



**OFFICE OF THE  
CHIEF FINANCIAL OFFICER**  
Office of Development and Grants

Coleman A. Young Municipal Center  
2 Woodward Avenue, Suite 1026  
Detroit, Michigan 48226

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Fax 313•224•0542  
www.detroitmi.gov

October 11, 2023

The Honorable Detroit City Council  
**ATTN: City Clerk Office**  
200 Coleman A. Young Municipal Center  
Detroit MI 48226

**RE: Request to Accept and Appropriate the FY 2024 Grief and Bereavement Grant**

The Michigan Department of Health and Human Services (MDHHS) has awarded the City of Detroit Health Department with the FY 2024 Grief and Bereavement Grant for a total of \$47,058.00. There is no City match requirement. The total project cost is \$47,058.00.

The objective of this grant is to provide grief support and services for individuals who have experienced the loss of a mother and/or infant during pregnancy. The funding allotted to the department will be utilized to pay for supplies and technical assistance.

If approval is granted to accept and appropriate this funding, the appropriation number is 21351.

I respectfully ask your approval to accept and appropriate funding in accordance with the attached resolution.

Sincerely,

DocuSigned by:  
*Terri Daniels*  
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Terri Daniels  
Director of Grants, Office of Development and Grants

DocuSigned by:  
*Matthew Spayth*  
17E14C346551467...  
Office of Budget

CC:  
Sajjiah Parker, Assistant Director, Grants



## Office of Development and Grants

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### RESOLUTION

**Council Member** \_\_\_\_\_

**WHEREAS**, the Health Department is requesting authorization to accept a grant of reimbursement from the Michigan Department of Health and Human Services, in the amount of \$47,058.00, to provide grief support and services for individuals who have experienced the loss of a mother and/or infant during pregnancy.; and

**WHEREAS**, this request has been approved by the Office of Budget; now

**THEREFORE, BE IT RESOLVED** that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit, and

**BE IT FURTHER RESOLVED**, that the Budget Director is authorized to establish Appropriation number 21351, in the amount of \$47,058.00, for the FY 2024 Grief and Bereavement Grant.

**Gregory Andrews**

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**Subject:** FW: [EXTERNAL] MDHHS Local Health Department - 2024 Amendments

**From:** [noreply@egrans-mi.net](mailto:noreply@egrans-mi.net) <[noreply@egrans-mi.net](mailto:noreply@egrans-mi.net)>  
**Sent:** Wednesday, October 4, 2023 1:51 PM  
**To:** Andre Blair <[andre.Blair@detroitmi.gov](mailto:andre.Blair@detroitmi.gov)>  
**Cc:** Chhavy Gatbonton <[gatbontonc@detroitmi.gov](mailto:gatbontonc@detroitmi.gov)>  
**Subject:** [EXTERNAL] MDHHS Local Health Department - 2024 Amendments

10/04/2023

Andre Blair, Accountant  
Detroit Health Department  
City Treasurer  
1151 Taylor Ste 333-CDetroit, MI 48202 1732

Dear Andre Blair:

The following lists the FY amendments for your organization for funding administered by the Michigan Department of Health and Human Services (MDHHS) through the Comprehensive Agreement. All projects must be budgeted and expended consistent with the requirements contained in your Comprehensive Agreement.

**Amendment List**

i-a. Allocation Changes – Existing Projects  
N/A

i-b. New Allocation – New Projects

Project Title	Current Amount	Amended Amount	New Project
Grief and Bereavement	0.00	47,058.00	47,058.00
MRC - STTRONG 10/1 - 5/31	0.00	50,000.00	50,000.00
TOTAL :	0.00	97,058.00	97,058.00

ii. Budget Category changes  
N/A

**Next Steps**

The next steps in the MI E-Grants system for amending your applications and budgets and submitting your Comprehensive Agreement Amendment for MDHHS approval are as follows:

1. The project manager will assign the agency users to any new Local Health Department - 2024 projects.

2. For your convenience you can access the “Comprehensive Agreement Training for Grantee” material on the home page by clicking “About EGrAMS” and downloading the PDF. Access the system using the URL: <https://egrms-mi.com/MDHHS/>.
3. Login into MI E-Grants system.
4. Enter the application using the drop down menu’s “Grantee>Grant Application>Enter Grant Application” and click on “Go”.
5. Select the CO-2024/Local Health Department - 2024 program and click the “Go” button.
6. Select the hyperlink titled “Local Health Department - 2024”.
7. Select hyperlink to various projects and amend the application sections. See page 59 for detailed instructions.
8. When the amended application has been entered, validated, and is error free it is ready for submission by the authorized official.

### **Additional Documents**

To view your original and amended agreement use the drop-down menu’s “Grantee> Project Director> Application Status” and click the ‘Go’ button. Select the Grant Program and click on the ‘Find’ button. Select the agreement from the dropdown menu located at the bottom of the screen. "Draft" is the pending amendment. Click on the ‘View Contract’ to access the selected agreement.

### **Technical Assistance**

Technical assistance to complete the requested Grant Amendment is available through the Grants Section Help Desk at [MDHHS-EGRAMS-HELP@michigan.gov](mailto:MDHHS-EGRAMS-HELP@michigan.gov) or 517-335-3359. For Programmatic questions, please contact your MDHHS Program Coordinator. You may also refer to your training materials and the yellow book and help icons within MI E-Grants for assistance.

Please complete the requested updates and have your Authorized Official submit the amended Grant Agreement through MI E-Grants within **three weeks**.

Sincerely,

Jason Hamblen  
Bureau of Grants and Purchasing, Grants Support Section Manager  
Michigan Department of Health and Human Services