your location until the Safety & Medical team arrives. **Do not move the child or take the child to Lost and Found.** The Safety/Security & Medical team will handle the relocation of the child if necessary.

XII. EQUIPMENT INCIDENT

1. If you witness or are the subject of an incident regarding equipment used during the event, you should consider your own safety first.
2. Once you are safe, attend to any medical situation following the procedures above. In addition, make note of any information you have that may help law enforcement officials.
3. Make an effort to note the cause of the incident and the equipment involved.
4. Pass all information about the incident on to the Executive Director.

XIII. FOOD POISONING

Individual cases will be referred to the first aid tent to the medical provider on site. If food poisoning is a mass encounter, on site medical providers contact emergency medical services to determine the best course of action.

XIV. ROBBERY, SIGNIFICANT THEFT, OR VANDALISM

1. If you witness or are the subject of a robbery, theft, or vandal during the event, you should consider your own safety first.
2. Once you are safe, attend to any medical situation following the procedures above. In addition, make note of any information you have that may help law enforcement officials.
3. Make an effort to note specific information for those involved (race, gender, and approximate age)
4. Also try to identify what was stolen or vandalized, approximate value, and any additional information regarding the incident
5. Pass all information about the incident on to the Executive Director.

XV. NATURAL DISASTER OR INCLEMENT WEATHER

If an impending weather situation is apparent, the Executive Director will decide whether to delay or postpone the event based on information obtained by the local jurisdiction, the event venue and the National Weather Service. For specific weather emergencies and toolkits, contact your local National Weather Service Field Meteorologist (details found here: [link to resource](#)) OR visit <https://www.weather.gov/safety>

Weather Forecasting

The local team will monitor weather beginning Monday before the event. As necessary, the local decision-making team will hold calls with Key Staff to further discuss the weather forecast and subsequent planning and communications. Beginning on Friday morning, the Ops Support Initial Point of Contact (IPC) for the event weekend should be included in all conversations regarding safety.

The event will be held rain or shine, participants should dress and pack appropriately for the expected weather. With that being said, extreme conditions can present themselves and could have a significant impact on the event. Below are some examples.

Extreme Weather: In cases of severe inclement weather, natural disasters, acts of God, acts of war or other unforeseen extraordinary circumstances, the Executive Director will consult local staff, the VPR, and other local agencies. The event reserves the right to cancel the event and/or modify the course for safety concerns. Delays and cancellations shall be considered using the document: ***event delay and cancellation protocol***.

The following weather conditions serve as guidelines for further assessment of the safety of participants and volunteers.

- **High Winds:** Sustained winds of 25 mph or wind gusts expected to exceed 35 miles per hour
- **Heat Wave:**
 - Heat Index over 95F
 - Heat Advisory issued by local county.
 - Inadequate medical resources available to provide heat related medical support.
 - Recommendation by local authorities, office of emergency management, or other prominent governing body to discontinue event.
- **Cold Wave:** Wind chill is <40 degrees Fahrenheit
- **Excessive Smoke in the Area:** air quality warning resulting in recommendation against outdoor activity
- **Thunder and Lightning:** Lightning within the following ranges:
 - **Stage 1:** Lightning strikes within **15 miles**
 - **Stage 2:** Lightning strikes within **6 miles**
 - **Stage 3:** Lightning strikes within **3 miles or a Tornado Warning**
- **Excessive Rain/Flash Flooding:** If excessive rain occurred in the week leading up to the event, event personnel will assess the safety and condition of the course and may re-route the course accordingly. In addition, a sudden, severe downpour could cause flash flooding in low-lying areas.

Severe Storm

Severe storms are categorized as those with flash floods, lightning, severe winds, hail, etc. Severe storms present a more significant hazard especially as they may appear while participants are on course. Lightning will be closely monitored in the area.

Severe Rain/Flooding

The event will proceed unless the rain contributes to other issues on course (i.e., flooding). In the case of rain, the following steps will be taken:

- The course will be monitored for areas of flooding
- Course staff to be placed at critical areas of any flooding
- Potential course deviations/re-routes identified
- Signage, law enforcement, and medical resources possibly reassigned

LIGHTNING RESPONSE

When should activities be stopped?

If you see lightning. The ability to see lightning varies depending on the time of day, weather conditions, and obstructions such as trees, mountains, etc. In clear air, and especially at night, lightning can be seen from storms more than 10 miles away provided that obstructions don't limit the view of the thunderstorm.

If you hear thunder. Thunder can usually be heard for a distance of about 10 miles provided that there is no background noise. Traffic, wind, and precipitation may limit the ability to hear thunder to less than 10 miles. If you hear thunder, though, it's a safe bet that the storm is within ten miles.

If the skies look threatening. Thunderstorms can develop directly overhead, and some storms may develop lightning just as they move into an area.

Lightning On Course

IF there is lightning within 6 miles (or other severe conditions) **THEN** event activities should be discontinued.

- We are clearing the venue and route for your own safety
- Supply Trucks or staff vehicles on course can be used as temporary shelter if no other options are available.
- Participants who have not reached a Water Stop/ Hydration Station will be directed by staff members / volunteers to return to their vehicles.
- Once there has been no lightning strikes within 6 miles for 15 minutes, Staff will look at forecasted weather and decide if it is safe to resume route movement operations.

What should be done if someone is struck by lightning?

Most victims can survive a lightning strike; however, they need immediate medical attention. Call 911 for medical help. Victims do not carry an electrical charge. In many cases, the victim's heart and/or breathing may have stopped. CPR or an AED may be needed to revive them. Continue to monitor the victim until medical help arrives. If possible, move the victim to a safer place inside away from the threat of another lightning strike

TORNADO RESPONSE

In the event of a Tornado Warning (tornado has been seen or picked up by radar)

At Venue

Direct all personnel and participants to take cover in the nearest large

	<p>concrete buildings, putting as many walls between the person and the outside as possible</p> <ul style="list-style-type: none"> ○ Executive Director or local Event Production Lead is in communication with the National Weather Service to track storm and determine when all clear, while taking care of personal safety ○ NEVER try to outrun a tornado in urban or congested areas in a car or truck. Instead, leave the vehicle immediately for safe shelter, and call out any participants or volunteers to do the same. ○ Lie flat in a nearby ditch or depression and cover your head with your hands. Be aware of the potential for flooding. ○ DO NOT get under an overpass or bridge, warn participants or volunteers if you can without placing yourself in harm's way. You are safer in a low, flat location. ○ Watch out for flying debris. Flying debris from tornadoes causes most fatalities and injuries.
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WEATHER EXAMPLES / NO SHOW RATE		
Rain		
<i>Light Rain, No Lightning</i> Event goes on, no delay Estimated 10 – 15% no show rate	<i>Moderate Rain, No Lightning</i> Event goes on, no delay Estimated 25% no show rate	<i>Heavy Rain, No Lightning</i> Event goes on, possible delay Estimated 50% no show rate
<i>Thunder and Lightning, with or without Rain</i> Delay until no lightning for at least 30 minutes Possible cancellation if lightning does not stop by 10:00 a.m.		
<i>Tornado Watch</i> Delay until watch has been lifted by National Weather Service Possible cancellation if the event cannot start by 10:00 a.m.		
<i>Hail</i> Delay until hail has stopped for at least 30 minutes Possible cancellation if combined with lightning If event cannot start by 10:00, ride will be cancelled		
<i>Wind Advisory</i> Wind gusts up to 25MPH Possible delay until wind is no longer an issue		

XVI. EVENT SITE & COURSE EVACUATIONS

1. The Executive Director will coordinate the contact of all Emergency personnel. The Development Director/Manager/Specialist will handle all announcements and verbal communications with participants and volunteers via stage. The Police, Komen Leadership Council and Committee will facilitate getting all participants evacuated.

2. After all participants are evacuated, the last people to leave will be the Police and Executive Director, as well as all people appointed by them to help the evacuation of the site and/or the course.
3. The Police and Security will manage the participants as they exit. The Executive Director will forward all media communications to the Sr. Director, Public Relations and Communications. The Executive Director will appoint a staff member to manage phone calls, emails and other outreach with direction from the PR team.

XVII. INCIDENT REPORT & INSTRUCTIONS

Please complete the form below as soon as possible after an incident or a Code Adam. Submit the completed form and all available attachments, from the list below, by email to legaldepartment@komen.org.

ATTACHMENTS:

1. MTPW/Race/Sporting Event – Attach Participant’s Entry Form and Signed Waiver
2. Property Loss – Attach Police Report
3. If vendor or sponsor is involved in incident, include vendor’s Certificate of Insurance and written agreement

INCIDENT REPORT

Event Name: _____

Event Location: _____

Incident Location: _____

Date of Incident: _____ **Time of Incident:** _____

Description of Incident: _____

Description of Injury/Loss: _____

Injured Party: (Check One) Participant Employee Volunteer Other
 (Explain) _____

Name: _____

Address: _____

Phone: _____

Witnesses:

Name: _____

Address: _____

Phone: _____

If Property Loss:

Describe Property: _____

Estimated Value: _____

Komen Contact: Name: _____ **Email:** _____

Person Completing Report: _____ **Email:** _____

Date of Report:

CODE ADAM REPORT

If someone approaches you & says that a child (or adult) is missing, quickly get a detailed description of the missing person. Contact the Executive Director announcing that you have a "CODE ADAM" and then give the following information. Keep the reporting person, or lost child, with you.

Name (missing or lost person): _____

Age: _____ **Gender:** _____ **Race:** _____

Height: _____ **Weight:** _____ **Hair Color:** _____ **Eye Color:** _____

Clothing (Type & Color): _____

Shoes (Type & Color): _____

Disabilities: _____

Race Participant (Check One) No Yes **If Yes, Bib Number:** _____

Anyone With [Missing Person]/ Name: _____

Phone Number (person with missing person): _____

Name of Person Reporting: _____

Phone Number of Person Reporting: _____

Outcome: _____

Law Enforcement Involved (Check One) No **Yes**

If Yes, Agency/Unit Number/Reporting Officer: _____

Event Name: _____

Event Location: _____

Incident Location: _____

Date of Incident: _____ **Time of Incident:** _____

Komen Contact: Name: _____ **Email:** _____

Date of Report:

CITY OF DETROIT, OFFICE OF EXTERNAL AFFAIRS

SPECIAL EVENTS PETITION

Petition No: _____

Event Name: Susan G. Komen Detroit Race for the Cure

Event Status: In Review- Special Events Management Team (Step 1 of 6)

Petitioner Name / Organization: Susan G. Komen

Event Location: Riverwalk Miliken Conservancy Park

Event Date(s) and Time(s): 09/14/24 7:00 AM to 09/14/24 1:00 PM

Type of Event: Run/Marathon

Applicant Contact:	Submission Date: 03/07/24 1
Gretchen Awad	Date of Clerk's Office Referral: 7/17/24
gawad@komen.org	Date of City Departments Sign Off: 7/17/24
+1 (419) 392-8659	Date Referred to Council: 7/19/24

Department Approvals

DPD	DFD	EMS	GSD	DDOT	MPD	DPW	DHD
DPD Reviewed- Ready for Council	DFD Reviewed- Ready for Council	EMS Reviewed- Ready for Council	GSD Approval Not Required	DDOT Approval Not Required	MPD Approval Not Required	DPW Reviewed- Ready for Council	DHD Reviewed- Ready for Council

BSEED
BSEED
Reviewed-
Ready for
Council

Mayor's Office Special Events Signature: *Gaksima Fife*

Date: July 19, 2024

General Event Information

Has this event been hosted before? Yes

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? Yes

Is this an annual event? Yes

Event Website: komen.org/community/michigan

Which spaces will be used? Street, Sidewalk, Park, City Facility

Will this event include the use or sale of marijuana? No

Event Description

Brief Event Purpose & Description:

5k walk & run and 1 mile route, start and finish on city streets. park used for tents and event assets, stage set on street side/sidewalk

Estimated Peak Attendance: 4999

Estimated Total Attendance: 5000

Is this a public event? Yes

Will there be ticket sales or admission charged? Yes

Does this event use Hart Plaza? No

Will there be merchandise sold? Yes

Will you be taking donations? Yes

Is this a charity event? Yes

Does this event involve campers, tents and/or RVs? No

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? No

Contact Information

Organization / Petitioner Name: Susan G. Komen

Mailing Address: 13770 Noel Rd, #801889

Dallas

TX

75380

Primary Contact:	Secondary Contact:
Gretchen Awad	Sean Shacklett
gawad@komen.org	sshacklett@komen.org
+1 (567) 200-2327	+1 (440) 221-8575

Organization Type: Nonprofit

Organization Website: komen.org

Event Setup & Breakdown

Begin Setup: 09/13/24 12:00 PM

Complete Setup: 09/14/24 7:00 AM

Setup Location(s): Miliken Park

Event Start: 09/14/24 7:00 AM

Event End: 09/14/24 1:00 PM

Begin Tear Down: 09/14/24 1:00 PM

Complete Tear Down: 09/14/24 4:00 PM

Number of Trash Containers: 100 Number of Recycling Containers: 99

Cleaning Service Vendor: will hire dumpster, committee of cleanup-up volunteers and Komen staff

Other Waste Elements: _____

Street Closures & Parking

How many streets will be closed: 5+

Will you be closing any part of Woodward Avenue? No

Street Closures (if there are 1-4 closed streets):

1. _____

2. _____

3. _____

4. _____

Will you charge attendees for parking? Yes

Valet parking or blocking metered parking spaces? Neither

Describe the parking plan to accommodate anticipated attendance:
parking garage is accessible and self park by attendees

Food & Beverage

Will food be served? Yes

Will food be prepared on site? No

Number of food trucks: -1 Number of non-truck food vendors: 3

Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? No

Will there be sales, service and/or consumption of alcohol in public at the event? _____

What type(s) of alcohol will be served? _____

Day(s) and time(s) alcohol will be served: _____

Will ice be used in any served beverages? No

Stages, Tents, & Structures

Is a stage being built? Yes

How many stages will be used? 1

Do any of the stages have a canopy? No

Number of tents 10' x 10' and smaller: 17

Number of tents larger than 10' x 10': 4

Tent Contractor: Wahl Tents

What other structures will your event include? start/finish line structures, opening stage

Will your event use any grills? No

What kind of grills? _____

Utilities & Portable Restrooms

Event Utilities that will be used: Neither

How will generators be fueled? _____

Generator contractor: _____

Will additional wiring be installed? No

Does the event require access to a hydrant? No

Will there be amplified sound? Yes

Will a sound system be used? Yes

Will you be providing Port-a-johns? Yes

Security & Emergency Plans

Will the event have a security contractor? No

Security Contractor: _____

Number of private personnel per shift: _____

Which of these apply to the private security personnel? _____

Will you contract emergency medical services? Yes

Name of emergency medical services contractor: undecided

Does this event include fireworks? No

Day(s) and time(s) of fireworks: _____

Fireworks vendor: _____

Attachments

<input checked="" type="checkbox"/>	Applicant Signature Page (required)
<input checked="" type="checkbox"/>	Event Clean Up Plan (required)
<input type="checkbox"/>	Security Plan (500 or less attendees)
<input checked="" type="checkbox"/>	Emergency Response Plan & Medical Procedures (500+ attendees)
<input checked="" type="checkbox"/>	Communication and Community Impact Plan (500+ attendees)
<input type="checkbox"/>	Maintaining of Traffic Plan (1000+ attendees or if closing a street)
<input checked="" type="checkbox"/>	Build and Breakdown Schedule (if you are erecting any structures)
<input checked="" type="checkbox"/>	Site Map Plan (if event involves any temporary elements including tents)
<input type="checkbox"/>	Emergency Medical Contractor Agreement (if applicable)
<input type="checkbox"/>	Barricades Provider Agreement (if applicable)
<input type="checkbox"/>	Security Contractor Agreement (if applicable)
<input type="checkbox"/>	Port-a-john Contractor Agreement (if applicable)
<input type="checkbox"/>	Sanitation Contractor Agreement (if applicable)

City Council Member: _____

Resolved, The Mayor's Office is hereby authorized and directed to issue permits to Susan G. Komen to host "Susan G. Komen Detroit Race for the Cure" "2024-258" on September 14, 2024, from 7:00 AM to 1:00 PM at Riverwalk Miliken Conservancy Park..

PROVIDED, that there will be DPD Assisted Event; and be it further

PROVIDED, that there will be DFD Pending Inspections; Contracted with Private EMS to Provide Services; and be it further

PROVIDED, that there will be BSEED Permits Required for Tents, Stages and Generators and be it further

PROVIDED, that there will be DPW Type III Barricades; and be it further

PROVIDED, that there will be Health Department Inspections; and be it further

PROVIDED, that there will be a Business License Required obtained following City Council approval; and be it further

PROVIDED, that all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of event.