



CITY OF DETROIT
MUNICIPAL PARKING DEPARTMENT

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To: David Whitaker, Director of Legislative Policy Division
From: Keith Hutchings, Director of Municipal Parking Department
Date: March 19, 2024
Re: Responses to 2024-2025 Budget Analysis

Please find below responses to your questions sent on March 8, 2024, regarding the proposed Fiscal Year 2025 Proposed Budget for the Municipal Parking Department.

1. Please briefly explain the new expense initiatives the Municipal Parking Department is planning to implement in FY 2025. Please provide which appropriation/cost center the new initiatives will affect in FY 2025.

No new initiatives are planned in the FY 2025 budget.

2. Please briefly explain the new capital funding requests the Municipal Parking Department is planning to implement in FY 2025. Please provide which appropriation/cost center the new requests will affect in FY 2025.

No capital funding requests are included in the FY 2025 budget.

3. Please briefly explain the operational reform and savings proposals the Municipal Parking Department is planning to implement in FY 2025. Please provide which appropriation/cost center the new reforms/proposals will affect in FY 2025.

No new initiatives are planned in the FY 2025 budget.

4. Please briefly explain the new revenue initiatives/proposals the Municipal Parking Department is planning to implement in FY 2025. Please provide which appropriation/cost center the new initiatives/proposals will affect in FY 2025.

No new initiatives are planned in the FY 2025 budget.

5. What are your projected performance metrics for each division/operational program in the current fiscal year? What are your target metrics for each division/operational program for fiscal year 2025?

Municipal Parking will see to establish 10 additional residential zones and add new ParkDetroit application services. Please see pages B34-2 and B34-3 of the FY 2025 Proposed Budget for additional detail on strategic priorities, the departmental budget by service, and metrics.



6. The Municipal Parking Department had a goal for FY24 (July 2023-June 2024) to improve the efficiency of the on-street parking programs to expand the ParkDetroit app and add residential parking zones.

a. As of March 8, 2024, have the residential zones been established?

The City Council has approved 21 new residential zones in Cass Park, the Selden neighborhood, Southern Brush Park, and Central Brush Park.

b. How many zones have been implemented?

The Municipal Parking Department has implemented 13 zones with another 8 zones in the process of having signs being installed.

7. According to the Office of the Chief Financial Officer (OCFO), the Municipal Parking Department had 17 vacancies through February 9, 2024.

a. Please indicate your number of vacancies as of March 11, 2025.

Municipal Parking has 17 vacancies as of March 11, 2024.

b. What are the titles of the vacant positions?

Parking Enforcement Officer, Parking Meter Repair Worker, and Parking Meter Revenue Collector reflect the vacant titles.

c. What is the difficulty of filling the vacancies?

Only the Parking Enforcement Officer job title has proven to be consistently challenging to fill. This is due to the pay range and public interaction difficulties related to the job title.

d. Please briefly explain the Municipal Parking Department's strategy to fill the vacant positions or why they will remain vacant.

The FY 2025 Proposed Budget includes savings for expected turnover in the department. In addition, the collective bargaining agreement with the Teamsters Local 214 NonCraft Unit, which governs compensation for the City's Parking Enforcement Officer position will expire in June 2024. Discussions for the renegotiation of that contract are expected to begin soon.

8. For FY25, Professional & Contractual Services has decreased by \$873,301 or (16%). Please explain the cause for the decrease and the impact this will have on Services.

There is no expected impact on services from this decrease. The new funding level is in line with spending expectations based on FY 2023 audited actuals.

9. For FY25, Operating Services expenditure decreased by \$143,405 (30%). Please explain the cause of the decrease.



This reduction represents a \$150k reallocation of insurance policy costs to non-departmental. Insurance premium activity will be reflected in non-departmental moving forward.

10. For FY25, expenditures for Parking Violation Bureau—Processing & Collection (cost center #340085) for appropriation 27340 (Code Enforcement—Parking) decreased by \$500,000 (19%). Please explain the cause for the decrease and the impact this will have on services.

The decrease represents a portion of the contractual services adjustment noted in Question 8 above. The proposed budget will allow MPD to maintain their current service levels.

11. For FY25, expenditures for Parking Violations Bureau – Towing & Storage, (cost center #340083) for appropriation 27340 (Code Enforcement – Parking) has decreased by \$237,336 or (36%). Please explain the cause for the decrease. Are any towing and storage operations being shifted to another agency or contractor?

The current activity has reduced due to Municipal Parking transferring all Abandoned Vehicle tow support to the Detroit Police Department. All MPD towing activity has been reduced to Scofflaw towing only.

12. For FY25, revenues for Parking Violation Bureau - Towing & Storage (cost center #340083) for appropriation 27340 have increased by \$271,000 or (49%); what will account for the increase in revenue?

The FY24 Adopted Budget estimate of \$555k represents an outdated revenue forecast. The FY25 proposed revenue of \$826k is updated based on FY23 actuals of \$806k and YTD trends.

13. For FY25, expenditures for Parking Garage Operations (cost enter #340030) for appropriation 27341 (Parking Garages) decreased by \$221,014 or (25%). Please explain the cause for the decrease. Will the funding for FY25 ensure coverage for the parking garage operations?

The majority of the Parking Operations 340030 cost center reduction is attributable to the insurance premium reallocation noted in Question 9 above. The funding will provide coverage for parking operations in FY25.

14. For FY25, revenues for Parking Violation Bureau - Administration (cost center #340080) for appropriation 29340 (MPD Administration) has increased by \$1,674,000 or (22%); please explain this increase as the number of FTEs has remained the same as FY24.

The FY24 Adopted Budget estimate of \$7.7m represents an outdated revenue forecast. The FY25 proposed revenue of \$9.374m is updated based on FY23 actuals of \$9.925m and YTD trends.

15. For FY25, revenues for appropriation 27341-Parking Garages have increase by \$1,880,000,



a 30% increase. Please explain.

The FY24 Adopted Budget estimate of \$6.36m represents an outdated revenue forecast. The FY25 proposed revenue of \$8.24m is updated based on FY23 actuals of \$7m and YTD trend

a. Will there be additional meters installed on the streets of Detroit?

Additional meters will be installed as parking congestion creates the need for additional meters.

b. Do you expect the revenue to increase due to increased usage of the parking meter and the parking app?

Parking revenue has increased as both additional meters are installed and higher numbers of motorist park on City of Detroit streets. The majority of revenue is collected via the ParkDetroit application.

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