

Janice M. Winfrey  
City Clerk

**City of Detroit**  
OFFICE OF THE CITY CLERK

Andre P. Gilbert II  
Deputy City Clerk

**DEPARTMENT PETITION REFERENCE COMMUNICATION**

*To: The Department or Commission Listed Below*

*From: Janice M Winfrey, Detroit City Clerk*

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The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

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Petition No.	2024-143
Name of Petitioner	Downtown Detroit Partnership & The Chevrolet Detroit Grand Prix presented by Lear
Description of Petition	Petition of Downtown Detroit Partnership & The Chevrolet Detroit Grand Prix presented by Lear (#2024-143), request to hold "PWC Grand Prixmiere presented by Chevrolet 2024" at Campus Martius Park and Cadillac Square on May 31 <sup>st</sup> , from 6:00 PM to 11:00 PM. Set-up to begin May 24 <sup>th</sup> 3:00 PM completed by May 31 <sup>st</sup> 6:00 PM with tear-down to begin May 31 <sup>st</sup> at 6:00 PM complete by June 1 <sup>st</sup> 8:00 AM.
Type of Petition	<b>Special Event</b>
Submission Date	5/6/2024
Concerned Departments	Media Services, Buildings & Safety Engineering, Police Department, Fire Department, Municipal Parking Department, Transportation Department, Health Department; General Services Department,
Petitioner Contact	Krisin Denno Downtown Detroit Partnership & The Chevrolet Detroit Grand Prix presented by Lear 248-255-6651 <a href="mailto:kdenno@detroitgp.com">kdenno@detroitgp.com</a>

2 Woodward Ave. Coleman A. Young Municipal Center Rm. 200, Detroit, MI 48226

(313) 224 - 3260 | Fax: (313) 224 - 1466

## City of Detroit Special Events Application Authorizations

### **AUTHORIZATION & AFFIDAVIT OF APPLICANT**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

**Applicant Signature:**



**Date:** 3/29/24

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

### **HOLD HARMLESS AND INDEMNIFICATION**

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

**Event Name:** PWC Grand Prixmiere prese

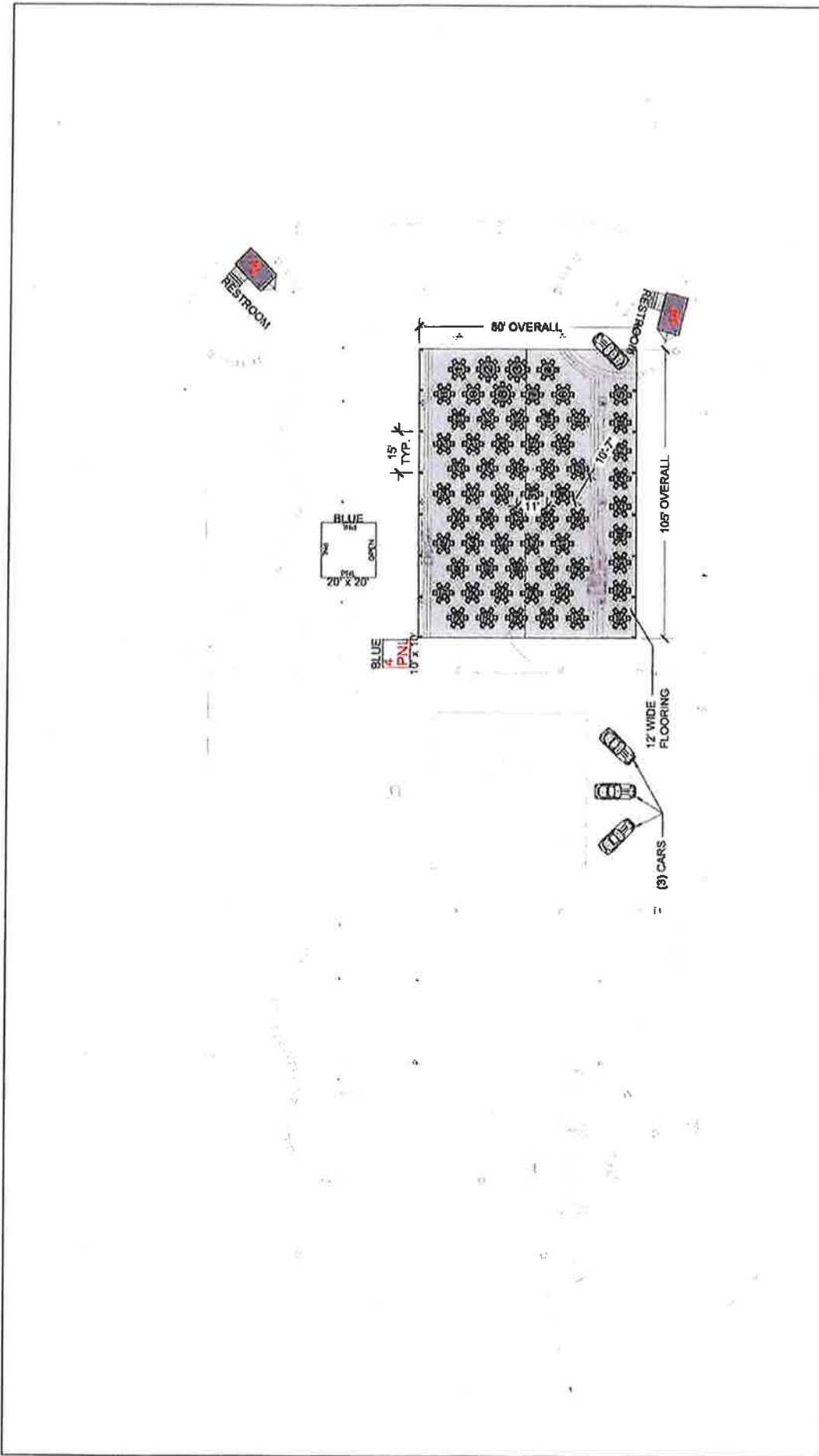
**Event Date:** 5/31/24

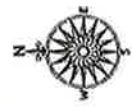
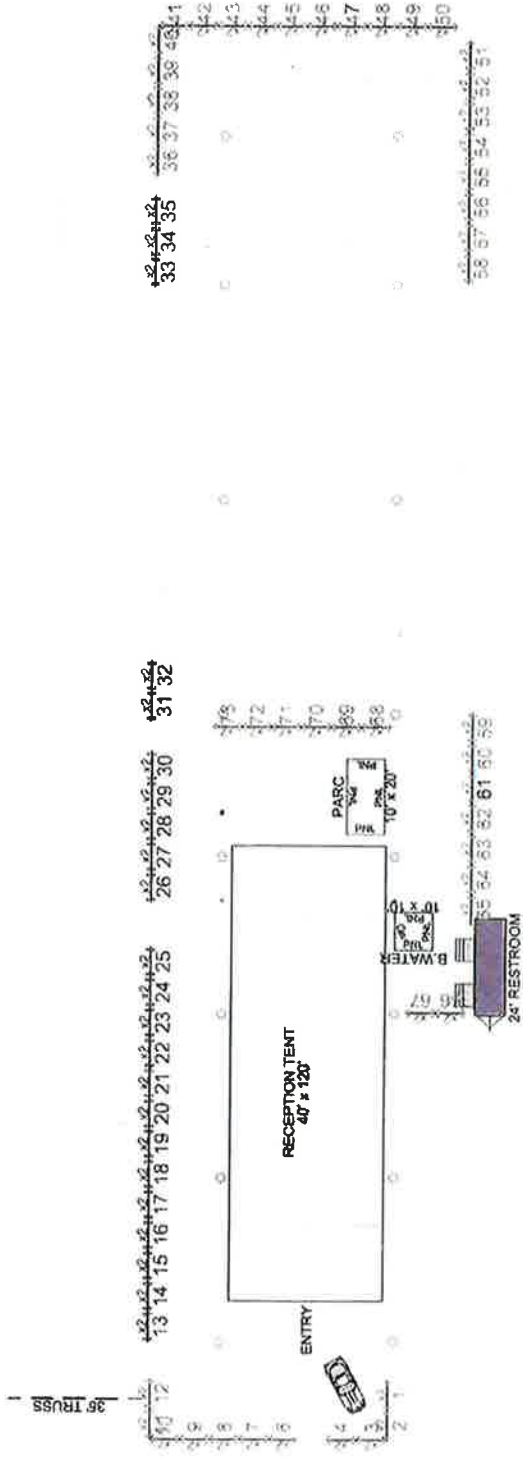
**Event Organizer:** Downtown Detroit Partnersh

**Applicant Signature:**



**Date:** 3/29/24



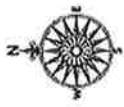
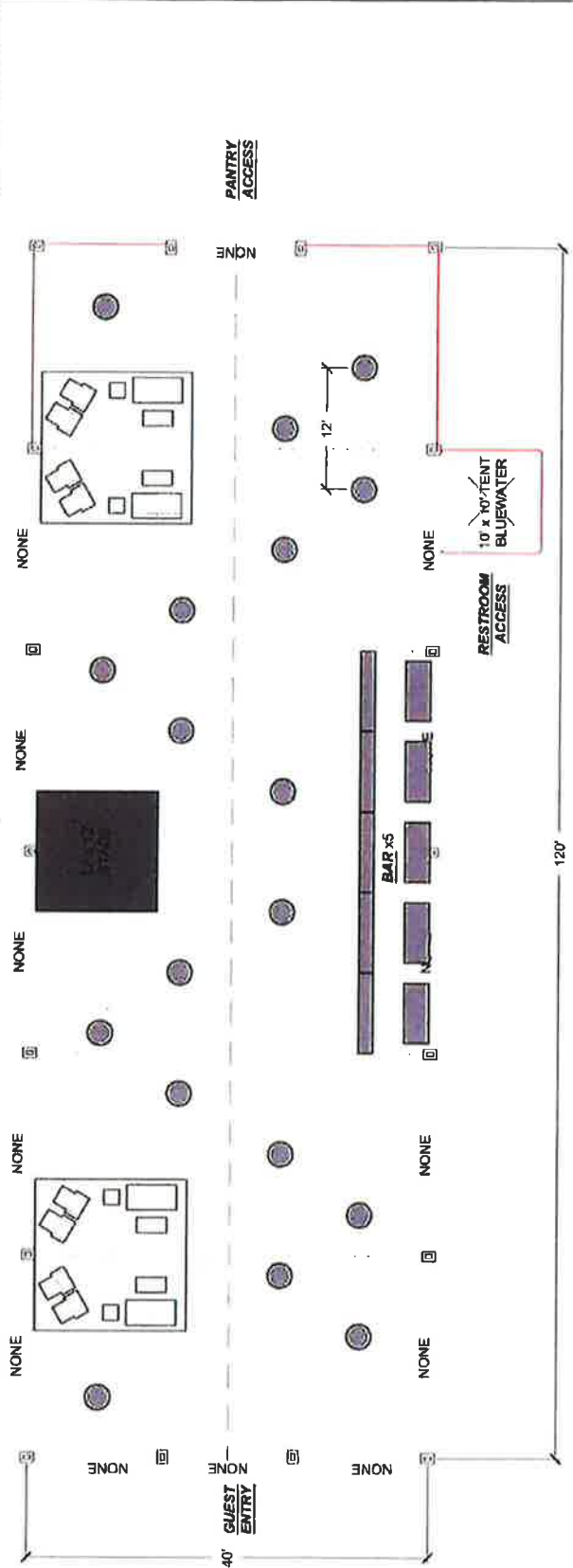


2024 Chevrolet Detroit Grand Prix presented by Lear Detroit, MI  
 20240518 10:54 AM

Grand Prixmilers - Cadillac Square - May 31, 2024



**LEGEND:**  
 CLEAR WALL  
 PANEL  
 NONE  
 S  
 V  
 WINDOW  
 WINDOW WALL  
 CROSS BRACE



**FLOOR PLAN**

Grand Proxmire - Cadillac Square - Reception Tent - May 31, 2024



2024 Chevrolet Detroit Grand Prix presented by Lear Detroit, MI

# CONFIRMATION OF SERVICES

**HART EMS MEDICAL SERVICES, PLLC**  
**5201 ROSA PARKS BLVD**  
**DETROIT, MI 48208**  
**313.366.4278 OR 313.216.1771 FAX**

<b>Event:</b> Grand Prixmiere		<b>Location:</b> Campus Martius – 800 Woodward Ave, Detroit, MI	
<b>Date of Service:</b>		<b>Start to End Time:</b>	
5/31/2024		6:30 PM – 11 PM	
<b>Services Requested By Client:</b>		<b>Quantity:</b>	<b>Location:</b>
<input type="checkbox"/> Supervisor on Site			
<input checked="" type="checkbox"/> On-Site Ambulance (with 2 Medical Providers)		1	Campus Martius
<input type="checkbox"/> First Aid Station			
<input type="checkbox"/> Physician On-Site			
<input type="checkbox"/> Medical Personal On-Site			
<input type="checkbox"/> Dispatch On-Site			
<input type="checkbox"/> Command Center			
<input type="checkbox"/>			

<b>Additional Procedures:</b>

\_\_\_\_\_  
Adam Gottlieb  
Hart EMS Medical Services, PLLC

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Signature  
Detroit Belle Isle Grand Prix, Inc

\_\_\_\_\_  
Date

**PWC Grand Prixmiere presented by Chevrolet 2024 Event Clean Up Plan**

**Block By Block Ambassadors will remove all trash generated by this event at Campus Martius Park and Cadillac Square.**

**PWC Grand Prixmiere presented by Chevrolet 2024 Event Communication and Community Impact Plan**

**We will employ our DDP community and stakeholder process to make businesses and tenants aware of the sidewalk closure on Westbound Cadillac Square between Bates and Woodward, sound carryover and valet traffic on Monroe, Randolph and Bates on Friday 5/31/24.**



CITY OF DETROIT, OFFICE OF EXTERNAL AFFAIRS

# SPECIAL EVENTS PETITION

**Petition No:** 2024-143

**Event Name:** PWC Grand Prixmiere presented by Chevrolet 2024

**Event Status:** In Review- City Council (Step 4 of 6)

**Petitioner Name / Organization:** Downtown Detroit Partnership & The Chevrolet Detroit Grand Pri:

**Event Location:** Campus Martius Park and Cadillac Square

**Event Date(s) and Time(s):** 05/31/24 6:00 PM to 05/31/24 11:00 PM

**Type of Event:** Other

<b>Applicant Contact:</b>
Krisin Denno
kdenno@detroitgp.com
+1 (248) 255-6651

<b>Submission Date:</b>	03/29/24 2
<b>Date of Clerk's Office Referral:</b>	05/06/24
<b>Date of City Departments Sign Off:</b>	5/01/24
<b>Date Referred to Council:</b>	5/2/2024

### Department Approvals

DPD	DFD	EMS	GSD	DDOT	MPD	DPW	DHD
DPD Reviewed- Ready for Council	DFD Reviewed- Ready for Council	EMS Reviewed- Ready for Council	GSD Approval Not Required	DDOT Approval Not Required	MPD Approval Not Required	DPW Reviewed- Ready for Council	DHD Reviewed- Ready for Council

**BSEED**  
BSEED  
Reviewed-  
Ready for  
Council

**Mayor's Office Special Events Signature:** *Gakeima Fife*  
Special Events

**Date:** May 2, 2023

## General Event Information

Has this event been hosted before? Yes

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? Yes

Is this an annual event? Yes

Event Website: <https://detroitgp.com/partnership/PwC-Grand-Prixmi>

Which spaces will be used? Street, Sidewalk, Park

Will this event include the use or sale of marijuana? No

## Event Description

Brief Event Purpose & Description:

Strolling apps and cocktails, sit down dinner with auction packages, after dinner cocktails and live band.

Estimated Peak Attendance: 467

Estimated Total Attendance: 467

Is this a public event? No

Will there be ticket sales or admission charged? No

Does this event use Hart Plaza? No

Will there be merchandise sold? No

Will you be taking donations? No

Is this a charity event? Yes

Does this event involve campers, tents and/or RVs? No

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? No

**Contact Information**

Organization / Petitioner Name: Downtown Detroit Partnership & The Chevrolet Detroit Grand Prix pres

Mailing Address: 300 Renaissance Center, #2311

Detroit MI 48234

<b>Primary Contact:</b>	<b>Secondary Contact:</b>
Krisln Denno	sarah walsh
kdenno@detroitgp.com	spfwalsh@yahoo.com
+1 (313) 748-1800	+1 (313) 617-0803

Organization Type: Nonprofit

Organization Website: https://detroitgp.com/

**Event Setup & Breakdown**

Begin Setup: 05/24/24 3:00 PM

Complete Setup: 05/31/24 6:00 PM

Setup Location(s): Campus Martius Park and Cadillac Square

Event Start: 05/31/24 6:00 PM

Event End: 05/31/24 11:00 PM

Begin Tear Down: 05/31/24 6:00 PM

Complete Tear Down: 06/01/24 8:00 AM

Number of Trash Containers: 20 Number of Recycling Containers: 10

Cleaning Service Vendor: Block By Block Ambassadors through The Downtown Detroit Partnershi

Other Waste Elements: N/A

## Street Closures & Parking

How many streets will be closed: 0

Will you be closing any part of Woodward Avenue? \_\_\_\_\_

Street Closures (if there are 1-4 closed streets):

1. \_\_\_\_\_

\_\_\_\_\_

2. \_\_\_\_\_

\_\_\_\_\_

3. \_\_\_\_\_

\_\_\_\_\_

4. \_\_\_\_\_

\_\_\_\_\_

Will you charge attendees for parking? No

Valet parking or blocking metered parking spaces? Valet Parking

Describe the parking plan to accommodate anticipated attendance:  
Valet staging on Westbound Cadillac Square between Bates and Woodward

## Food & Beverage

Will food be served? Yes

Will food be prepared on site? No

Number of food trucks: 0 Number of non-truck food vendors: 0

**Food & Beverage (cont.)**

Will any type of alcohol be served (including beer)? Yes

Will there be sales, service and/or consumption of alcohol in public at the event? Yes

What type(s) of alcohol will be served? Wine, Liquor, Beer

Day(s) and time(s) alcohol will be served: 05/13/2024 from 6:00 PM until 11:00 PM

Will ice be used in any served beverages? Yes

**Stages, Tents, & Structures**

Is a stage being built? Yes

How many stages will be used? 1

Do any of the stages have a canopy? No

Number of tents 10' x 10' and smaller: 2

Number of tents larger than 10' x 10': 3

Tent Contractor: WAHL

What other structures will your event include? Truss at valet staging

Will your event use any grills? No

What kind of grills? \_\_\_\_\_

**Utilities & Portable Restrooms**

Event Utilities that will be used: Utility Power

How will generators be fueled? \_\_\_\_\_

Generator contractor: \_\_\_\_\_

Will additional wiring be installed? No

Does the event require access to a hydrant? No

Will there be amplified sound? Yes

Will a sound system be used? Yes

Will you be providing Port-a-johns? Yes

## Security & Emergency Plans

Will the event have a security contractor? Yes

Security Contractor: Liberty Security

Number of private personnel per shift: 15

Which of these apply to the private security personnel? Licensed

Will you contract emergency medical services? Yes

Name of emergency medical services contractor: Hart Medical

Does this event include fireworks? No

Day(s) and time(s) of fireworks: \_\_\_\_\_

Fireworks vendor: \_\_\_\_\_

## Attachments

<input checked="" type="checkbox"/>	Applicant Signature Page (required)
<input checked="" type="checkbox"/>	Event Clean Up Plan (required)
<input checked="" type="checkbox"/>	Security Plan (500 or less attendees)
<input type="checkbox"/>	Emergency Response Plan & Medical Procedures (500+ attendees)
<input checked="" type="checkbox"/>	Communication and Community Impact Plan (500+ attendees)
<input type="checkbox"/>	Maintaining of Traffic Plan (1000+ attendees or if closing a street)
<input checked="" type="checkbox"/>	Build and Breakdown Schedule (if you are erecting any structures)
<input checked="" type="checkbox"/>	Site Map Plan (if event involves any temporary elements including tents)
<input checked="" type="checkbox"/>	Emergency Medical Contractor Agreement (if applicable)
<input type="checkbox"/>	Barricades Provider Agreement (if applicable)
<input type="checkbox"/>	Security Contractor Agreement (if applicable)
<input type="checkbox"/>	Port-a-john Contractor Agreement (if applicable)
<input type="checkbox"/>	Sanitation Contractor Agreement (if applicable)

City Council Member: \_\_\_\_\_

**Resolved**, The Mayor's Office is hereby authorized and directed to issue permits to Downtown Detroit Partnership & The Chevrolet Detroit Grand Prix presented by Lear to host "PWC Grand Prixmiere presented by Chevrolet 2024" (#2024-143) on May 31<sup>st</sup>, 2024 from 6:00 PM – 11:00 PM at Cadillac Square.

**PROVIDED**, that there will be DPD Assisted Event; Contracted with private security and be it further

**PROVIDED**, that there will be DFD Pending Inspections; Contracted with Private EMS to Provide Services; and be it further

**PROVIDED**, that there will be DPW Barricades and Sidewalk Closure Signage Required; and be it further

**PROVIDED**, that there will be DHD pending inspections; and be it further

**PROVIDED**, that there will be BSEED Permits Required for Tents and Stages be it further

**PROVIDED**, that there will be a Business License Required obtained following City Council approval; and be it further

**PROVIDED**, that all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of event.