



City of Detroit Detroit City Council

FROM THE DESK OF
Mary Waters, Member At-Large
2 Woodward Avenue, Suite 1340 Detroit, MI 48226

Memorandum

TO: David Whitaker, Legislative Policy Division
THROUGH: Mary Sheffield, City Council President
FROM: Mary Waters, Councilmember At-Large
RE: Crafting Public Application Process For Joining Tenant's Rights Commission

Please work with our office to craft an application process for members of the public to join the Tenant's Rights Commission.

- Please use the application process for the Reparations Task Force as a model for the Tenant's Rights Commission
- Please ensure that citizens have both an offline (paper) and online method of completing the application
- Please work to have this application done by Monday, June 3, 2024, available to the public by Monday, June 17, 2024, and establish a sixty (60) day period for people to apply in
- Please close the application period on Friday, August 16, 2024
- Please work with HRD and the Commission staff to review the applications and send eligible ones to City Council for review within thirty (30) days after the application window closes