

Janice M. Winfrey
City Clerk

City of Detroit
OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENT PETITION REFERENCE COMMUNICATION

To: The Department or Commission Listed Below

From: Janice M Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

| | |
|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Petition No. | 2024-153 (Amended) |
| Name of Petitioner | Detroit Media Partnership |
| Description of Petition | Petition request to hold "Detroit Free Press Marathon" in the City of Detroit and the City of Windsor from October 18 th at 12:00 PM to October 20 th 3:00 PM. Set-up to begin October 18 th , 10:00 AM and completed on October 20 th 5:00 AM with tear down to begin October 19 th , at 2:00 PM and completed on October 20 th at 7:00 PM. |
| Type of Petition | Special Events |
| Submission Date | 06/13/24 |
| Concerned Departments | "Buildings, Safety Engineering, and Environmental Department (BSEED), Department of Public Works (DPW), Detroit Department of Transportation (DDOT), Detroit Fire Department (DFD), General Services Department (GSD), Media Services Department, Municipal Parking Department, Police Department (DPD)" |
| Petitioner Contact | Barbara Bennage 160 W. Fort Street Detroit, MI 48226 P: (313) 715-5298 bbennage@michigan.com |

2 Woodward Ave. Coleman A. Young Municipal Center Rm. 200, Detroit, MI 48226

(313) 224 - 3260 | Fax: (313) 224 - 1466

City of Detroit Special Events Application Authorizations

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

Applicant Signature: *Barbara Bennag* **Date:** *2/7/2024*

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: *Detroit Free Press Marathon* **Event Date:** *Oct. 19 + 20, 2024*

Event Organizer: *Detroit Media Partnership dba. Michigan.com*

Applicant Signature: *Barbara Bennag* **Date:** *2/7/2024*

2024 Detroit Free Press Marathon Buildout Timeline

Friday October 18

| | | Area |
|----------|---------------------------------------------------------------------------|-------------------------------------------------------|
| 5:00 AM | Schupan dumpster dropped in lot at SE corner of Bates and Cadillac Square | Bates and Cadillac Square |
| 8:00 AM | Toilet delivery begins in downtown footprint | Downtown start/finish footprint |
| 8:00 AM | Finish Operations tent buildout begins | Bates and S. Cadillac Square |
| 10:00 AM | Saturday Events Set Up Begins | Riverfront Conservancy & DNR Outdoor Adventure Center |
| 10:30 AM | Saturday Event Truss Set Up | On Atwater, btwn Rivard & Riopelle |
| 11:00 AM | Finish Operations tent build complete | Bates and S. Cadillac Square |
| 11:00 AM | Start operations tent buildout begins | 2nd and Fort |
| 2:00 PM | Start operations tent buildout complete | 2nd and Fort |
| 2:00 PM | Chain link fence set up at finish operations lot | Bates and S. Cadillac Square |
| 3:00 PM | Merchandise, MSUFCU, Campus Martius Info buildout begins | Cadillac Square/Campus Martius |
| 3:00 PM | Lafayette info tent build | |
| 5:00 PM | Disabilities Division staging tent build | WDIV lot |
| 8:00 PM | Conquered tent buildout ends | Cadillac Square/Campus Martius |

Saturday October 19

| | | Area |
|----------|------------------------------------------------------------------|-------------------------------------------------|
| 6:00 AM | Saturday Events Final Set Up | Riverfront Conservancy |
| 7:00 AM | Saturday Events Road Closures on Atwater, btwn Rivard & Riopelle | |
| 8:00 AM | Start Line truss and tent buildout begins | 1st and Fort |
| 8:00 AM | Med Central buildout begins | Woodward, between Michigan and Fort |
| 8:00 AM | Disabilities Division staging tent build | WDIV lot |
| 8:00 AM | Power drop begins | Downtown footprint |
| 8:00 AM | Toilet delivery continues | Downtown footprint |
| 8:00 AM | Barricade and Fence installation begins | Downtown footprint |
| 8:25 AM | Saturday Events: 1 Mile Start | Riverfront Conservancy Footprint |
| 8:50 AM | Saturday Events: 5K | Riverfront Conservancy Footprint |
| 9:30 AM | Saturday Events: Kids Marathon (tentative start) | DNR Outdoor Adventure Center/dequindre cut |
| 10:00 AM | Saturday Events: Little Kids Dash | DNR Outdoor Adventure Center/dequindre cut |
| 10:00 AM | Charity Village tent buildout begins | Woodward, south of U-Line turnaround at Gratiot |
| 10:00 AM | Finish line truss buildout begins | Woodward and Congress |
| 12:00 PM | Saturday Events tear down & clean up complete | Riverfront Conservancy Footprint |
| 12:00 PM | Medical tent build complete | Woodward, between Michigan and Fort |
| 5:00 PM | All tents completed | Downtown footprint |
| EOD | Course medical and relay tent setup | Course/relay exchanges |

Sunday October 20

| | | Area |
|----------|---------------------------------------------------------------------------------------|--------------------------------------------------------------------------------|
| ROLLING | Course tent teardown completed on rolling pattern as final runners pass each location | Course |
| 11:00 AM | Start line truss and tent teardown begins | Fort and 2nd |
| 3:00 PM | Tent teardown begins in Campus Martius, Cadillac Square, and Charity Village | Campus Martius and Cadillac Square, Woodward south of Q-Line tracks at Gratiot |
| 3:00 PM | Finish truss teardown begins | Woodward and Congress |
| 4:00 PM | All remaining tent teardown begins | Downtown footprint |
| 5:00 PM | Start line truss and tent teardown complete | Fort and 2nd |
| 11:59 PM | All teardown complete | ALL |

2024 Detroit Free Press Marathon Turn by Turn Instructions

These are A DRAFT turn by turn instructions for the Detroit Free Press Marathon scheduled for SUNDAY, October 20, 2024 at 6:58 AM. The course will be USATF measured and certified.

| Turn # | Description | Leg Distance |
|--------|------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| Start | On Fort 14 feet east of the light pole in front of the Free Press building doors, or 51 feet west of the fire hydrant on the NW corner of Fort and Second. | |
| - | Straight on W Fort St to W Grand Blvd | |
| 1 | Turn right into the Southbound lanes of W Grand Blvd | 1.85 |
| 2 | Turn right at the I-75 Service Drive (Northbound)- "Bridge to Canada" Entrance | 1.90 |
| 3 | Turn right at the "Bridge to Canada" Entrance to the bottom of the U.S. plaza ramp | 2.53 |
| 4 | Turn right 180 degrees at the bottom of the U.S. plaza ramp to the Ambassador Bridge extension (west side of bridge- inactive) | |
| 5 | Stay left at the Ambassador Bridge extension (eastside of bridge- active) to the Canadian Plaza Immigration Booths | 4.00 |
| 6 | Turn right 180 degrees at the Canadian Plaza Immigration Booths to Huron Church Rd, then straight on Huron Church Rd to Riverside Dr. W | 4.18 |
| 7 | Turn right on Riverside Dr. W toward Goyeau St. | 4.73 |
| 8 | Turn right on Goyeau St to Park St E | 6.73 |
| 9 | Turn right on Park St E to the Detroit-Windsor Tunnel Exit- Windsor (Runner Entrance) | 6.95 |
| 10 | Turn left at the Detroit-Windsor Tunnel Exit to the end of the Plaza | 7.01 |
| 11 | Turn left 180 degrees at Detroit-Windsor Tunnel Plaza end. Proceed thru the tunnel to W Jefferson Ave | 7.10 |
| 12 | Turn left onto W Jefferson Ave | 8.30 |
| 13 | Bear left at the Washington Blvd Exit of the W Jefferson Service Drive | 8.57 |
| 14 | Turn right on Washington Blvd | 8.73 |
| 15 | Bear left on Washington Blvd (northbound against traffic) | 8.95 |
| 16 | Turn right at Grand Blvd (westbound lanes against traffic) | 9.38 |
| 17 | Turn left onto Woodward Ave. (southbound lanes) | 9.53 |
| 18 | Turn left on the eastbound Fisher Freeway Service Drive | 9.59 |
| 19 | Turn right on 2nd Ave | |
| 20 | Turn left on Ledyard St. | 9.95 |
| 21 | Turn right on 3rd Ave | 10.11 |
| 22 | Turn right on Temple St. | 10.20 |
| 23 | Turn left on 2nd Ave | 10.24 |
| 24 | Turn left on Willis | 10.88 |
| 25 | Turn right on 3rd | 10.99 |

| | | |
|----|----------------------------------------------------------------------------------------------------------|-------|
| 26 | Bear left on 3rd to Forest | 11.20 |
| 27 | Turn left on Forest | 11.23 |
| 28 | Turn left on Commonwealth St. | 11.70 |
| 29 | Turn left on Canfield St. | 11.84 |
| 30 | Turn right on Aretha Ave. | 12.02 |
| 31 | Turn right on Alexandrine St. | 12.20 |
| 32 | Turn right on Avery St. | 12.46 |
| 33 | Turn right on W. Warren Ave. | 12.93 |
| 38 | Bear right on W. Warren Ave to the eastbound lane of traffic continuing toward Cass Ave. | 13.06 |
| 39 | Turn right on Cass Ave. | 14.25 |
| 40 | Turn left on the westbound Fisher Freeway Service Drive | 14.91 |
| 41 | Turn left on John R. | 15.09 |
| 42 | Turn right on Winder St. | 15.14 |
| 43 | Turn right on Brush St. | 15.57 |
| 44 | Turn left on Beaubien St. | 15.93 |
| 45 | Turn right on Wilkins St. | 15.99 |
| 46 | Turn right on Mack Ave | 16.07 |
| 47 | Turn right onto the Dequindre Cut Greenway | 16.51 |
| 48 | Bear left on the ramp heading to E Lafayette St. | 16.76 |
| 49 | Turn left at the exit of the Dequindre Cut ramp onto E. Lafayette St. (westbound lanes, against traffic) | 16.93 |
| 50 | Turn left on Townsend St. | 17.45 |
| 51 | Turn right on Agnes St. | 17.51 |
| 52 | Turn left on Seminole St. | 18.57 |
| 53 | Turn right on Goethe St. | 18.67 |
| 54 | Turn right on Burns St. | 20.31 |
| 55 | Turn right on Agnes St. | 20.43 |
| 56 | Turn left on Iroquois Ave. | 20.93 |
| 57 | Turn right onto E. Lafayette St. | 21.71 |
| 58 | At Townsend St bear left to the (eastbound lanes, against traffic) | 21.88 |
| 59 | Turn left on Beaubien Blvd. | 22.66 |
| 60 | Turn right on Larned St. | 25.27 |
| 61 | Turn right on Woodward Ave. finishing at dotted mark on Woodward | 26.10 |

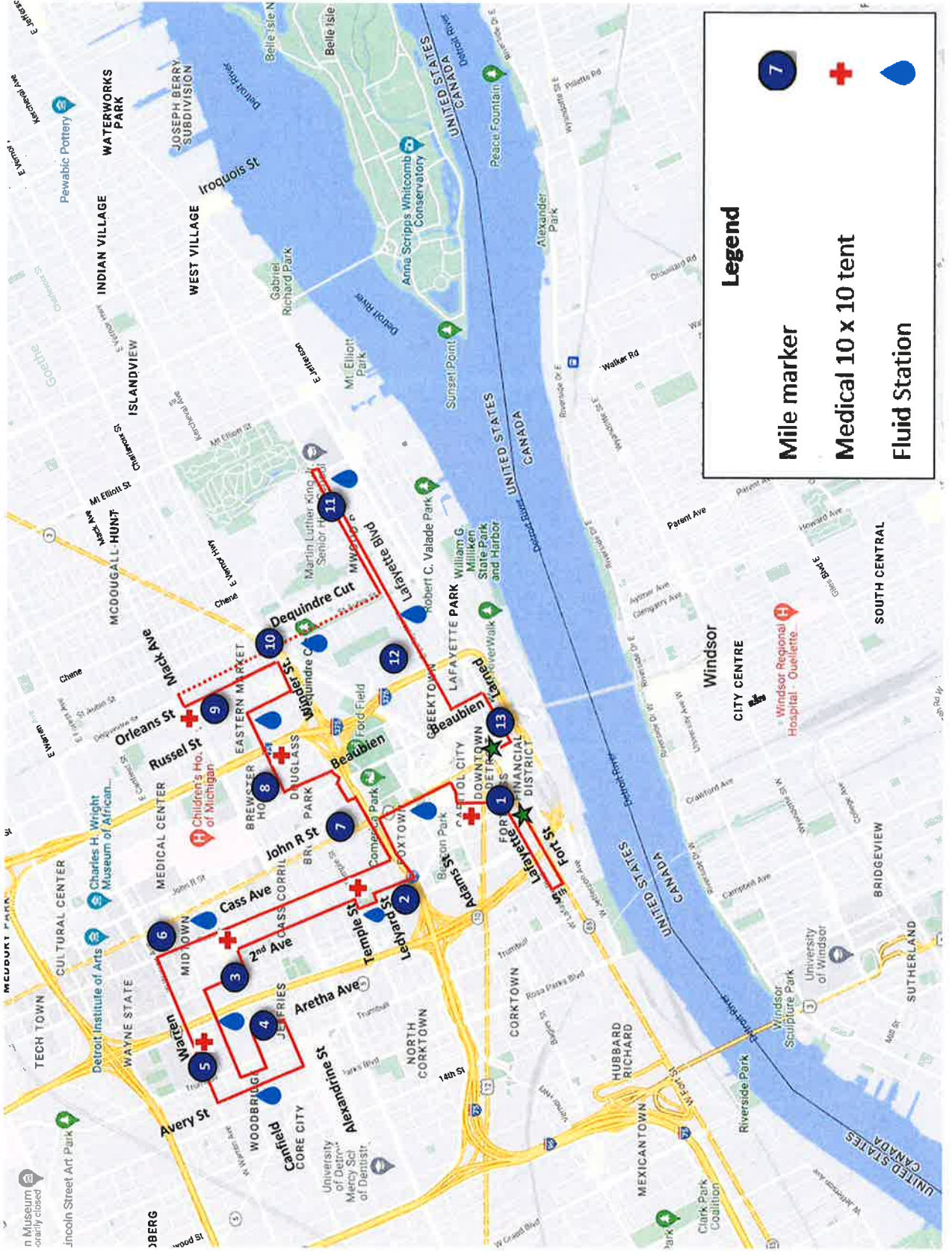
2024 Detroit Free Press Marathon

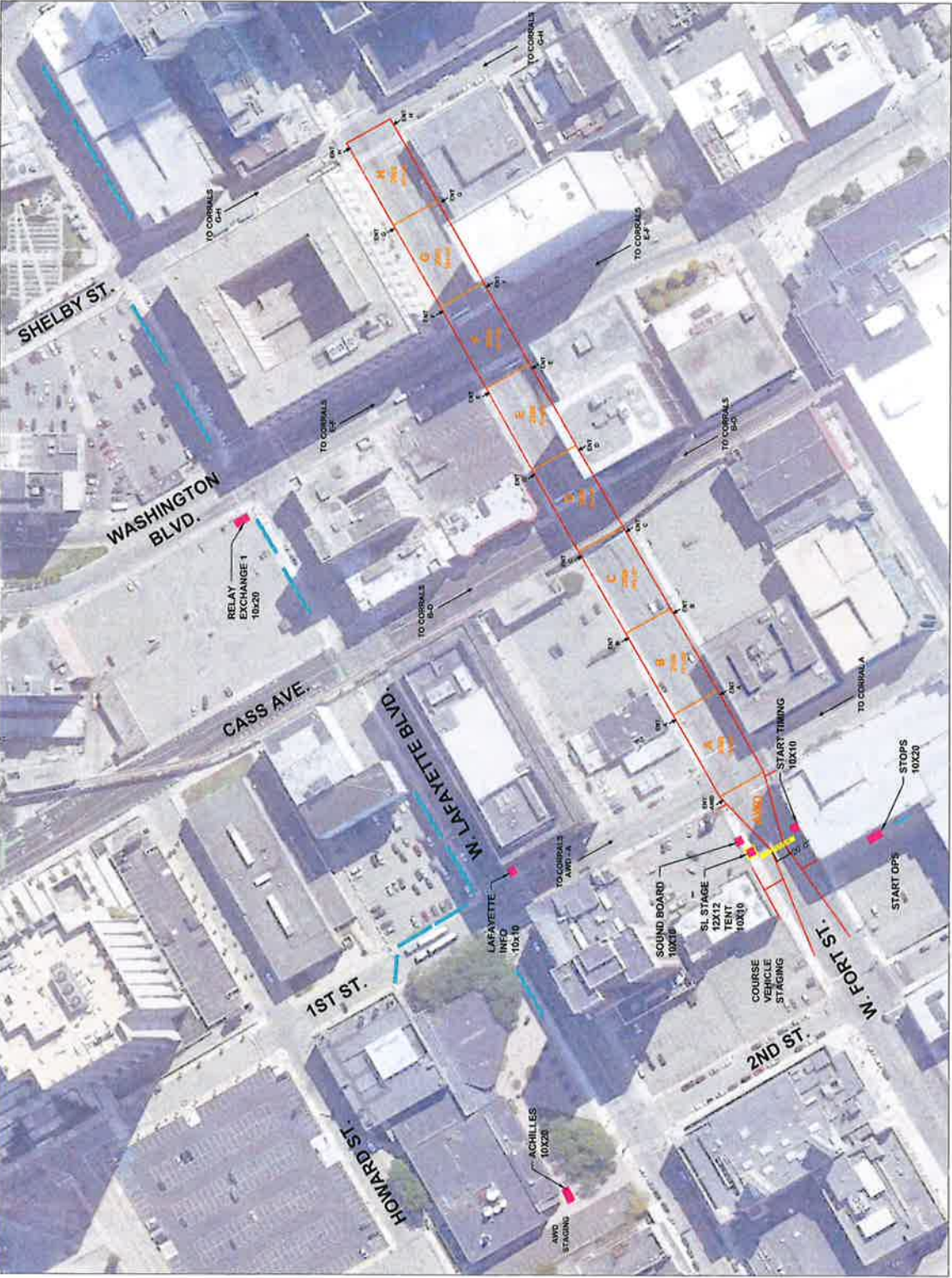
International Half-Marathon Course - Sunday, October 20, 2024 - 7am



2024 Detroit Free Press Marathon

U.S.-Only Half-Marathon Course - Sunday, October 20, 2024 - 10:30am





LEGEND









- Toilets: - - - - -
- Barricade: —
- Existing Fence: —
- Tents: ■
- Structures: ■



06.10.24

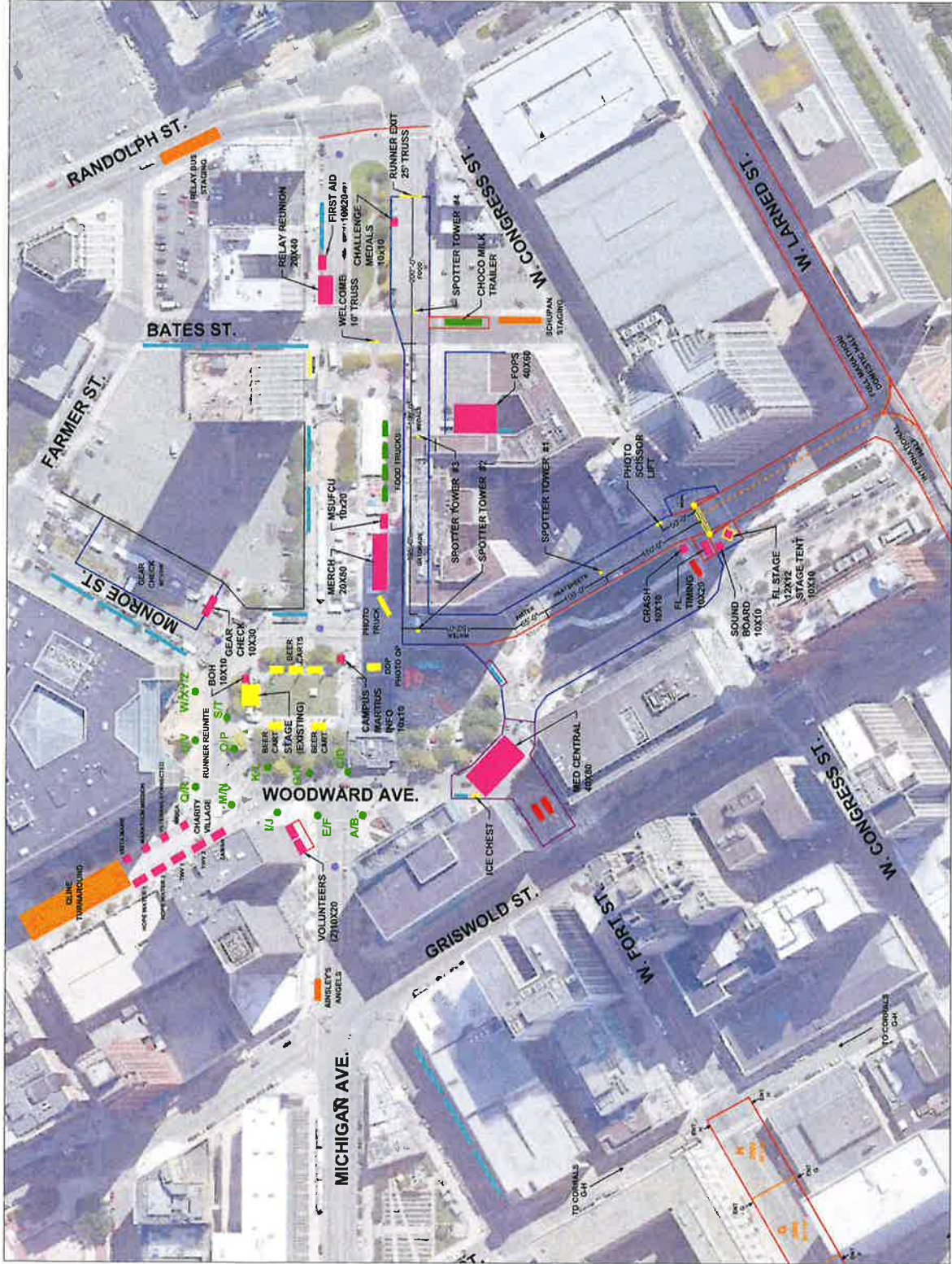
2024 DETROIT FREE PRESS MARATHON - START LINE

LEGEND

- Toilets: 
- Barricade: 
- 6' Chain Link Fence: 
- 6' Chain Link w/Scrim: 
- Existing Fence: 
- Tents: 
- Structures: 
- Food Trucks: 



06.10.24



2024 DETROIT FREE PRESS MARATHON - FINISH LINE

BOBS SANITATION SERVICE, INC

27940 WICK RD.
 SCOTTY'S POTTIES
 ROMULUS, MI, 48174

Ph: (734) 421-1400

Email: emailus@scottypotties.net

INVOICE

| Billing Address | Customer # |
|-------------------------------------------------------------------------------------------------------------------|------------|
| DETROIT FREE PRESS / TCF BANK 160 W. FORT ST. MARATHON / ATTN. LAURI SCHIPPERT DETROIT , MICHIGAN, 48226 | DETROITMED |

Phone: 3132222174

Contact: BILL EWING

| Service Address | Site # |
|-----------------------------------------------------------------------------------------------------------------------|--------|
| DETROIT FREE PRESS / TCF BANK START & FINISH LINES MARATHON / ATTN. LAURI SCHIPPERT DETROIT, MICHIGAN, 48226 | 3664 |

Phone: 3132222174

Contact: BILL EWING

| Cust # | Date | Terms | Invoice P.O.# | Invoice # |
|------------|------------|-------|---------------|-----------|
| DETROITMED | 06/05/2024 | NET10 | | 294252 |

| # | Description | WO # | Rate | Qty | Amt | Sur. | Tax | Tax% | Total |
|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------|------|--------|--------|-----------------|-------------|-------------|-------|-----------------|
| 1. | PHYSICALLY CHALLENGED UNIT RENTM SN# 247 Charge Date: 10/18/2024 Start Date: 10/18/2024 End Date: 10/24/2024 Surcharges: 0.00% | - | 145.00 | 22.00 | 3190.00 | 0.00 | 0.00 | 0.000 | 3190.00 |
| 2. | SPECIAL EVENT UNIT Event Unit Rental SN# Charge Date: 10/18/2024 Start Date: 10/18/2024 End Date: 10/24/2024 Surcharges: 0.00% | - | 85.00 | 457.00 | 38845.00 | 0.00 | 0.00 | 0.000 | 38845.00 |
| Total: | | | | | 42035.00 | 0.00 | 0.00 | | 42035.00 |

(313)222-6514 LINDA (SHE IS IN CHARGE OF BILLING)

Invoices more than 30 days old are charged a late fee of 1.5% per month or 18% per year. We accept VISA _ M/C _DISCOVER_AMEX

PROSTAR Professional Service Group, LLC

SECURITY SERVICE CONTRACT

This agreement is made on this 1st day of March 2024, by and between PROSTAR PROFESSIONAL SERVICE GROUP, LLC ("TRICON") with its principal place of business at 27827 Woodward Ave, Berkley, Michigan 48072 and between Detroit Newspaper Partnership L.P. d/b/a Michigan.com (the "Company"), having an address at 160 W. Fort Street, Detroit, MI 48226 ("Client")

WHEREAS PROSTAR is in the business of furnishing uniformed, armed security officers and/or other security personnel together with such other equipment the Client may desire incidental to the furnishing of PROSTAR's security services.

NOW THEREFORE, in consideration of the terms and conditions herein contained and other good and valuable consideration, the receipt of which is acknowledged, Client, and PROSTAR agree as follows:

1. Services. PROSTAR agrees to furnish Client with the services of as needed unarmed Security Personnel commencing on October 17, 2024, based upon a work schedule agreed to between PROSTAR and Client.

Schedule/Matrix provided by the client

2. Variance in Assignments. The hours of furnishing services are subject to change by mutual agreement during the term of this contract. Client shall have no right to assign duties directly to Security Personnel. However, if Client instructs Security Personnel to perform duties other than those set forth in the special provisions, Client shall assume full and complete responsibility for any and all liability arising from the performance of those services and agrees to indemnify, hold harmless and defend PROSTAR from any and all claims and liability arising from those services outside the scope of the attachment.

3. Term. PROSTAR agrees to furnish these services upon the terms and conditions of this contract from October 17, 2024 through October 21, 2024. Either party shall have the right to terminate this contract upon giving not less than 10 days written notice to the other party of its intention to terminate. Notice may be given in any reasonable manner as long as the notice is received 10 or more days before the termination of the contract. Either party may terminate this contract immediately upon default of the other party, including but not limited to the failure to make timely payments or the declaration of bankruptcy.

4. Qualifications of Security Personnel. PROSTAR agrees that all Security Personnel furnished to the Client will comply with the license law set forth in the State where the services are to be provided. PROSTAR agrees to remove from the Client's service, as soon as a qualified replacement is available, any Security Personnel who, in the Client's sole opinion and discretion, are not qualified to perform the assigned work.

5. Independent Contractor. PROSTAR shall be an independent contractor to Client. All Security Personnel are and remain employees of PROSTAR. PROSTAR will exercise control over the hiring, training, uniforming, equipping, supervising, directing, and discharging of all Security Personnel. PROSTAR will pay all wages and all applicable federal, state, and local payroll related taxes, all workers compensation premiums, uniforms, and any fringe benefits PROSTAR offers its employees. PROSTAR shall be responsible for the direct supervision of all Security Personnel, subject to the general instructions from the Client's designated representative.

6. Additional Services. PROSTAR agrees to furnish Client additional Security Personnel at Client's location for temporary service when required and when requested if the request is made at least 24 hours before the need for service and conditioned upon manpower availability. Unless prohibited by law, PROSTAR will make every effort to provide such additional Security Personnel as may be requested by Client to maintain order by reason of a strike by Client's employees, civil disturbance, riot or any similar emergency or natural disaster, at such rates as shall be mutually agreed upon between Client and PROSTAR for this variance in service.

7. Protection of Personnel. Client agrees that Client shall not, during this contract and one year after termination of this contract, hire for its own employment, in any capacity, any Security personnel furnished by PROSTAR to Client in the performance of this contract. Client acknowledges that such a change of employment is likely to result in substantial damages to PROSTAR in an amount that would be difficult to calculate. The parties agree that for the breach of this provision, Client shall pay PROSTAR the sum of \$5,000.00 as liquidated damages for each occurrence which the parties agree is a reasonable estimate of the damages that would be suffered by PROSTAR as a result of the breach.

PROSTAR Professional Service Group, LLC

SECURITY SERVICE CONTRACT

8. Charges. Client agrees to pay the following hourly charges:
Unarmed Security Officer Standard Rate: \$24.50 per hour (four-hour shift minimum)
Unarmed Security Supervisor Rate: \$26.50 per hour
Unarmed Security Event Manager Rate: \$28.50 per hour

9. Change in Law. It is further agreed that if there is enacted any law, regulation, ruling or other such mandate by any authority having jurisdiction over this subject matter which alters the hours of service, rate of pay, work conditions, or the cost of providing the service in this contract, Client agrees that the changes in this contract shall be subject to renegotiation to take into account these increased costs.

10. Payment. PROSTAR will invoice Client weekly. Invoices are payable Net 7 Days after projected is completed. Prostar will need a 50% deposit of estimated invoice on or before September 1, 2024. An interest charge of 1 1/2% per month will be added to all invoices not paid within 15 days of the invoice date. If Client fails to pay the invoice within 30 days of the invoice date, Client agrees to pay the reasonable attorney and other collection fees, which may be incurred to collect any unpaid invoices.

11. No Liability for Client's Negligence. PROSTAR makes no warranties express or implied, regarding the services it furnishes under this agreement. Client agrees that PROSTAR shall not be liable for any losses or damages, irrespective of origin, to persons or property, whether directly or indirectly caused by performance or non-performance of obligations imposed by this Agreement or negligence of the Client, unless determined incurred by negligent acts or omissions of PROSTAR, its agents or employees. Client hereby waives and releases any rights of recovery against PROSTAR that Client may have hereunder or by operation of law for non-negligent acts or omissions. However, if notwithstanding this agreement PROSTAR should be found liable for any losses or damages attributable to failure of services in any respect, PROSTAR liability for damages shall be limited to the insurance coverage indicated on the certificate, which is attached to and becomes part of this contract.

12. Indemnification and Hold Harmless Agreement. Client agrees to indemnify, defend and hold harmless, PROSTAR Security, its agents, officers, directors and employees of and from all liability, claims, actions, causes of action, lawsuits and demands including attorney's fees and costs, fines and/or penalties for personal injury, bodily injury, death and/or property damage arising out of or in any way related to the acts or omissions of the Client, whether incurred on, about or away from the contemplated premises or associated with the breach of the service agreement, with the exception of claims involving the sole or gross negligence of the PROSTAR.

PROSTAR agrees to indemnify, defend and hold harmless, the Client, its agents, officers, directors and employees of and from all liability, claims, actions, causes of action, lawsuits and demands including attorney's fees and costs, fines and/or penalties for personal injury, bodily injury, death and/or property damage arising out of or in any way related to the TRICON's work or operations for or on behalf of the Client whether incurred on, about or away from the contemplated premises or associated with the breach of the service agreement, with the exception of claims involving the sole or gross negligence of the Client.

13. Force Majeure. PROSTAR shall not be responsible for failure to perform this contract due to any cause beyond its control, such as but not limited to strikes, riots, acts of providence, or acts of governmental authorities. PROSTAR shall not be responsible for any consequential or special damages.

14. THIS SECTION INTENTIONALLY BLANK.

15. Miscellaneous. This contract shall be construed in accordance with the laws of the State of Michigan and supersedes all previous agreements, oral or written, between PROSTAR and Client. This contract contains the entire agreement between the parties and may be amended or altered only by agreement reduced in writing and attached hereto. Paragraph headings are for convenience only and are not to be used to alter, explain, or construe the paragraph.

16. Authority to Bind. Sales representatives are not authorized to sign this contract for PROSTAR. This contract shall not become binding upon PROSTAR until executed by an authorized officer of PROSTAR.

PROSTAR Professional Service Group, LLC

SECURITY SERVICE CONTRACT

17. Waiver of Subrogation. The parties will each look to its own insurance for recovery of any loss resulting from fire, liability, workers' compensation, or other casualty. The parties waive any right of recovery of insured claims by anyone claiming through them, by way of subrogation or otherwise, including their respective insurers. This release and waiver remains effective despite either party's failure to obtain insurance. If either party fails to obtain insurance, it bears the full risk of its own loss.

PROSTAR Professional Service Group, LLC

SECURITY SERVICE CONTRACT

A. Place of Performance:

Huntington Place and multiple locations along the race routes including the start and finish line areas.

B. Scope of Work:

Security officer(s) are to be stationed at the primary place of performance. Officer(s) are to conduct foot patrols of the area and record/report any unusual activity. The officer(s) are to collect paperwork, as necessary. The scope of the work is subject to change as additional functions and hours change at the request of the Client. During times of more than two Security Officers working at the same time, one (1) Security Supervisor will be scheduled to oversee the assigned Security Officers and assist with post assignments.

Invoice Address:

Michigan.com
160 W. Fort Street
Detroit, MI 48226

ATTN: Barbara Bennage

D. Remit Payment to Address:

PROSTAR Professional Service Group, LLC
6800 Roosevelt
Unit #726
Allen Park, MI 48101

19. Description of Supplies and/or Services Provided:

Security services for the Detroit Free Press Marathon and its ancillary events (Health & Fitness Expo)

**PROSTAR PROESSIONAL SERVICE GROUP,
LLC**

**DETROIT NEWSPAPER PARTNERSHIP L.P.
DBA MICHIGAN.COM**

Michael C. Whittaker
(Print Name & Title)

Barbara Bennage, Operations Director
(Print Name & Title)

BY: 

BY: Barbara Bennage

27827 Woodward Ave
Berkley, MI 48072

160 W. Fort Street
Detroit, MI 48226

Date: 6.10.2024

Date: 3/1/2024



**SPECIAL EVENTS MEDICAL OPERATIONS PLAN
2024 DETROIT FREE PRESS MARATHON**

Purpose: To ensure provision of adequate medical care to patients at special events in the City of Detroit.

Inclusion: The term “Special Event” in this plan referred to any gathering with an expected attendance of more than 2,500 people, major events, both professional and nonprofessional athletic events and events requiring approval or permitting of a local governing body.

| | |
|-----------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Event Name | 2024 Detroit Free Press Marathon Race Series |
| Anticipated Attendance | <ul style="list-style-type: none"> • Saturday, October 19th, 2024 – 4,500 registered participants • Sunday October 20th, 2024 – 18,400 registered participants <p><i>*Please note, there is normally a 15% attrition rate for each race day*</i></p> |
| Duration | <ul style="list-style-type: none"> • Saturday, October 19th, 2024 (1 Mile, 5K, Kids Marathon, Little Detroit Dash) • Sunday, October 20th, 2024 (Marathon, Motor City Half-Marathon, International Half Marathon, Marathon Relay) |
| Communications | <ul style="list-style-type: none"> • Medical personnel will have portable 800 mHz radios provided by Mobile Communications America, Inc. in addition to cell phone communication with HFH Medical Leaders and MedStar Leaders • Sunday, October 20th, MACC will be staffed with HFH Medical Representative. Additionally, Medical Communications Room (adjacent to MACC) will be staffed with HFH Medical Director, HFH Medical Communications Director, and MedStar dispatcher for all medical requests. |
| On-Site Supervision | <ul style="list-style-type: none"> • Christina Chapski, Henry Ford Health Director of Athletic Training & Community Outreach, 313-844-9521 • Kim Collier, Henry Ford Supervisor of Athletic Training, 313-850-7304 • Karissa Scott, MedStar Ambulance Paramedic, 810-662-9750 |
| Sponsoring Organization | <ul style="list-style-type: none"> • Michigan.com and Detroit Free Press |
| Medical Director | <ul style="list-style-type: none"> • Dr. Laura Owczarek, MD – HFH Emergency Medicine and Primary Care Sports Medicine • Dr. Steven Rockoff, DO – HFH Emergency Medicine |
| Number and Type of Practitioners | <ul style="list-style-type: none"> • Saturday October 19, 2024 <ul style="list-style-type: none"> ○ (2) MedStar ALS units staged near Start/Finish Line and along the course. As the races progress, units may be relocated along the course. ○ (2) Medical Directors at Medical Tent near Start/Finish Line ○ (3) HFH Athletic Trainers positioned in Finish Line chute and/or Medical Tent ○ (4) HFH Athletic Trainers on (2) golf-carts along the course • Sunday October 20, 2024 <ul style="list-style-type: none"> ○ <i>Sunday’s medical team is a conglomerate of professional health care providers that are strategically assigned along the course based on their medical expertise. The list of medical professionals</i> |

| | |
|------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | <p><i>includes but are not limited to physicians, nurses, athletic trainers, advanced practice providers, EMTs, physical therapists, first responders, medical students, medical assistants, and other.</i></p> <ul style="list-style-type: none"> ○ (8) MedStar ALS units staged near Finish Line area and along the course. As the race progresses, units may be relocated along the course. ○ (8) Course Medical Tents staffed with (6-8) medical team members each ○ (9) Mobile golf carts staffed with (2) medical team members each ○ (1) Medical Central Field Hospital staffed with (20-25) medical team members, including a Medical Director and Medical Operations Director ○ (1) Medical Communications Room staffed with Medical Director, Medical Communications Director, and MedStar dispatcher |
| Listing of Agencies and Personnel | <ul style="list-style-type: none"> ● Henry Ford Health and MedStar, Inc (see above staffing model) |
| Written Agreement | <ul style="list-style-type: none"> ● Contract with Michigan.com and Henry Ford Health |
| Number of units | <ul style="list-style-type: none"> ● Saturday October 19, 2024 <ul style="list-style-type: none"> ○ (2) MedStar ALS units staged near Start/Finish Line and along the course ● Sunday October 20, 2024 <ul style="list-style-type: none"> ○ (8) MedStar ALS units staged near Finish Line area and along the course. As the race progresses, units may be relocated along the course. |
| Onsite treatment facilities | <ul style="list-style-type: none"> ● Saturday October 19, 2024 <ul style="list-style-type: none"> ○ (1) Medical Tent located near Start/Finish Line in Millikin State Park ● Sunday October 20, 2024 <ul style="list-style-type: none"> ○ (8) Course Medical Tents <ul style="list-style-type: none"> ▪ Washington Blvd. & State St. ▪ Ledyard Ave. & 2nd Ave (Cass Park) ▪ Warren Ave. & Trumbull Ave ▪ Cass Ave. & Alexandrine St. ▪ Wilkins St. & St. Antoine St. ▪ Mack Ave. & Orleans St. ▪ Lafayette St. & St. Maron Pl. ▪ Burns St. & Goethe (Nichols Elementary) ○ (1) Medical Central Field Hospital located in Finish Line area at Woodward Ave and W. Fort St. <p>2024 DFPM Course Maps with tent 5.29.pdf</p> |
| Risk Assessment | <ul style="list-style-type: none"> ● DSEMIIC to provide Risk Assessment to Michigan.com for event |
| EMS System Education | <ul style="list-style-type: none"> ● Detroit Free Press disseminates information to staff, volunteers, and participants on how to access first aid and medical treatment during the race. |
| Coordination | <ul style="list-style-type: none"> ● Event Directors produce a Crisis Plan prior to the Event and disseminates this document to all involved agencies. Additionally, Detroit Free Press Marathon Event Operation Leadership communicates with all through the Event Operations Center and Multi-Agency Coordination. |

| | |
|----------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>911 Responses near event</p> | <ul style="list-style-type: none"> • Saturday October 19, 2024 <ul style="list-style-type: none"> ○ Event footprint includes named roads of 1 Mile, 5K, Kids Marathon, Little Detroit Dash, and staging area of Milliken State Park • Sunday October 20, 2024 <ul style="list-style-type: none"> ○ Event footprint includes named roads of Marathon, Motor City Half-Marathon, International Half Marathon, Marathon Relay, Finish Line chute, and the Conquered afterparty in Cadillac Square and Woodward Ave around Campus Martius. • As described in the Detroit Free Press Crisis Plan, In the event a 911 call requires emergency vehicle access across the course, MACC agencies will coordinate response with EOC to address proper course adjustments. In the event that HFH and/or MedStar medical team receives the initial request for medical assistance, Medical Communications staff will involve MACC and EOC personnel to initiate procedure to respond. |
| <p>Disaster Operations</p> | <ul style="list-style-type: none"> • Crisis Plan includes: <ul style="list-style-type: none"> ○ Life Threatening Injury or Death of a Participant or Spectator ○ Property Damage ○ Inclement or Severe Weather ○ Lost Child ○ Code Adam ○ Assault or Sexual Assault ○ Bomb Threat ○ Fire ○ Gas Leak ○ Injury Involving a Weapon ○ Power Outage ○ Protest ○ Theft of Venue Property ○ Traffic Accident ○ Vandalism ○ Lost Contestant |

**Document completed by Kimberly Collier and Laura Owczarek – Henry Ford Health and Ray VanHevel – MedStar, Inc.*

www.henryford.com

www.medstarambulance.org

Detroit Free Press Marathon
Community Outreach and Communication Plan

October 19-20, 2024

We have communicated with neighborhood groups that the race will run through (Woodbridge, Brush Park, West Village and Indian Village). All have given approval and we will continue to communicate and/or meet with them to answer any questions that may arise. We will also communicate with Keith Butler, Deputy Manager, District 5 to assist with communications.

We continue to update our contact lists of apartments, condominiums, businesses and churches and notify them of our plans. Eastern Market and Greektown are two notable areas and we have received approval from both.

Our Traffic Control Engineer will work to provide reroutes and ingress/egress options for any groups/businesses that will request it.

Three weeks prior to the event, we will distribute fliers specific to each course section explaining the timeframe in which runners will arrive and depart the area (sample from 2023 below).

One week prior to the event, the Sunday Detroit Free Press will be delivered to each neighborhood residence with another flier about road closures and timeframes.

Communications will be done through social media, fliers, emails and the Detroit Free Press.

CITY OF DETROIT, OFFICE OF EXTERNAL AFFAIRS

SPECIAL EVENTS PETITION

Petition No: 2024-153

Event Name: Detroit Marathon

Event Status: In Review- Clerk's Office (Step 2 of 6)

Petitioner Name / Organization: Detroit Media Partnership dba Michigan.com

Event Location: City of Detroit and City of Windsor

Event Date(s) and Time(s): 10/18/24 12:00 PM to 10/20/24 3:00 PM

Type of Event: Run/Marathon

| |
|---------------------------|
| Applicant Contact: |
| Barbara Bennage |
| bbennage@michigan.com |
| +1 (313) 715-5298 |

| | |
|-------------------------------------------|------------|
| Submission Date: | 02/07/24 3 |
| Date of Clerk's Office Referral: | 05/17/24 |
| Date of City Departments Sign Off: | 06/12/24 |
| Date Referred to Council: | 6/13/24 |

Department Approvals

| DPD | DFD | EMS | GSD | DDOT | MPD | DPW | DHD |
|------------------------------------------|------------------------------------------|------------------------------------------|---------------------------------|-------------------------------------------|------------------------------------------|------------------------------------------|------------------------------------------|
| DPD Reviewed- Ready for Council | DFD Reviewed- Ready for Council | EMS Reviewed- Ready for Council | GSD Approval Not Required | DDOT Reviewed- Ready for Council | MPD Reviewed- Ready for Council | DPW Reviewed- Ready for Council | DHD Reviewed- Ready for Council |

BSEED
BSEED
Reviewed-
Ready for
Council

Mayor's Office Special Events Signature: *Gakeima Fife*

Date: June 13, 2024

General Event Information

Has this event been hosted before? Yes

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? Yes

Is this an annual event? Yes

Event Website: www.freepmarathon.com

Which spaces will be used? Street, Sidewalk, Park, Private Facility

Will this event include the use or sale of marijuana? No

Event Description

Brief Event Purpose & Description:

Now in its 47th year, the Detroit Marathon encompasses various distances of running races held on Saturday and Sunday, Oct. 19 and 20, 2024. In addition a two-day Health and Fitness Expo will be held at Huntington Place on Friday and Saturday, Oct. 18 and 19.

Estimated Peak Attendance: 50000

Estimated Total Attendance: 70000

Is this a public event? Yes

Will there be ticket sales or admission charged? Yes

Does this event use Hart Plaza? No

Will there be merchandise sold? Yes

Will you be taking donations? No

Is this a charity event? No

Does this event involve campers, tents and/or RVs? No

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? No

Contact Information

Organization / Petitioner Name: Detroit Media Partnership dba Michigan.com

Mailing Address: 160 W. Fort Street

Detroit MI 48226

| Primary Contact: | Secondary Contact: |
|-----------------------|--------------------|
| Barbara Bennage | |
| bbennage@michigan.com | |
| | |

Organization Type: Corporation

Organization Website: www.freep.com

Event Setup & Breakdown

Begin Setup: 10/18/24 10:00 AM

Complete Setup: 10/20/24 5:00 AM

Setup Location(s): Saturday: Atwater Street near the RiverWalk Park; Sunday: Start is or

Event Start: 10/18/24 12:00 PM

Event End: 10/20/24 3:00 PM

Begin Tear Down: 10/19/24 2:00 PM

Complete Tear Down: 10/20/24 7:00 PM

Number of Trash Containers: 100 Number of Recycling Containers: 150

Cleaning Service Vendor: Schupan Sustainability

Other Waste Elements: NA

Street Closures & Parking

How many streets will be closed: 5+

Will you be closing any part of Woodward Avenue? Yes

Street Closures (if there are 1-4 closed streets):

1. see attachments

2. _____

3. _____

4. _____

Will you charge attendees for parking? No

Valet parking or blocking metered parking spaces? Blocking metered parking spaces

Describe the parking plan to accommodate anticipated attendance:

Participants and spectators will be advised to use parking lots and structures in the downtown area that are not affected by race course or road closures. Communication will be done via social media, emails and newsletters.

Food & Beverage

Will food be served? Yes

Will food be prepared on site? No

Number of food trucks: 4 Number of non-truck food vendors: 2

Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? Yes

Will there be sales, service and/or consumption of alcohol in public at the event? Yes

What type(s) of alcohol will be served? Beer

Day(s) and time(s) alcohol will be served: Sunday, Oct. 20 from 8am - 2pm

Will ice be used in any served beverages? No

Stages, Tents, & Structures

Is a stage being built? Yes

How many stages will be used? 0

Do any of the stages have a canopy? No

Number of tents 10' x 10' and smaller: 55

Number of tents larger than 10' x 10': 15

Tent Contractor: S&R Rentals and Wahl Tents

What other structures will your event include? Truss system, fencing, small platform less than 24" high

Will your event use any grills? No

What kind of grills? _____

Utilities & Portable Restrooms

Event Utilities that will be used: Generators, Utility Power

How will generators be fueled? Gas

Generator contractor: Gibbard Electric and S&R Tent Rentals

Will additional wiring be installed? No

Does the event require access to a hydrant? No

Will there be amplified sound? Yes

Will a sound system be used? Yes

Will you be providing Port-a-johns? Yes

Security & Emergency Plans

Will the event have a security contractor? Yes

Security Contractor: ProStar Security

Number of private personnel per shift: 125

Which of these apply to the private security personnel? Licensed

Will you contract emergency medical services? Yes

Name of emergency medical services contractor: MedStar

Does this event include fireworks? No

Day(s) and time(s) of fireworks: _____

Fireworks vendor: _____

Attachments

| | |
|-------------------------------------|--------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | Applicant Signature Page (required) |
| <input checked="" type="checkbox"/> | Event Clean Up Plan (required) |
| <input type="checkbox"/> | Security Plan (500 or less attendees) |
| <input type="checkbox"/> | Emergency Response Plan & Medical Procedures (500+ attendees) |
| <input checked="" type="checkbox"/> | Communication and Community Impact Plan (500+ attendees) |
| <input type="checkbox"/> | Maintaining of Traffic Plan (1000+ attendees or if closing a street) |
| <input checked="" type="checkbox"/> | Build and Breakdown Schedule (if you are erecting any structures) |
| <input checked="" type="checkbox"/> | Site Map Plan (if event involves any temporary elements including tents) |
| <input checked="" type="checkbox"/> | Emergency Medical Contractor Agreement (if applicable) |
| <input type="checkbox"/> | Barricades Provider Agreement (if applicable) |
| <input checked="" type="checkbox"/> | Security Contractor Agreement (if applicable) |
| <input checked="" type="checkbox"/> | Port-a-john Contractor Agreement (if applicable) |
| <input checked="" type="checkbox"/> | Sanitation Contractor Agreement (if applicable) |

City Council Member: _____

Resolved, The Mayor's Office is hereby authorized and directed to issue permits to Detroit Media Partnership to host "Detroit Free Press Marathon" (#2024-153) from October 18th, 2024 at 12:00 PM through October 20th, 2024 at 3:00 PM.

PROVIDED, that there will be DPD Assisted Event; Contracted with private security and be it further

PROVIDED, that there will be DFD Pending Inspections; Contracted with Private EMS to Provide Services; and be it further

PROVIDED, that there will be Municipal Parking No Parking Signs Required; and be it further

PROVIDED, that there will be DPW Barricades & Road Closure Signage Required; and be it further

PROVIDED, that there will be DHD pending inspections; and be it further

PROVIDED, that there will be BSEED Permits Required for Tents, Generators, and Stages; and be it further

PROVIDED, that there will be a Business License Required obtained following City Council approval; and be it further

PROVIDED, that all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of event.