

City of Detroit

Janice M. Winfrey
City Clerk

OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENT PETITION REFERENCE COMMUNICATION

To: The Department or Commission Listed Below

From: Janice M Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

Petition No.	2024-163
Name of Petitioner	Tour de Troit, Inc.
Description of Petition	Please find attached request to host "Tour d'east Side" at Mariner's Park and along streets. The event will be held from June 08 th from 7:00 A.M. to 4:00 P.M. Set-up will begin on June 8 th at 5:00 A.M. and be completed by 7:00 A.M. the same day. Tear down will begin on June 8 th from 4:00 P.M. and be completed by June 8 th at 6:00 P.M.
Type of Petition	Special Events
Submission Date	05/22/24
Concerned Departments	"Buildings, Safety Engineering, and Environmental Department (BSEED), Department of Public Works (DPW), Detroit Department of Transportation (DDOT), Detroit Fire Department (DFD), General Services Department (GSD), Media Services Department, Municipal Parking Department, Police Department (DPD)"
Petitioner Contact	Vittoria Katanski 2727 Second Ave. Suite 148 Detroit, MI 48214 vittoria@tour-de-troit.org (248) 766-6485

2 Woodward Ave. Coleman A. Young Municipal Center Rm. 200, Detroit, MI 48226

(313) 224 - 3260 | Fax: (313) 224 - 1466

City of Detroit Special Events Application Authorizations

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

Applicant Signature: Vittoria AJ Katanski

Date: May, 1, 2024

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

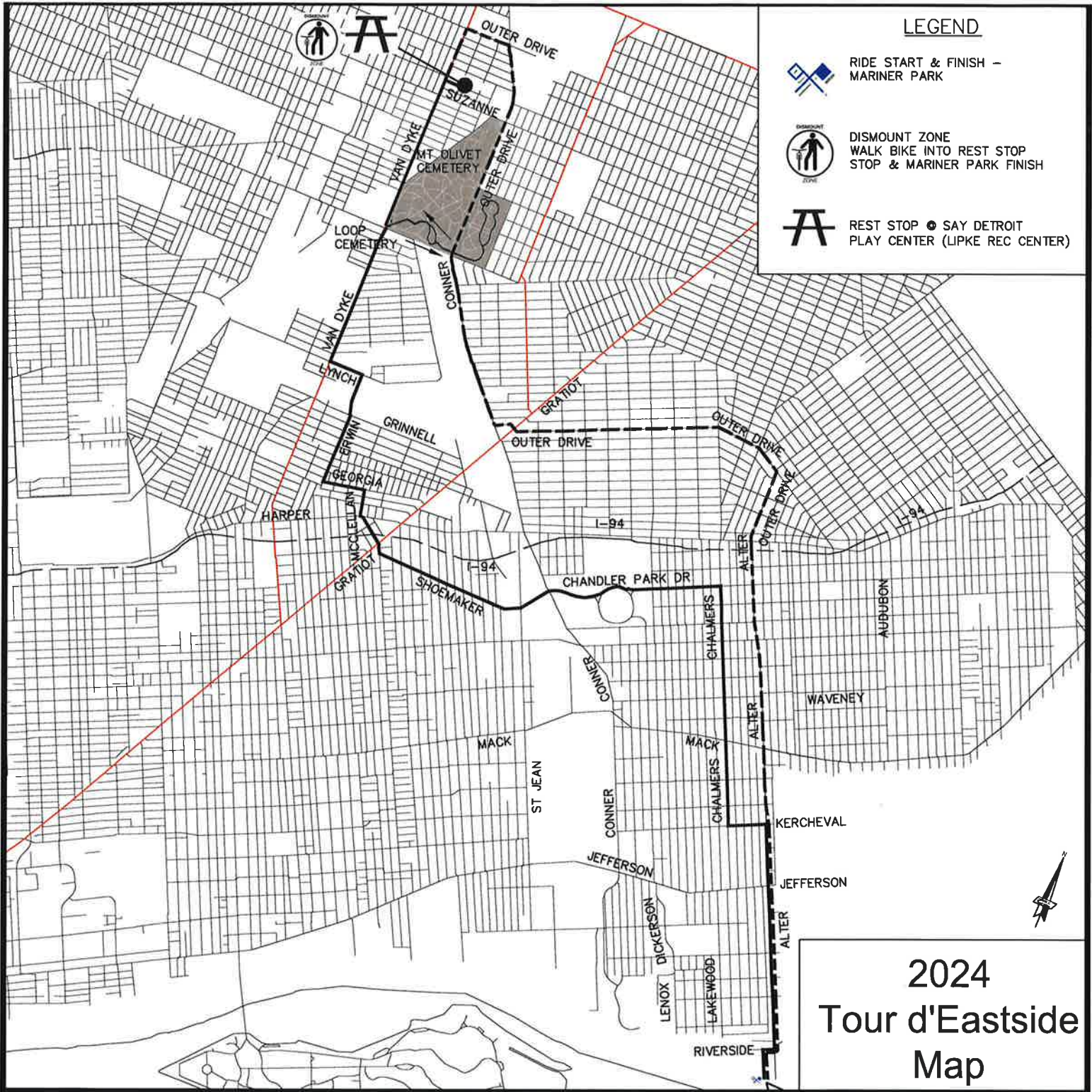
Event Name: Tour d'Eastside

Event Date: June 8, 2024

Event Organizer: TourdeTroit, inc.

Applicant Signature: Vittoria AJ Katanski

Date: May, 2, 2024



LEGEND



RIDE START & FINISH – MARINER PARK



DISMOUNT ZONE
WALK BIKE INTO REST STOP
STOP & MARINER PARK FINISH



REST STOP ● SAY DETROIT
PLAY CENTER (LIPKE REC CENTER)



**2024
Tour d'Eastside
Map**

START: Mariner Park

- Exit park north on park drive
- Turn right onto Riverside
- Turn left onto Alter
- Turn left onto Kercheval
- Turn right onto Chalmers
- Turn left onto Chandler Park Drive
- Continue onto Shoemaker
- Turn right onto McClellan
- Continue onto McClellan at Harper
- Turn left onto Georgia
- Turn right onto Erwin
- Turn left onto Lynch
- Turn right onto Van Dyke
- Turn right into Mt Olivet Cemetery

Complete Cemetery Loop

- Turn right onto Van Dyke
- Turn right onto Suzanne
- Turn left into SAY Detroit Play Center (Lipke Rec Center)

REST STOP

- Exit right from Rest Stop toward Van Dyke
- Turn right onto Van Dyke
- Turn right onto Outer Dr E
- Continue onto Conner
- Turn left onto Outer Drive
- Continue to right on Outer Drive @ Berkshire
- Continue onto Alter @ Outer Drive to east
- Turn right onto Riverside
- Turn left onto Mariner Park drive

ARRIVE/FINISH:
Mariner Park



MARINER PARK

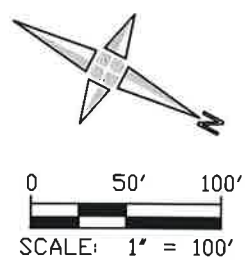
NEED ASSISTANCE ON THE ROAD

Look for TdT
Sweepers in NEON GREEN shirts
& Medics in RED shirts



giffels
webster

Map Date: 05-09-2024



ENCLOSED AREA
w/ Grabber Cones
& Caution Tape

PARK COMFORT
STATION

(2) 10'x10' TENTS



Know what's below.
Call before you dig.

V:\18101-00D Tour-de-Troit - Hatch Detroit\Drawing Files\cycle-into-spring\tour de eastside - mariner park set up plan 2024 - v1.dwg

TdT Tour de Eastside 2024

Detroit, Michigan

Mariner Park Set Up Plan



28 West Adams Road
Suite 1200
Detroit, MI 48226
p (313) 962-4442
f (313) 962-5068
www.giffelswebster.com

Executive:	MGD
Manager:	MGD
Designer:	MGD
Quality Control:	VAK
Section:	

Developed For:

Tour de Troit

2727 Second Avenue
Suite 148
Detroit, MI 48201

DATE:	ISSUE:
05.05.2023	Permitting
05.09.2024	Permitting

Date:	05.05.2023
Scale:	1"=100'
Sheet:	C1
Project:	18101-00D

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**Tour de Troit Clean up Plan
Tour d'Eastside**

We arrive early and clean the park prior to the event, picking up all the glass and garbage from the Friday night before the event. As in previous years, we have contracted with our tent company to remove all garbage and recycling off premises and to their garbage facility in the warehouse. This year will be the same. In addition any extra food and beverage will be delivered to the Mariner's Inn for their use.



Tour de Troit Communication Plan
Tour d'Eastside

We have communicated directly to the local businesses in the area. We will reach out to JEBA and local resident groups 2 weeks prior to the event. We have letters of support from Coriander and Detroit River Sports who also are sponsors. We will use social media and email to also communicate. There will not be many participants this year, and impact will be minor.

SPECIAL EVENTS PETITION

Petition No: _____

Event Name: Tour d"east Side

Event Status: In Review- City Council (Step 4 of 6)

Petitioner Name / Organization: Tour de Troit, Inc.

Event Location: Mariner's Park and along streets

Event Date(s) and Time(s): 06/08/24 7:00 AM to 06/08/24 4:00 PM

Type of Event: Bike Ride/Race

Applicant Contact:
Vittoria Katanski
vittoria@tour-de-troit.org
+1 (248) 766-6485

Submission Date:	05/09/24 1
Date of Clerk's Office Referral:	05/22/24
Date of City Departments Sign Off:	05/22/24
Date Referred to Council:	05/22/24

Department Approvals

DPD	DFD	EMS	GSD	DDOT	MPD	DPW	DHD
DPD Reviewed-Ready for Council	DFD Reviewed-Ready for Council	EMS Reviewed-Ready for Council	GSD Reviewed-Ready for Council	DDOT Approval Not Required	MPD Approval Not Required	DPW Approval Not Required	DHD Reviewed-Ready for Council

BSEED
BSEED Reviewed-Ready for Council

Mayor's Office Special Events Signature: *Gakeima Fife*

Date: May 22, 2024

General Event Information

Has this event been hosted before? Yes

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? Yes

Is this an annual event? Yes

Event Website: tour-de-troit.org

Which spaces will be used? Street, Park

Will this event include the use or sale of marijuana? No

Event Description

Brief Event Purpose & Description:

The Tour de Troit hosts annual events to support health and wellness, and to promote the city of Detroit in a positive light. The organization has been hosting events since 2001. We have brought thousands of people to the city of Detroit over the years.

Estimated Peak Attendance: 350

Estimated Total Attendance: 350

Is this a public event? Yes

Will there be ticket sales or admission charged? Yes

Does this event use Hart Plaza? No

Will there be merchandise sold? No

Will you be taking donations? Yes

Is this a charity event? Yes

Does this event involve campers, tents and/or RVs? No

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? No

Contact Information

Organization / Petitioner Name: Tour de Troit, Inc.

Mailing Address: 2727 Second Avenue Suite 148

Detroit Michigan 48214

Primary Contact:	Secondary Contact:
Vittoria Katanski	
vittoria@tour-de-troit.org	

Organization Type: Nonprofit

Organization Website: tour-de-troit.org

Event Setup & Breakdown

Begin Setup: 06/08/24 5:00 AM

Complete Setup: 06/08/24 7:00 AM

Setup Location(s): Mariner's Park

Event Start: 06/08/24 7:00 AM

Event End: 06/08/24 4:00 PM

Begin Tear Down: 06/08/24 4:00 PM

Complete Tear Down: 06/08/24 6:00 PM

Number of Trash Containers: 20 Number of Recycling Containers: 10

Cleaning Service Vendor: JMKD

Other Waste Elements: _____

Street Closures & Parking

How many streets will be closed: 0 _____

Will you be closing any part of Woodward Avenue? _____

Street Closures (if there are 1-4 closed streets):

1. _____

2. _____

3. _____

4. _____

Will you charge attendees for parking? No _____

Valet parking or blocking metered parking spaces? Neither _____

Describe the parking plan to accommodate anticipated attendance:

Street Parking and Parking along Jefferson. Riders ride bikes to park

Food & Beverage

Will food be served? Yes _____

Will food be prepared on site? No _____

Number of food trucks: 0 _____ Number of non-truck food vendors: 0 _____

Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? No

Will there be sales, service and/or consumption of alcohol in public at the event? _____

What type(s) of alcohol will be served? _____

Day(s) and time(s) alcohol will be served: _____

Will ice be used in any served beverages? No

Stages, Tents, & Structures

Is a stage being built? No

How many stages will be used? _____

Do any of the stages have a canopy? _____

Number of tents 10' x 10' and smaller: 2

Number of tents larger than 10' x 10': 0

Tent Contractor: JKMB

What other structures will your event include? no

Will your event use any grills? No

What kind of grills? _____

Utilities & Portable Restrooms

Event Utilities that will be used: Neither

How will generators be fueled? _____

Generator contractor: _____

Will additional wiring be installed? No

Does the event require access to a hydrant? No

Will there be amplified sound? No

Will a sound system be used? _____

Will you be providing Port-a-johns? Yes

Security & Emergency Plans

Will the event have a security contractor? No

Security Contractor: _____

Number of private personnel per shift: _____

Which of these apply to the private security personnel? _____

Will you contract emergency medical services? Yes

Name of emergency medical services contractor: Superior

Does this event include fireworks? No

Day(s) and time(s) of fireworks: _____

Fireworks vendor: _____

Attachments

<input checked="" type="checkbox"/>	Applicant Signature Page (required)
<input checked="" type="checkbox"/>	Event Clean Up Plan (required)
<input type="checkbox"/>	Security Plan (500 or less attendees)
<input type="checkbox"/>	Emergency Response Plan & Medical Procedures (500+ attendees)
<input checked="" type="checkbox"/>	Communication and Community Impact Plan (500+ attendees)
<input type="checkbox"/>	Maintaining of Traffic Plan (1000+ attendees or if closing a street)
<input checked="" type="checkbox"/>	Build and Breakdown Schedule (if you are erecting any structures)
<input checked="" type="checkbox"/>	Site Map Plan (if event involves any temporary elements including tents)
<input type="checkbox"/>	Emergency Medical Contractor Agreement (if applicable)
<input type="checkbox"/>	Barricades Provider Agreement (if applicable)
<input type="checkbox"/>	Security Contractor Agreement (if applicable)
<input type="checkbox"/>	Port-a-john Contractor Agreement (if applicable)
<input type="checkbox"/>	Sanitation Contractor Agreement (if applicable)

City Council Member: _____

Resolved, The Mayor's Office is hereby authorized and directed to issue permits to Tour de Troit, Inc. to host "Tour d'east Side" (2024-163) on June 8, 2024 from 7 AM to 4:00 PM at Mariner's Park and along streets

PROVIDED, that there will be DPD Assisted Event; and be it further

PROVIDED, that there will be DFD Pending Inspections; and be it further

PROVIDED, that there will be DHD pending inspections; and be it further

PROVIDED, that all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of event.