



Coleman A. Young Municipal Center  
2 Woodward Avenue, Suite 908  
Detroit, Michigan 48226

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April 09, 2024

The Honorable Detroit City Council  
1340 Coleman A. Young Municipal Center  
Detroit, MI 48226

**RE: Request to Accept and Appropriate the Housing Readiness Incentive – Enhancement Grant**

Honorable City Council:


The Michigan State Housing Development Authority has awarded the City of Detroit Housing & Revitalization Department with the Housing Readiness Incentive – Enhancement Grant for a total of \$50,000.00. There is no match requirement.

The objective of the grant is to reduce barriers to affordable housing development. The funding allotted to the department will be utilized for contractual services to identify the different types of vacant land across Detroit and examine internal programs and policies regarding infill development.

If approval is granted to accept and appropriate this funding, the appropriation number is 21390.

We respectfully ask your approval to accept, set-up and appropriate funding in accordance with the attached resolution.

Respectfully submitted,

DocuSigned by:  
  
E17650515DAF4C9...

Julie Schneider  
Director, Housing & Revitalization

DocuSigned by:  
  
34F9071313554A4...

Office of Budget

Attachment

cc: Gail Fulton, Mayor's Office  
Val Miller, HRD

**BY COUNCIL MEMBER \_\_\_\_\_**

**WHEREAS**, the Housing & Revitalization Department is requesting authorization to accept a grant from the Michigan State Housing Development Authority, in the amount of \$50,000.00, to reduce barriers to affordable housing development in Detroit; and

**WHEREAS**, this request has been approved by the Office of Budget; now

**THEREFORE, BE IT RESOLVED** that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit, and

**BE IT FURTHER RESOLVED**, that the Budget Director is authorized to accept, setup and appropriate Appropriation # 21390 in the amount of \$50,000.00 for the MHSDA Enhancement Grant (Housing Readiness Incentive – Enhancement Grant).



STATE OF MICHIGAN

MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY  
LANSING

GRETCHEN WHITMER  
GOVERNOR

AMY HOVEY  
CHIEF EXECUTIVE OFFICER  
AND EXECUTIVE DIRECTOR

March 14, 2024

Terri Daniels  
City of Detroit  
danielste@detroitmi.gov

**RE: Announcement of Funding Award, Grant #HRI-2024-382-LEG**

Dear Terri Daniels:

Congratulations! The Michigan State Housing Development Authority (MSHDA) has approved your request for a Housing Readiness Incentive grant in the amount of \$50,000. The purpose of this letter is to inform you of the documentation needed to initiate this grant.

**Executing the Grant Agreement**

Please navigate to MSHDA's grants management system, IGX, at [mgs.michigan.gov](https://mgs.michigan.gov) and sign into your IGX account. Navigate to the "My Tasks" table and click on your grant number. Your grant number is HRI-2024-382-LEG. On the left-hand navigation bar, click "Grant Documents." Fill out the required page and click "Submit Signed Grant."

Return the Grant Agreement via IGX within 30 days of this letter. If you have any technical difficulties, please contact your Grant Manager, Liz Faulkner at [faulknere@michigan.gov](mailto:faulknere@michigan.gov) or 517-335-6355.

**Financial Status Report and Quarterly Updates**

Please follow the policies included in Exhibit A in your grant agreement to properly complete Financial Status Reports (FSRs) and Quarterly Updates. Each FSR and quarterly update must be submitted via IGX by the designated authorized signatory; if this person is different than the Authorized Official, MSHDA approval is required. FSRs and progress reports must be submitted 30 days after the end of a calendar quarter.

Terri Daniels  
March 14, 2024  
Page Two of Two

Any deviations from the terms or conditions of the Grant Agreement must be requested and approved by MSHDA. If you have questions, please contact me at [faulkner@michigan.gov](mailto:faulkner@michigan.gov) or 517-335-6355.

Sincerely,

A handwritten signature in cursive script that reads "Liz Faulkner".

Liz Faulkner, Community Development Analyst  
Office of Housing Strategies  
Partnerships and Engagement Division

C: Karen Gagnon, Office of Housing Strategies Manager