

City of Detroit

Janice M. Winfrey
City Clerk

OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENT PETITION REFERENCE COMMUNICATION

To: The Department or Commission Listed Below

From: Janice M Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

Petition No.	2024-146
Name of Petitioner	Detroit Riverfront Conservancy
Description of Petition	Petition of Detroit Riverfront Conservancy (#2024-146) request to hold "Riverfront Run 2024" at Detroit Riverfront and Surrounding areas on June 8 th , from 8:00 AM to 11:00 AM. Set-up to begin June 8 th 6:00 AM and completed by 10:00 AM with tear down to begin June 8 th , at 11:00 AM and completed by 12:00 PM.
Type of Petition	Special Event
Submission Date	5/8/2024
Concerned Departments	Media Services, Buildings & Safety Engineering, Police Department, Fire Department, Municipal Parking Department, Transportation Department, Health Department; General Services Department,
Petitioner Contact	Renee Rodriguez Detroit Riverfront Conservancy 248-778-8206 Renne.rodriguez@detroitriverfront.org

2 Woodward Ave. Coleman A. Young Municipal Center Rm. 200, Detroit, MI 48226

(313) 224 - 3260 | Fax: (313) 224 - 1466

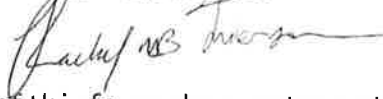
City of Detroit Special Events Application Authorizations

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

Applicant Signature: Rachel Frierson

Date: 5/7/24



NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

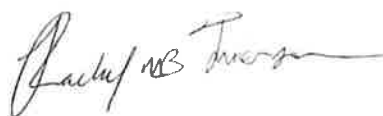
Event Name: Detroit Riverfront Run

Event Date: 6/8/24

Event Organizer: Detroit Riverfront Conservar

Applicant Signature: Rachel Frierson

Date: 5/8/24



RIVERFRONT RUN 5K COURSE

JUNE 8, 2024

8:40AM – 10K Start

9:00AM – 5K Start

10K Turn by Turn:

- Start on Rivard, south of Atwater, going north
- Right at Atwater
- Left at Chene
- Left at Franklin
- Right onto Dequindre Cut Greenway (keep right)
- Turnaround at Mack Ave.
- Right at Atwater
- Left at Bates (around Port Authority Bldg)
- Left onto Riverwalk
- Riverwalk to Cullen Plaza
- Keep right between oval sculpture & carousel
- Left at the "T"
- Left at next intersection.
- Straight to Finish at Cullen Plaza.

5K Turn by Turn:

- Start on Rivard, south of Atwater, going north
- Right at Atwater
- Left at Chene
- Left at Franklin
- Left onto Dequindre Cut Greenway (keep left to Awater)
- Right at Atwater
- Left at Bates (around Port Authority Bldg)
- Left onto Riverwalk
- Riverwalk to Cullen Plaza
- Keep right between oval sculpture & carousel
- Left at the "T"
- Left at next intersection.
- Straight to Finish at Cullen Plaza.

2024 RIVERFRONT RUNS COURSE BARRIERS



Equipment:

G = Grabber Cone

T = Type III Barrier

Last Updated:

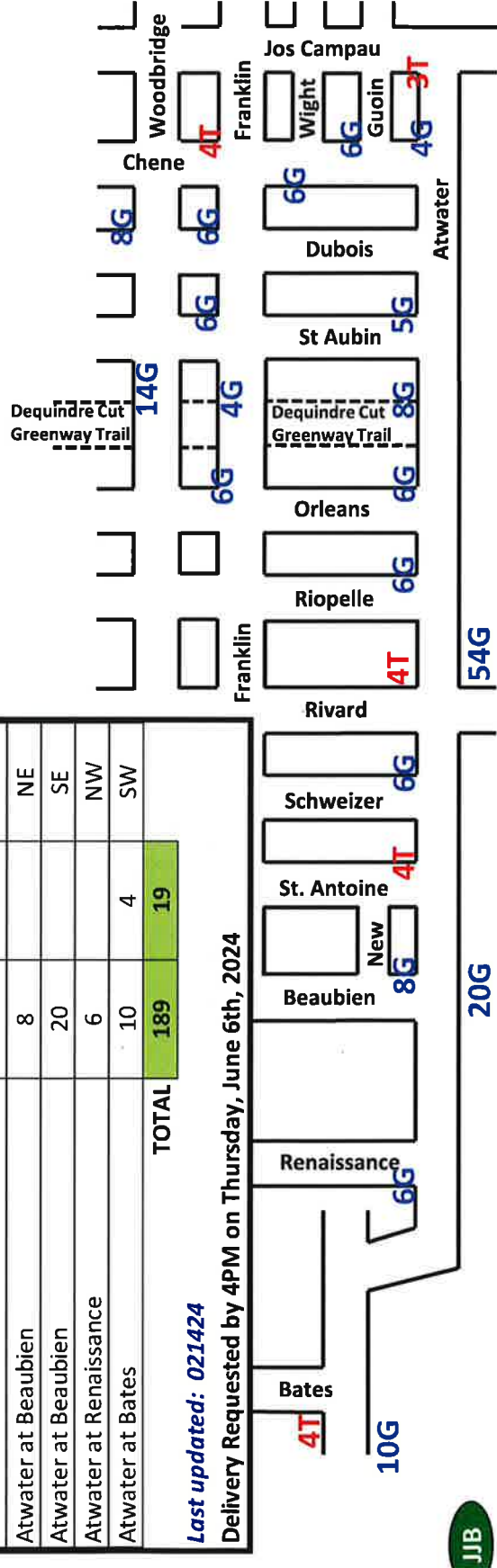
021424

Delivery of all equipment
requested by 4PM on
Thursday, June 6, 2024

LOCATION	GRABBER CONES	TYPE 3	Corner
Rivard at Atwater		4	NE
Rivard at Atwater	54		SE
Atwater at Riopelle	6		NE
Atwater at Orleans	6		NE
Atwater at Dequindre Cut	8		NE
Atwater at St. Aubin	5		NE
Atwater at Chene	4		NE
Atwater at Jos Campau		3	NW
Chene at Guoin	6		NE
Chene at Wight	6		NW
Chene at Franklin		4	NE
Franklin at Dubois	6		NE
Dubois at Woodbridge	8		NE
Franklin at St. Aubin	6		NE
Franklin at Dequindre Cut	4		NE
Franklin at Orleans	6		NE
Woodbridge at Dequindre Cut	14		NE
Atwater at Schweizer	6		NE
Atwater at St. Antoine		4	NE
Atwater at Beaubien	8		NE
Atwater at Beaubien	20		SE
Atwater at Renaissance	6		NW
Atwater at Bates	10	4	SW
TOTAL	189	19	

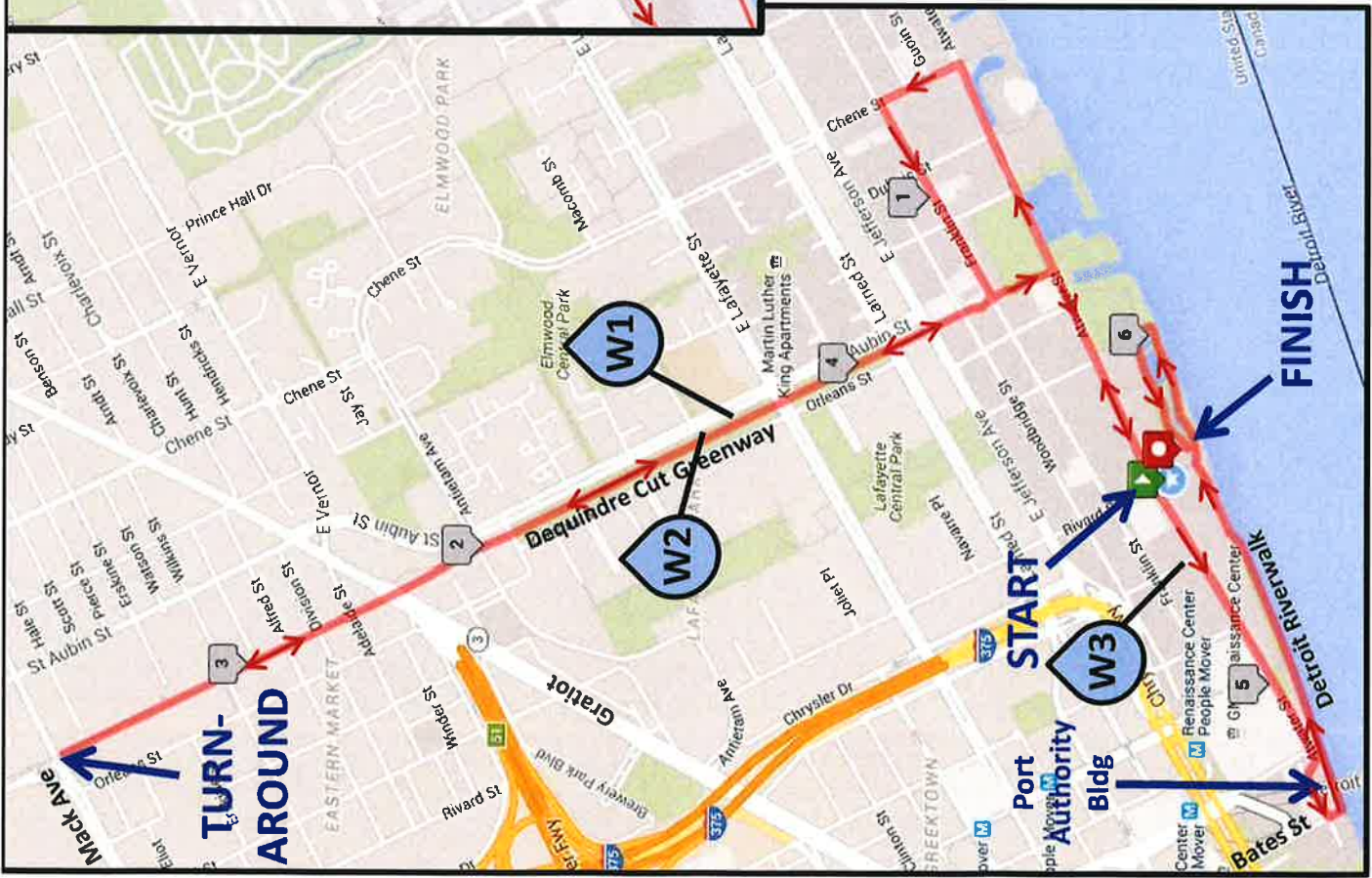
Last updated: 021424

Delivery Requested by 4PM on Thursday, June 6th, 2024





RIVERFRONT RUN 10K COURSE
8:40AM - Start



RIVERFRONT RUN 5K COURSE

9:00AM - Start



Service Agreement

Hart EMS Medical Services PLLC (HMEMS)

5201 Rosa Parks Blvd

Detroit MI 48208

Phone 313-366-4278

Fax 313-216-1771

Email: adam@hartems.com

Job #: 10185

Quote #: 1

Event: Detroit Riverfront Run 5K/10K

Start: Saturday, June 8, 2024

End: Saturday, June 8, 2024

Customer

The Parade Company

9500 Mt. Elliott, Studio A

Detroit MI 48211

ATTN: Amber Avig

Description

V1

This is to confirm that Hart EMS Medical Services PLLC (HMEMS) will provide on-site medical services for the above indicated Event and Venue. The following itemized services and items will be provided.

Cullen Plaza 1340 Atwater St. Detroit Michigan 48207

Service	Position	Date	Start	End	Dur.	Rate	Qty	Total
Golf Cart Ambulance		6/8/24	8:00 AM	12:00 PM	4.00	\$150.00	1	\$600.00
Life Support Ambulance		6/8/24	8:00 AM	12:00 PM	4.00	\$225.00	1	\$900.00
Total Services								\$1,500.00

Services	\$1,500.00
Items	\$0.00
Total	\$1,500.00
Discount	\$0.00
Sub Total	\$1,500.00
Tax 0.00%	\$0.00
Grand Total	\$1,500.00
Deposit	\$0.00

Deposit Terms:

Payment Terms: Payment due in full upon completion

Service Agreement

Hart EMS Medical Services PLLC (HMEMS)**5201 Rosa Parks Blvd****Detroit MI 48208**

Phone 313-366-4278

Fax 313-216-1771

Email: adam@hartems.com

Job #: 10185**Quote #:** 1**Event:** Detroit Riverfront Run 5K/10K**Start:** Saturday, June 8, 2024**End:** Saturday, June 8, 2024**Customer**

The Parade Company

9500 Mt. Elliott, Studio A

Detroit MI 48211

ATTN: Amber Avig

Description

V1

It is understood that all on-site medical facilities and ambulances have a limited capacity and should other emergency resources be called in by mutual agreement of both HMEMS and The Parade Company that HMEMS will be held harmless for any overtaxing of its resources and will not be held responsible for other costs incurred. It is further understood that the request for services is as outlined above and designed by The Parade Company . HMEMS assumes no responsibility for the planning and accuracy of it. Should the request for transport result in overtaxing of resources contracted for, HMEMS will at its' discretion, call for transport via city or private provider. HMEMS assumes no responsibility for availability or response capabilities of outside ambulance services. It is understood by the parties that HMEMS is held accountable for medical treatments by the governing county agencies and must adhere to all policies and procedures pertaining to medical provision. HMEMS its staff, and agents shall be held harmless for any incidents arising from this event. Furthermore, any treatment provided by other contracted, volunteer agencies or employees will not be the responsibility of HMEMS and will be held harmless for any liability resulting in treatment by other agencies, either contracted or volunteered. Premature termination of the event shall not result in discount or refund of any kind from Event Medical Services.

The Parade Company will provide the following:

- Location for ambulance parking with appropriate egress
- Parking area and/or parking passes for HMEMS staff vehicles (If no parking area or passes are provided, a \$25 reimbursement will be required for each HMEMS staff vehicle)
- Any necessary credentials
- Contact person name and information
- Ice & water for patient use

Service Agreement

Hart EMS Medical Services PLLC (HMEMS)

5201 Rosa Parks Blvd

Detroit MI 48208

Phone 313-366-4278

Fax 313-216-1771

Email: adam@hartems.com

Job #: 10185

Quote #: 1

Event: Detroit Riverfront Run 5K/10K

Start: Saturday, June 8, 2024

End: Saturday, June 8, 2024

Customer

The Parade Company

9500 Mt. Elliott, Studio A

Detroit MI 48211

ATTN: Amber Avig

Description

V1

By signing below, Client agrees to all terms of this contract. Client also agrees to not release the information enclosed to any entities outside their organization. Once signed, HMEMS will provide Client with a Proof of Service agreement that they may present to any external entities.

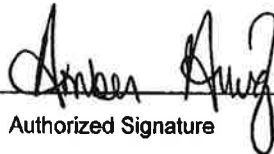


Authorized Signature

Hart EMS Medical Services
PLLC (HMEMS)

2/8/2024

Date



Authorized Signature

The Parade Company

2/7/2024

Date

2024 Riverfront Run Security Plan, Medical Plan

Security Plan

The 2024 Riverfront Run will utilize the services of Riverfront Security with support from Detroit Police Department (Road Closures) to adequately secure the 2024 event. This security plan will secure all Type 3 barricades needed for the Road Closures.

Private Medical Plan

The 2024 Riverfront Run will utilize a private medical company -Hart Medical- as its Ambulance and EMS provider for the event. The Medical Provider will provide one (1) Golf Cart Ambulance and one (1) Life Support Ambulance have an on-site for the duration of the 2024 Riverfront Run. The Medical Provider will work directly with the Run Management, Riverfront Security, the Detroit Fire Department and the Detroit Police Department, and will provide a list of commanding supervisors, along with contact information to the DFD and the DPD supervisor.

Medical Response Plan

Medical Provider will provide the On-Site Emergency Medical Services for the 2024 Riverfront Run.

Medical Provider will be in operation on Saturday June 8, 2024 from 8:00AM until 12:00PM on the Riverfront Run Course and Cullen. Medical Provider will have a Life Support Ambulance stationed at the event, as well as, a Golf Cart Ambulance.

Medical Provider will position its Command Center in the operations area of the event “ Cullen Palza” and will invite the City of Detroit to station an EMS officer in command center for coordinated deployment. The Command Center will be up and running at the scheduled times of the event. Medical Provider will utilize one operator to staff the Command Center and communicate with all services involved in the execution of the event. Medical Provider will have direct communication with the Run Management, Riverfront Security, Detroit Police and all Medical Ambulance and Sector Teams. In the case that a large incident occurs during the 2024 Riverfront Run, it is requested that Detroit EMS Supervisor coordinate with Medical Provider.

Evacuation Plan

The Riverfront Run event will provide the above mentioned security and medical plans for the 2024 event. In the case that an evacuation is necessary for the patrons at the event site the Run Management team will work in conjunction with the RiverFront Security’s protocol for a proper and safe evacuation of the event area and will defer any and all procedures to that of the supervising RiverFront Security staff. The Run Management will assist the evacuation with announcements the standard public announcement systems at Cullen Plaza and along the Run Course. The evacuation location is River East Garage, located at Rivard and Atwater Street.

ADDITIONAL MATERIALS

SANITATION

The Detroit Riverfront Conservancy uses private trash, recycling, and cleaning through Block by Block. Any additional debris from this event will be managed and properly disposed of by the Block by Block team.

COMMUNITY COMMUNICATION

The Detroit Riverfront Conservancy has a very strong relationship with the various stakeholders and neighbors along the Detroit Riverwalk and Dequindre Cut. Stewardship is of utmost importance to us. Using our website, social media (125k), as well as direct outreach to block clubs and residential complexes, street closures will be announced starting the week of June 1 in preparation of a June 10 race. In addition, our race route has been discussed with the DNR Outdoor Adventure Center – since the building lies directly within the race route, arrangements will be made to ensure their employees are able to get into the space prior to the start of the race.



AGREEMENT

THIS AGREEMENT (the "Agreement") is made as of the 7th day of February, 2024 (the "Effective Date"), by and between THE PARADE COMPANY, a Michigan nonprofit corporation, located at 9500 Mt. Elliott, Studio A, Detroit, MI 48211 ("TPC") and Hart EMS Medical Services PLLC, located at 5201 Rosa Parks Blvd, Detroit, Michigan 48208 (the "Vendor"), each individually referred to as a "Party", and collectively referred to as the "Parties" to this Agreement, in connection with the Vendor's participation in the Riverfront Run 5K / 10K scheduled to occur on Saturday, June 08, 2024 (the "Event") on the Detroit Riverfront (the "Venue").

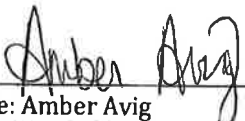
1. SERVICES. The Vendor will provide the services described in Exhibit A to this Agreement (the "Services"), which describes the scope of services to be performed by the Vendor in accordance with the terms of this Agreement.
2. FEES. As consideration for the Services, TPC shall pay to the Vendor the amount of \$1,500.00 (the "Fee"), which shall be due and payable on June 08, 2024.
3. ASSIGNMENT/SUBCONTRACT. The Vendor may not assign or subcontract this Agreement or any of its rights or obligations therein without the prior written consent of TPC. Any assignment or subcontract made without the prior written consent of TPC shall be void.
4. INSURANCE. The Vendor agrees to maintain and provide proof of insurance in accordance with the requirements set forth in Exhibit B of this Agreement. TPC & Michigan Thanksgiving Parade Foundation shall be listed as additional insured. Any sub-contractor contracted by Vendor with the prior written consent of TPC will be required to provide proof of insurance to TPC.
5. REPRESENTATIONS AND WARRANTIES; INDEMNIFICATION. The Vendor represents and warrants that it has the full right and authority to enter into this Agreement and to perform its obligations hereunder. Notwithstanding the Vendor's insurance obligations in Section 4, the Vendor agrees to indemnify, defend and hold harmless TPC and each of its affiliated entities including, without limitation, Michigan Thanksgiving Parade Foundation, and each of their officers, trustees, directors, employees, volunteers, agents and assigns from and against any and all loss, liability, claim, damage and other expense (including reasonable attorneys' fees) caused by or arising from (i) the breach of any warranty, representation or obligation the Vendor has made hereunder; (ii) any negligent or wrongful act or omission by the Vendor or its officers, directors, agents, subcontractors or employees in connection with this Agreement; and/or (iii) any materials or services provided by the Vendor hereunder. The indemnification obligations set forth herein shall survive termination of this Agreement.
6. TERM: The term of this Agreement shall commence on the Effective Date and shall continue in force until completion of the services described in the attached Exhibit A.

7. **FORCE MAJEURE:** The performance of the Agreement by either party shall be subject to force majeure, including but not limited to acts of God, fire, flood, natural disaster, war or threat of war, acts or threats of terrorism, civil disorder, unauthorized strikes, governmental regulation or advisory, recognized health threats as determined by the World Health Organization, the Centers for Disease Control, or local government authority or health agencies (including but not limited to the health threats of COVID-19, H1N1, or similar infectious diseases), or other similar occurrence beyond the control of the parties. The Agreement may be cancelled by TPC, without liability, damages, fees, or penalty, and any unused deposits or amounts paid shall be refunded, for any one or more of the above reasons, by written notice to the other party.

8. **GOVERNING LAW AND COURTS.** This Agreement shall be governed by the laws of the State of Michigan applicable to agreements wholly to be performed therein. The Vendor hereby submits to the jurisdiction of the federal and state courts located in the State of Michigan with respect to any legal suit or proceeding relating to this Agreement.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be signed in counterparts by their duly authorized representatives.

THE PARADE COMPANY

By: 
Name: Amber Avig
Title: Events Manager
Date: 2/12/2024

Hart EMS Medical Services PLLC (HMEMS)

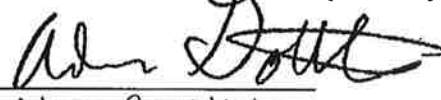
By: 
Name: Adam Gottlieb
Title: CEO
Date: 2/8/2024

EXHIBIT A

SCOPE OF SERVICES
(SEE SECTION 1)

Event Date: June 08, 2024

Time: 8 a.m.- 12 p.m.

Location: Cullen Plaza, 1340 Atwater Street, Detroit

(1) Life Support Ambulance

(1) Golf Cart Ambulance

EXHIBIT B
INSURANCE
(SEE SECTION 4)

The Parade Company/Michigan Thanksgiving Parade Foundation
Vendors Insurance Requirements

1. All vendors from whom The Parade Company/Michigan Thanksgiving Parade Foundation (T.P.C.) purchases services or goods must carry certain insurance which covers TPC for the liability exposures which these vendors may create in their dealing with TPC.
 2. There are two sets of insurance requirements for vendors which will depend upon what functions the vendors perform for T.P.C. **General Requirements** are the minimum requirements for any vendor. Some vendors, due to the hazardous nature of their operations, may be held to a higher degree of care and therefore may be required to carry specific coverage or higher limits. These will be considered **Specific Requirements**.
-

General Insurance Requirements

Commercial General Liability shall be carried to cover vendor and any and all liability for T.P.C. with the following minimum limits:

General Aggregate	\$2,000,000
Products & Completed Ops Aggregate	\$2,000,000
Personal & Advertising Injury	\$2,000,000
Each Occurrence	\$2,000,000
Damage to Rental Premises	\$50,000
Medical Payments	\$5,000

Coverage shall be written with a Michigan licensed and admitted carrier that is rated at least B+ by A.M. Best Company. Carrier shall specifically name **Michigan Thanksgiving Parade Foundation** and **The Parade Company** as Additional Insureds with the appropriate specific endorsement. This coverage shall be "primary and non-contributory" and noted as such on the Certificate of Insurance. The carrier shall notify T.P.C. of any material change in the coverage including but not limited to cancellation by either party. This notification shall be no less than 30 days.

Automobile Liability shall be provided for "any auto" and Mobile equipment subject to compulsory or financial responsibility or other motor vehicle insurance law. (Symbol 19) with limits of \$1,000,000, combined single limit or \$1,000,000 Bodily Injury and \$1,000,000 Property Damage.

Workers Compensation shall be provided for all employees of the vendor.

Umbrella Liability shall be provided by a Michigan licensed and admitted carrier with minimum limits of \$2,000,000.

T.P.C. shall be provided a Certificate of Insurance (ACORD 125) as evidence of such coverage.

BOBS SANITATION SERVICE, INC

27940 WICK RD.
SCOTTY'S POTTIES
ROMULUS, MI, 48174

Ph: (734) 421-1400

Email: emailus@scottypotties.net

INVOICE

Billing Address	Customer # PARADECOMP
PARADE COMPANY, THE 9500 MOUNT ELLIOTT DETROIT , MICHIGAN, 48211	

Phone: 3134327831

Contact: CAROLANN NA

Service Address	Site #12121
PARADE COMPANY, THE 1340 ATWATER ST RIVERFRONT 5-K RUN DETROIT, MICHIGAN, 48207	

Phone: 3134327831

Contact: CAROLANN NA

Cust #	Date	Terms	Invoice P.O.#	Invoice #
PARADECOMP	02/13/2024	DOR		286533

#	Description	WO #	Rate	Qty	Amt	Sur.	Tax	Tax%	Total
1.	SPECIAL EVENT UNIT Event Unit Rental Charge Date: 02/13/2024 Start Date: 06/07/2024 End Date: 06/13/2024 Surcharges: 0.00%	-	75.00	1.00	75.00	0.00	0.00	0.000	75.00
2.	SPECIAL EVENT UNIT Event Unit Rental Charge Date: 02/13/2024 Start Date: 06/07/2024 End Date: 06/13/2024 Surcharges: 0.00%	-	75.00	1.00	75.00	0.00	0.00	0.000	75.00
3.	SPECIAL EVENT UNIT Event Unit Rental Charge Date: 02/13/2024 Start Date: 06/07/2024 End Date: 06/13/2024 Surcharges: 0.00%	-	75.00	1.00	75.00	0.00	0.00	0.000	75.00
Total:					1040.00	0.00	0.00		1040.00

	#									
4.		SPECIAL EVENT UNIT Event Unit Rental Charge Date: 02/13/2024 Start Date: 06/07/2024 End Date: 06/13/2024 Surcharges: 0.00%	-	75.00	1.00	75.00	0.00	0.00	0.000	75.00
5.		SPECIAL EVENT UNIT Event Unit Rental Charge Date: 02/13/2024 Start Date: 06/07/2024 End Date: 06/13/2024 Surcharges: 0.00%	-	75.00	1.00	75.00	0.00	0.00	0.000	75.00
6.		SPECIAL EVENT UNIT Event Unit Rental Charge Date: 02/13/2024 Start Date: 06/07/2024 End Date: 06/13/2024 Surcharges: 0.00%	-	75.00	1.00	75.00	0.00	0.00	0.000	75.00
7.		SPECIAL EVENT UNIT Event Unit Rental Charge Date: 02/13/2024 Start Date: 06/07/2024 End Date: 06/13/2024 Surcharges: 0.00%	-	75.00	1.00	75.00	0.00	0.00	0.000	75.00
8.		SPECIAL EVENT UNIT Event Unit Rental Charge Date: 02/13/2024 Start Date: 06/07/2024 End Date: 06/13/2024 Surcharges: 0.00%	-	75.00	1.00	75.00	0.00	0.00	0.000	75.00
9.		SPECIAL EVENT UNIT Event Unit Rental Charge Date: 02/13/2024 Start Date: 06/07/2024 End Date: 06/13/2024 Surcharges: 0.00%	-	75.00	1.00	75.00	0.00	0.00	0.000	75.00
10.		WASH STATION THIS IS A SINK STATION WITH TWO FOOT PUMP STYLE WATER SPOUTS, PAPER TOWEL, AND SOAP DISPENSERS RENTM Charge Date: 02/13/2024 Start Date: 06/07/2024 End Date: 06/13/2024 Surcharges: 0.00%	-	145.00	1.00	145.00	0.00	0.00	0.000	145.00
Total:						1040.00	0.00	0.00		1040.00

	#									
11.		WASH STATION THIS IS A SINK STATION WITH TWO FOOT PUMP STYLE WATER SPOUTS, PAPER TOWEL, AND SOAP DISPENSERS RENTM Charge Date: 02/13/2024 Start Date: 06/07/2024 End Date: 06/13/2024 Surcharges: 0.00%	-	145.00	1.00	145.00	0.00	0.00	0.000	145.00
12.		SPECIAL EVENT UNIT Event Unit Rental Charge Date: 02/13/2024 Start Date: 06/07/2024 End Date: 06/13/2024 Surcharges: 0.00%	-	75.00	1.00	75.00	0.00	0.00	0.000	75.00
Total:						1040.00	0.00	0.00		1040.00

All invoices more than 30 days old are charged a late fee of 1.5% per month or 18% per year.

-- VISA _ M/C _DISCOVER_AEMX

Payment History

No payment history.

Statement as of 02/13/2024	Current: 1040.00	30 Day: 0.00	60 Day: 0.00	90 Day: 0.00	Total Due: 1,040.00
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Please detach here and return the bottom portion with your payment.

Div: A Cust #: PARADECOMP Site #: 12121 Invoice #: 286533

From PARADE COMPANY, THE
9500 MOUNT ELLIOTT
DETROIT , MICHIGAN, 48211

Do we have your correct email? cbarbb@theparade.org
If not, please write your correct email here:

VISA MC DISC AMEX (fee)		<input type="checkbox"/> Check Enclosed
If paying by Credit Card, please fill out below		Balance 1040.00
Card Number		Previous Balance WIP
Exp. Date	CVC Code	Total Due 1,040.00
Choose One: <input type="checkbox"/> 1 Time Charge <input type="checkbox"/> Charge Monthly		
Signature		Amount Paid

To BOBS SANITATION SERVICE, INC
27940 WICK RD.
SCOTTY'S POTTIES
ROMULUS, MI, 48174

If credit card address different from billing address above, please write in below.

All invoices more than 30 days old are charged a late fee of 1.5% per month or 18% per year

CITY OF DETROIT, OFFICE OF EXTERNAL AFFAIRS

SPECIAL EVENTS PETITION

Petition No: 2024-146

Event Name: Riverfront Run 2024

Event Status: In Review- City Council (Step 4 of 6)

Petitioner Name / Organization: Detroit riverfront Conservancy

Event Location: Detroit Riverfront and Surrounding areas

Event Date(s) and Time(s): 06/08/24 8:00 AM to 06/08/24 11:00 AM

Type of Event: Run/Marathon

Applicant Contact:
Renee Rodriguez
renee.rodriguez@detroitriverfront.org
+1 (248) 778-8206

Submission Date:	03/01/24 2
Date of Clerk's Office Referral:	05/08/24
Date of City Departments Sign Off:	5/8/24
Date Referred to Council:	5/2/2024

Department Approvals

DPD	DFD	EMS	GSD	DDOT	MPD	DPW	DHD
DPD Reviewed-Ready for Council	DFD Reviewed-Ready for Council	EMS Reviewed-Ready for Council	GSD Approval Not Required	DDOT Approval Not Required	MPD Approval Not Required	DPW Reviewed-Ready for Council	DHD Approval Not Required

BSEED
BSEED
Approval Not
Required

Mayor's Office Special Events Signature: *Gakeima Fife* Special Events

Date: May 9, 2023

General Event Information

Has this event been hosted before? Yes

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? Yes

Is this an annual event? Yes

Event Website: detroitriverfront.com

Which spaces will be used? Street, Park

Will this event include the use or sale of marijuana? No

Event Description

Brief Event Purpose & Description:
5K & 10K along riverwalk, Atwater Street and Dequindre Cut

Estimated Peak Attendance: 1500

Estimated Total Attendance: 1500

Is this a public event? Yes

Will there be ticket sales or admission charged? Yes

Does this event use Hart Plaza? No

Will there be merchandise sold? No

Will you be taking donations? No

Is this a charity event? No

Does this event involve campers, tents and/or RVs? No

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? No

Contact Information

Organization / Petitioner Name: Detroit riverfront Conservancy

Mailing Address: 600 Ren Cen, suite 1720

Detroit MI 48224

Primary Contact:	Secondary Contact:
Renee Rodriguez	Amber Avig
renee.rodriguez@detroitriverfront.org	aavig@theparade.org
+1 (313) 556-8207	+1 (313) 450-3799

Organization Type: Nonprofit

Organization Website: detroitriverfront.org

Event Setup & Breakdown

Begin Setup: 06/08/24 6:00 AM

Complete Setup: 06/08/24 10:00 AM

Setup Location(s): Cullen Plaza, Atwater Street and surrounding streets

Event Start: 06/08/24 8:00 AM

Event End: 06/08/24 11:00 AM

Begin Tear Down: 06/08/24 11:00 AM

Complete Tear Down: 06/08/24 12:00 PM

Number of Trash Containers: 20 Number of Recycling Containers: 20

Cleaning Service Vendor: Clean Detroit

Other Waste Elements: _____

Street Closures & Parking

How many streets will be closed: 3

Will you be closing any part of Woodward Avenue? No

Street Closures (if there are 1-4 closed streets):

1. Atwater Street 06/08/24

Bates to Chene 8:00 AM 11:00 AM

2. Chene Street 06/08/24

Atwater to Franklin Street 10:00 AM 11:00 AM

3. Franklin Street 06/08/24

Chene to Dequindre Cut 8:00 AM 11:00 AM

4. _____

Will you charge attendees for parking? No

Valet parking or blocking metered parking spaces? Neither

Describe the parking plan to accommodate anticipated attendance:
Participants will park at the RiverEast Garage

Food & Beverage

Will food be served? Yes

Will food be prepared on site? No

Number of food trucks: 0 Number of non-truck food vendors: 0

Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? No

Will there be sales, service and/or consumption of alcohol in public at the event? _____

What type(s) of alcohol will be served? _____

Day(s) and time(s) alcohol will be served: _____

Will ice be used in any served beverages? Yes

Stages, Tents, & Structures

Is a stage being built? No

How many stages will be used? _____

Do any of the stages have a canopy? _____

Number of tents 10' x 10' and smaller: 0

Number of tents larger than 10' x 10': 0

Tent Contractor: N/A

What other structures will your event include? None

Will your event use any grills? No

What kind of grills? _____

Utilities & Portable Restrooms

Event Utilities that will be used: Neither

How will generators be fueled? _____

Generator contractor: _____

Will additional wiring be installed? No

Does the event require access to a hydrant? No

Will there be amplified sound? Yes

Will a sound system be used? Yes

Will you be providing Port-a-johns? Yes

Security & Emergency Plans

Will the event have a security contractor? Yes

Security Contractor: Riverfront Security

Number of private personnel per shift: 5

Which of these apply to the private security personnel? Licensed

Will you contract emergency medical services? Yes

Name of emergency medical services contractor: Hart Medical

Does this event include fireworks? No

Day(s) and time(s) of fireworks: _____

Fireworks vendor: _____

Attachments

<input checked="" type="checkbox"/>	Applicant Signature Page (required)
<input checked="" type="checkbox"/>	Event Clean Up Plan (required)
<input checked="" type="checkbox"/>	Security Plan (500 or less attendees)
<input checked="" type="checkbox"/>	Emergency Response Plan & Medical Procedures (500+ attendees)
<input checked="" type="checkbox"/>	Communication and Community Impact Plan (500+ attendees)
<input type="checkbox"/>	Maintaining of Traffic Plan (1000+ attendees or if closing a street)
<input checked="" type="checkbox"/>	Build and Breakdown Schedule (if you are erecting any structures)
<input checked="" type="checkbox"/>	Site Map Plan (if event involves any temporary elements including tents)
<input checked="" type="checkbox"/>	Emergency Medical Contractor Agreement (if applicable)
<input checked="" type="checkbox"/>	Barricades Provider Agreement (if applicable)
<input type="checkbox"/>	Security Contractor Agreement (if applicable)
<input checked="" type="checkbox"/>	Port-a-john Contractor Agreement (if applicable)
<input type="checkbox"/>	Sanitation Contractor Agreement (if applicable)

City Council Member: _____

Resolved, The Mayor's Office is hereby authorized and directed to issue permits to Detroit Riverfront Conservancy to host "Riverfront Run 2024" (#2024-146) on June 8th, 2024 from 8:00 AM – 11:00 AM at Detroit Riverfront and Surrounding areas

PROVIDED, that there will be DPD Assisted Event; Contracted with private security and be it further

PROVIDED, that there will be DFD Pending Inspections; Contracted with Private EMS to Provide Services; and be it further

PROVIDED, that there will be DPW Barricades & Road Closure Signage Required; and be it further

PROVIDED, that all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of event.