



**OFFICE OF THE  
CHIEF FINANCIAL OFFICER**  
Office of Development and Grants

Coleman A. Young Municipal Center  
2 Woodward Avenue, Suite 1026  
Detroit, Michigan 48226

Phone 313•628•1258  
Fax 313•224•0542  
www.detroitmi.gov

June 12, 2024

The Honorable Detroit City Council  
**ATTN: City Clerk Office**  
200 Coleman A. Young Municipal Center  
Detroit MI 48226

**RE: Authorization to submit a grant application to the Michigan Department of Transportation for the FY 2024 Shared Streets and Spaces Grant Program**


The Detroit Department of Transportation is hereby requesting authorization from Detroit City Council to submit a grant application to the Michigan Department of Transportation for the FY 2024 Shared Streets and Spaces Grant Program. The amount being sought is \$200,000.00. There is no City match requirement. The total project cost is \$200,000.00.

The FY 2024 Shared Streets and Spaces Grant Program will enable the department to:

- Support a Bus Stop Enhancement Project to improve rider experience and enhance public transit accessibility and usability
- Replace outdated bus stop signs, install digital real-time "next bus" displays, and modernize amenities along a top ridership route

We respectfully request your approval to submit the grant application by adopting the attached resolution.

Sincerely,

DocuSigned by:  
  
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Terri Daniels  
Director of Grants, Office of Development and Grants

CC:  
Sajjiah Parker, Assistant Director, Grants



## Office of Development and Grants

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### RESOLUTION

**Council Member** \_\_\_\_\_

**WHEREAS**, the Detroit Department of Transportation has requested authorization from City Council to submit a grant application to the Michigan Department of Transportation, for the FY 2024 Shared Streets and Spaces Grant Program, in the amount of \$200,000.00, to support a Bus Stop Enhancement Project to improve rider experience and enhance public transit accessibility and usability; now

**THEREFORE, BE IT RESOLVED**, the Detroit Department of Transportation is hereby authorized to submit a grant application to the Michigan Department of Transportation for the FY 2024 Shared Streets and Spaces Grant Program.



CITY OF DETROIT  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
OFFICE OF DEVELOPMENT AND GRANTS

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DETROIT, MICHIGAN 48226  
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### Grant Application Request Form (GARF)

In order to secure the Office of Development and Grants (ODG) approval required under Section 17-4-2 of the Detroit City Code, this form is to be filled out by City Departments as soon as possible upon learning of an opportunity that the Department would like to pursue. This form must be signed and submitted not later than 20 business days prior to the application deadline.

Please submit this form to the following ODG staff: Sajjiah Parker, Assistant Director, [parkersa@detroitmi.gov](mailto:parkersa@detroitmi.gov) and Greg Andrews, Program Analyst IV, [andrewsgr@detroitmi.gov](mailto:andrewsgr@detroitmi.gov)

|   |   |
|---|---|
| <b>City Department</b>  | Detroit Department of Transportation  |
| <b>Date</b>   | 5/29/24   |
| <b>Department Contact Name</b>  | Jonathan Hondorp, Capital Projects Manager  |
| <b>Department Contact Phone</b>   | 313-833-7867  |
| <b>Department Contact Email</b>   | jonathan.hondorp@detroitmi.gov  |
| <b>Grant Opportunity Title</b>  | Michigan Shared Streets and Spaces Grant Program  |
| <b>Grant Opportunity Funding Agency</b>   | Michigan Department of Transportation   |
| <b>Web Link to Opportunity Information</b>  | <a href="https://www.michigan.gov/mdot/programs/grant-programs/sssg">https://www.michigan.gov/mdot/programs/grant-programs/sssg</a>   |
| <b>Award Amount (that Department will apply for)</b>  | \$200,000   |
| <b>Application Due Date</b>   | 6/7/24  |
| <b>Anticipated Proposed Budget Amount</b>   | \$200,000   |
| <b>City Match Contribution Amount</b>   | n/a   |
| <b>Source of City Match (include Appropriation Number, Cost Center, and Object Code)</b>  | n/a   |
| <b>List of programs/services/activities to be funded and the Budget for each</b><br><i>Sample:</i><br>- ABC Afterschool program: \$150,000<br>- XYZ Youth leadership program: \$100,000<br>- Salary/Benefits: \$95,000<br>- Supplies: \$5,000 | <ul style="list-style-type: none"> <li>- Replace outdated bus stop signs</li> <li>- Install digital real-time "next bus" displays</li> <li>- Modernize amenities along a top ridership route</li> <li>- Improve rider experience</li> <li>- Enhance public transit accessibility and usability</li> </ul> |
| <b>Brief Statement of Priorities/Purpose for the Application</b><br><i>Sample: To support expansion of promising youth development programs in MNO neighborhood.</i>  | DDOT proposes a bus stop sign enhancement project on one of its highest ridership routes, replacing outdated signs with digital real-time "next bus" displays to improve rider experience and public transit accessibility.   |
| <b>Key Performance Indicators to be Used to Measure the Programs/Services/Activities</b><br><i>Sample:</i><br># of kids newly enrolled in ABC and XYZ<br>% of kids from ABC who demonstrate improved educational performance                  | <ul style="list-style-type: none"> <li># of street signs replaced</li> <li># of digital display screens installed</li> <li>resident/rider engagement sessions</li> <li>feedback on</li> </ul>   |

**G. Michael Staley**

Director's Name (Please Print)

DocuSigned by:

Michael Staley

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Director's Signature

05/31/2024

Date