

Janice M. Winfrey
City Clerk

City of Detroit
OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENT PETITION REFERENCE COMMUNICATION

To: The Department or Commission Listed Below

From: Janice M Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council. June

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

Petition No.	2024-195
Name of Petitioner	Detroit Institute of Arts (filing permit for Concert of Colors Outdoor)
Description of Petition	Petition of Detroit Institute of Arts (filing permit for Concert of Colors Outdoor) (#2024-195), request to hold "Concert of Colors" "For purpose of this permit, Detroit Institute of Arts. Concerts of Colors is at other venues through its six days. For permit, two day (July 20-21) at DIA" on July 20 th through July 21 st , from 12:00 PM to 10:00 PM. Set-up to begin July 17 th at 9:00 AM and completed by July 19 th 4:00 PM with tear down to begin July 21 st at 10:00 PM and completed by July 22 nd 5:00 PM.
Type of Petition	Special Event
Submission Date	6/20/24
Concerned Departments	Buildings, Safety Engineering, and Environmental Department (BRSEED), Department of Public Works (DPW) Detroit Department of Transportation (DDOT), Detroit Fire Department (DFD), General Services Department (GSD), Media Services Department, Municipal Parking Department, Police Department (DPD)
Petitioner Contact	Steven Byrne Detroit Institute of Arts (filing permit for Concert of Colors Outdoor) (313) 530- 0963 spbyrne31@gmail.com

2 Woodward Ave. Coleman A. Young Municipal Center Rm. 200, Detroit, MI 48226

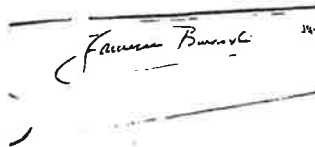
(313) 224 - 3260 | Fax: (313) 224 - 1466

City of Detroit Special Events Application Authorizations

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

Applicant Signature:



Date:

June 18, 2024

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: CONCERT OF COLORS

Event Date: 7/20/24 -7/21/24

Event Organizer: DETROIT INSTITUTE OF ARTS

Applicant Signature:



Date: 5/6/24

JOHN R. STREET (60 FEET WIDE)

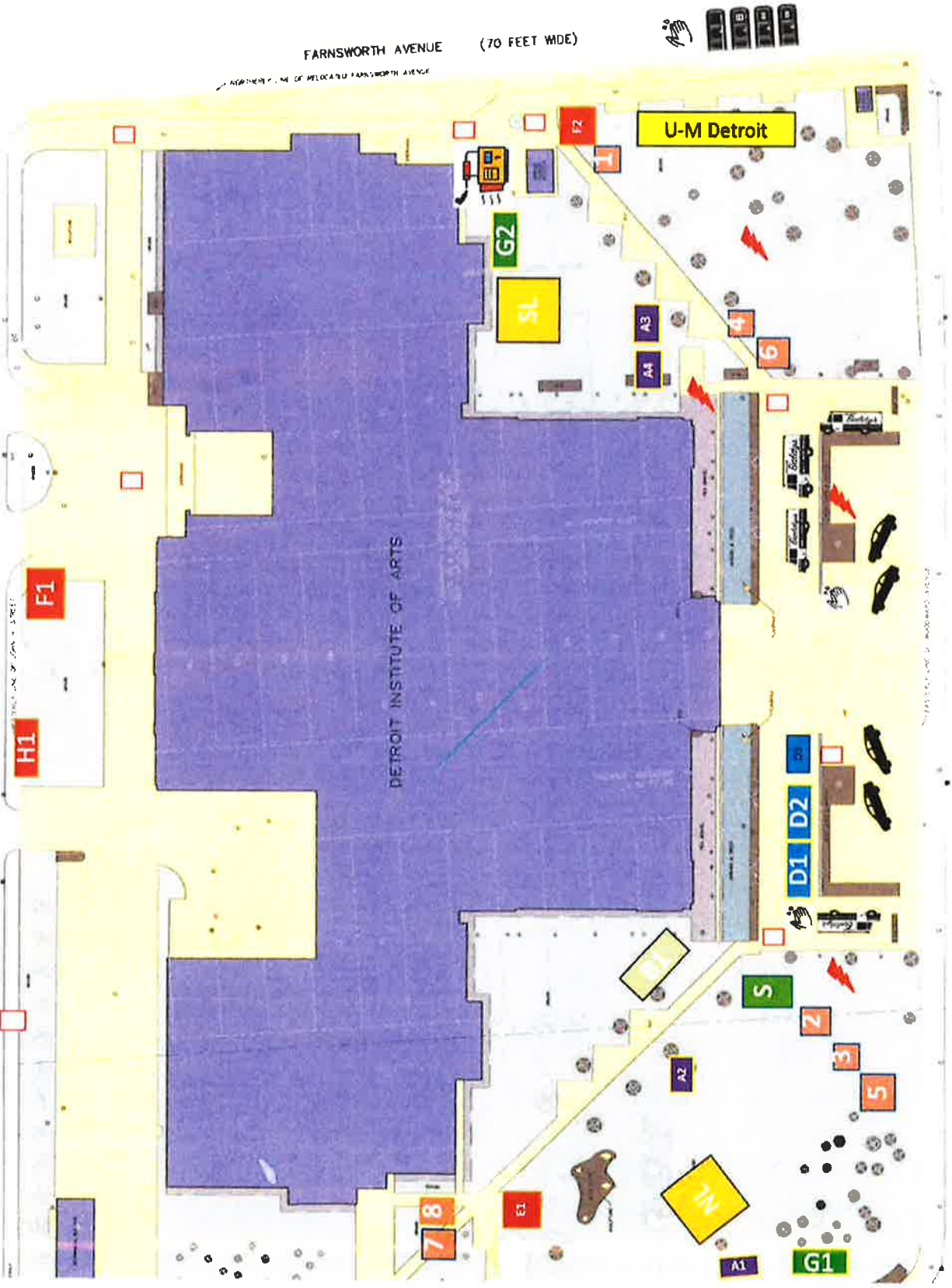
FARNSWORTH AVENUE (70 FEET WIDE)

WOODWARD AVENUE (120 FEET WIDE)



Legend for symbols and colors:

- SI: Yellow square
- C: Purple square
- D: Green square
- I: Blue square
- P: Red square
- A: Orange square
- W: Red lightning bolt
- F: White square with black outline
- Hand icon
- Stack of books
- Bookshelf
- Truck
- Car
- Bus
- Yellow rectangle
- Light yellow rectangle
- D: Green square with white '5'



CONCERT OF COLORS



SAVE THE DATES

July 15-21, 2024

JULY 19-20 outdoors at Detroit Historical Museum

JULY 20-21 outdoors at the DIA

Key facts for neighbors of the Detroit Institute of Arts neighbors to know:

- The Concert of Colors musical diversity festival runs July 15-21.
- Outdoor performances will be held **2-8 p.m. Friday/July 19** and **1-6 pm. Saturday/July 20** at Detroit Historical Museum. (Times tentative.)
- Major outdoor performances at the DIA will be held on **noon-10 p.m. Saturday/July 20** and **noon-9:40 p.m. Sunday/July 21**.
- There will be soundchecks for the CoC's main stage (near Kirby and Woodward) on the **afternoon of Thursday/July 18** and **morning of Friday/July 19**. We expect the soundchecks to be lower volume and shorter in duration than in previous years.
- There will **not** be street closings. We do expect Kirby, John R. and Farnsworth to be busy the weekend of the festival. There also will be some operations activities – such as stage and tent load-ins – happening earlier in the week.
- The most active and largest stage will be on the lawn of the DIA near Kirby and Woodward. In comparison to 2023, The stage's positioning will be adjusted to mitigate sound bleed and bounce into the surrounding areas.

Detroit institute of Arts
CONCERT OF COLORS EMERGENCY PLAN

The Concert of Colors is a free event with an open site plan. There are no street or sidewalk closures, gates or fencing, except as required by Building and Safety code to barricade portable generators.

EVACUATION RESPONSE PROCEDURE

There are a variety of situations which could occur that may require evacuation of the festival area. Always evacuate when any of the following occurs:

- You hear the fire alarm or see strobe lights.
- You are instructed to leave by emergency responders, Protection Services, or the museum's Emergency Notification System.
- An emergency is evident.

Evacuate the area immediately!

- If it is safe to do so, take your emergency supplies, car keys, purse and/or wallet, and other personal items. Depending on the situation, re-entry to the festival site may not be available for some time.
- Shut down all hazardous operations and equipment, if safe to do so.
- Turn off equipment, if safe to do so.
- While exiting, not hazards or personnel, including visitors, remaining in the area.
- If there is an active threat, continue moving away from the festival area as quickly and as safely as possible.
- Check your mobile device or email for a message from the Emergency Notification System and respond appropriately.

Additional Information

- As you exit, quickly check nearby tents, stages, etc., for other people.
- Accompany and help any individual with special needs, or any visitors or colleagues who appear to need direction or assistance.
- Proceed as quickly as possible, but in an orderly manner - do not push or shove.
- Move to the right if you encounter emergency personnel on sidewalks
- Do not block streets or driveways.
- Stay out of the way of emergency personnel who are responding to the situation.

If instructed to leave the outdoor festival and museum for the remainder of the day

- Drive carefully. Extra caution is required any time you are excited, worried, or distracted by an emergency.
- Watch for pedestrians and emergency vehicles.
- Traffic signals may not be working. Use 4-way-stop traffic rules for all disabled traffic control devices.
- Expect traffic back-ups.
- Be patient.
- Follow traffic directions from Protection Services or other public safety officials.
- If normal exit routes are blocked, you may be directed to an alternate route.
- For museum emergency information, call (313) 425-7814 or check email for messages from the Emergency Notification System.

Individuals with special needs

- It is suggested that people with special needs prepare for emergencies by learning the locations of exit corridors for evacuation. If you wish to have assistance in pre-planning, please call Protection Services at (313) 833-1454.

If you have special needs and are unable to evacuate stay calm and take steps to protect yourself. If there is a working telephone, call (313) 833-1454 and tell the dispatchers where you are or where you will be.

No one should return to an evacuated area until given clearance by Protection Service or other emergency personnel.

MEDICAL INJURY & ILLNESS

Call 911 or contact festival EMT staff if:

- The patient is not breathing or is having difficulty breathing
- The patient is experiencing chest pains
- The patient is unconscious or unresponsive
- The patient is suffering from sudden dizziness, difficulty speaking or change of mental status (confused or odd behavior)
- The patient is bleeding heavily and the bleeding cannot be controlled
- The patient is choking, severely burned, or has suffered a hit to the head

Be aware:

- Be aware of hazards associated with bloodborne pathogens. Do not come into contact with any bodily fluids. Wear proper personal protective equipment (PPE). If you are

exposed to suspected infectious material, wash the exposed area thoroughly with soap and water and seek professional medical attention.

Until help arrives:

- Check the area for hazards or potential hazards. If hazards are present, try to protect the patient and others without putting yourself in harms way
- Remain calm and try to calm and reassure the patient and others around you
- Do not move the patient unless you must in order to keep them safe

Do NOT:

- Put your own safety in jeopardy to help someone else
- Act outside of your training - do not perform CPR or any other medical procedures unless you are currently certified to do so
- Speculate as to the cause of the injury - ask questions and let the patient and witnesses tell you what happened

All injuries, accidents, and illnesses that occur at work must be reported to the Department of Protection Services immediately.

FIRE EMERGENCIES

All festival staff and volunteers play a critical role in preventing fires before they start. It is imperative that staff understand how fires occur in order to prevent them. Below are some tips on how to minimize the risk of fire in the workplace:

- Get organized - practice good work housekeeping by keeping clutter to a minimum. Clutter can be fuel for a fire and can block access to emergency equipment and exits.
- Know where to smoke - if you smoke, do so only in designated smoking areas. The DIA prohibits smoking within 25 feet of any entrance, including loading dock bays.
- Know where the closest fire extinguishers are to your work area and know how to properly use it.
- Many fires start in faulty wiring and malfunctioning electrical equipment.
- Know how to evacuate the area in an emergency. Always know two ways to get out in case one way is blocked.

Identifying early signs of fire

All festival staff and volunteers should be able to identify early warning signs or conditions of fire. Those early warning signs include, but are not limited to:

- Smoke - any type or quantity of smoke is to be treated as an actual fire and reported to Protection Services immediately by calling (313) 833-1454.
- Odor - the smell of smoke, or "hot" or "burning" odors are to be reported to Protection Services immediately by calling (313) 833-1454.
- Noise - Crackling, loud bangs or vibrations, other people shouting, or alarms and life safety devices can all indicate fire and must be reported and responded to immediately.
- Heat - hot equipment or other objects that are unusually hot should be reported to the Protection Services and investigated immediately. If a piece of equipment is extremely hot, emitting a hot odor, emitting smoke, or producing sparks, it should be unplugged immediately, if safe to do so.

Responding to a fire condition

If a fire occurs in your area, R.A.C.E. into action:

R - Rescue - Get everyone out of the area immediately.

A - Alarm - Sound the alarm by calling Protection Services.

C - Confine - Close all doors as you leave the area to confine the fire.

E - Extinguish/Evacuate - If the fire is small, you can try to put it out with a fire extinguisher if it is safe to do so. Otherwise, evacuate the area.

Fire Evacuation

Take your emergency supplies, car keys, purse, and/or wallet and other personal items if it is safe to do so.

- Do not attempt to save possessions at the risk of personal injury.
- If an area is smoky, stay low to the ground. Crawl if necessary.
- Assume smoke and/or fumes are hazardous.
- Call Protection Services at (313) 833-1454 and give the following information:
- Your name
- Telephone number
- Location of the fire
- Severity of fire
- Indicate whether people or equipment are involved or are in imminent danger

Note: Do not hang up until the dispatcher does. When it is safe to do so, check your mobile device or email for messages and information from the Employee Notification System and respond to messages as appropriate.

Additional information

If your clothes or those of another are on fire, STOP, DROP, AND ROLL. Use extinguishers on small fires (smaller than a trash can) only if it is safe to do so. Remember "PASS":

- Pull the pin
- Aim at the base of the fire
- Squeeze the nozzle
- Sweep back and forth

INCLEMENT SUMMER WEATHER

Inclement summer weather is more unpredictable and dangerous than inclement winter weather. All staff should carefully review the inclement summer weather procedures regularly to ensure they are prepared in advance and know how to respond.

Severe Thunderstorm Warning | Tornado Watch:

When the National Weather Service issues a Severe Thunderstorm Warning or Tornado Watch for the area that includes the DIA during public hours or large special events:

- The Department of Protection Services will make an "all-radio" announcement to notify all two-way radios in the building.
- The DIA's Employee Notification System (AlertMedia) will be activated to alert staff who are not on radio.
- Most operations will remain unchanged during a severe thunderstorm warning or tornado watch.
- Staff are encouraged to monitor local weather conditions closely.

Tornado Warning:

A tornado warning means that radar has indicated a tornado or a trained spotter has observed a tornado or funnel cloud in the immediate area. When the National Weather Service issues a Tornado Watch for the area that includes the DIA during public hours or large special events:

- The Department of Protection Services will make an "all-radio" announcement to notify all two-way radios in the building.
- The DIA's Employee Notification System (AlertMedia) will be activated to alert staff who are not on radio.
- The Department of Protection Services will make a public address announcement throughout the festival area notifying all occupants of the tornado warning.

FLOODING

If you discover a flooded area around the museum:

- Assume all floodwater is contaminated unless proven otherwise.
- Contact Protection Services at (313) 833-1454 to report the flood.
- Allow only trained workers with proper personal protective equipment (PPE) to clean up toxic chemicals, other hazardous waste, mold, asbestos, or contaminated flood water.
- Use waterproof boots, latex or rubber gloves and other protective equipment. Consider using special chemical resistant clothing, protective goggles and a disposable respirator.

Debris Removal

After the flood waters have been brought down, follow these steps to remove debris and damaged items:

- Discard visibly contaminated materials.
- Establish and clearly mark a danger zone around debris if it is unstable or otherwise hazardous. All staff must remain outside of a danger zone unless they are properly trained and have the proper PPE to address the hazard.

Mitigation Efforts

All staff are responsible for taking necessary steps to avoid excessive damage to equipment and property before a flood event occurs. Mitigation efforts and strategies should include:

- Locating or identifying possible sources of flooding in or near your work area.
- Ensure all materials, especially electronics, are stored up and off of the ground.

ACTIVE ASSAILANT

Learn the pre-incident indicators :

- Verbal or written threats, either direct or veiled
- Stalking or harassing behavior toward a person or a target
- Physical aggression toward a person

Concerning Behaviors

- Development of a personal grievance against a person or target

- Paranoid ideas
- Delusional statements
- Depressed mood
- Non-specific threats of violence
- "Odd" or "bizarre" behaviors - acting differently than normal
- Interest or acquisition of weapons

Know your options and RESPOND!

Evacuate: The best option is to get out of the area as quickly and as safely as possible. Know your evacuation routes and encourage others to follow you. Keep moving away from the area until you feel safe.

Defense: Be prepared to defend yourself by any means necessary. Throw objects at the attacker, grab the attacker's arms, attack the face. Fight dirty and fight hard!

Remember:

- Stay flexible. You may have to barricade before you can evacuate
- Inform others and first responders
- Keep your hands away from your body and empty when police are responding.

If you have information related to the incident, tell the police. Good information includes:

- Number of attackers
- Last known location of attackers
- Types of weapon(s) - handgun, shoulder-fired gun?
- Number of weapons
- Did the attacker have any bags with them?
- Did it look like the attacker was wearing body armor?

CIVIL UNREST

It is the policy of the Detroit Institute of Arts (DIA) to allow for the exercise of free speech during events and on the grounds so long as such expression does not interrupt the safe operation of the DIA, does not interfere with the proceedings of any special events, and does not jeopardize life safety or the safety and security of the art collection of the DIA, including the structure and exterior works of art.

All protests or demonstrations to occur on DIA property must be approved in advance and in writing by the Director and CEO of the DIA. If a disturbance develops in or near the DIA:

- Call Protection Services at (313) 833-1454.
- Provide the exact location of the disturbance and any other pertinent details to the call taker.
- Do not provoke or become part of the disturbance. Do not attempt to interfere.
- Attempt to isolate and secure the area, if possible, keeping others away.
- If the disturbance is outside, stay away from glass doors and windows.

If you are confronted by angry or belligerent individuals or groups:

- Remain calm.
- Be courteous and confident.
- Allow the opportunity for the person to express their feelings and concerns. Do not interrupt or try to talk over them.
- Listen respectfully and objectively - do not take their message or words personally.
- Alert Protection Services as soon as possible.

If you feel your safety is jeopardized at any time, leave the area immediately.

Do not:

- Corner or crowd the individual or group.
- Attempt to touch anyone.
- Blame anyone.

POWER OUTAGES

Power outages can be caused by a variety of circumstances. Emergency lighting is provided throughout the festival area for a brief period of time after power outages to allow for safe evacuation. Because emergency lighting is only available for a brief time, areas with no natural lighting will need to evacuate immediately during an outage. Protection Services team members have been trained to respond automatically during a power outage and assist all staff and visitors with any necessary evacuation.

Prepare

- Keep a flashlight with spare batteries accessible in your work area. Remember, nearly all smartphones have flashlights built in.
- Review Evacuation Procedures for more information.

Respond

- **Remain calm.**
- **Assess the extent of the outage in your area.**
- **Report the outage to Protection Services by calling (313) 833-1454.**
- **Help persons in darkened areas move to safety.**
- **Unplug non-essential equipment.**
- **Do not light candles or other types of flames for lighting.**
- **If asked to evacuate, secure any hazardous or sensitive materials if it is safe to do so and proceed directly to the designated Emergency Assembly Area. Consult Evacuation Procedures for additional information.**
- **Protection Services team members will move through the festival area helping staff and visitors to safety and ensuring that all areas have been evacuated.**

CONFIRMATION OF SERVICES

HART EMS MEDICAL SERVICES, PLLC
5201 ROSA PARKS BLVD
DETROIT, MI 48208
313.366.4278 OR 313.216.1771 FAX

Event: Concert of Colors		Location: Detroit Institute of Arts – 5200 Woodward Ave, Detroit, MI 48202	
Date of Service:		Start to End Time:	
7/20/2024		11:00 AM – 9:30 PM	
7/21/2024		11:00 AM – 9:30 PM	
Services Requested By Client:		Quantity:	Location:
<input type="checkbox"/> Supervisor on Site			
<input type="checkbox"/> On-Site Ambulance (with 2 Medical Providers)			
<input type="checkbox"/> First Aid Station			
<input type="checkbox"/> Physician On-Site			
<input checked="" type="checkbox"/> Medical Personal On-Site		2/day	Detroit Institute of Arts
<input type="checkbox"/> Dispatch On-Site			
<input type="checkbox"/> Command Center			
<input checked="" type="checkbox"/> Golf Cart w/ Stretcher		1/day	Detroit Institute of Arts
Additional Procedures:			

Document not valid unless signed by both parties

Adam Gottlieb
Hart EMS Medical Services, PLLC

Lawrence Baranski
Detroit Institute of Arts

Date

Date

Service Agreement

Hart EMS Medical Services PLLC (HMEMS)

5201 Rosa Parks Blvd

Detroit MI 48208

Phone 313-366-4278

Fax 313-216-1771

Email: adam@hartems.com

Job #: 10243

Quote #: 1

Event: Concert of Colors

Start: Saturday, July 20, 2024

End: Sunday, July 21, 2024

Customer

Detroit Institute of Arts

5200 Woodward Ave

Detroit Michigan 48202

ATTN: Lawrence Baranski

Description

V1

This is to confirm that Hart EMS Medical Services PLLC (HMEMS) will provide on-site medical services for the above indicated Event and Venue. The following itemized services and items will be provided.

Detroit Institute of Arts 5200 Woodward Ave Detroit Michigan 48202

Service	Position	Date	Start	End	Dur.	Rate	Qty	Total
On-site Medical Provider		7/20/24	11:00 AM	9:30 PM	10.50	\$75.00	1	\$787.50
On-site Medical Provider		7/20/24	11:00 AM	9:30 PM	10.50	\$75.00	1	\$787.50
On-site Medical Provider		7/21/24	11:00 AM	9:30 PM	10.50	\$75.00	1	\$787.50
On-site Medical Provider		7/21/24	11:00 AM	9:30 PM	10.50	\$75.00	1	\$787.50

Total Services \$3,150.00

Services \$3,150.00

Items \$0.00

Total **\$3,150.00**

Discount \$0.00

Sub Total **\$3,150.00**

Tax 0.00% \$0.00

Grand Total **\$3,150.00**

Deposit \$0.00

Deposit Terms:

Payment Terms: Payment due in full upon completion of our event

Service Agreement

Hart EMS Medical Services PLLC (HMEMS)**5201 Rosa Parks Blvd****Detroit MI 48208**

Phone 313-366-4278

Fax 313-216-1771

Email: adam@hartems.com

Job #: 10243**Quote #:** 1**Event:** Concert of Colors**Start:** Saturday, July 20, 2024**End:** Sunday, July 21, 2024**Customer**

Detroit Institute of Arts

5200 Woodward Ave

Detroit Michigan 48202

ATTN: Lawrence Baranski

Description

V1

With no ambulance on site, it is understood that there is no guarantee of ambulance response, and the 911 System will be utilized in case of an emergency transport. It is understood that all on-site medical facilities and ambulances have a limited capacity and should other emergency resources be called in by mutual agreement of both HMEMS and Detroit Institute of Arts that HMEMS will be held harmless for any overtaxing of its resources and will not be held responsible for other costs incurred. It is further understood that the request for services is as outlined above and designed by Detroit Institute of Arts. HMEMS assumes no responsibility for the planning and accuracy of it. Should the request for transport result in overtaxing of resources contracted for, HMEMS will at its' discretion, call for transport via city or private provider. HMEMS assumes no responsibility for availability or response capabilities of outside ambulance services. It is understood by the parties that HMEMS is held accountable for medical treatments by the governing county agencies and must adhere to all policies and procedures pertaining to medical provision. HMEMS its staff, and agents shall be held harmless for any incidents arising from this event. Furthermore, any treatment provided by other contracted, volunteer agencies or employees will not be the responsibility of HMEMS and will be held harmless for any liability resulting in treatment by other agencies, either contracted or volunteered. Premature termination of the event shall not result in discount or refund of any kind from HMEMS.

Detroit Institute of Arts will provide the following:

- Any necessary credentials
- Parking area and/or parking passes for HMEMS staff vehicles (If no parking area or passes are provided, a \$25 reimbursement will be required for each HMEMS staff vehicle)
- Temperature controlled location with adequate lighting for first aid
- Contact person name and information
- Ice & water for patient use
- Bathroom Facilities

Service Agreement

Hart EMS Medical Services PLLC (HMEMS)

5201 Rosa Parks Blvd

Detroit MI 48208

Phone 313-366-4278

Fax 313-216-1771

Email: adam@hartems.com

Job #: 10243

Quote #: 1

Event: Concert of Colors

Start: Saturday, July 20, 2024

End: Sunday, July 21, 2024

Customer

Detroit Institute of Arts

5200 Woodward Ave

Detroit Michigan 48202

ATTN: Lawrence Baranski

Description

V1

By signing below, Client agrees to all terms of this contract. Client also agrees to not release the information enclosed to any entities outside their organization. Once signed, HMEMS will provide Client with a Proof of Service agreement that they may present to any external entities. This contract is not valid unless signed by both parties.

Authorized Signature

Hart EMS Medical Services
PLLC (HMEMS)

Date

Authorized Signature

Detroit Institute of Arts

Date

BOBS SANITATION SERVICE, INC

SCOTTY'S POTTIES

P.O. BOX 530845

LIVONIA, MI 48153

Ph: (734) 421-1400 Fax: (734) 946-7382

Email: emailus@scottypotties.net



Invoice

Billing Address
DIA DETROIT INSTITUTE OF ARTS 5200 WOODWARD AVE DETROIT, MI 48202

Service Address
DIA DETROIT INSTITUTE OF ARTS 5200 WOODWARD AVE DETROIT, MI 48202

Phone: (313) 833-7887

Fax: (313) 833-1512

Due Date	Cust #	Site #	Date	Clerk	Terms	P.O.#	Invoice #	Page
8/1/2022	DI1	21428	7/22/2022	LP	NET10	38114-001	A-242231	Page 1 / 1

DESCRIPTION	RATE	QTY	AMOUNT
7/22/2022 FOUR SPECIAL EVENT UNITS WITH HAND SANITIZER-Work Order No=101847-P.O.=38114-001	150.00	4	600.00
7/22/2022 TWO PHYSICALLY CHALLENGED UNITS WITH HAND SANITIZER-Work Order No=101847-P.O.=38114-001	250.00	2	500.00
7/22/2022 FOUR WASH STATIONS-Work Order No=101847-P.O.=38114-001	250.00	4	1,000.00
			2,100.00
	Paid Amt		0.00
	Adjustment Amt		0.00
	Balance		2,100.00

THANK YOU FOR DOING BUSINESS WITH US!

Statement as of 6/2/2022	Future: 0.00	Current: 0.00	30 Day: 0.00	60 Day: 0.00	90 Day: 0.00	Total Due: 0.00
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Please detach here and return the bottom portion with your payment.

Div:A Cust #: DI1 Site #:21428 Invoice #: 242231

From DIA
DETROIT INSTITUTE OF ARTS
5200 WOODWARD AVE
DETROIT, MI 48202

Do we have your correct email? Accountspayable@dia.org
If not, please write your correct email here:

To BOBS SANITATION SERVICE, INC
SCOTTY'S POTTIES
P.O. BOX 530845
LIVONIA, MI 48153

<input type="checkbox"/> VISA <input type="checkbox"/> M/C <input type="checkbox"/> DISCOVER <input type="checkbox"/> AMEX		<input type="checkbox"/> Check Enclosed
If paying by Credit Card, please fill out below		Invoice Balance 2,100.00
Card Number		Previous Balance 0.00
Exp. Date	CVC Code	Total Due 0.00
Choose One: <input type="checkbox"/> 1 Time Charge <input type="checkbox"/> Charge Monthly		Signature
		Amount Paid

If credit card address different from billing address above, please write in below.

All invoices more than 30 days old are charged a late fee of 1.5% per month or 18% per year.

BARRICADES

For the purposes of this specific permit, all activities referred to are taking place on the DIA grounds.

The DIA has its own in-house barricades, and they covered just about everything we needed in 2023.

It's possible we'll need a few extra – still finalizing counts. If extras are needed, they will be ordered through staging contractor Peter Kyte.

CLEAN-UP PLAN

For the purposes of this specific permit, all activities referred to are taking place on the DIA grounds.

Therefore, all sanitation/garbage clean-up will be handled by the DIA maintenance staff. This includes disposing of grease and wastewater. Similar to last year, we are ordering approximately a dozen recyclable, corrugated garbage receptacles for placement throughout the grounds.

As with 2023, we expect to the DIA's outdoors grounds to be completely clean from any festival remnants by the afternoon of Monday, July 22.

A few contractors will handle specific issues:

- Scotty's Potties is our port-a-john contractor. They will be doing a "refresh" on all rentals first thing Sunday morning. So everything will be clean again after first day of the festival. They will remove the port-a-johns first thing Monday morning.
- S+R is our tent contractor. Their takedown is scheduled for first thing Monday morning, July 22.
- Peter Kyte's company will begin disassembling the main stage on Sunday evening after the final show, with everything removed by Monday.

COMMUNITY/NEIGHBORHOOD COMMUNICATION PLAN

We made a flyer to be shared with everyone in the neighborhood, including cultural organizations, businesses and the management of the Park Shelton, which is adjacent to the DIA's grounds. As with last year, we are asking the Park Shelton to alert all of its residents through email and signage.

The flyer is included as an attachment with the permit application.

We are speaking directly with folks at the Park Shelton, International Center, Chartreuse, Babao, Peacock Room, Scarab Club, College for Creative Studies, Michigan Science Center, Detroit Historical Museum, etc.

After receiving a couple comments last year about our main stage soundcheck, which occurs in the two days before the main event, we will be decreasing the volume and duration of the soundcheck. Additionally, we will be changing the point/angle of our speakers to minimize sound bouncing off the DIA and back into the neighborhood.

TRAFFIC PLAN

Based on the past two years, we expect impact on traffic to be minimal. Unlike in 2022, but similarly to 2023, we will not be requesting any street closures.

The Cultural Center parking lot (adjacent to the DIA on John R) and nearby Rackham lot – plus street parking – will be able to handle our expected crowds. Even with some street construction in the area last year during our weekend, we did not have any stoppages or traffic jams around the DIA.

We will be requesting a separate permit to reserve six or so metered spaces on Kirby (near Woodward) for stage load-in. That will be the only area where we are physically impacting the street.

CITY OF DETROIT, OFFICE OF EXTERNAL AFFAIRS

SPECIAL EVENTS PETITION

Petition No: _____

Event Name: Concert of Colors

Event Status: In Review- Clerk's Office (Step 2 of 6)

Petitioner Name / Organization: Detroit Institute of Arts (filing permit for Concert of Colors outdoor

Event Location: For purposes of this permit, Detroit Institute of Arts. Concert of Colors is at other venues through its six days. For permit, two day (July 20-21) at DIA.

Event Date(s) and Time(s): 07/20/24 12:00 PM **to** 07/21/24 10:00 PM

Type of Event: Concert/Performance, Festival

Applicant Contact:
StevenByrne
spbyrne31@gmail.com
+1 (313) 530-0963

Submission Date:	05/16/24 3
Date of Clerk's Office Referral:	6/18/24
Date of City Departments Sign Off:	6/18/24
Date Referred to Council:	6/20/24

Department Approvals

DPD	DFD	EMS	GSD	DDOT	MPD	DPW	DHD
DPD Reviewed- Ready for Council	DFD Reviewed- Ready for Council	EMS Reviewed- Ready for Council	GSD Approval Not Required	DDOT Approval Not Required	MPD Approval Not Required	DPW Approval Not Required	DHD Reviewed- Ready for Council

BSEED
BSEED
Reviewed-
Ready for
Council

Mayor's Office Special Events Signature: *Gakeima Fife*

Date: June 20, 2024

General Event Information

Has this event been hosted before? Yes

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? Yes

Is this an annual event? Yes

Event Website: https://www.concertofcolors.com/

Which spaces will be used? _____

Will this event include the use or sale of marijuana? No

Event Description

Brief Event Purpose & Description:

The Concert of Colors is metro Detroit's free annual diversity-themed music festival. music festival. Global music at its finest is presented at this colorful, festive, upbeat coveted summer event. Housed in Culture Source, the Concert of Colors has become the Midwest's biggest diversity and arts festival. It is produced by the Concert of Colors with several key partners, including Culture Source, The Detroit Institute of Arts, Charles H. Wright Museum of African American History, ACCESS, University of Michigan – Detroit Center, College For Creative Studies, Arab American National Museum, WDET, The Scarab Club, International Institute of Metro Detroit and Marx Layne & Company. The event runs at several venues throughout metro Detroit on July 15-21, mostly indoors. For purposes of this permit, it relates to the outdoors activities on the grounds of the Detroit Institute of Arts on July 20-21.

Estimated Peak Attendance: 2000

Estimated Total Attendance: 20,000 (this is on DIA grounds) and 30,0

Is this a public event? Yes

Will there be ticket sales or admission charged? No

Does this event use Hart Plaza? No

Will there be merchandise sold? Yes

Will you be taking donations? No

Is this a charity event? No

Does this event involve campers, tents and/or RVs? No

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? No

Contact Information

Organization / Petitioner Name: Detroit Institute of Arts (filing permit for Concert of Colors outdoors eler

Mailing Address: 5200 Woodward

Detroit MI 48202

Primary Contact:	Secondary Contact:
StevenByrne	Larry Baranski
spbyrne31@gmail.com	lbaranski@dia.org
+1 (313) 530-0963	+1 (313) 205-7432

Organization Type: Nonprofit

Organization Website: dia.org

Event Setup & Breakdown

Begin Setup: 07/17/24 9:00 AM

Complete Setup: 07/19/24 4:00 PM

Setup Location(s): Grounds of the Detroit Institute of Arts

Event Start: 07/20/24 12:00 PM

Event End: 07/21/24 10:00 PM

Begin Tear Down: 07/21/24 10:00 PM

Complete Tear Down: 07/22/24 5:00 PM

Number of Trash Containers: 15 Number of Recycling Containers: 10

Cleaning Service Vendor: Clean-up will be handled by Detroit Institute of Arts sanitation staff

Other Waste Elements: These materials will be handled by Detroit Institute of Arts sanitation staff

Street Closures & Parking

How many streets will be closed: ⁰ _____

Will you be closing any part of Woodward Avenue? _____

Street Closures (if there are 1-4 closed streets):

1. _____

2. _____

3. _____

4. _____

Will you charge attendees for parking? ^{Yes} _____

Valet parking or blocking metered parking spaces? ^{Blocking metered parking spaces} _____

Describe the parking plan to accommodate anticipated attendance:

The Cultural Center Parking lot is a paid, guarded lot that will accommodate many of the visitors. It is directly adjacent to the DIA. There is paid metered street parking in the area; we will be reserving six or seven spaces for ourselves. The nearby Rackham lot (on Warren) will also be open.

Food & Beverage

Will food be served? ^{Yes} _____

Will food be prepared on site? ^{Yes} _____

Number of food trucks: ⁵ _____ Number of non-truck food vendors: ² _____

Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? No

Will there be sales, service and/or consumption of alcohol in public at the event? _____

What type(s) of alcohol will be served? _____

Day(s) and time(s) alcohol will be served: _____

Will ice be used in any served beverages? Yes

Stages, Tents, & Structures

Is a stage being built? Yes

How many stages will be used? 2

Do any of the stages have a canopy? _____

Number of tents 10' x 10' and smaller: 18

Number of tents larger than 10' x 10': 5

Tent Contractor: S+R Tents, Hazel Park

What other structures will your event include? Two stages

Will your event use any grills? Yes

What kind of grills? Propane

Utilities & Portable Restrooms

Event Utilities that will be used: Generators, Utility Power

How will generators be fueled? Gas

Generator contractor: Mad Power

Will additional wiring be installed? No

Does the event require access to a hydrant? Yes

Will there be amplified sound? Yes

Will a sound system be used? Yes

Will you be providing Port-a-johns? Yes

Security & Emergency Plans

Will the event have a security contractor? Yes

Security Contractor: City Shield

Number of private personnel per shift: 5

Which of these apply to the private security personnel? Licensed

Will you contract emergency medical services? Yes

Name of emergency medical services contractor: Hart EMS

Does this event include fireworks? No

Day(s) and time(s) of fireworks: _____

Fireworks vendor: _____

Attachments

<input checked="" type="checkbox"/>	Applicant Signature Page (required)
<input checked="" type="checkbox"/>	Event Clean Up Plan (required)
<input type="checkbox"/>	Security Plan (500 or less attendees)
<input checked="" type="checkbox"/>	Emergency Response Plan & Medical Procedures (500+ attendees)
<input checked="" type="checkbox"/>	Communication and Community Impact Plan (500+ attendees)
<input type="checkbox"/>	Maintaining of Traffic Plan (1000+ attendees or if closing a street)
<input checked="" type="checkbox"/>	Build and Breakdown Schedule (if you are erecting any structures)
<input checked="" type="checkbox"/>	Site Map Plan (if event involves any temporary elements including tents)
<input checked="" type="checkbox"/>	Emergency Medical Contractor Agreement (if applicable)
<input checked="" type="checkbox"/>	Barricades Provider Agreement (if applicable)
<input type="checkbox"/>	Security Contractor Agreement (if applicable)
<input checked="" type="checkbox"/>	Port-a-john Contractor Agreement (if applicable)
<input type="checkbox"/>	Sanitation Contractor Agreement (if applicable)

City Council Member: _____

Resolved, The Mayor's Office is hereby authorized and directed to issue permits to Detroit Institute of Arts (filing permit for Concert of Colors Outdoor) to host "Concert of Colors" (#2024-195) on July 20th through July 21st from 12:00 PM to 10:00 PM at Detroit Institute of Arts.

PROVIDED, that there will be DPD Assisted Event; Contracted with private security and be it further

PROVIDED, that there will be DFD Pending Inspections; Contracted with Private EMS to Provide Services; and be it further

PROVIDED, that there will be Municipal Parking No Parking Signs Required; and be it further

PROVIDED, that there will be DHD pending inspections; and be it further

PROVIDED, that there will be BSEED Permits Required for Tents, Generators, and Stages; and be it further

PROVIDED, that there will be a Business License Required obtained following City Council approval; and be it further

PROVIDED, that all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of event.