

City of Detroit

Janice M. Winfrey
City Clerk

OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENT PETITION REFERENCE COMMUNICATION

To: The Department or Commission Listed Below

From: Janice M Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

Petition No.	2024-148
Name of Petitioner	SHAR-ECHO Detroit
Description of Petition	Please find attached request to host "SHAR, Inc./ECHO Detroit 3rd Annual Juneteenth Celebration" at 1851 W. Grand Blvd. Detroit, MI 48208. The event will be held on 06/15/24 from 2:00 P.M. to 4:00 P.M. Set-up will begin on at 8:00 A.M. on 06/15/24 and will be completed by 1:00 P.m. the same day. Tear down will begin at 6:00 P.M. on 06/15/24 and will be completed by 8:00 P.M. the same day.
Type of Petition	Special Events
Submission Date	05/09/24
Concerned Departments	"Buildings, Safety Engineering, and Environmental Department (BSEED), Department of Public Works (DPW), Detroit Department of Transportation (DDOT), Detroit Fire Department (DFD), General Services Department (GSD), Media Services Department, Municipal Parking Department, Police Department (DPD)"
Petitioner Contact	Dwight Vaughter, CEO Primary: (586) 484-6547 dvaughter@sharinc.org

2 Woodward Ave. Coleman A. Young Municipal Center Rm. 200, Detroit, MI 48226

(313) 224 - 3260 | Fax: (313) 224 - 1466

City of Detroit Special Events Application Authorizations

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

Applicant Signature: *Dwight Vaughtes (PS)* **Date:** *5/9/24*

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

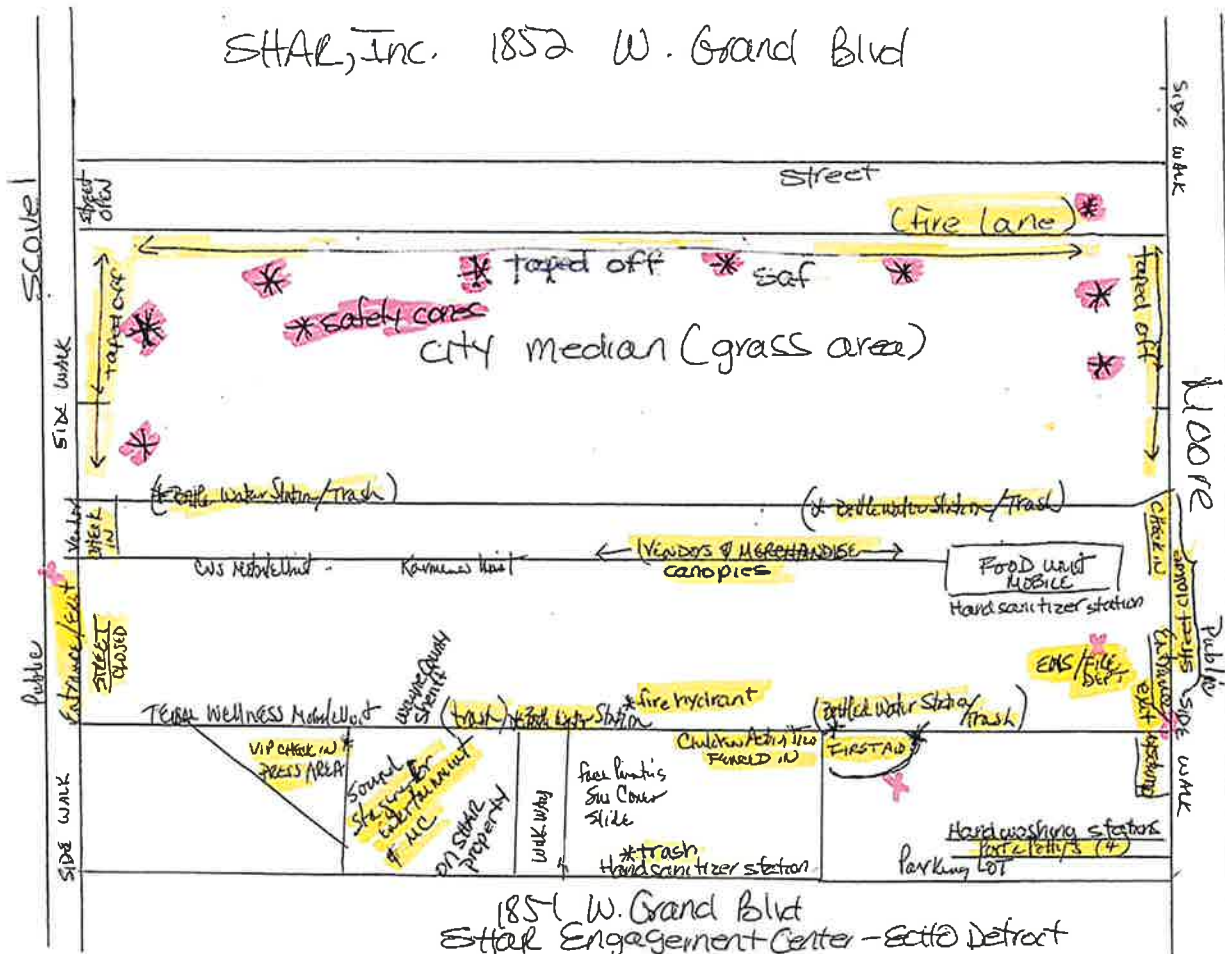
HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: *STAR/ECHO Detroit Juneteenth Celebration* **Event Date:** *6/15/24*
Event Organizer: *Dwight Vaughtes, CEO*
Applicant Signature: *Dwight Vaughtes (PS)* **Date:** *5/9/24*

STAR, Inc. 1852 W. Grand Blvd




Emergency Action Plan

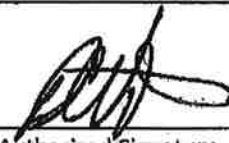
open lot

CONFIRMATION OF SERVICES

HART EMS MEDICAL SERVICES, PLLC
5201 ROSA PARKS BLVD
DETROIT, MI 48208
313.366.4278 OR 313.216.1771 FAX

Event: Juneteenth Celebration		Location: SHAR Detroit – 1852 W. Grand Blvd, Detroit, MI	
Date of Service:		Start to End Time:	
6/15/2024		2PM – 6PM	
Services Requested By Client:		Quantity:	Location:
<input type="checkbox"/> Supervisor on Site			
<input checked="" type="checkbox"/> On-Site Ambulance (with 2 Medical Providers)		1	SHAR Detroit
<input type="checkbox"/> First Aid Station			
<input type="checkbox"/> Physician On-Site			
<input type="checkbox"/> Medical Personal On-Site			
<input type="checkbox"/> Dispatch On-Site			
<input type="checkbox"/> Command Center			
<input type="checkbox"/>			
Additional Procedures:			


Adam Gottlieb
Hart EMS Medical Services, PLLC
2/16/24
Date


Authorized Signature
SHAR Detroit
2/16/24
Date

A - Parkway Services, Inc.
 2876 Tyler Road
 Portable Toilets & Septic Service
 Ypsilanti, MI 48198
 (734) 482-7633
 parkwayservicesinc@yahoo.com



Invoice

Shar Detroit
 1852 W Grand Blvd
 Attn: Dwight C. Vaughter
 Detroit, MI 48208

Invoice Number I159725
Invoice Date Feb 19, 2024
Please Pay \$460.00

Customer ID	P.O. Number	Rental Number	Pay Online ID	Clerk	Terms	Due By
SHARINC	---	R29310	yVaxFiIf	MM	N	Jun 8, 2024

Site: Community Event, 1852 W Grand Blvd, Shar, Detroit, MI 48208

#	Service	Qty	Description	Rate	Amount	Tax	Amount w/ Tax
1	Unit with Sink	2	(6/14/2024 - 6/17/2024) PTS - Pt. W/sink - Portable toilet unit(s) with sink inside. For event on Saturday June 15, 2024. Deliver Thursday or Friday/Pick up Monday or Tuesday. Ordered on 2-19-24	\$230.00	\$460.00	\$0.00	\$460.00

Subtotal \$460.00
Tax \$0.00
Total \$460.00

Thank you!

To pay securely online, go to app.servicecore.com/payment. Enter your **Customer ID: SHARINC** and your **Pay Online ID: yVaxFiIf** then click **Submit**. Enter your payment info and click **Pay**. That's it!

We have a new software program! This means that previously stored payment information did not transfer over. Please use our new "Pay Online" option or contact our office with payment information. Thank you!

Please return bottom portion with your payment.

From
 Shar Detroit
 1852 W Grand Blvd
 Attn: Dwight C. Vaughter
 Detroit, MI 48208

Customer ID SHARINC
Invoice Number I159725
Invoice Date Feb 19, 2024

To
A - Parkway Services, Inc.
 2876 Tyler Road
 Portable Toilets & Septic Service
 Ypsilanti, MI 48198

Subtotal \$460.00
Tax (0%) \$0.00
Payments (\$0.00)
Amount Due \$460.00
Due By Jun 8, 2024



Event Security Plan Outline

2024 Juneteenth Community Celebration

Saturday, June 15, 2024

SHAR Academy Engagement Center

1851 W. Grand Blvd.*Detroit*48208

1. **Emergency Situation One**
In case of severe weather, all participants will convene inside 1851 W. Grand Blvd, Detroit 48208

2. **Emergency Situation Two**
In case of an active shooter, the event participants will follow the protocol given by the Wayne County Sherriff's Department

3. **Emergency Contact Information**
Dwight Vaughter, CEO - (586) 484-6547 (c)
Joan Gist, SHAR Board President - (313) 617-3033 (c)
Patricia Scott, Executive Assistant - (313) 452-2426 (c)



Self Help Addiction Rehabilitation, Inc.

Changing Lives

Event Clean Up Plan

Clean up will be done by event volunteers and SHAR Alumni.



Self Help Addiction Rehabilitation, Inc.

Changing Lives

2024 Community Impact Plan

Flyers and in-person contact will be done (going door-to-door)



Additional Service Agreements

We are awaiting service agreements for this year's event from Detroit Disposal for the dumpster and Traffic Management for the barricades. These companies provided service agreements for last year's event.



2024 Event Description

This FREE Block Club style extravaganza will provide opportunities for people to come together, fellowship, and to gain valuable information and resources. This 1-day event will target and engage the adults (some who may be seniors and disabled), and will be informative and fun for the children and grandchildren as well.

We are gathering commitments from various human service agencies, health care and faith-based organizations, law enforcement, businesses, and many other "helpful" and health-related entities. Our community partners will conduct health screenings, outreach and other services designed to improve the access, follow-up and health outcomes of the many people in our community.

CITY OF DETROIT, OFFICE OF EXTERNAL AFFAIRS

SPECIAL EVENTS PETITION

Petition No: 2024-148

Event Name: SHAR, Inc./ECHO Detroit 3rd Annual Juneteenth Celebration

Event Status: In Review- City Council (Step 4 of 6)

Petitioner Name / Organization: SHAR-ECHO Detroit

Event Location: 1851 W. Grand Blvd, Detroit 48208

Event Date(s) and Time(s): 06/15/24 2:00 PM to 06/15/24 4:00 PM

Type of Event: Concert/Performance, Other

Applicant Contact:
Dwight Vaughter, CEO
dvaughter@sharinc.org
+1 (586) 484-6547

Submission Date:	03/25/24 1
Date of Clerk's Office Referral:	05/09/24
Date of City Departments Sign Off:	
Date Referred to Council:	5/2/2024

Department Approvals

DPD	DFD	EMS	GSD	DDOT	MPD	DPW	DHD
DPD Reviewed-Ready for Council	DFD Reviewed-Ready for Council	EMS Reviewed-Ready for Council	GSD Approval Not Required	DDOT Approval Not Required	MPD Approval Not Required	DPW Reviewed-Ready for Council	DHD Reviewed-Ready for Council

BSEED

BSEED Reviewed-Ready for Council

Mayor's Office Special Events Signature: *Jakeima Fife*

Date: May 10 2023

General Event Information

Has this event been hosted before? Yes

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? Yes

Is this an annual event? Yes

Event Website: N/A

Which spaces will be used? Street, Sidewalk, Private Facility

Will this event include the use or sale of marijuana? No

Event Description

Brief Event Purpose & Description:

This FREE Block Club style extravaganza will provide opportunities for people to come together, fellowship, and to gain valuable information and resources.

Estimated Peak Attendance: 400

Estimated Total Attendance: 1000

Is this a public event? Yes

Will there be ticket sales or admission charged? No

Does this event use Hart Plaza? No

Will there be merchandise sold? Yes

Will you be taking donations? No

Is this a charity event? No

Does this event involve campers, tents and/or RVs? No

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? Yes

Contact Information

Organization / Petitioner Name: SHAR-ECHO Detroit

Mailing Address: 1852 W. Grand Blvd.

Detroit Michigan 48208

Primary Contact:	Secondary Contact:
Dwight Vaughter, CEO	Patricia Scott
dvaughter@sharinc.org	pscott@sharinc.org
+1 (313) 894-1445	+1 (313) 452-2426

Organization Type: Nonprofit

Organization Website: www.sharinc.org

Event Setup & Breakdown

Begin Setup: 06/15/24 8:00 AM

Complete Setup: 06/15/24 1:00 PM

Setup Location(s): 1851 W. Grand Blvd., Detroit 48208

Event Start: 06/15/24 2:00 PM

Event End: 06/15/24 4:00 PM

Begin Tear Down: 06/15/24 6:00 PM

Complete Tear Down: 06/15/24 8:00 PM

Number of Trash Containers: 6 Number of Recycling Containers: 1

Cleaning Service Vendor: N/A

Other Waste Elements: N/A

Street Closures & Parking

How many streets will be closed: 2

Will you be closing any part of Woodward Avenue? No

Street Closures (if there are 1-4 closed streets):

1. Moore 06/15/24

South W. Grand Blvd. and Moore (side street of 1851 W. Grand Blvd.)

8:00 AM

7:00 PM

2. Scovel 06/15/24

South Scovel and W. Grand Blvd. (side street of 1851 W. Grand Blvd.)

8:00 AM

7:00 PM

3. _____

4. _____

Will you charge attendees for parking? No

Valet parking or blocking metered parking spaces? Neither

Describe the parking plan to accommodate anticipated attendance:

SHAR parking lots, neighborhood parking and regular parking on W. Grand Blvd both north and south

Food & Beverage

Will food be served? Yes

Will food be prepared on site? No

Number of food trucks: 1 Number of non-truck food vendors: 0

Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? No

Will there be sales, service and/or consumption of alcohol in public at the event? _____

What type(s) of alcohol will be served? _____

Day(s) and time(s) alcohol will be served: _____

Will ice be used in any served beverages? No

Stages, Tents, & Structures

Is a stage being built? Yes

How many stages will be used? 1

Do any of the stages have a canopy? No

Number of tents 10' x 10' and smaller: 0

Number of tents larger than 10' x 10': 0

Tent Contractor: N/A

What other structures will your event include? N/A

Will your event use any grills? No

What kind of grills? _____

Utilities & Portable Restrooms

Event Utilities that will be used: Utility Power

How will generators be fueled? _____

Generator contractor: _____

Will additional wiring be installed? No

Does the event require access to a hydrant? No

Will there be amplified sound? Yes

Will a sound system be used? Yes

Will you be providing Port-a-johns? Yes

Security & Emergency Plans

Will the event have a security contractor? Yes

Security Contractor: Security provided by Wayne County Sheriff's Department

Number of private personnel per shift: 0

Which of these apply to the private security personnel? Neither

Will you contract emergency medical services? Yes

Name of emergency medical services contractor: Hart EMS Medical Services

Does this event include fireworks? No

Day(s) and time(s) of fireworks: _____

Fireworks vendor: _____

Attachments

<input checked="" type="checkbox"/>	Applicant Signature Page (required)
<input checked="" type="checkbox"/>	Event Clean Up Plan (required)
<input type="checkbox"/>	Security Plan (500 or less attendees)
<input checked="" type="checkbox"/>	Emergency Response Plan & Medical Procedures (500+ attendees)
<input checked="" type="checkbox"/>	Communication and Community Impact Plan (500+ attendees)
<input type="checkbox"/>	Maintaining of Traffic Plan (1000+ attendees or if closing a street)
<input checked="" type="checkbox"/>	Build and Breakdown Schedule (if you are erecting any structures)
<input checked="" type="checkbox"/>	Site Map Plan (if event involves any temporary elements including tents)
<input checked="" type="checkbox"/>	Emergency Medical Contractor Agreement (if applicable)
<input type="checkbox"/>	Barricades Provider Agreement (if applicable)
<input type="checkbox"/>	Security Contractor Agreement (if applicable)
<input checked="" type="checkbox"/>	Port-a-john Contractor Agreement (if applicable)
<input type="checkbox"/>	Sanitation Contractor Agreement (if applicable)

City Council Member: _____

Resolved, The Mayor's Office is hereby authorized and directed to issue permits to SHAR-ECHO Detroit to host "SHAR, Inc./ ECHO Detroit 3rd Annual Juneteenth Celebration" (#2024-148) on June 15th, 2024 from 2:00 PM – 4:00 PM at 1851 W Grand Blvd Detroit, MI 48208

PROVIDED, that there will be DPD Assisted Event; Contracted with private security and be it further

PROVIDED, that there will be DFD Pending Inspections; Contracted with Private EMS to Provide Services; and be it further

PROVIDED, that there will be DPW Barricades & Road Closure Signage Required; and be it further

PROVIDED, that there will be DHD pending inspections; and be it further

PROVIDED, that there will be BSEED Permits Required for Stages; and be it further

PROVIDED, that there will be a Business License Required obtained following City Council approval; and be it further

PROVIDED, that all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of event.