



General Services Department  
115 Erskine  
Detroit, Michigan 48201

Phone 313•224•1100  
Fax 313•224•1860  
[www.detroitmi.gov/recreation](http://www.detroitmi.gov/recreation)

May 15, 2024

The Honorable Detroit City Council  
**ATTN: City Clerk Office**  
200 Coleman A. Young Municipal Center  
Detroit MI 48226

**RE: Authorization to Enter a License Agreement with the J.W. Westcott Company for a 30-Year Revenue Agreement**

The City of Detroit General Services Department – Parks and Recreation Division is hereby requesting authorization from Detroit City Council to enter into a license agreement with the J.W. Westcott Company. This will be a revenue agreement for property owned by the City of Detroit, Parks and Recreation Division located at 12 24th Street, Detroit, MI 48222. J.W. Westcott Company is not providing the City any goods or services.

The following supporting documents are attached to this request:

- License Agreement (fully executed)
- Tax Clearance (approved 04/24/2024)
- Certificate of Authority
- Consolidated Affidavits
- Certificate of Insurance
- J.W. Westcott Application for Employment

We respectfully request your approval to enter the license agreement by adopting the attached resolution. If you have any questions, please contact Jonathan Demers in the Law Department.

Sincerely,

Crystal Perkins  
Director, General Services Department