

Janice M. Winfrey
City Clerk

City of Detroit
OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENT PETITION REFERENCE COMMUNICATION

To: The Department or Commission Listed Below

From: Janice M Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

Petition No.	2024-256
Name of Petitioner	Saed Abdul
Description of Petition	Petition request to hold "Soul Food R&B Festival" at Roosevelt Park on September 1 st from 1:00 PM to 10:00 PM. Set-up to begin August 31 st at 9:00 AM and completed by 9:00 PM the same day. Tear down to begin on September 1 st at 10:00 PM and completed by 6:00 AM on September 2 nd .
Type of Petition	Special Events
Submission Date	07/18/24
Concerned Departments	"Buildings, Safety Engineering, and Environmental Department (BSEED), Department of Public Works (DPW), Detroit Department of Transportation (DDOT), Detroit Fire Department (DFD), General Services Department (GSD), Media Services Department, Municipal Parking Department, Police Department (DPD)"
Petitioner Contact	Saeed Abdul 3324 Ivey Wood Ln Durham, NC 27703 P: (919) 438-6455 primeeventsintl@gmail.com

2 Woodward Ave. Coleman A. Young Municipal Center Rm. 200, Detroit, MI 48226

(313) 224 - 3260 | Fax: (313) 224 - 1466

City of Detroit Special Events Application Authorizations

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

Applicant Signature: *Saeed Abdull*

Date: 7/18/2024

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: *Soul Food R & B Festival*

Event Date: 9/1/2024

Event Organizer: *SAEED ABDULL*

Applicant Signature: *Saeed Abdull*

Date: 7/18/2024

SPECIAL EVENTS PETITION

Petition No: _____

Event Name: SOUL FOOD R&B FESTIVAL _____

Event Status: In Review- Clerk's Office (Step 2 of 6) _____

Petitioner Name / Organization: SAEED ABDUL _____

Event Location: ROOSEVELT PARK

Event Date(s) and Time(s): 09/01/24 1:00 PM to 09/01/24 10:00 PM

Type of Event: Festival _____

Applicant Contact:
9194386455
primeeventsintl@gmail.com
+1 (919) 438-6455

Submission Date:	04/11/24 5
Date of Clerk's Office Referral:	7/16/24
Date of City Departments Sign Off:	7/16/24
Date Referred to Council:	7/19/24

Department Approvals

DPD	DFD	EMS	GSD	DDOT	MPD	DPW	DHD
DPD Reviewed Ready for Council	DFD Reviewed-Ready for Council	EMS Reviewed-Ready for Council	GSD Reviewed-Ready for Council	DDOT Approval Not Required	MPD Approval Not Required	DPW Approval Not Required	DHD Reviewed-Ready for Council

BSEED
BSEED Reviewed-Ready for Council

Mayor's Office Special Events Signature: Yakeima Fife

Date: July 19, 2024 _____

General Event Information

Has this event been hosted before? No

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? No

Is this an annual event? Yes

Event Website: SOULFOODPICNIC.COM

Which spaces will be used? Park

Will this event include the use or sale of marijuana? No

Event Description

Brief Event Purpose & Description:

"Soul Food The R&B Festival". Soul food is a one day festival where families bring blankets, and enjoy strictly R&B music, and Soul Food, in a kid friendly atmosphere. We normally host about 2000 participants throughout the course of the festival, gates typically open at 2pm and last until 9pm. We are looking to host the event in between the months of May and Early October, want to see what Saturdays you have available. If you have any questions please let me know. Attached is a video from our previous festivals to give you an idea of what type of event we offer.

Thanks for your time and consideration, looking forward to hearing from you.

SAEED ABDUL
Main Event Marketing & Management
(919) 438-6455

Estimated Peak Attendance: 1000

Estimated Total Attendance: 1,500.00

Is this a public event? Yes

Will there be ticket sales or admission charged? Yes

Does this event use Hart Plaza? No

Will there be merchandise sold? Yes

Will you be taking donations? No

Is this a charity event? Yes

Does this event involve campers, tents and/or RVs? No

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? No

Contact Information

Organization / Petitioner Name: SAEED ABDUL

Mailing Address: 3324 IVEY WOOD LN

DURHAM NC 27703

Primary Contact:	Secondary Contact:
9194386455	9194386455
primeeventsintl@gmail.com	MAINEVENTMM@GMAIL.COM
+1 (919) 438-6455	+1 (919) 438-6455

Organization Type: Nonprofit

Organization Website: SOULFOODPICNIC.COM

Event Setup & Breakdown

Begin Setup: 08/31/24 9:00 AM

Complete Setup: 08/31/24 9:00 PM

Setup Location(s): ROOSEVELT PARK

Event Start: 09/01/24 1:00 PM

Event End: 09/01/24 10:00 PM

Begin Tear Down: 09/01/24 10:00 PM

Complete Tear Down: 09/02/24 6:00 AM

Number of Trash Containers: 25 Number of Recycling Containers: 25

Cleaning Service Vendor: VENDORS RESPONSIBLE FOR OWN CLEAN UP

Other Waste Elements: N/A

Street Closures & Parking

How many streets will be closed: 0

Will you be closing any part of Woodward Avenue? _____

Street Closures (if there are 1-4 closed streets):

1. _____

2. _____

3. _____

4. _____

Will you charge attendees for parking? No

Valet parking or blocking metered parking spaces? Neither

Describe the parking plan to accommodate anticipated attendance:

CUSTOMERS WILL BE RESPONSIBLE FOR THEIR OWN PARKING, OPEN TO RECOMMENDATIONS FROM PARKS N REC

Food & Beverage

Will food be served? Yes

Will food be prepared on site? No

Number of food trucks: 15 Number of non-truck food vendors: 40

Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? Yes

Will there be sales, service and/or consumption of alcohol in public at the event? Yes

What type(s) of alcohol will be served? Wine, Liquor

Day(s) and time(s) alcohol will be served: SUNDAY SEPTEMBER 1ST

Will ice be used in any served beverages? Yes

Stages, Tents, & Structures

Is a stage being built? Yes

How many stages will be used? 1

Do any of the stages have a canopy? No

Number of tents 10' x 10' and smaller: 40

Number of tents larger than 10' x 10': 2

Tent Contractor: CURRENTLY SEARCHING FOR TENT COMPANIES

What other structures will your event include? N/A

Will your event use any grills? No

What kind of grills? _____

Utilities & Portable Restrooms

Event Utilities that will be used: Neither

How will generators be fueled? _____

Generator contractor: _____

Will additional wiring be installed? No

Does the event require access to a hydrant? No

Will there be amplified sound? Yes

Will a sound system be used? Yes

Will you be providing Port-a-johns? Yes

Security & Emergency Plans

Will the event have a security contractor? Yes

Security Contractor: IN SEARCH FOR SECURITY CONTRACT, OPEN TO CITY RECOMMENDATIONS

Number of private personnel per shift: 20

Which of these apply to the private security personnel? Licensed, Armed Bonded

Will you contract emergency medical services? Yes

Name of emergency medical services contractor: 2 EMS UNITS

Does this event include fireworks? No

Day(s) and time(s) of fireworks: _____

Fireworks vendor: _____

Attachments

<input checked="" type="checkbox"/>	Applicant Signature Page (required)
<input checked="" type="checkbox"/>	Event Clean Up Plan (required)
<input type="checkbox"/>	Security Plan (500 or less attendees)
<input type="checkbox"/>	Emergency Response Plan & Medical Procedures (500+ attendees)
<input checked="" type="checkbox"/>	Communication and Community Impact Plan (500+ attendees)
<input type="checkbox"/>	Maintaining of Traffic Plan (1000+ attendees or if closing a street)
<input checked="" type="checkbox"/>	Build and Breakdown Schedule (if you are erecting any structures)
<input checked="" type="checkbox"/>	Site Map Plan (if event involves any temporary elements including tents)
<input type="checkbox"/>	Emergency Medical Contractor Agreement (if applicable)
<input type="checkbox"/>	Barricades Provider Agreement (if applicable)
<input type="checkbox"/>	Security Contractor Agreement (if applicable)
<input type="checkbox"/>	Port-a-john Contractor Agreement (if applicable)
<input type="checkbox"/>	Sanitation Contractor Agreement (if applicable)

The Mobilift TX

Wheelchair Lifts for Railroads & Trains

Specifications and Technical Reference

Adaptive Engineering Inc.



The Mobilift TX is an economical way to provide passengers in a wheelchair access for trains and railroads.

It is easy to use, requires virtually no maintenance and is ADA compliant.

May not be exactly as shown in picture.

Product Abstract

The Mobilift TX portable wheelchair lift is an economical, manually-operated lift that provides passengers in a wheelchair access to commuter rail, heavy rail as well as historic and tourist operations. The lift is ADA compliant and can quickly be put in place without costly and time-consuming platform modifications or retrofitting of cars.

The Mobilift TX is manually powered making it easy to use and highly portable. The absence of batteries, hydraulic and electric components make the lift extremely reliable and virtually maintenance free. **No assembly required, ready to use instantly.**

The high-efficiency cranking system means lifting a 300lb passenger requires only 11lbs of crank force. Typical lifting time to the lift's maximum height of 60" is 20 seconds. An operator's manual and easy to understand pictogram instructions on the unit make training easy.

Weight & Dimensions

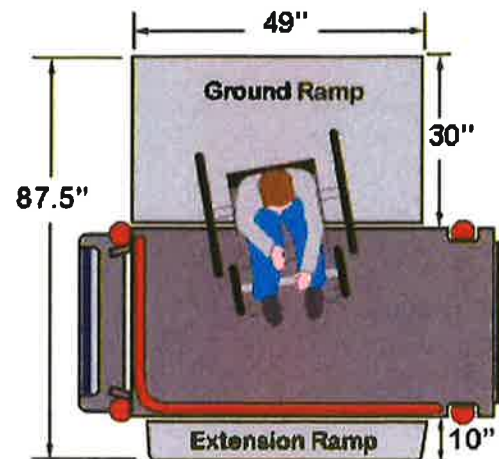
The Mobilift TX is manufactured to exacting tolerances using aluminum and stainless steel. Critical components have been tested successful for extreme weather performance from -50° to +130°F to ensure low-cost, trouble-free use. The lift conforms to stringent safety requirements with each lift factory load tested to 3000 lbs. – five times the rated load.

Typical lifting time:	20 seconds to maximum height of 60"
Maximum lifting height:	60" (1.52m)
Crank force required:	5 lbs to lift 150 lbs., 11 lbs. To lift 300 lbs.
Capacity:	600 lbs (275kg)
Lift weight:	295 lbs. (135 kg)
Lift height:	66" (1.67m)
Lift width:	37.5" (0.95m)
Length:	72" (1.83m)
Platform size:	34" X 56" (0.86m X 1.42m) Accommodates a large wheelchair or scooter
Bridge ramp size:	20"L X 29"W +/- ¼" (0.51m X 0.74m)
Ground ramp size:	30"L X 49"W +/- ¼" (1.02m X 1.25m)
Warranty:	2 years from date of invoice

Deployment Details

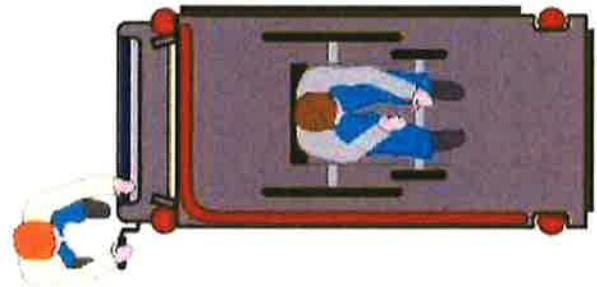
1. Load

- The Mobilift TX loads from a ground ramp which folds down from the platform.
- The lift automatically self levels so it can be used on uneven ground.
- The lift's platform is large enough to accommodate electric wheelchairs or scooters.
- No special training or expertise is required to operate the Mobilift
- Pictogram decals clearly depict the lift's operating instructions.
- Self sufficient – no power is required.



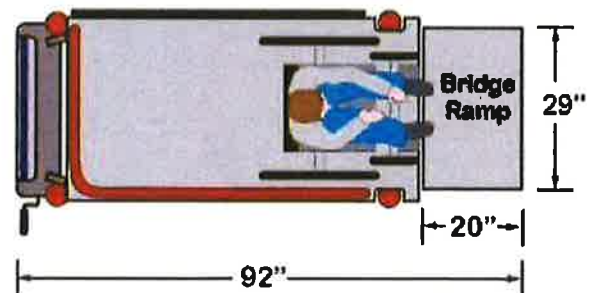
2. Lift

- 20 seconds is the typical time to the maximum elevation of 60".
- 5 lbs. Of crank force is required to lift 150 lbs.
- 11 lbs. of crank force is required to lift 300 lbs.
- Capacity is 600lbs; all lifts are factory tested to 3000 lbs.



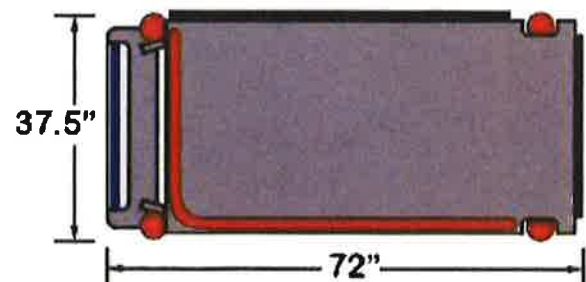
3. Leave

- The Mobilift unloads using a bridge ramp.
- Bridge ramps are available in different lengths to accommodate different platform configurations.



4. Move & Store

- The Mobilift moves and stores easily and quickly.
- 4 lbs. of force on level ground is all that is required to start a Mobilift moving – as easy as moving a shopping cart.
- Rolls well over uneven surfaces.
- Mobilifts weigh approximately 298 lbs. And can be transported in the back of any size pickup truck.
- Note: Folding-wheel design does not allow for movement of lift with person on board.



ADA Compliance

•The Mobilift TX is fully ADA compliant under sections 38.83, 38.95 and 38.125.

Options

- Metal shed enclosure
- Tarp shed
- Loading from right side
- Stair bumper
- Choice of bridge ramp lengths (30", 40", 50" or 60")
- Cranking from left side
- Oversize platform
- Custom colors

Mobilift TX Testimonials

"We have a total of 20 lifts in service, eight of which were purchased in 1991, the remaining 12 in 1995. The reliability of the lift is 100%. We have had no failures and only minor maintenance...I am very satisfied with the lift's operation."

Charles E. Blank
Maryland Department of Transportation

"I thought it was time we sent a letter about how pleased we are with the mobile wheelchair lifts. We received our lifts in July of 1995, since that time our AA ridership has really increased. We have had no trouble with any of the lifts and may soon be ordering a few more. It was and has always been a pleasure doing business with you and your firm."

Tom Clark
Caltrain

Warranty

Every Mobilift TX carries a 2 year warranty from the date of invoice. The lift is also covered by after-sales support and assistance. Parts can generally be shipped within 48 hours.

Adaptive Engineering Inc.



Tel.: 1-800-448-4652
Email: info@adaptivelifts.com
Web: www.adaptivelifts.com

Sample Customer List

Historic & Tourist Rail

- Alaska Railroad
- Grand Canyon Railway
- Rocky Mountain Raitours
- Napa Valley Wine Train
- Ohio Central Railroad
- North Star Rail
- Santa Fe Southern
- Strasburg Railroad
- Vermont Rail Excursions
- PA Trolley Museum
- Niles Canyon Railway
- Monticello Railway Museum
- Bluegrass Railroad
- Royal Gorge Railway
- Nevada Southern Railway

- Lahaina Kaanapali & Pacific
- Illinois Railway Museum

Heavy Rail

- Amtrak
- VIA Rail
- Swiss Federal Rail

Commuter Rail

- Caltrain, CA
- DART, TX
- New Jersey Transit, NJ
- MBTA, MA



Event Facilitator: Main Event Marketing & Management
Hosting Venue: Roosevelt Park
Date: Sunday September 2024
Pre Load in: Previous Day 8am until 5pm
Load in: Day of festival 8am - 1pm
Clean up: Clean will fully conclude Monday September 2nd

Soul Food The R&B Festival Build Out & Breakdown Schedule

Event Buildout

Event buildout will begin on day before event Saturday August 31st, stage build out, barricade placement (8x8 in size), Porta Johns (10 Porta Johns & 10 Hand-washing stations), entry stations, exits, and other ancillary equipment will be placed on day before event. Breakdown will conclude immediately after the event, all equipment will be removed and park fully cleaned by Monday September 2nd. Picture of stage and contract agreements are attached to this document.

- **100 barricades 8x8 in size**
- **Stage buildout (specs to stage Are provided)**
- **10 Porta Johns**
- **10 hand washing stations**
- **20 tents 10x10 in size**

8am-10am

- **Event staff and manager arrival for set up**
- **Vendor check in and assignment**
- **Delivers**
- **Security Arrival and walk through**
- **EMS arrival and walk through**
- **Local authority arrival and walk through**

11am-12pm

- **Final Vendor sign in cut off**
- **Sound check**
- **Artist Arrival**
- **Final event staff assignment and procedures**

1pm-8pm

- **Gates open**
- **Security in assigned locations**
- **Staff in assigned locations**
- **Artist performances**

8pm-11pm

- **Gates closed**
- **Festival concluded**
- **Breakdown of sound and event equipment**
- **Event goer departure of venue**

1am

- **Event fully concluded**

Security Action Plan

When a special event such as a musical concert or festival that exceeds more than 1,500 attendees we develop and implement event security plan. This document will outline the security action plan and management of such event. We do not anticipate any blocking of any roads, entrance and exits will remain clear at all times in order to keep a clear path in case of emergency. Detailed below we have written out our security and safety plan

Pre-Event Planning

- Appoint a security committee that will consist of venue and event managers, to work collectively to ensure safety and security of event.
- Assign a security coordinator that will be responsible for plans
- Develop and implement a security and crowd control program, including procedures for incidents and proper search of attendees items brought into the venue.
- Establish a central communication point for coordination of all safety and security activities during the event.
- Develop and implement IMS Incident Management System
- Event insurance 1 million dollar policy for incidentals and add venue as additional insured.

Personnel

- Provide security personnel and adjust staffing needs according to the size of the project.
- Require security personnel to have proper licenses and insurances for event.
- On site EMS
- Patrol of venue during event hours
- Require all security and health personnel to wear distinctive identification.
- Provide training on crowd control dynamics address social media inquiries about items allowed at event.



Event Facilitator: Main Event Marketing & Mangement

Hosting Venue: Roosevelt Park

Date: Sunday September 1st

Pre Load in: Previous Day 8am until 5pm

Load in: Day of festival 8am - 1pm

Soul Food The R&B Festival Security Action Emergency Response Plan

Security Action Plan

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Event Facilitator: Main Event Marketing & Mangement
Hosting Venue: Roosevelt Park
Date: Sunday September 1st 2024

Communication and Community Impact Plan

The community-based communication plan is a model used to develop information and communication that informs and encourages local residents and businesses. A community-based communication plan is a strategy developed to empower and engage the community through effective communication methods and initiatives. Local business will be notified through multiple communication methods that will be detailed with this document. Physical letters, Email, social media, and community news letters will be the main methods of event notifications.

Greetings, To whom it may concern. Main Event Marketing & Management is hosting its annual Soul Food R&B Festival and Picnic **Sunday September 1st 2024 at Roosevelt Park**. Event begins at 2pm and last until 10pm. We are expected to host 2,000 people throughout the duration of the day. There will be amplified music by a Live DJ (R&B, Soul Music only). Patrons will park along the street Michigan Ave, Vernor hwy, 14th st, and the Roosevelt parking lot. Parking attendants and staff will be on site to make sure driveways and property are not affected by patrons cars and noise. We do not anticipate any road closures. Local EMS and Police will be onsite as an added safety measure to ensure the well being of guest. Clean up of all areas will take place after the conclusion of event. Also we would like to extend and invite to the festival free of charge, please just provide proof of residence at the gate. I hope this notification provides some clarity and information into the event taking place. For more information please visit website www.SoulFoodPicnic.com

If there are any questions or comments please do not hesitate to contact the company.

Thanks, Main Event Marketing & Management

Jarvis Taylor
Event Management
(919) 438-6455
Primeeventsintl@gmail.com





City Council Member: _____

Resolved, The Mayor’s Office is hereby authorized and directed to issue permits to **Saed Abdul** to host “**Soul Food R&B Festival**” (2024-256) on **September 1, 2024**, from **1:00 PM – 10:00 PM** at **Roosevelt Park**.

PROVIDED, that there will be DPD Assisted Event; Contracted with Private security be it further

PROVIDED, that there will be DFD Pending Inspections; Contracted with Private EMS to Provide Services; and be it further

PROVIDED, that there will be BSEED Permits Required for Tents, Stages, etc.; and be it further

PROVIDED, that there will be DPW Type III Barricades & Road Closure Signage Required; and be it further

PROVIDED, that there will be Health Department Inspections; and be it further

PROVIDED, that there will be a Business License Required obtained following City Council approval; and be it further

PROVIDED, that all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of event.