

Janice M. Winfrey
City Clerk

City of Detroit
OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENT PETITION REFERENCE COMMUNICATION

To: The Department or Commission Listed Below

From: Janice M Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

Petition No.	2024-221
Name of Petitioner	Washington Entertainment
Description of Petition	Please find attached request to host "Ribs R&B Music Festival" at Hart Plaza. The event will be held on August 9 th from 11:00 AM to August 11 th at 11:30 P.M. Set-up will begin on August 8 th at 9:00 AM and be completed on August 9 th by 11:00 AM. Tear down is scheduled to begin on August 11 th at 1:00 AM and be completed on August 12 th by 2:00 PM.
Type of Petition	Special Events
Submission Date	07/02/24
Concerned Departments	"Buildings, Safety Engineering, and Environmental Department (BSEED), Department of Public Works (DPW), Detroit Department of Transportation (DDOT), Detroit Fire Department (DFD), General Services Department (GSD), Media Services Department, Municipal Parking Department, Police Department (DPD)"
Petitioner Contact	Washington Entertainment P.O. Box 2335 Southfield, MI 48037 (313) 467-9056 Jwash906@sbcglobal.net

2 Woodward Ave. Coleman A. Young Municipal Center Rm. 200, Detroit, MI 48226

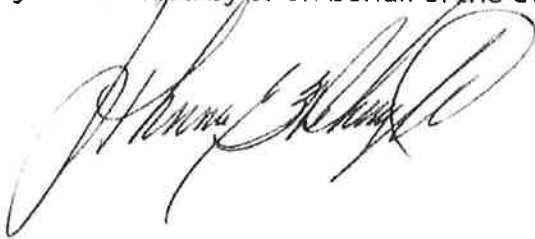
(313) 224 - 3260 | Fax: (313) 224 - 1466

City of Detroit Special Events Application Authorizations

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

Applicant Signature:



Date:

6-3-2024

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name:

RIBS RNB MUSIC FESTIVAL

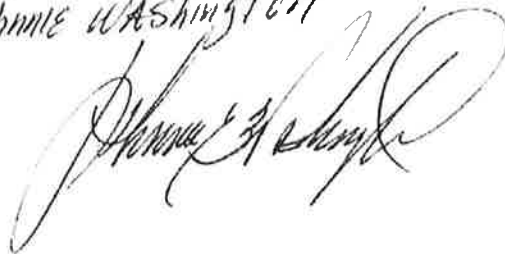
Event Date:

8-9, 10, 11, 2024

Event Organizer:

Johnnie WASHINGTON

Applicant Signature:



Date:

6-3-2024

Cleaning plan for Hart Plaza

Ribs R&B Music Festival Weekend

August 9,10,11, 2024

At Hart Plaza

Downtown Detroit

1. Hart Plaza has an onsite cleaning company that we work with.
2. We have hired a grease removal company on-site Saturday and Sunday.
3. All food vendors are required to bring oil removal containers.
4. All food vendors are required to lay trap coving their ground space
5. 1 and 2 will serve as our back up plan.

Ribs Rnb Music Festival 2024

Security detail for Hart Plaza

Thursday move in day

Thursday morning- 7:00am two guys from 4:00pm to 9:00pm Ford site (24 hours)

Thursday morning – 10:00am dock (24 HOURS POST)

Thursday afternoon – 3:00- 8:00 pm main office

Thursday afternoon - 4:00pm to 10:00 pm two – roaming over seeing vendors setup

Thursday night two guys from 10:00pm to 6:00 am two guys up front and from 12 midnight to 6:00am overnight are roaming over Hart Plaza from Jefferson to riverfront.

Friday move in from 6:00 am to 11:00am Hart plaza must be clear of all vendors by 11:30 no moving vehicles on Plaza after 11:30 am

Friday morning 7:00am two guys during move in – Ford site (24 hours)

Friday morning 7:00am dock (24 hours)

Friday morning – one guy from 10:00am to 2:00 pm main office main office from 6:00 pm to close

Friday morning 11:30am to midnight two guys over seeing vendors and roaming from Jefferson to riverfront

Friday afternoon 4:00 three guys – two guys front gate – one guy at rear river gate both gates open at 5:00 pm to 11:00pm

Friday afternoon 4:00pm to midnight, one guy VIP door contact person Shea Jackson

Friday afternoon 5:00pm to midnight, three guys roaming reinforcing upper level. At 5:00pm we start roaming bowl area and lower level with two additional guys .

Friday, overnight two guys from 12 midnight to 6:00am roaming over Hart Plaza from Jefferson to riverfront.

Saturday

Saturday morning 7:00am two guys during move in – Ford site (24 hours)

Saturday morning 7:00 am dock (24 hours)

Saturday morning – one guy from 10:00am to 2:00 pm main office main office
from 6:00 pm to close

Saturday morning 11:30am to midnight two guys over seeing vendors and
roaming from Jefferson to riverfront

Saturday afternoon 4:00 three guys – two guys front gate – one guy at rear river
gate both gates open at 5:00 pm to 11:00pm

Saturday afternoon 4:00pm to midnight one guy VIP door contact person Shea
Jackson

Saturday afternoon -4:00pm to midnight two guys top of the bowl seating on
each side checking wrist bands for entering

Saturday starting at 5:00pm to midnight three guys roaming reinforcing upper.
At 5:00pm we start roaming bowl area and lower level with two additional guys.

Saturday overnight roaming two guys from 12 midnight to 6:00am overnight roam
over Hart Plaza from Jefferson to riverfront.

Sunday

Sunday morning 7:00am two guys during move in – Ford site (24 hours)

Sunday morning 7:00 am dock (24 hours)

Sunday morning – one guy from 10:00am to 2:00 pm main office main office from 6:00 pm to close

Sunday morning 11:30am to midnight two guys over seeing vendors and roaming from Jefferson to riverfront

Sunday afternoon 4:00 three guys – two guys front gate – one guy at rear river gate both gates open at 5:00 pm to 11:00pm

Sunday afternoon 4:00pm to midnight one guy VIP door contact person Shea Jackson

Sunday afternoon -4:00pm to midnight two guys top of the bowl seating on each side checking wrist bands for entering

Sunday afternoon 5:00pm to midnight three guys roaming reinforcing upper level at this a total of 5 guys roaming starting at 5:00pm we start roaming bowl area and lower level. Most vendors will move out on Sunday night (we will discuss move out)

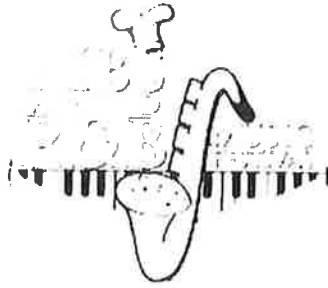
Sunday overnight two guys 12 midnight to 6:00am roaming over Hart Plaza from Jefferson to riverfront.

Monday move out day

Monday 7:00 am to 2:00pm Ford (two guys)

Monday 7:00 am to 2:00 pm Dock (one guy)

Monday 7: 00 am to 2:00 roaming (two guys)



2024

Emergency Action Plan

Ribs RnB Music Festival Emergency Action Plan Table of Contents

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**Emergency Action Plan
for
Ribs RnB Music Festival/ Hart Plaza
7/28/2024**

I. OBJECTIVE

The objective of the **(Ribs RnB Music Festival)** Emergency Action Plan is to comply with the Occupational Safety and Health Administration’s (OSHA) Emergency Action Plan Standard, 29 CFR 1910.38, and to prepare employees for dealing with emergency situations. This plan is designed to minimize injury, loss of human life, and company resources by training employees, procuring and maintaining necessary equipment, and assigning responsibilities. This plan applies to all emergencies that may reasonably be expected to occur at **(Ribs RnB Music Festival/Location)**.

II. ASSIGNMENT OF RESPONSIBILITY

A. Emergency Plan Manager

(Johnnie Washington) will manage the Emergency Action Plan for **(Ribs RnB Music Festival)**. The Emergency Plan Manager will also maintain all training records pertaining to this plan. The plan manager is responsible for scheduling routine tests of the **(Ribs RnB Music Festival/Location)** emergency notification system with the appropriate authorities.

The Emergency Plan Manager will also coordinate with local public resources, such as fire department and emergency medical personnel, to ensure that they are prepared to respond as detailed in this plan. This includes allowing emergency responders to perform a walkthrough of the facility to familiarize themselves with the layout of the structures, types, and volume of hazardous chemical storage, and other hazards they might encounter when responding to an emergency. Emergency-responder input will be incorporated into this Emergency Action Plan.

B. Emergency Plan Coordinators

The **(Ribs RnB Music Festival)** Emergency Plan Coordinators are as follows:

Bldg. Number/Section /Dept.	Primary Name and Position	Primary Phone #	Alternate Name and Position	Alternate Phone #

The Emergency Plan Coordinators are responsible for implementing the procedures in this plan in their designated areas in an emergency. *(Note: Coordinators may also be given the responsibility of accounting for employees or visitors after an evacuation.)*

The following people will be responsible for assisting employees who have disabilities or who do not speak English during evacuation:

Bldg. Number/Section /Dept.	Name of Person Requiring Assistance	Phone #	Assigned Assistant's Name and Position	Assistant's Phone #

C. Management

(Ribs RnB Music Festival) will provide adequate controls and equipment that, when used properly, will minimize or eliminate risk of injury to employees in an emergency. **(Ribs RnB Music Festival)** management will review this plan regularly to ensure proper adherence.

D. Supervisors

Supervisors will follow, and ensure that their employees are trained in, the procedures in this plan.

E. Employees

Employees are responsible for following the procedures in this plan.

F. Contractors

Contract employees are responsible for complying with this plan, and will be given the training described in the plan by **(Johnnie Washington)**.

III. PLAN IMPLEMENTATION

A. Reporting Fire and Other Emergency Situations

All fires and other emergency situations will be reported as soon as possible to **(Johnnie Washington)** by one of the following means:

1. verbally, as soon as possible during normal work hours; or
2. by telephone, after normal work hours or on weekends.

To eliminate confusion and false alarms, **(Johnnie Washington(s))** is/are authorized to contact community emergency response personnel. Contact information for the emergency response personnel for **(Ribs RnB Music Festival/Address/Location)**:

Type of Emergency Responder	Person(s) Responsible for Contacting Emergency Responders	Contact Information for Johnnie Washington(s)
Fire		
Police/Sheriff		
Ambulance/EMS		

If **(Johnnie Washington(s))** cannot be reached, any individual with knowledge of a fire or other emergency situation may then contact emergency responders.

Under no circumstances will an employee attempt to fight a fire after it can no longer be put out with a fire extinguisher, nor will any employee attempt to enter a burning venue to conduct search and rescue. These actions must be left to emergency services professionals (such as the fire department or emergency medical professionals) who have the necessary training, equipment, and experience to do so. Untrained people might endanger themselves or those they are trying to rescue.

B. Informing (Ribs RnB Music Festival) Employees of Fires and Other Emergency Situations

In the event of a fire or other emergency situation, **(Johnnie Washington)** will ensure that all employees are notified as soon as possible using the venue alarm system (which includes audible and visual alarms, 24 hours a day). **(Johnnie Washington)** will provide special instructions to all employees via the public address system.

If a fire or other emergency situation occurs after normal Event hours, **(Johnnie Washington(s))** will contact all employees not on shift to provide future work status, depending on the nature of the situation.

C. Corporate Notification

1. **(Johnnie Washington)** will contact the **(Ribs RnB Music Festival)** public relations department as soon as possible if media coverage of the situation is expected.
2. **(Johnnie Washington)** will contact the **(Ribs RnB Music Festival Corporate Official(s))** as soon as possible with information on employee injuries or loss of life, cargo losses, or property damage or theft.

D. Emergency Contact Information

(Johnnie Washington(s)) will maintain a list of all employees' personal emergency contact information and will keep the list in **(Designated Area)** for easy access in an emergency.

E. Evacuation Routes

Emergency evacuation escape route plans are posted in **(Designated Areas)** throughout **(Hart Plaza)**. In the event that a fire or emergency alarm is sounded or instructions for evacuation are given by **(Johnnie Washington)**, all employees (except those noted in Part III.F of this plan) must immediately exit the venue(s) at the nearest exits as shown in the escape route plans, and must meet as soon as possible at the **(Designated Assembly Area)**.

Mobility-impaired employees and their assigned assistants will gather at the **(Designated Area)** within the venue to ensure safe evacuation in the **pre-determined** fashion.

F. Securing Property and Equipment

If evacuation of the premises is necessary, some items may need to be secured to prevent further danger to the facility and personnel on hand (such as securing confidential or irreplaceable records, or shutting down equipment to prevent release of hazardous materials). Only the following people may remain in the venue for the prescribed amount of time to secure the property and equipment to which they have been assigned.

Name	Property or Equipment to Secure	Location of Property or Equipment	Estimated Time to Complete Security Process

All people remaining behind to shut down critical systems or utilities must be capable of recognizing when to abandon the operation or task. Once the property or equipment has been secured, or the situation becomes too dangerous to remain, those who remained behind must exit the venue by the nearest escape route as soon as possible and meet the remainder of the employees at the **(Designated Assembly Area)**.

G. Advanced Medical Care

Under no circumstances may an employee provide advanced medical care and treatment. These situations must be left to emergency services professionals, or **(Designated Person(s))**, who have the necessary training, equipment, and experience. Untrained people might endanger themselves or those they are trying to assist.

H. Accounting for Employees/Visitors After Evacuation

Once an evacuation has occurred, the **(Johnnie Washington(s))** will account for each employee or visitor assigned to them at the **(Designated Assembly Area)**. Each employee is responsible for reporting to the appropriate **(Johnnie Washington(s))** so an accurate head count can be made. All employee counts will then be reported to the Emergency Action Plan Manager as soon as possible.

I. Re-entry

Once the venue has been evacuated, no one may re-enter the venue for any reason, except for designated and properly trained rescue personnel (such as fire department or emergency medical professionals). Untrained people might endanger themselves or those they are trying to rescue.

All employees must remain at the **(Designated Assembly Area)** until the fire department or other emergency response agency notifies **(Johnnie Washington)** that either:

1. the venue is safe for re-entry, in which case personnel will return to their workstations; or
2. the venue or assembly area is not safe, in which case **(Johnnie Washington)** will instruct personnel how or when to vacate the premises.

J. Sheltering in Place

In the event that chemical, biological, or radiological contaminants are released into the environment in such quantity or proximity to **(Ribs RnB Music Festival/Location)**, authorities and/or **(Johnnie Washington(s))** might determine that it is safer to remain indoors rather than evacuate. The Emergency Action Plan Manager will announce shelter-in-place status by public address system or other means of immediate notification available at worksite.

1. **(Johnnie Washington(s))** will immediately close the Event. If customers, clients, or visitors are in the venue, they will be advised to stay in the venue for their safety.

2. Unless there is an imminent threat, employees, customers, clients, and visitors will call their emergency contacts to let them know where they are and that they are safe.
3. **(Johnnie Washington(s))** will turn on call-forwarding or alternative telephone answering systems or services. The recording for voice mail or automated attendant will be changed to indicate that the Event is closed, and that staff and visitors will be remaining in the venue until authorities advise that it is safe to leave.
4. **(Johnnie Washington(s))** will quickly lock exterior doors and close windows, air vents, and fireplace dampers. **(Johnnie Washington(s))** familiar with the venue's mechanical systems will turn off, seal, or disable all fans, heating and air conditioning systems, and clothes dryers, especially systems that automatically exchange inside air with outside air. If there is a danger of explosion, **(Johnnie Washington(s))** must close window shades, blinds, or curtains.
5. **(Johnnie Washington(s))** will gather essential disaster supplies (for example, nonperishable food, bottled water, battery-powered radios, first-aid supplies, flashlights, batteries, duct tape, plastic sheeting, and plastic garbage bags), which are stored at **(Designated Location)**, and will take them to the **(Shelter-in-Place Location(s))** within the venue. *[Select interior room(s) above the ground floor, with the fewest windows or vents. The room(s) should have adequate space for everyone to be able to sit. Avoid overcrowding by selecting several rooms if necessary. Large storage closets, utility rooms, pantries, and copy and conference rooms without exterior windows work well. Avoid selecting rooms with mechanical equipment, such as ventilation blowers or pipes, which may be impossible to seal from outdoors. It is ideal to have a hard-wired telephone in the room(s) you select. Cellular telephone equipment may be overwhelmed or damaged during an emergency. Call emergency contacts and have the telephone available if you need to report a life-threatening condition.]*
6. All employees, customers, and visitors will move immediately to the **(Shelter-in-Place Location(s))** within the venue. **(Johnnie Washington(s))** will seal all windows, doors, and vents with plastic sheeting and duct tape.
7. **(Johnnie Washington)** will write down the names of everyone in the room and will call the **(Designated Emergency Contact outside the venue)** to report who is in the room, and their affiliations with **(Ribs RnB Music Festival)** (employee, visitor, client, customer).

8. **(Johnnie Washington(s))** will monitor telephone, radio, television and Internet reports for further instructions from authorities to determine when it is safe to leave the venue.

K. Severe Weather

The Emergency Action Plan Manager will announce severe weather alerts (such as tornados) by public address system or other means of immediate notification available at the worksite. All employees will immediately retreat to the (Designated Area) until the threat of severe weather has passed as communicated by the Emergency Action Plan Manager.

IV. TRAINING

A. Employee Training

All employees will receive instruction on this Emergency Action Plan as part of new-employee orientation. Additional training must be provided:

1. when there are any changes to the plan or facility;
2. when an employee's responsibilities change; and
3. annually, as refresher training.

Items for review during the training include:

1. proper housekeeping;
2. fire-prevention practices;
3. fire extinguisher locations, usage, and limitations;
4. threats, hazards, and protective actions;
5. means of reporting fires and other emergencies;
6. names of Emergency Action Plan manager and coordinators;
7. individual responsibilities;
8. alarm systems;
9. escape routes and procedures;
10. emergency shut-down procedures;
11. procedures for accounting for employees and visitors;
12. closing doors;
13. sheltering in place;
14. severe weather procedures; and
15. Emergency Action Plan availability.

B. Fire/Evacuation Drills

Fire/evacuation drills must be conducted at least annually and in coordination with local police and fire departments. Additional drills will be conducted if physical properties of the Event change, processes change, or it is otherwise deemed necessary.

C. Training Records

(Johnnie Washington) will document all training pertaining to this plan and will maintain records at **(Designated Area)**.

V. **PLAN EVALUATION**

This Emergency Action Plan must be reviewed annually, or as needed if changes to the worksite are made, by **(Johnnie Washington)**. Following each fire drill, **(Responsible Management and Employee Representatives)** will evaluate the drill's effectiveness and any weaknesses in the plan, and will implement improvements.

Communication and Community impact plan for Hart Plaza

Detroit's Ribs R&B Music Festival

August 9,10,11

At Hart Plaza

Downtown Detroit

1. Press release to all local media outlets.
2. Our radio partner IHeartMedia 92.3
3. Website
4. Promotional flyers, posters with full details
5. Facebook, IG, ads promoting festival.
6. Detroit News, Free Press,

Ribs R&B Music Festival Weekend 2024

Maintaining of Traffic Plan

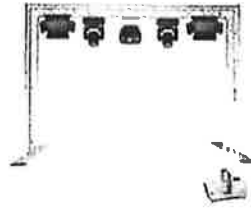
This event takes place at Hart Plaza

Detroit Police maintains traffic coming off the Lodge FWY onto Jefferson

Ribs R&B Music Festival Weekend move out 2024

Move-out starting August 11th after midnight

Move -out complete by 3:00 pm August 12th



Hart Plaza on top

1. Truss portable stage setup size 20 x 20, portable platform for flooring.

This event will have two setup as shown in display.

2. **Gospel and Jazz stage location** (riverfront area) right side overlooking tunnel

Flatbed 150 or light flatbed truck will be used to transport setup.

3. **DJ lounge area location** (pyramid riverfront area) left side

Stage setup one 10 x 10 tent with portable platform for flooring. 8 tables, 80 chairs, 10 x 10 service tent. Water barrels are used for anchor.

4. **Truss portable stage 2** setup size 20 x 20, portable platform for flooring.

Spoken word stage location (TBA) near Jefferson

Flatbed 150 or light flatbed truck will be used to transport setup.

Move-in event vendors for setup Thursday August 8, 2024 (light move-in on Wednesday)

Vendor's vehicle: Our food vendor will use vans, pickup trucks mostly to pull their grills to location.

Pepsi: Will drop off coolers near Jefferson and near top of bowl area. Using a mid-range commercial truck.

US ice: Drops off ice coolers and ice. Using a mid-range commercial truck.

Tent Company: Will unload near Jefferson and transport using pickup truck. On all tents water barrels are used for anchor.

Main stage location: Bowl lower level

Our main stage unloads at the dock lower level rear side of Hart Plaza. Move-in August 8th at 9:00 am



RIBS RnB MUSIC FESTIVAL WEEKEND August 9, 10, 11 2024

Total of 5 security post from 6:00 am to 11:30 am Friday \$15.00 after 4:00 pm at Saturday and Sunday \$15.00 after 2:00 pm



Service Agreement

Hart EMS Medical Services PLLC (HMEMS)
5201 Rosa Parks Blvd

Detroit MI 48208

Phone 313-366-4278

Fax 313-216-1771

Email: adam@hartems.com

Job #: 10253

Quote #: 1

Event: Ribs RnB Music Festival

Start: Friday, August 9, 2024

End: Sunday, August 11, 2024

Customer

Johnnie Washington
Entertainment

ATTN: Johnnie Washington

Description

V1

This is to confirm that Hart EMS Medical Services PLLC (HMEMS) will provide on-site medical services for the above indicated Event and Venue. The following itemized services and items will be provided.

Photo



CITY OF DETROIT
DEPARTMENT OF PUBLIC WORKS
STREET MAINTENANCE DIVISION

1601 MICHIGAN AVENUE
DETROIT, MICHIGAN 48226
PHONE 313-224-0033
FAX 313-224-0039



STREET	Ribe & Soul Fest
LOCATION	Hall Plaza
STREET LIGHT	Johnny Washington
DATE	Place 160 barricades, Blue Rack type

BARRICADES



Global Alliance

EVENT SERVICE AGREEMENT

This Agreement for Services is made effective as of June 13th, 2024, by and between Washington Entertainment aka Ribs RnB Music Festival of P.O. Box 2335 Southfield, MI 48037 (the "Recipient"), and Global Alliance Protective Group, LLC of 269 Walker St. Ste. 830, Detroit, Michigan 48207 (the "Provider").

SERVICES. Beginning on August 8, 2024, Global Alliance Protective Group, LLC will provide to Washington Entertainment aka Ribs RnB Music Festival the following services (collectively, the "Services"):

2024 Ribs RnB Music Festival - Event Security Services (See Exhibit A - Attachment)



Invoice/Receipt #6503

Created By: Timothy D
Office: (586) 775-2712

Pay Balance

Sign Service Agreement

Rental Period

Start: 08/09/2024
End: 08/09/2024
Event Date: 8/9
Event Start Time: 10am
Event End Time:

Service Address

Hart Plaza
1 Hart Plaza
Detroit, MI 48226

Johnny Washington

P: 248-797-0609 / M:
E: jwash906@sbcglobal.net

Billing Address

Washington Ent
5495 kingsway ct
W Bloomfld Tw, MI 48322

Customer Comments

Pumping Sunday morning 11th **Pumping of barrels
is not included and will be additional 25.00 per
Barrel** Aug 9th 10th 11th rib fest 2024 Music
Festival 16th 17th 18th

Additional Order Details

Contact Johnny 248-797-0609

Order Images

CITY OF DETROIT, OFFICE OF EXTERNAL AFFAIRS

SPECIAL EVENTS PETITION

Petition No: 2024-221

Event Name: Ribs R&B Music Festival

Event Status: In Review- City Council (Step 4 of 6)

Petitioner Name / Organization: Washington Entertainment

Event Location: Hart Plaza

Event Date(s) and Time(s): 08/09/24 11:00 AM to 08/11/24 11:30 PM

Type of Event: Festival

Applicant Contact:
Johnnie Washington
jwash906@sbcglobal.net
+1 (248) 797-0609

Submission Date:	06/04/24 7
Date of Clerk's Office Referral:	07/02/24
Date of City Departments Sign Off:	6/26/24
Date Referred to Council:	7/3/24

Department Approvals

DPD	DFD	EMS	GSD	DDOT	MPD	DPW	DHD
DPD Reviewed- Ready for Council	DFD Reviewed- Ready for Council	EMS Reviewed- Ready for Council	GSD Reviewed- Ready for Council	DDOT Approval Not Required	MPD Approval Not Required	DPW Reviewed- Ready for Council	DHD Reviewed- Ready for Council

BSEED
BSEED
Reviewed-
Ready for
Council

Mayor's Office Special Events Signature: *Gakeima Fife*

Date: July 3, 2024

General Event Information

Has this event been hosted before? Yes

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? Yes

Is this an annual event? Yes

Event Website: ribsrnbmusicfestival.com

Which spaces will be used? City Facility

Will this event include the use or sale of marijuana? No

Event Description

Brief Event Purpose & Description:

25 food vendors from BBQ grill masters to grilled lamp chops. Shopping for the family ,healthy info, world class entertainment , two stages from gospel to jazz, R&B

Estimated Peak Attendance: 7000

Estimated Total Attendance: Over 3 days 40,000 to 50,000

Is this a public event? Yes

Will there be ticket sales or admission charged? Yes

Does this event use Hart Plaza? Yes

Will there be merchandise sold? Yes

Will you be taking donations? No

Is this a charity event? No

Does this event involve campers, tents and/or RVs? No

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? No

Contact Information

Organization / Petitioner Name: Washington Entertainment

Mailing Address: PO box 2335

Southfield Michigan 48037

Primary Contact:	Secondary Contact:
Johnnie Washington	Regina Washington
jwash906@sbcglobal.net	regina.washington@cummins.com
	+1 (313) 467-9056

Organization Type: Nonprofit

Organization Website: ribsrnbmusicfestival.com

Event Setup & Breakdown

Begin Setup: 08/08/24 9:00 AM

Complete Setup: 08/09/24 11:00 AM

Setup Location(s): Hart Plaza

Event Start: 08/09/24 11:00 AM

Event End: 08/11/24 11:30 PM

Begin Tear Down: 08/11/24 1:00 AM

Complete Tear Down: 08/12/24 2:00 PM

Number of Trash Containers: 10 Number of Recycling Containers: 10

Cleaning Service Vendor: Hart Plaza has in house cleaning service

Other Waste Elements: Service will come and remove Saturday and Sunday

Street Closures & Parking

How many streets will be closed: 0

Will you be closing any part of Woodward Avenue? _____

Street Closures (if there are 1-4 closed streets):

- 1. _____

- 2. _____

- 3. _____

- 4. _____

Will you charge attendees for parking? No

Valet parking or blocking metered parking spaces? Neither

Describe the parking plan to accommodate anticipated attendance:
Parking Lots , underground parking and street parking

Food & Beverage

Will food be served? Yes

Will food be prepared on site? Yes

Number of food trucks: 6 Number of non-truck food vendors: 25

Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? Yes

Will there be sales, service and/or consumption of alcohol in public at the event? Yes

What type(s) of alcohol will be served? Wine, Liquor, Beer

Day(s) and time(s) alcohol will be served: 11:30 AM to 11:30 PM Friday and Saturday on Sunday 1.

Will ice be used in any served beverages? Yes

Stages, Tents, & Structures

Is a stage being built? Yes

How many stages will be used? _____

Do any of the stages have a canopy? No

Number of tents 10' x 10' and smaller: 30

Number of tents larger than 10' x 10': 2

Tent Contractor: Dream Party

What other structures will your event include? none

Will your event use any grills? Yes

What kind of grills? Charcoal wood propane

Utilities & Portable Restrooms

Event Utilities that will be used: Generators

How will generators be fueled? Gas

Generator contractor: The Team

Will additional wiring be installed? No

Does the event require access to a hydrant? No

Will there be amplified sound? Yes

Will a sound system be used? Yes

Will you be providing Port-a-johns? Yes

Security & Emergency Plans

Will the event have a security contractor? Yes

Security Contractor: Global Alliance

Number of private personnel per shift: 22

Which of these apply to the private security personnel? Licensed, Armed Bonded

Will you contract emergency medical services? Yes

Name of emergency medical services contractor: Hart Medical

Does this event include fireworks? No

Day(s) and time(s) of fireworks: _____

Fireworks vendor: _____

Attachments

<input checked="" type="checkbox"/>	Applicant Signature Page (required)
<input checked="" type="checkbox"/>	Event Clean Up Plan (required)
<input type="checkbox"/>	Security Plan (500 or less attendees)
<input checked="" type="checkbox"/>	Emergency Response Plan & Medical Procedures (500+ attendees)
<input checked="" type="checkbox"/>	Communication and Community Impact Plan (500+ attendees)
<input checked="" type="checkbox"/>	Maintaining of Traffic Plan (1000+ attendees or if closing a street)
<input checked="" type="checkbox"/>	Build and Breakdown Schedule (if you are erecting any structures)
<input checked="" type="checkbox"/>	Site Map Plan (if event involves any temporary elements including tents)
<input checked="" type="checkbox"/>	Emergency Medical Contractor Agreement (if applicable)
<input checked="" type="checkbox"/>	Barricades Provider Agreement (if applicable)
<input checked="" type="checkbox"/>	Security Contractor Agreement (if applicable)
<input checked="" type="checkbox"/>	Port-a-john Contractor Agreement (if applicable)
<input type="checkbox"/>	Sanitation Contractor Agreement (if applicable)

City Council Member: _____

Resolved, The Mayor's Office is hereby authorized and directed to issue permits to Washington Entertainment to host "Ribs R&B Music Festival" (#2024-221) on August 9th through August 11th from 11:00 AM to 11:30 PM at Hart Plaza.

PROVIDED, that there will be DPD Assisted Event; Contracted with private security and be it further

PROVIDED, that there will be DFD Pending Inspections; Contracted with Private EMS to Provide Services; and be it further

PROVIDED, that there will be DPW Barricades Required; and be it further

PROVIDED, that there will be DHD pending inspections; and be it further

PROVIDED, that there will be BSEED Permits Required for Tents, Generators, and Stages; and be it further

PROVIDED, that there will be a Business License Required obtained following City Council approval; and be it further

PROVIDED, that all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of event.

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