

Janice M. Winfrey
City Clerk

City of Detroit
OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENT PETITION REFERENCE COMMUNICATION

To: The Department or Commission Listed Below

From: Janice M Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

Petition No.	2024-245
Name of Petitioner	University of Detroit Mercy
Description of Petition	University of Detroit Mercy (#2024-245) request to hold "2024 University of Detroit – Bicycle Tour", on September 13 th , from 8:00 PM to 11:00 PM. Set-up to begin September 13 th , 6:00 PM and completed by September 13 th 7:00 PM with tear-down to begin September 14 th , at 12:00 AM and completed by September 14 th 1:00 AM.
Type of Petition	Special Event
Submission Date	7/11/2024
Concerned Departments	Buildings, Safety Engineering, and Environmental Department (BSEED), Department of Public Works (DPW), Detroit Department of Transportation (DDOT), Detroit Fire Department (DFD), General Services Department (GSD), Media Services Department, Municipal Parking Department, Police Department (DPD)
Petitioner Contact	University of Detroit Mercy Adam Hollmann (248) 953-6003 hollmann@udmercy.edu

City of Detroit Special Events Application Authorizations

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

Applicant Signature: Adam Hollmann

Date: 5-23-2024

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: 2024 University of Detroit Mercy -

Bike Tour

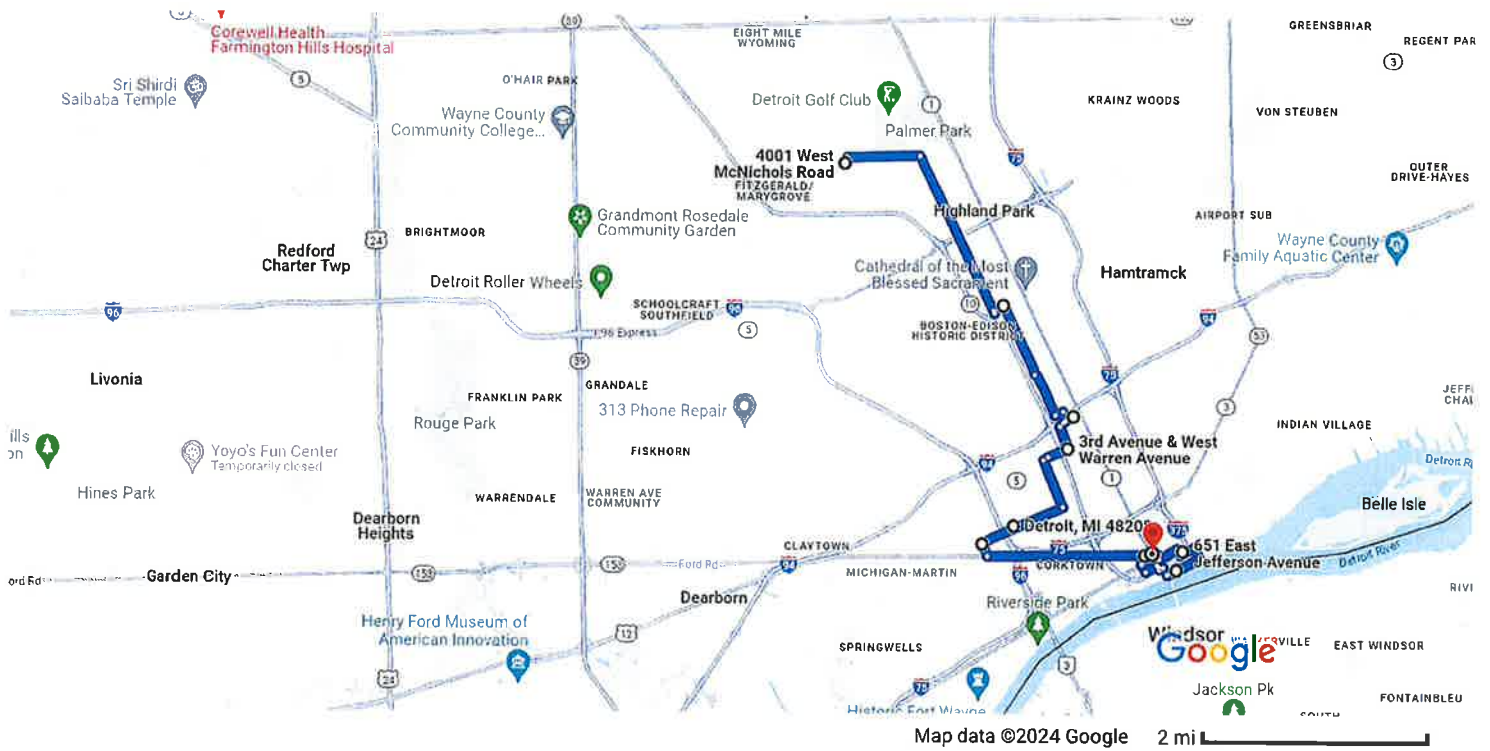
Event Date: 9/13/2024

Event Organizer: Adam Hollmann

Applicant Signature:

Date: 5-23-2024

Adam Hollmann



Use caution—bicycling directions may not always reflect real-world conditions

4001 W McNichols Rd
 Detroit, MI 48221

- ↑ 1. Head north toward W McNichols Rd
472 ft
- ↘ 2. Turn right onto W McNichols Rd
1.1 mi
- ↘ 3. Turn right onto Hamilton Ave
2.6 mi
- ↻ 4. Make a U-turn
207 ft
- ↘ 5. Turn right onto W Boston Blvd
0.2 mi
- ↘ 6. Turn right onto 3rd Ave
1.1 mi
- ↙ 7. Turn left to stay on 3rd Ave
0.7 mi
- ↙ 8. Turn left onto Antoinette St
0.1 mi

- ↪ 9. Turn right onto 2nd Ave 0.1 mi
- ↪ 10. Turn right onto W Palmer Ave 282 ft
- ↶ 11. Make a U-turn 295 ft
- ↗ 12. Slight right to stay on W Palmer Ave 0.1 mi
- ↶ 13. Turn left onto Cass Ave 30 ft
- ↶ 14. Turn left onto W Palmer Ave 0.3 mi
- ↶ 15. Turn left onto 3rd Ave/Anthony Wayne Dr/W Palmer Ave 0.4 mi
- i Continue to follow 3rd Ave/Anthony Wayne Dr

36 min (7.0 mi)

3rd Ave & W Warren Ave
 Detroit, MI 48201

- ↑ 16. Head southwest on W Warren Ave 0.3 mi
- ↶ 17. Slight left to stay on W Warren Ave 427 ft
- ↶ 18. Turn left onto Trumbull 0.8 mi
- ↪ 19. Turn right onto Martin Luther King Jr Blvd 0.8 mi
- ↪ 20. Turn right 180 ft
- i Destination will be on the left

12 min (2.0 mi)

Core City
 Detroit, MI 48208

- ↑ 21. Head southeast toward Martin Luther King Jr Blvd 180 ft

- ↪ 22. Turn right onto Martin Luther King Jr Blvd 0.6 mi
- ↶ 23. Turn left onto W Grand Blvd 0.2 mi
- ↶ 24. Turn left onto Michigan Ave
 - 📍 Pass by Subway (on the right in 1.3 mi)
 - 📍 Destination will be on the right2.4 mi

16 min (3.2 mi)

Lafayette Coney Island

118 W Lafayette Blvd, Detroit, MI 48226

- ↑ 25. Head east on Michigan Ave toward Griswold St 171 ft
- ↪ 26. Turn right onto Griswold St 420 ft
- ↪ 27. Turn right onto W Fort St 0.1 mi
- ↶ 28. Turn left onto Washington Blvd 0.1 mi
- ↶ 29. Turn left onto W Larned St 0.2 mi
- ↪ 30. Turn right toward E Jefferson Ave 115 ft
- ↶ 31. Turn left toward E Jefferson Ave 23 ft
- ↪ 32. Turn right toward E Jefferson Ave 289 ft
- ↶ 33. Turn left onto E Jefferson Ave 364 ft
- ↪ 34. Turn right onto Bates St 0.1 mi
- ↶ 35. Turn left onto Atwater St 0.2 mi

7 min (1.0 mi)

Andiamo Detroit Riverfront

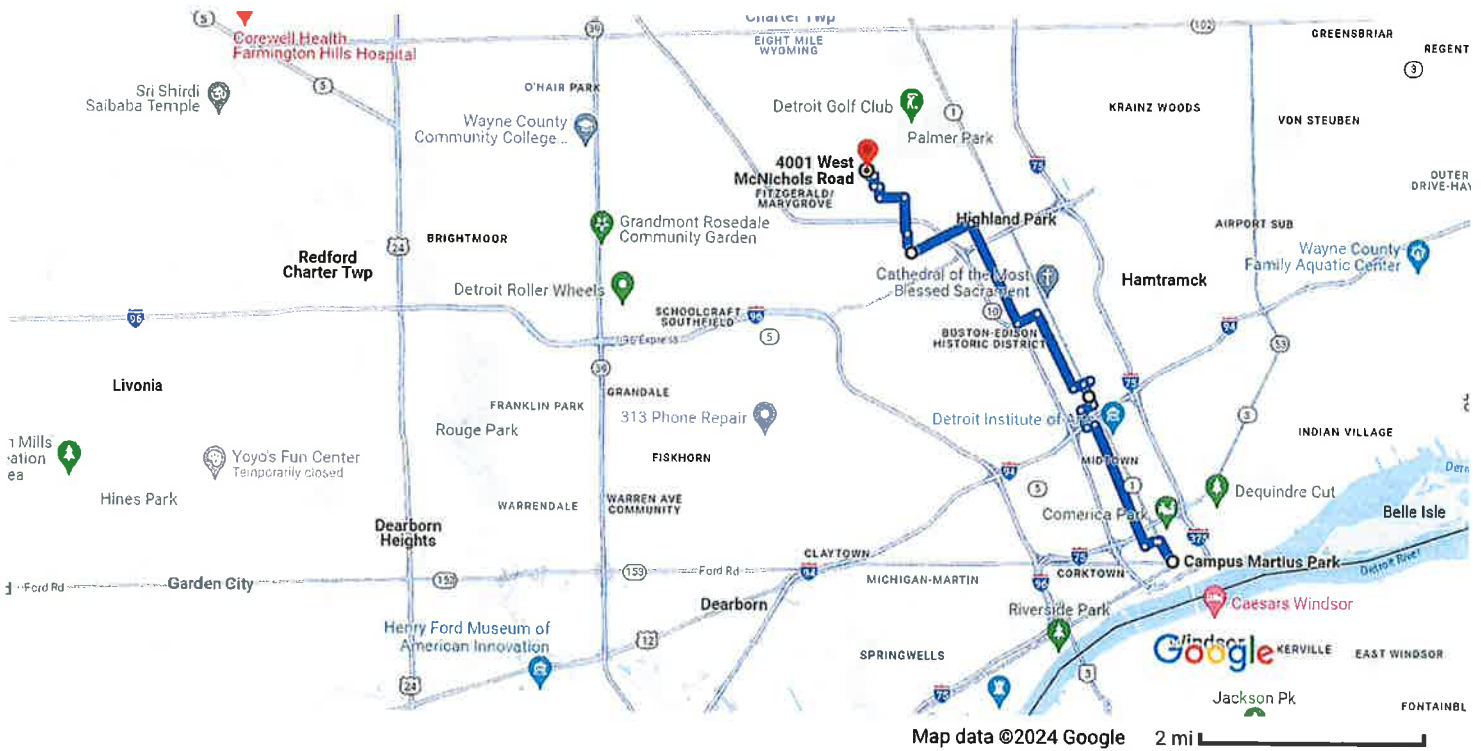
400 Renaissance Center A-03, Detroit, MI 48243

- ↑ 36. Head northeast on Atwater St toward Beaubien Blvd
- ↩ 37. Turn left onto Rivard St 0.4 mi
- ↩ 38. Turn left onto E Jefferson Ave 0.2 mi
 - 📍 Destination will be on the right
- 0.2 mi

6 min (0.8 mi)

651 E Jefferson Ave
Detroit, MI 48226

- ↑ 39. Head southwest on E Jefferson Ave toward St Antoine
- ↪ 40. Turn right onto St Antoine 279 ft
- ↩ 41. Turn left onto E Congress St 0.1 mi
- ↪ 42. Turn right onto Bates St 0.3 mi
- ↩ 43. Turn left onto Cadillac Square 374 ft
- ↪ 44. Turn right onto Woodward Ave 436 ft
- ↩ 45. Turn left to stay on Woodward Ave 131 ft
 - 📍 Destination will be on the left



Use caution—bicycling directions may not always reflect real-world conditions

Campus Martius Park

800 Woodward Ave, Detroit, MI 48226

- ↑ 1. Head west on Woodward Ave toward Gratiot Ave
0.4 mi
- ↶ 2. Turn left toward W Adams Ave
39 ft
- ↶ 3. Turn left toward W Adams Ave
92 ft
- ↷ 4. Turn right toward W Adams Ave
121 ft
- ↶ 5. Turn left toward W Adams Ave
66 ft
- ↷ 6. Turn right toward W Adams Ave
66 ft
- ↶ 7. Turn left onto W Adams Ave
0.2 mi
- ↷ 8. Turn right onto Cass Ave
2.0 mi

- ↶ 9. Turn left onto W Palmer Ave
0.1 mi
- ↷ 10. Turn right onto 2nd Ave
0.3 mi
- ↷ 11. Turn right onto Burroughs St
0.2 mi
- ↶ 12. Turn left onto Woodward Ave
ⓘ Pass by White Castle (on the right in 0.2 mi)
0.3 mi
- ↷ 13. Turn right onto E Grand Blvd
0.1 mi
- ↶ 14. Make a U-turn
0.3 mi
- ↷ 15. Turn right onto 2nd Ave
ⓘ Pass by NAACP Detroit Branch (on the right in 0.4 mi)
1.2 mi
- ↶ 16. Turn left onto Chicago Blvd
0.3 mi
- ↷ 17. Turn right onto Hamilton Ave
1.7 mi
- ↶ 18. Turn left onto Oakman Blvd
1.0 mi
- ↷ 19. Turn right onto Linwood St
0.3 mi
- ↶ 20. Keep left to stay on Linwood St
0.5 mi
- ↶ 21. Turn left onto Puritan Ave
0.4 mi
- ↷ 22. Turn right onto Fairfield St
0.2 mi
- ↶ 23. Turn left onto Florence St
420 ft
- ↷ 24. Turn right
0.2 mi
- ↶ 25. Turn left
ⓘ Destination will be on the left
0.1 mi

4001 W McNichols Rd
Detroit, MI 48221

Service Agreement

Hart EMS Medical Services PLLC (HMEMS)
5201 Rosa Parks Blvd
Detroit MI 48208
 Phone 313-366-4278
 Fax 313-216-1771
 Email: adam@hartems.com

Customer
 University of Detroit Mercy
 4001 W McNichols Rd
 Detroit Michigan 48221
 ATTN: Adam Hollman

Job #: 10235
Quote #: 1
Event: Midnight Bike Ride
Start: Friday, September 13, 2024
End: Saturday, September 14, 2024

Description
 V1

This is to confirm that Hart EMS Medical Services PLLC (HMEMS) will provide on-site medical services for the above indicated Event and Venue. The following itemized services and items will be provided.

UDM McNichols Campus 4001 W. McNichols Rd Detroit MI

Service	Position	Date	Start	End	Dur.	Rate	Qty	Total
Life Support Ambulance		9/13/24	7:00 PM	12:00 AM	5.00	\$225.00	1	\$1125.00

Total Services \$1,125.00

Services	\$1,125.00
Items	\$0.00
Total	\$1,125.00
Discount	\$0.00
Sub Total	\$1,125.00
Tax 0.00%	\$0.00
Grand Total	\$1,125.00
Deposit	\$0.00

Deposit Terms:
Payment Terms: Payment due in full upon completion of event

Service Agreement

Hart EMS Medical Services PLLC (HMEMS)

5201 Rosa Parks Blvd

Detroit MI 48208

Phone 313-366-4278

Fax 313-216-1771

Email: adam@hartems.com

Job #: 10235

Quote #: 1

Event: Midnight Bike Ride

Start: Friday, September 13, 2024

End: Saturday, September 14, 2024

Customer

University of Detroit Mercy

4001 W McNichols Rd

Detroit Michigan 48221

ATTN: Adam Hollman

Description

V1

It is understood that all on-site medical facilities and ambulances have a limited capacity and should other emergency resources be called in by mutual agreement of both HMEMS and University of Detroit Mercy that HMEMS will be held harmless for any overtaxing of its resources and will not be held responsible for other costs incurred. It is further understood that the request for services is as outlined above and designed by University of Detroit Mercy. HMEMS assumes no responsibility for the planning and accuracy of it. Should the request for transport result in overtaxing of resources contracted for, HMEMS will at its' discretion, call for transport via city or private provider. HMEMS assumes no responsibility for availability or response capabilities of outside ambulance services. It is understood by the parties that HMEMS is held accountable for medical treatments by the governing county agencies and must adhere to all policies and procedures pertaining to medical provision. HMEMS its staff, and agents shall be held harmless for any incidents arising from this event. Furthermore, any treatment provided by other contracted, volunteer agencies or employees will not be the responsibility of HMEMS and will be held harmless for any liability resulting in treatment by other agencies, either contracted or volunteered. Premature termination of the event shall not result in discount or refund of any kind from Event Medical Services.

University of Detroit Mercy will provide the following:

- Location for ambulance parking with appropriate egress
- Parking area and/or parking passes for HMEMS staff vehicles (If no parking area or passes are provided, a \$25 reimbursement will be required for each HMEMS staff vehicle)
- Any necessary credentials
- Contact person name and information
- Ice & water for patient use

Service Agreement

Hart EMS Medical Services PLLC (HMEMS)

5201 Rosa Parks Blvd

Detroit MI 48208

Phone 313-366-4278

Fax 313-216-1771

Email: adam@hartems.com

Job #: 10235

Quote #: 1

Event: Midnight Bike Ride

Start: Friday, September 13, 2024

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Customer

University of Detroit Mercy

4001 W McNichols Rd

Detroit Michigan 48221

ATTN: Adam Hollman

Description

V1

By signing below, Client agrees to all terms of this contract. Client also agrees to not release the information enclosed to any entities outside their organization. Once signed, HMEMS will provide Client with a Proof of Service agreement that they may present to any external entities.

Adam Gottlieb

Authorized Signature

Hart EMS Medical Services
PLLC (HMEMS)

05.16.2024

Date

Stephanie Wheeler

Authorized Signature

University of Detroit Mercy

5/15/24

Date

CITY OF DETROIT, OFFICE OF EXTERNAL AFFAIRS

SPECIAL EVENTS PETITION

Petition No: 2024-245

Event Name: 2024 University of Detroit Mercy - Bicycle Tour

Event Status: In Review- City Council (Step 4 of 6)

Petitioner Name / Organization: University of Detroit Mercy

Event Location: 4001 W. McNichols - Departure & Return

Event Date(s) and Time(s): 09/13/24 8:00 PM to 09/13/24 11:00 PM

Type of Event: Bike Ride/Race

Applicant Contact:
Adam Hollmann
hollmaap@udmercy.edu
248-953-6003

Submission Date:	05/23/24 2
Date of Clerk's Office Referral:	07/11/24
Date of City Departments Sign Off:	7/10/2024
Date Referred to Council:	7/11/2024

Department Approvals

DPD	DFD	EMS	GSD	DDOT	MPD	DPW	DHD
DPD Reviewed-Ready for Council	DFD Reviewed-Ready for Council	EMS Reviewed-Ready for Council	GSD Approval Not Required	DDOT Approval Not Required	MPD Approval Not Required	DPW Approval Not Required	DHD Approval Not Required

BSEED
BSEED
Approval Not Required

Mayor's Office Special Events Signature: *Gakeima Fife*

Date: July 11, 2024

General Event Information

Has this event been hosted before? Yes

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? Yes

Is this an annual event? Yes

Event Website: NA will have site established upon approval

Which spaces will be used? Street

Will this event include the use or sale of marijuana? No

Event Description

Brief Event Purpose & Description:

The 2024 UDM Bicycle Tour is an event that highlights the City of Detroit. Event begins at 4001 W. McNichols road. After departure from the McNichols campus, will ride to 2700 Martin Luther King , Jr boulevard. Pass by Wayne State campus, and will include drive by in downtown area, Lafayette/American Coney, Detroit Mercy Law, Renaissance Center, Little Caesars arena and campus martius. Overall distance for the event 26 miles. The event will have support from EMS , Detroit PD, and University Safety Department.

Estimated Peak Attendance: 150

Estimated Total Attendance: 150

Is this a public event? Yes

Will there be ticket sales or admission charged? Yes

Does this event use Hart Plaza? No

Will there be merchandise sold? No

Will you be taking donations? No

Is this a charity event? No

Does this event involve campers, tents and/or RVs? No

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? No

Contact Information

Organization / Petitioner Name: University of Detroit Mercy

Mailing Address: 4001 W. McNichols Rd

Detroit Michigan 48221

Primary Contact:	Secondary Contact:
Adam Hollmann	Bryce Shonfeld
hollmaap@udmercy.edu	shonfbd@udmercy.edu
	734-341-5629

Organization Type: Nonprofit

Organization Website: www.udmercy.edu

Event Setup & Breakdown

Begin Setup: 09/13/24 6:00 PM

Complete Setup: 09/13/24 7:00 PM

Setup Location(s): 4001 W. McNichols Rd, Detroit, MI 48221

Event Start: 09/13/24 8:00 PM

Event End: 09/13/24 11:00 PM

Begin Tear Down: 09/14/24 12:00 AM

Complete Tear Down: 09/14/24 1:00 AM

Number of Trash Containers: 1 Number of Recycling Containers: 1

Cleaning Service Vendor: N/A

Other Waste Elements: N/A

Street Closures & Parking

How many streets will be closed: ⁰ _____

Will you be closing any part of Woodward Avenue? _____

Street Closures (if there are 1-4 closed streets):

1. _____

2. _____

3. _____

4. _____

Will you charge attendees for parking? ^{No} _____

Valet parking or blocking metered parking spaces? ^{Neither} _____

Describe the parking plan to accommodate anticipated attendance:

Park on McNichols campus near Livernois entrance

Food & Beverage

Will food be served? ^{No} _____

Will food be prepared on site? _____

Number of food trucks: _____ Number of non-truck food vendors: _____

Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? No

Will there be sales, service and/or consumption of alcohol in public at the event? _____

What type(s) of alcohol will be served? _____

Day(s) and time(s) alcohol will be served: _____

Will ice be used in any served beverages? No

Stages, Tents, & Structures

Is a stage being built? No

How many stages will be used? _____

Do any of the stages have a canopy? _____

Number of tents 10' x 10' and smaller: 0

Number of tents larger than 10' x 10': 0

Tent Contractor: _____

What other structures will your event include? _____

Will your event use any grills? No

What kind of grills? _____

Utilities & Portable Restrooms

Event Utilities that will be used: Neither

How will generators be fueled? _____

Generator contractor: _____

Will additional wiring be installed? No

Does the event require access to a hydrant? No

Will there be amplified sound? Yes

Will a sound system be used? No

Will you be providing Port-a-johns? No

Security & Emergency Plans

Will the event have a security contractor? Yes

Security Contractor: UD Mercy Department of Public Safety

Number of private personnel per shift: 12

Which of these apply to the private security personnel? Licensed, Armed Bonded

Will you contract emergency medical services? Yes

Name of emergency medical services contractor: Hart EMS

Does this event include fireworks? No

Day(s) and time(s) of fireworks: _____

Fireworks vendor: _____

Attachments

<input checked="" type="checkbox"/>	Applicant Signature Page (required)
<input checked="" type="checkbox"/>	Event Clean Up Plan (required)
<input type="checkbox"/>	Security Plan (500 or less attendees)
<input type="checkbox"/>	Emergency Response Plan & Medical Procedures (500+ attendees)
<input checked="" type="checkbox"/>	Communication and Community Impact Plan (500+ attendees)
<input type="checkbox"/>	Maintaining of Traffic Plan (1000+ attendees or if closing a street)
<input checked="" type="checkbox"/>	Build and Breakdown Schedule (if you are erecting any structures)
<input checked="" type="checkbox"/>	Site Map Plan (if event involves any temporary elements including tents)
<input type="checkbox"/>	Emergency Medical Contractor Agreement (if applicable)
<input type="checkbox"/>	Barricades Provider Agreement (if applicable)
<input type="checkbox"/>	Security Contractor Agreement (if applicable)
<input type="checkbox"/>	Port-a-john Contractor Agreement (if applicable)
<input type="checkbox"/>	Sanitation Contractor Agreement (if applicable)

City Council Member: _____

Resolved, The Mayor's Office is hereby authorized and directed to issue permits to University of Detroit Mercy to host "2024 University of Detroit Mercy – Bicycle Tour" (#2024-245) on September 13th from 8:00 PM to 11:00 PM at 4001 W. McNichols.

PROVIDED, that there will be DPD Assisted Event; Contracted with private security and be it further

PROVIDED, that there will be DFD Pending Inspections; Contracted with Private EMS to Provide Services; and be it further

PROVIDED, that all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of event.