

City of Detroit

Janice M. Winfrey
City Clerk

OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENT PETITION REFERENCE COMMUNICATION

To: The Department or Commission Listed Below

From: Janice M Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

Petition No.	2024-135
Name of Petitioner	Backwoods & Bonfires, LLC
Description of Petition	Please see request to hold "Backwoods & Bonfires Music Festival" Submitted by Backwoods & Bonfires LLC, located at The Eastern Detroit 3434 Russell St. on July 13 th , from 2:00 PM to 10:00 PM. Set-up to begin July 12 th 9:00AM complete by July 13 th 1:00PM with tear-down to begin July 13 th at 11:00PM complete by 4:00PM July 14 th .
Type of Petition	Special Event
Submission Date	4/30/2024
Concerned Departments	Media Services, Buildings & Safety Engineering, Police Department, Fire Department, Municipal Parking Department, Transportation Department, Health Department; General Services Department,
Petitioner Contact	Jill Riddle & Regina Stocco Backwoods & Bonfires, LLC 248-207-4038 thesocialconnection@gmail.com

2 Woodward Ave. Coleman A. Young Municipal Center Rm. 200, Detroit, MI 48226

(313) 224 - 3260 | Fax: (313) 224 - 1466

City of Detroit Special Events Application Authorizations

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

Applicant Signature: 

Date: 4/29/2024

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: Backwoods And Bonfires

Event Date: 7/13/2024

Event Organizer: Curtis McKinnon

Applicant Signature: 

Date: 4/29/2024

BACKWOODS & BONFIRES 7.13.24

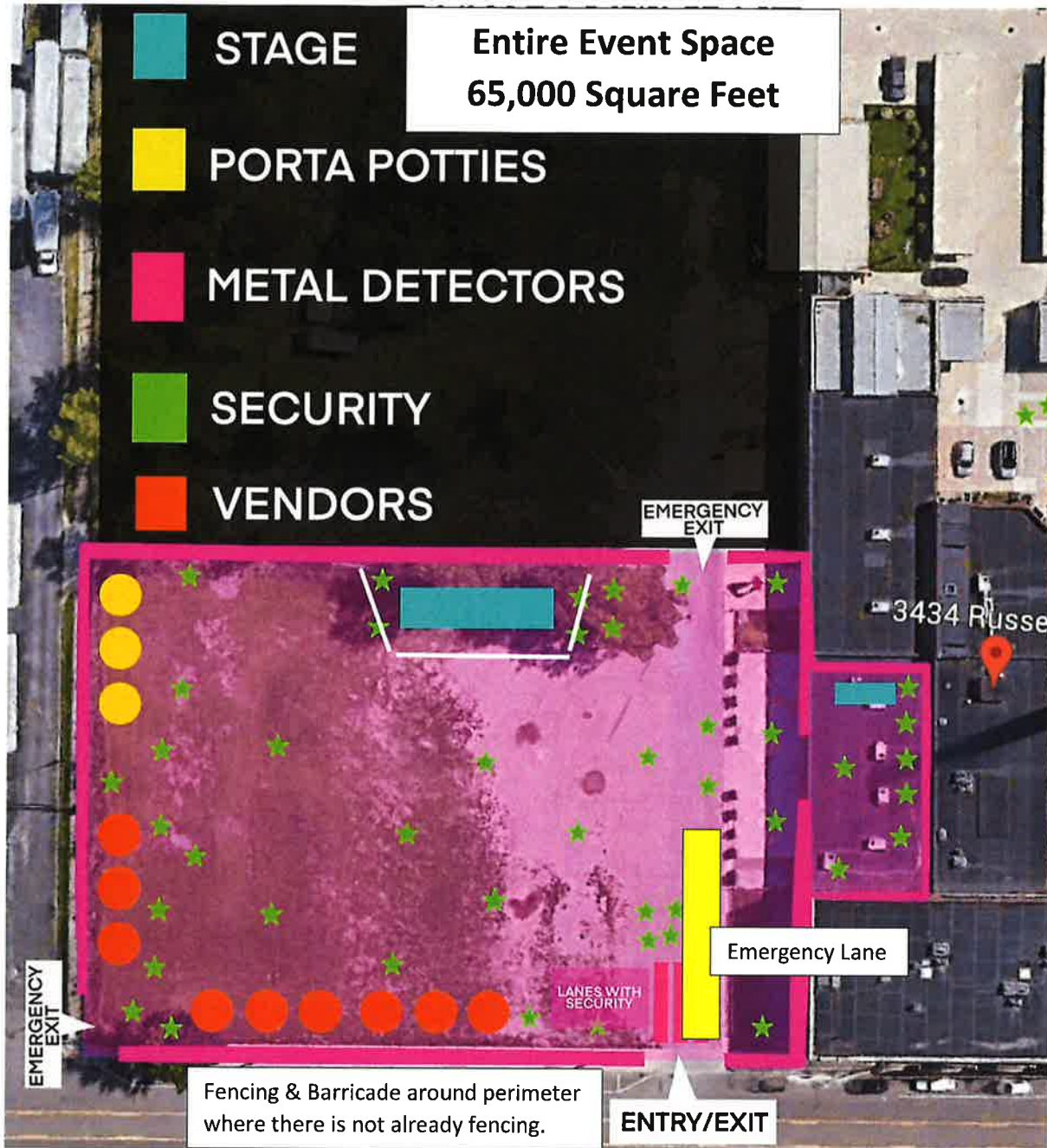
3434 RUSSELL (THE EASTERN & LOTS) / EASTERN MARKET AREA

PETITION# TBA

TMP TBA

107,000 SQUARE FEET







Hello,

This letter serves as an agreement to engage and perform security services for Backwoods And Bonfires LLC on July 13th of 2024. I, Kinnard Clay Jr, Owner of Paramount Vision Executive Protection will provide 45 security personnel for Backwoods And Bonfires 2024 at The Eastern venue on July 13th 2024. We have had the pleasure of working with Backwoods and Bonfires since 2022 and look forward to providing them with a fast, friendly and safe operation for this year's Festival.

Paramount Vision Executive Protection

Company: Backwoods And Bonfires LLC

Engagement Date: July 13th 2024

Location: The Eastern - 3434 Russell St Detroit

Security Personnel Amount: 45+ guards

Backwoods And Bonfires Representative:

Print: Curtis McKinnon

Paramount Vision Executive Protection Representative:

Print: Kinnard Clay Jr

SPECIAL EVENT EMERGENCY ACTION PLAN (EAP)

I. GENERAL

Event will be held on July 13, 2024
The Eastern – 3434 Russell St. Suite 501, Detroit, MI 48207

II. PURPOSE PROCESS

- A. This emergency action plan predetermines actions to take before and during the “Backwoods & Bonfires Music Festival” (hereinafter referred to as "the event") in response to an emergency or otherwise hazardous condition. These actions will be taken by organizers, management, personnel, and attendees. These actions represent those required prior to the event in preparation for those required during an emergency.
- B. Flexibility must be exercised when implementing this plan because of the wide variety of potential hazards that exist for this event. These hazards include, but are not limited to, Fire, Medical Emergencies, Severe Weather, or situations where Law Enforcement is required.

I. ASSUMPTIONS

The possibility of an occurrence of an emergency is present at this event. The types of emergencies possible are various and could require the response of Fire & Rescue, Emergency Medical Services, and Police.

II. BASIC PLAN

A. EAP Event Representative

- 1. The EAP event representative will be identified as the point of contact for all communications regarding the event.
 - a. PRIMARY CONTACT: Regina Stocco
 - b. TELEPHONE NUMBER: 248.207.4038

B. Emergency Notification

- 1. In the event of an emergency, notification of the emergency will be through the use of 911. The caller should have the following information available to the 911 operator:
 - a. location of the emergency
 - b. nature of emergency
 - c. contact person with callback number.

C. Severe Weather

1. Weather Forecasts and current conditions will be monitored through National Weather Service 's Weather Forecast Office web site at www.weather.gov
2. Before the event – if severe weather is predicted prior to the event, the EAP event representative will evaluate the conditions and determine if the event will remain scheduled. The EAP event representative or his/her designee will be identified as such and will be responsible to monitor the weather conditions before and during the event.
3. During the event – If severe weather occurs during the event, the EAP event representative or his/her designee will make notification to those attending the event that a hazardous weather condition exists and direct them to shelter
4. There are very limited provisions for sheltering participants in the events of severe weather.
5. This event will follow the 30-30 Rule for lightning. If lightning is observed and thunder is heard within 30 seconds, the outdoor portion of the event will be delayed until 30 minutes have passed since thunder was last heard.
 - a. **In the event of severe weather, the Special Events Manager or her designee has the authority, above and beyond the EAP event representative, to delay or cancel outdoor portion of event.**

D. Fire

1. No specific Hazard has been identified as an increased risk of fire at this event.
 - a. In certain high-risk cases, on-site Fire Department Personnel may be required. This judgment will be made by the city staff.
2. All staff and volunteers will be instructed on the safe use of Portable Fire Extinguishers that will be supplied by the venue.
3. The use of open flame for grilling is permitted under the Fire Code when the following conditions are met:
 - a) Must have a valid fire extinguisher, 2A10BC or class K.
 - b) Each space is allowed 1 LP tank per cooking device and only one spare LP tank regardless of the number of coking devices. All LP tanks are to be secured in an approved manner (tied, strapped, chained, etc.).
4. Should an incident occur that requires the Fire Department, 911 will be utilized to request this resource. The caller should have the following information available to the 911 operator:
 - a. location of the emergency
 - b. nature of emergency
 - c. contact person with callback number.

E. Medical Emergencies

1. As with any event, there is potential for injury to the participants. The types of injuries are various and include those that are heat related as well as traumatic injuries.
2. Should an incident occur; Hart Medical will be on site with 2 medics. Should an injury or medical situation arise that requires additional Emergency Medical Services, the on-site EMS officers will request additional medical support or

management team member that calls will provide the following information available to the on-site EMS officer or 911:

- a. location of the emergency
- b. nature of emergency
- c. contact person with callback number.

F. Law Enforcement

1. Should an incident occur that requires Law Enforcement, the on-site DFD officer will be contacted to request this resource. If there is no on-site DFD officer, the EAP event representative will contact 911 to request this resource. The caller should have the following information available to the on-site DFD officer or 911:

- a. location of the emergency
- b. nature of emergency
- c. contact person with callback number

G. Emergency Vehicle Access

- 1. Access for emergency Vehicle will be maintained at all times.
- 2. Fire lanes and fire hydrants will not be obstructed
- 3. Participants and spectators will be directed to park in approved areas and not obstruct protective features, sidewalks, or public thoroughways.
- 4. Crowd control will be managed by security team 5:30pm-11pm
- 5. Parking for vendor and staff vehicles will be (onsite)
- 6. Parking for attendee vehicles is self-parking at local lots

V. Contact Information

Event Organizer Backwoods & Bonfires, LLC	Curtis Mckinnon Michael Reyes	313-523-9887 313-910-6539
EAP Event Representative	Regina Stocco	248.207.4038
Crowd Manager	Daniel Brown Prime Protection	313-443-6144
City of Detroit 3 rd Precinct Police Department	TBD with DPD TBD with DPD	911 Non-Emergency (313) 586-1909
Emergency Medical Services		911
Detroit Fire Department		911
General Emergency Wayne County EOC		911

Service Agreement

Hart EMS Medical Services PLLC (HMEMS)

5201 Rosa Parks Blvd

Detroit MI 48208

Phone 313-366-4278

Fax 313-216-1771

Email: adam@hartems.com

Job #: 10223

Quote #: 1

Event: Backwoods and Bonfires

Start: Saturday, June 22, 2024

End: Saturday, June 22, 2024

Customer

The Social Connection

23315 Woodward Ave.

Detroit MI 48220

ATTN: Regina Stocco

Description

V1

New Date 7.13.24 Confirmed with Hart
Medical

This is to confirm that Hart EMS Medical Services PLLC (HMEMS) will provide on-site medical services for the above indicated Event and Venue. The following itemized services and items will be provided.

The Eastern 3434 Russell St. Ste 501 Detroit Michigan 48207

Service	Position	Date	Start	End	Dur.	Rate	Qty	Total
On-site Medical Provider		6/22/24	3:00 PM	9:00 PM	6.00	\$75.00	1	\$450.00
On-site Medical Provider		6/22/24	3:00 PM	9:00 PM	6.00	\$75.00	1	\$450.00

Total Services \$900.00

Services \$900.00

Items \$0.00

Total \$900.00

Discount \$0.00

Sub Total \$900.00

Tax 0.00% \$0.00

Grand Total \$900.00

Deposit Terms:

Payment Terms: Payment due in full upon completion of event

Deposit \$0.00

Service Agreement

Hart EMS Medical Services PLLC (HMEMS)**5201 Rosa Parks Blvd****Detroit MI 48208**

Phone 313-366-4278

Fax 313-216-1771

Email: adam@hartems.com

Job #: 10223**Quote #:** 1**Event:** Backwoods and Bonfires**Start:** Saturday, June 22, 2024**End:** Saturday, June 22, 2024**Customer**

The Social Connection

23315 Woodward Ave.

Detroit MI 48220

ATTN: Regina Stocco

Description

V1

With no ambulance on site, it is understood that there is no guarantee of ambulance response, and the 911 System will be utilized in case of an emergency transport. It is understood that all on-site medical facilities and ambulances have a limited capacity and should other emergency resources be called in by mutual agreement of both HMEMS and The Social Connection that HMEMS will be held harmless for any overtaxing of its resources and will not be held responsible for other costs incurred. It is further understood that the request for services is as outlined above and designed by The Social Connection. HMEMS assumes no responsibility for the planning and accuracy of it. Should the request for transport result in overtaxing of resources contracted for, HMEMS will at its' discretion, call for transport via city or private provider. HMEMS assumes no responsibility for availability or response capabilities of outside ambulance services. It is understood by the parties that HMEMS is held accountable for medical treatments by the governing county agencies and must adhere to all policies and procedures pertaining to medical provision. HMEMS its staff, and agents shall be held harmless for any incidents arising from this event. Furthermore, any treatment provided by other contracted, volunteer agencies or employees will not be the responsibility of HMEMS and will be held harmless for any liability resulting in treatment by other agencies, either contracted or volunteered. Premature termination of the event shall not result in discount or refund of any kind from HMEMS.

The Social Connection will provide the following:

- Any necessary credentials
- Parking area and/or parking passes for HMEMS staff vehicles (If no parking area or passes are provided, a \$25 reimbursement will be required for each HMEMS staff vehicle)
- Temperature controlled location with adequate lighting for first aid
- Contact person name and information
- Ice & water for patient use
- Bathroom Facilities

Service Agreement

Hart EMS Medical Services PLLC (HMEMS)

5201 Rosa Parks Blvd

Detroit MI 48208

Phone 313-366-4278

Fax 313-216-1771

Email: adam@hartems.com

Job #: 10223

Quote #: 1

Event: Backwoods and Bonfires

Start: Saturday, June 22, 2024

End: Saturday, June 22, 2024

Customer

The Social Connection

23315 Woodward Ave.

Detroit MI 48220

ATTN: Regina Stocco

Description

V1

By signing below, Client agrees to all terms of this contract. Client also agrees to not release the information enclosed to any entities outside their organization. Once signed, HMEMS will provide Client with a Proof of Service agreement that they may present to any external entities.

Authorized Signature

Hart EMS Medical Services
PLLC (HMEMS)

Date

Authorized Signature

The Social Connection

Date

Communication and Community Impact Plan

Letters of notice will go on the doors of all homes and neighboring businesses within a 2 block radius alerting them of the event details, times, etc.

Letter follows below:

Greetings Neighbors of The Eastern,

We are reaching out to inform our good neighbors that there will be a special event occurring on Saturday July 13, 2024 at The Eastern and the adjoining lot. We wanted to make the neighborhood aware that there may be extra traffic on the streets as attendees arrive and depart throughout the day. There will be amplified music from 1pm (Sound Check) and 2pm-10pm (festival hours)

All local residents and businesses are invited to attend the festival as OUR GUESTS! Email our team to request your FREE tickets (limit 4 per household) at lit@backwoods.com

The Event Production Team
Backwoods & Bonfires Music Festival
The Eastern Management Team

ACTIVE SHOOTER RESPONSE PLAN

Backwoods
& Bonfires Festival

July 13, 2024

PROFILE OF AN ACTIVE SHOOTER

An Active Shooter is an individual actively engaged in killing or attempting to kill people in a confined and populated area; in most cases, active shooters use firearms(s) and there is no pattern or method to their selection of victims.

Active shooter situations are unpredictable and evolve quickly. Typically, the immediate deployment of law enforcement is required to stop the shooting and mitigate harm to victims.

Because active shooter situations are often over within 10 to 15 minutes, before law enforcement arrives on the scene, individuals must be prepared both mentally and physically to deal with an active shooter situation.

Good practices for coping with an active shooter situation:

- Be aware of your environment and possible dangers
- Take note of the two nearest exits in any facility you visit
- If you are in an office, stay there and secure the door
- If you are in a hallway, get into a room and secure the door
- As a last resort, attempt to take the active shooter down. When the shooter is at close range and you cannot flee, your chance of survival is much greater if you try to incapacitate him/her.

CALL 911 WHEN IT IS SAFE TO DO SO!

HOW TO RESPOND WHEN AN ACTIVE SHOOTER IS IN YOUR VICINITY

Quickly determine the most reasonable way to protect your own life. Remember that customers and clients are likely to follow the lead of employees and managers during an active shooter situation.

1. Evacuate

If there is an accessible escape path, attempt to evacuate the premises. Be sure to:

- Have an escape route and plan in mind
- Evacuate regardless of whether others agree to follow
- Leave your belongings behind
- Help others escape, if possible
- Prevent individuals from entering an area where the active shooter may be
- Keep your hands visible
- Follow the instructions of any police officers
- Do not attempt to move wounded people
- Call 911 when you are safe

2. Hide Out

If evacuation is not possible, find a place to hide where the active shooter is less likely to find you.

Your hiding place should:

- Be out of the active shooter's view
- Provide protection if shots are fired in your direction (i.e., an office with a closed and locked door)
- Not trap you or restrict your options for movement

To prevent an active shooter from entering your hiding place:

- Lock the door
- Blockade the door with heavy furniture

If the active shooter is nearby:

- Lock the door
- Silence your cell phone and/or pager
- Turn off any source of noise (i.e., radios, televisions)
- Hide behind large items (i.e., cabinets, desks)
- Remain quiet

If evacuation and hiding out are not possible:

- Remain calm
- Dial 911, if possible, to alert police to the active shooter's location
- If you cannot speak, leave the line open and allow the dispatcher to listen

3. Take action against the active shooter

As a last resort, and only when your life is in imminent danger, attempt to disrupt and/or incapacitate the active shooter by:

- Acting as aggressively as possible against him/her
- Throwing items and improvising weapons
- Yelling
- Committing to your actions

HOW TO RESPOND WHEN LAW ENFORCEMENT ARRIVE

Law enforcement's purpose is to stop the active shooter as soon as possible. Officers will proceed directly to the area in which the last shots were heard.

- Officers usually arrive in teams of four
- Officers may wear regular patrol uniforms or external bulletproof vests, Kevlar helmets, and other tactical equipment
- Officers may be armed with rifles, shotguns, handguns
- Officers may use pepper spray or tear gas to control the situation
- Officers may shout commands, and may push individuals to the ground for their safety

How to react when law enforcement arrives:

- Remain calm, and follow officers' instructions
- Put down any items in your hands (i.e., bags, jackets)
- Immediately raise hands and spread fingers
- Keep hands visible at all times
- Avoid making quick movements toward officers such as holding on to them for safety
- Avoid pointing, screaming and/or yelling
- Do not stop to ask officers for help or direction when evacuating, just proceed in the direction from which officers are entering the premises

Information to provide to law enforcement or 911 operator:

- Location of the active shooter
- Number of shooters, if more than one
- Physical description of shooter/s Number and type of weapons held by the shooter/s
- Number of potential victims at the location

The first officers to arrive at the scene will not stop to help injured persons. Expect rescue teams composed of additional officers and emergency medical personnel to follow the initial officers. These rescue teams will treat and remove any injured persons. They may also call upon able-bodied individuals to assist in removing the wounded from the premises.

Once you have reached a safe location or an assembly point, you will likely be held in that area by law enforcement until the situation is under control, and all witnesses have been identified. and questioned. Do not leave until law enforcement authorities have instructed you to do so.

TRAINING YOUR STAFF FOR AN ACTIVE SHOOTER SITUATION

To best prepare your staff for an active shooter situation, create an Emergency Action Plan (EAP), and conduct training exercises. Together, the EAP and training exercises will prepare your staff to effectively respond and help minimize loss of life.

Components of an Emergency Action Plan (EAP)

Create the EAP with input from several stakeholders, facility owners / operators, your property manager, and local law enforcement and/or emergency responders. An effective

EAP includes:

- A preferred method for reporting fires and other emergencies UA
- An evacuation policy and procedure
- Emergency escape procedures and route assignments (i.e., floor plans, safe areas)
- Contact information for, and responsibilities of individuals to be contacted under the EAP
- Information concerning local area hospitals (i.e., name, telephone number, and distance from your location)

- An emergency notification system to alert various parties of an emergency including:
- Individuals at remote locations within premises
- Local law enforcement
- Local area hospitals

Components of Training Exercises

The most effective way to train your staff to respond to an active shooter situation is to conduct mock active shooter training exercises. Local law enforcement is an excellent resource in designing training exercises.

- Recognizing the sound of gunshots
- Reacting quickly when gunshots are heard and/or when a shooting is witnessed:
 - Evacuating the area
 - Hiding out
 - Acting against the shooter as a last resort
 - Calling 911
 - Reacting when law enforcement arrives
 - Adopting the survival mindset during times of crisis

Additional Ways to Prepare for and Prevent an Active Shooter Situation

- Preparedness
 - Ensure that your facility has at least two evacuation routes
- Post evacuation routes in conspicuous locations throughout your facility
- Include local law enforcement and first responders during training exercises
- Encourage law enforcement, emergency responders, SWAT teams, K-9 teams, and bomb squads to train for an active shooter scenario at your location prevention

PREPARING FOR AND MANAGING AN ACTIVE SHOOTER SITUATION

Event management will engage in planning for emergency situations, including an active shooter scenario. Planning for emergency situations will help to mitigate the likelihood of an incident by establishing the mechanisms described below.

Event Team Responsibilities

- Floor plans and event maps
- Facility personnel lists and telephone numbers
- Assemble crisis kits containing:
 - radios

- floor plans
 - staff roster, and staff emergency contact numbers
 - first aid kits
 - flashlights
- Place removable floor plans near entrances and exits for emergency responders
 - Activate the emergency notification system when an emergency situation occurs

Reactions of Managers During an Active Shooter Situation

Employees and customers are likely to follow the lead of managers during an emergency situation. During an emergency, managers should be familiar with their EAP, and be prepared to:

- Take immediate action
- Remain calm
- Lock and barricade doors
- Evacuate staff and customers via a preplanned evacuation route to a safe area

Assisting Individuals with Special Needs and/or Disabilities

- Ensure that EAPs, evacuation instructions and any other relevant information address to individuals with special needs and/or disabilities
- Your building should be handicap-accessible, in compliance with ADA requirements.

Information Referenced
From US Department of Homeland Security
www.DHS.gov

CLEAN UP PLAN FOR EVENT 6/22/24

Event on 6/22/24 is on private property at The Eastern event space and adjacent lot.

- Our professional event production team will be taking care of cleanup and trash removal during and after the event and utilizing the services of Motor City Cleanup Services.
- There will be 30 trash cans and 10 additional recycling bins around the venue.
- A non-profit will have team members collecting returnable cans for their fundraising efforts.
- There are several dumpsters on the property that will be used to dispose of trash and in addition we will be renting a dumpster from Blu Dumpster company (also used in 2023)
- Food vendors will be disposing of their food and water waste at their commissary kitchens or locations they typically use for disposal.
- The venue has janitorial facilities for any gray water generated from event.
- The Motor City Services trash team will also be on site Sunday morning when there is better light to ensure that trash on the property and on public sidewalks near the event will also be picked up.

SPECIAL EVENTS PETITION

Petition No: 2034-135

Event Name: Backwoods & Bonfires Music Festival

Event Status: In Review- City Council (Step 4 of 6)

Petitioner Name / Organization: Backwoods & Bonfires, LLC

Event Location: The Eastern Detroit - 3434 Russell St., Detroit, MI 48207 (This is NOT Eastern Market)

Event Date(s) and Time(s): 07/13/24 2:00 PM to 07/13/24 10:00 PM

Type of Event: Concert/Performance, Festival

Applicant Contact:
Jill Riddle / Regina Stocco
thesocialconnection@gmail.com
+1 (248) 207-4038

Submission Date:	02/21/24 6
Date of Clerk's Office Referral:	04/30/24
Date of City Departments Sign Off:	04/24/24
Date Referred to Council:	5/2/2024

Department Approvals

DPD	DFD	EMS	GSD	DDOT	MPD	DPW	DHD
DPD Reviewed- Ready for Council	DFD Reviewed- Ready for Council	EMS Reviewed- Ready for Council	GSD Approval Not Required	DDOT Approval Not Required	MPD Approval Not Required	DPW Approval Not Required	DHD Reviewed- Ready for Council

BSEED

BSEED Reviewed- Ready for Council

Mayor's Office Special Events Signature: Yakeima Fife Digitally signed by Yakeima Fife

Date: May 2, 2023

General Event Information

Has this event been hosted before? Yes

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? Yes

Is this an annual event? Yes

Event Website: https://bnbfestival.com/

Which spaces will be used? Private Facility

Will this event include the use or sale of marijuana? No

Event Description

Brief Event Purpose & Description:

Backwoods & Bonfires is an annual music, art and cultural festival. This will be the 5th Annual event.

Estimated Peak Attendance: 1800

Estimated Total Attendance: 2500

Is this a public event? Yes

Will there be ticket sales or admission charged? Yes

Does this event use Hart Plaza? No

Will there be merchandise sold? Yes

Will you be taking donations? No

Is this a charity event? No

Does this event involve campers, tents and/or RVs? No

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? No

Contact Information

Organization / Petitioner Name: Backwoods & Bonfires, LLC

Mailing Address: 2815 Bagley St.

Detroit MI 48216

Primary Contact:	Secondary Contact:
Jill Riddle / Regina Stocco	Curtis McKinnon // Michael Reyes
thesocialconnection@gmail.com	CurtisIamar@crowdfreak.com
+1 (248) 760-0635	+1 (313) 523-9887

Organization Type: Other

Organization Website: N/A

Event Setup & Breakdown

Begin Setup: 07/12/24 9:00 AM

Complete Setup: 07/13/24 1:00 PM

Setup Location(s): 3434 Russell St.

Event Start: 07/13/24 2:00 PM

Event End: 07/13/24 10:00 PM

Begin Tear Down: 07/13/24 11:00 PM

Complete Tear Down: 07/14/24 4:00 PM

Number of Trash Containers: 50 Number of Recycling Containers: 10

Cleaning Service Vendor: Motor City Services

Other Waste Elements: Blu Dumpster Trash Dumpster

Street Closures & Parking

How many streets will be closed: 0

Will you be closing any part of Woodward Avenue? _____

Street Closures (if there are 1-4 closed streets):

1. _____

2. _____

3. _____

4. _____

Will you charge attendees for parking? No

Valet parking or blocking metered parking spaces? Neither

Describe the parking plan to accommodate anticipated attendance:

There is ample public parking and structures around Eastern Market

Food & Beverage

Will food be served? Yes

Will food be prepared on site? Yes

Number of food trucks: 5 Number of non-truck food vendors: 10

Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? Yes

Will there be sales, service and/or consumption of alcohol in public at the event? Yes

What type(s) of alcohol will be served? Wine, Liquor, Beer

Day(s) and time(s) alcohol will be served: Saturday 7/13/24 from 2pm-10pm

Will ice be used in any served beverages? Yes

Stages, Tents, & Structures

Is a stage being built? Yes

How many stages will be used? 1

Do any of the stages have a canopy? Yes

Number of tents 10' x 10' and smaller: 30

Number of tents larger than 10' x 10': 1

Tent Contractor: Party Dreams

What other structures will your event include? n/a

Will your event use any grills? No

What kind of grills? _____

Utilities & Portable Restrooms

Event Utilities that will be used: Generators, Utility Power

How will generators be fueled? gas

Generator contractor: XYZ Power

Will additional wiring be installed? No

Does the event require access to a hydrant? No

Will there be amplified sound? Yes

Will a sound system be used? Yes

Will you be providing Port-a-johns? Yes

Security & Emergency Plans

Will the event have a security contractor? Yes

Security Contractor: Prime Protection Authority

Number of private personnel per shift: 40

Which of these apply to the private security personnel? Licensed

Will you contract emergency medical services? Yes

Name of emergency medical services contractor: HART EMS

Does this event include fireworks? No

Day(s) and time(s) of fireworks: _____

Fireworks vendor: _____

Attachments

<input checked="" type="checkbox"/>	Applicant Signature Page (required)
<input checked="" type="checkbox"/>	Event Clean Up Plan (required)
<input type="checkbox"/>	Security Plan (500 or less attendees)
<input checked="" type="checkbox"/>	Emergency Response Plan & Medical Procedures (500+ attendees)
<input checked="" type="checkbox"/>	Communication and Community Impact Plan (500+ attendees)
<input type="checkbox"/>	Maintaining of Traffic Plan (1000+ attendees or if closing a street)
<input checked="" type="checkbox"/>	Build and Breakdown Schedule (if you are erecting any structures)
<input checked="" type="checkbox"/>	Site Map Plan (if event involves any temporary elements including tents)
<input checked="" type="checkbox"/>	Emergency Medical Contractor Agreement (if applicable)
<input type="checkbox"/>	Barricades Provider Agreement (if applicable)
<input checked="" type="checkbox"/>	Security Contractor Agreement (if applicable)
<input checked="" type="checkbox"/>	Port-a-john Contractor Agreement (if applicable)
<input type="checkbox"/>	Sanitation Contractor Agreement (if applicable)

City Council Member: _____

Resolved, The Mayor's Office is hereby authorized and directed to issue permits to Backwoods & Bonfires, LLC to host "Backwoods & Bonfires Music Festival" (2024-135) on July 13th, 2024 from 2:00 PM – 10:00 PM at The Eastern Detroit 3434 Russell St.

PROVIDED, that there will be DPD Assisted Event; Contracted with private security and be it further

PROVIDED, that there will be DFD Pending Inspections; Contracted with Private EMS to Provide Services; and be it further

PROVIDED, that there will be DHD pending inspections; and be it further

PROVIDED, that there will be BSEED Permits Required for Tents, Generators, and Stages be it further

PROVIDED, that there will be a Business License Required obtained following City Council approval; and be it further

PROVIDED, that all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of event.