

Janice M. Winfrey
City Clerk

City of Detroit
OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENT PETITION REFERENCE COMMUNICATION

To: The Department or Commission Listed Below

From: Janice M Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.


Petition No.	2024-113
Name of Petitioner	VG1 LLC
Description of Petition	Please see request to hold "Detroit's FUL Station" Submitted by VG1 LLC, located at 2748 Franklin on May 1 st through October 20 th , from 4:00 PM to 10:00 PM. Set-up to begin April 28 th 10:00 AM complete by April 29 th 2:00PM with tear-down to begin October 21 st , at 10:00 AM complete by 5:00 PM October 22 nd .
Type of Petition	Special Event
Submission Date	4/2/23
Concerned Departments	Media Services, Buildings & Safety Engineering, Police Department, Fire Department, Municipal Parking Department, Transportation Department, Health Department; General Services Department,
Petitioner Contact	Sheri Rieth VG1 LLC 313-657-2885 slrieth@comcast.net

City of Detroit Special Events Application Authorizations

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

Applicant Signature:



Date: 2-5-2024

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

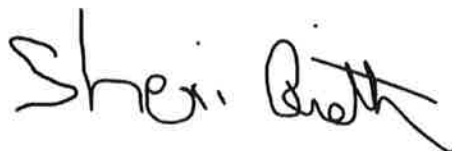
Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: FÜL Station

Event Date: April 24, 2024

Event Organizer: VG1 LLC

Applicant Signature:

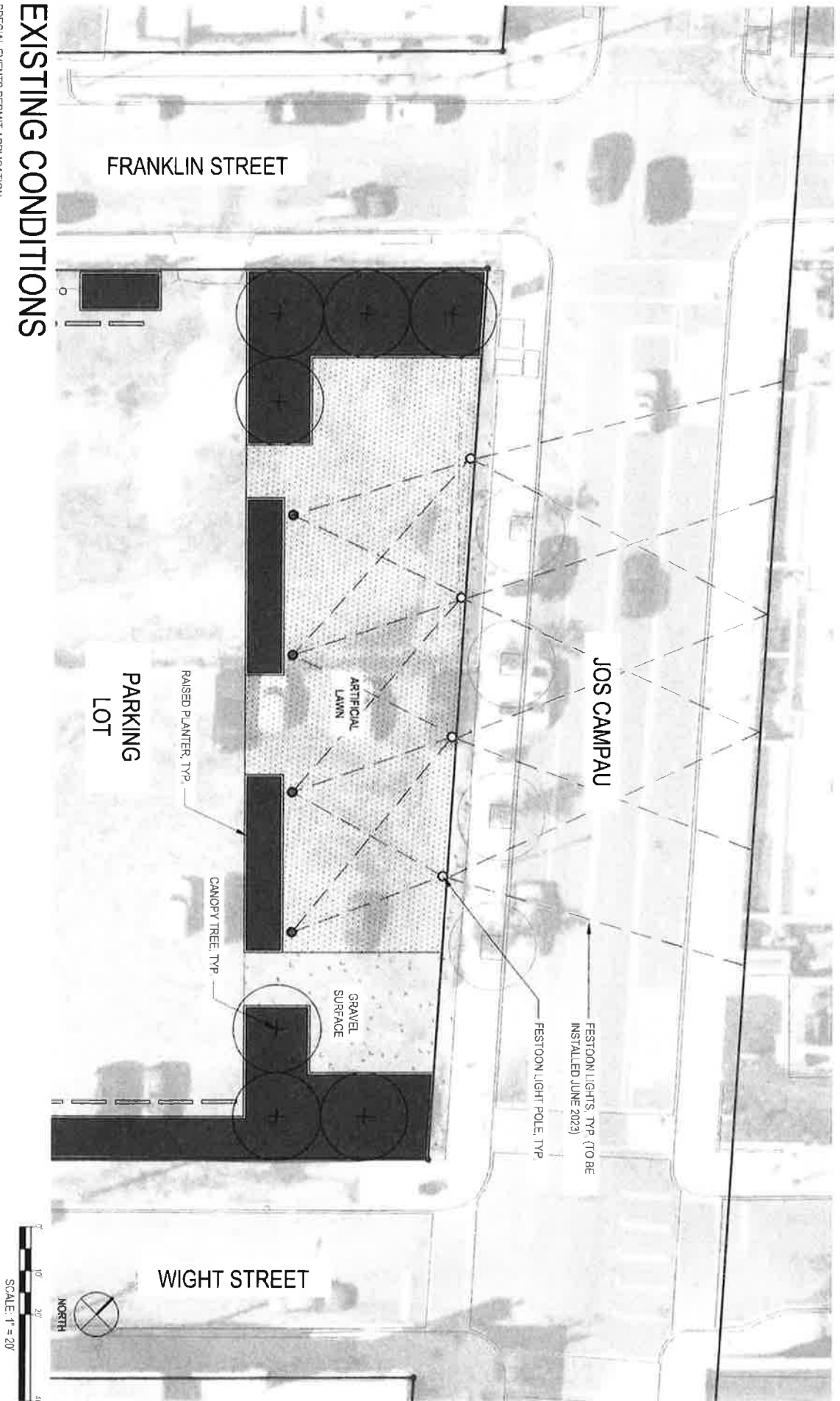


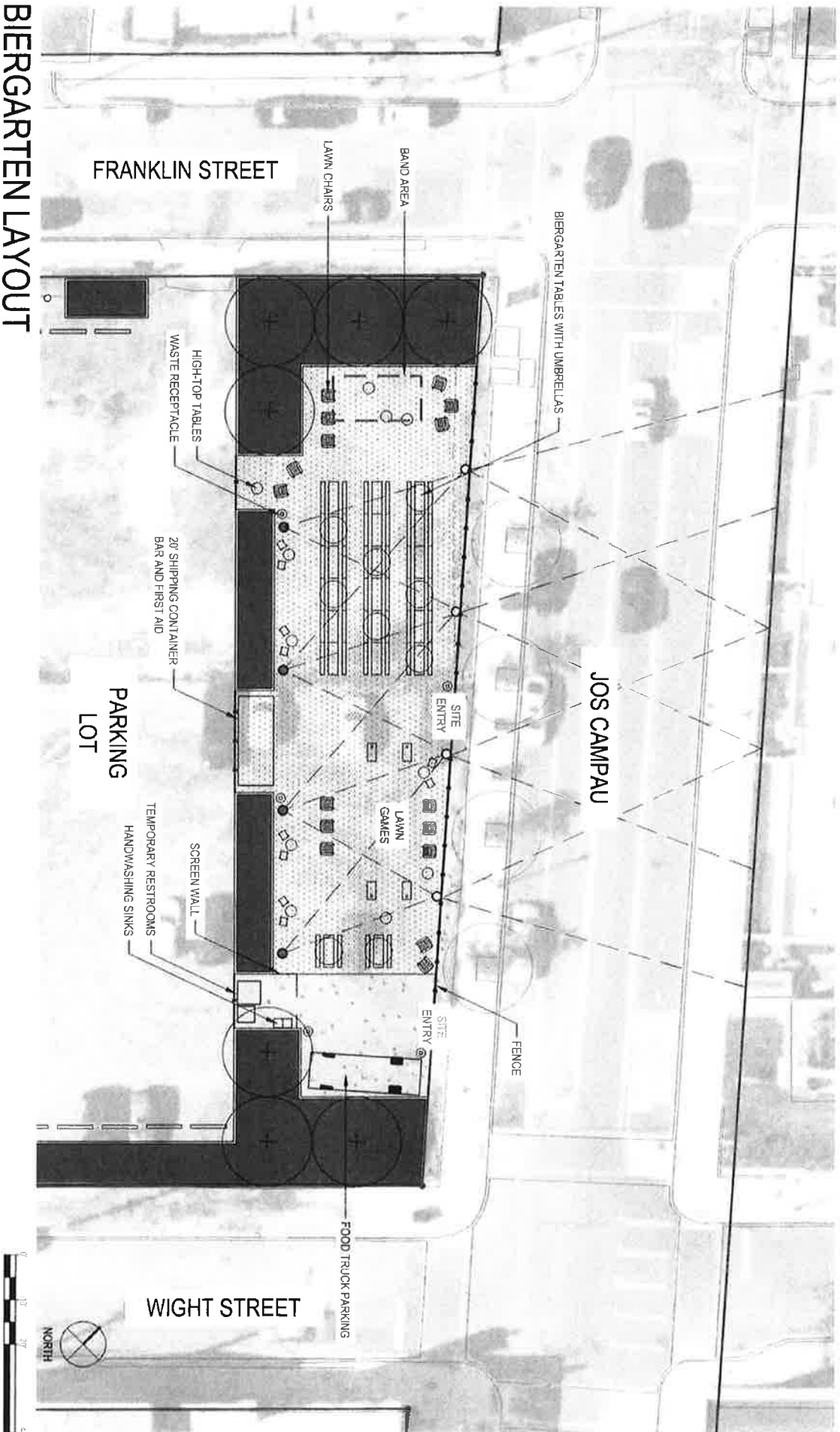
Date: 2-5-2024

EXISTING CONDITIONS

SPECIAL EVENTS PERMIT APPLICATION

25 MAY 2023





BIERGARTEN LAYOUT

SPECIAL EVENTS PERMIT APPLICATION

25 MAY 2023

VG1 LLC Communication and Community Impact Plan

April 24-October 22 2024

The proposed event will have a clear communication to the residences in the immediate area.

We will send a correspondence to the residences located across the street from the event letting them know the details including times and dates of the events. Here is what the letter will state:

Dear Rivertown community,

We are excited to advise you that from April 24-October 22 2024 we will be activating the event space located at 2748 Franklin Street for all to enjoy. We will ensure it will meet all local ordinances including noise. We will make sure the events will wrap up by 10PM and we will keep the location free and clear for any traffic for vehicles and pedestrians. This is a community focused event and will also include a nonprofit charity component.

Thank you

VG1, LLC

VG1 LLC Event Cleanup Plan

April 24-October 22 2024

The proposed event will have a 2 day clean up plan to include the following:

- 1.) Breakdown of any tents
- 2.) Breakdown of any tables and chairs brought in for the event
- 3.) Clean up and removal of all trash and recycling containers
- 4.) Removal of all Porta Johns
- 5.) Removal of any third party food trucks
- 6.) Location will be put back to pre event status

To: VG1, LLC

Event Details to supply 2 porta johns for event from April 22-October 22 2024

Our regular units will be \$150.00 each per 28 days.

Physically challenged units are \$250.00 each per 28 days.

You will have to set up service and it will be \$45.00 per unit per service.

All orders must be called into the office.

Lori Proctor
Bob's Sanitation
Scotty's Potties
27940 Wick Rd.
Romulus MI 48174
734-421-1400

CITY OF DETROIT, OFFICE OF EXTERNAL AFFAIRS

SPECIAL EVENTS PETITION

Petition No: 2024-113

Event Name: Detroit's FÜL Station

Event Status: In Review- City Council (Step 4 of 6)

Petitioner Name / Organization: VG1 LLC

Event Location: 2748 Franklin Street

Event Date(s) and Time(s): 05/01/24 4:00 PM to 10/20/24 10:00 PM

Type of Event: Other

Applicant Contact:	Submission Date: 02/05/24 1
Sheri Rieth	Date of Clerk's Office Referral: 04/03/24
srieth@comcast.net	Date of City Departments Sign Off: 04/03/24
+1 (313) 657-2885	Date Referred to Council: 4/5/24

Department Approvals

DPD	DFD	EMS	GSD	DDOT	MPD	DPW	DHD
DPD Reviewed- Ready for Council	DFD Reviewed- Ready for Council	EMS Reviewed- Ready for Council	GSD Approval Not Required	DDOT Approval Not Required	MPD Approval Not Required	DPW Approval Not Required	DHD Reviewed- Ready for Council

BSEED
BSEED
Reviewed-
Ready for
Council

Mayor's Office Special Events Signature: Yakeima Fife

Digitally signed by Yakeima Fife
Date: 2024.04.04 17:32:15
-04'00'

Date: April 3, 2024

General Event Information

Has this event been hosted before? No

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? Yes

Is this an annual event? No

Event Website: N/A

Which spaces will be used? Street, Private Facility

Will this event include the use or sale of marijuana? No

Event Description

Brief Event Purpose & Description:

Space activation that will include community attending event in conjunction with nonprofit fundraising activities.

Estimated Peak Attendance: 250

Estimated Total Attendance: 3000

Is this a public event? Yes

Will there be ticket sales or admission charged? No

Does this event use Hart Plaza? No

Will there be merchandise sold? Yes

Will you be taking donations? Yes

Is this a charity event? Yes

Does this event involve campers, tents and/or RVs? No

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? No

Contact Information

Organization / Petitioner Name: VG1 LLC

Mailing Address: 2711 E Jefferson Ave

Detroit, MI 48207 MI 48207

Primary Contact:	Secondary Contact:
Sheri Rieth	
slrieth@comcast.net	

Organization Type: Other

Organization Website: _____

Event Setup & Breakdown

Begin Setup: 04/28/24 10:00 AM

Complete Setup: 04/29/24 2:00 PM

Setup Location(s): 2748 Franklin Street

Event Start: 05/01/24 4:00 PM

Event End: 10/20/24 10:00 PM

Begin Tear Down: 10/21/24 10:00 AM

Complete Tear Down: 10/22/24 5:00 PM

Number of Trash Containers: 4 Number of Recycling Containers: 4

Cleaning Service Vendor: _____

Other Waste Elements: _____

Street Closures & Parking

How many streets will be closed: 0

Will you be closing any part of Woodward Avenue? _____

Street Closures (if there are 1-4 closed streets):

1. _____

2. _____

3. _____

4. _____

Will you charge attendees for parking? No

Valet parking or blocking metered parking spaces? Neither

Describe the parking plan to accommodate anticipated attendance:

Parking structure across the street

Food & Beverage

Will food be served? Yes

Will food be prepared on site? Yes

Number of food trucks: 1 Number of non-truck food vendors: 0

Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? Yes

Will there be sales, service and/or consumption of alcohol in public at the event? Yes

What type(s) of alcohol will be served? Wine, Beer

Day(s) and time(s) alcohol will be served: Wednesday-Sunday 2-10PM

Will ice be used in any served beverages? No

Stages, Tents, & Structures

Is a stage being built? No

How many stages will be used?

Do any of the stages have a canopy?

Number of tents 10' x 10' and smaller: 2

Number of tents larger than 10' x 10': 0

Tent Contractor:

What other structures will your event include?

Will your event use any grills? No

What kind of grills?

Utilities & Portable Restrooms

Event Utilities that will be used: Utility Power

How will generators be fueled?

Generator contractor:

Will additional wiring be installed? No

Does the event require access to a hydrant? No

Will there be amplified sound? No

Will a sound system be used?

Will you be providing Port-a-johns? Yes

Security & Emergency Plans

Will the event have a security contractor? No

Security Contractor: _____

Number of private personnel per shift: _____

Which of these apply to the
private security personnel? _____

Will you contract emergency medical services? No

Name of emergency medical services contractor: _____

Does this event include fireworks? No

Day(s) and time(s) of fireworks: _____

Fireworks vendor: _____

Attachments

<input checked="" type="checkbox"/>	Applicant Signature Page (required)
<input checked="" type="checkbox"/>	Event Clean Up Plan (required)
<input type="checkbox"/>	Security Plan (500 or less attendees)
<input type="checkbox"/>	Emergency Response Plan & Medical Procedures (500+ attendees)
<input checked="" type="checkbox"/>	Communication and Community Impact Plan (500+ attendees)
<input type="checkbox"/>	Maintaining of Traffic Plan (1000+ attendees or if closing a street)
<input checked="" type="checkbox"/>	Build and Breakdown Schedule (if you are erecting any structures)
<input checked="" type="checkbox"/>	Site Map Plan (if event involves any temporary elements including tents)
<input type="checkbox"/>	Emergency Medical Contractor Agreement (if applicable)
<input type="checkbox"/>	Barricades Provider Agreement (if applicable)
<input type="checkbox"/>	Security Contractor Agreement (if applicable)
<input type="checkbox"/>	Port-a-john Contractor Agreement (if applicable)
<input type="checkbox"/>	Sanitation Contractor Agreement (if applicable)

City Council Member: _____

Resolved, The Mayor's Office is hereby authorized and directed to issue permits to VGI LLC to host "Detroit's FUL Station" (2024-113) on May 1, 2024 through October 20, 2024 at 2748 Franklin from 4:00 PM to 10:00 PM.

PROVIDED, that there will be DPD Assisted Event; and be it further

PROVIDED, that there will be DFD Pending Inspections; Contracted with Private EMS to Provide Services; and be it further

PROVIDED, that there will be BSEED Permits Required for Tents, Generators and be it further

PROVIDED, that there will be DPW Type III Barricades & Road Closure Signage Required; and be it further

PROVIDED, that there will be Municipal Parking No Parking Signs Required; and be it further

PROVIDED, that there will be a Business License Required obtained following City Council approval; and be it further

PROVIDED, that all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of event.