



## DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement  
FILE NUMBER: OCFO-Office of Contracting &  
Procurement-3446

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**RE:**  
Submitting reso. autho. Summer Recess 2024

**SUMMARY:**  
Please see the attached.

**RECOMMENDATION:**  
Please see the attached.

**BY** Choose an item.

Sandra Stahl, Chief Procurement Officer  
Office of Contracting and Procurement Office

**RESOLVED:** that **Summer Recess 2024** referred to in the foregoing communication dated June 27, 2024 be hereby and is approved.

**DEPARTMENTAL CONTACT:**  
Name: Marcy Wilson  
Position: Procurement Assistant