



**OFFICE OF THE
CHIEF FINANCIAL OFFICER**
Office of Development and Grants

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 1026
Detroit, Michigan 48226

Phone 313•628•1258
Fax 313•224•0542
www.detroitmi.gov

October 9, 2023

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Request to accept an increase in appropriation for the FY 2023 HIV Emergency Relief Project Grant

The U.S. Department of Health and Human Services has awarded the City of Detroit Health Department with an increase to the FY 2023 HIV Emergency Relief Project Grant, in the amount of \$377,693.00. There is no match requirement. The grant was adopted in the FY 2023 budget in the amount of \$10,500,000.00. We are requesting to increase appropriation 21049, in the amount of \$13,084.00, to reflect the total project cost of \$10,513,084.00.

The objective of the grant is to support the expansion of HIV medical care and treatment services for uninsured and under-insured persons living with HIV. This grant will enable the department to pay for program staff salary, various contractors, travel, equipment, and supplies.

I respectfully ask your approval to accept the increase in appropriation funding in accordance with the attached resolution.

Sincerely,

DocuSigned by:
Terri Daniels
4D2BEEE23C8D489...

Terri Daniels
Director of Grants, Office of Development and Grants

DocuSigned by:
Matthew Spayth
17E14C346551287...
Office of Budget

CC:
Sajjiah Parker, Assistant Director, Grants



Office of Development and Grants

RESOLUTION

Council Member _____

WHEREAS, the Health Department is requesting authorization to accept an increase in appropriation from the U.S. Department of Health and Human Services, in the amount of \$377,693.00, to support the expansion of HIV medical care and treatment services for uninsured and under-insured persons living with HIV; and

WHEREAS, this grant was approved by Council in the adopted budget; and this funding will increase appropriation 21049 by \$13,084.00; this grant was previously approved in the amount of \$10,500,000.00, and will be increased to a total of \$10,513,084.00; and

WHEREAS, this request has been approved by the Office of Budget; now

THEREFORE, BE IT RESOLVED that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit, and

BE IT FURTHER RESOLVED, that the Budget Director is authorized to increase the budget accordingly for appropriation number 21049, in the amount of \$13,084.00, for the FY 2023 HIV Emergency Relief Project Grant.



Department of Health and Human Services
Health Resources and Services Administration

Notice of Award
FAIN# H8900021
Federal Award Date: 09/19/2023

Recipient Information

1. Recipient Name
DETROIT PUBLIC HEALTH DEPARTMENT
1151 Taylor St
Detroit, MI 48202-1732
2. Congressional District of Recipient
13
3. Payment System Identifier (ID)
1386004606A2
4. Employer Identification Number (EIN)
386004606
5. Data Universal Numbering System (DUNS)
603005542
6. Recipient's Unique Entity Identifier
Y4Q5E7DM4GCS
7. Project Director or Principal Investigator
Angelique Tomsic
HIV/STI Program Director
Tomsica@detroitmi.gov
(313)870-0073
8. Authorized Official

Federal Agency Information

9. Awarding Agency Contact Information
Olusola Dada
Grants Management Specialist
Office of Federal Assistance Management (OFAM)
Division of Grants Management Office (DGMO)
ODada@hrsa.gov
(301) 443-0195
10. Program Official Contact Information
Deborah Medina
Project Officer
HIV/AIDS Bureau (HAB)
DMedina@hrsa.gov
(301) 443-0582

Federal Award Information

11. Award Number
6 H89HA00021-31-03
12. Unique Federal Award Identification Number (FAIN)
H8900021
13. Statutory Authority
42 U.S.C. § 300ff-11-20 and § 300ff-121
14. Federal Award Project Title
HIV EMERGENCY RELIEF PROJECT GRANTS
15. Assistance Listing Number
93.914
16. Assistance Listing Program Title
HIV Emergency Relief Project Grants
17. Award Action Type
Administrative
18. Is the Award R&D?
No

Summary Federal Award Financial Information

19. Budget Period Start Date 03/01/2023 - End Date 02/29/2024	
20. Total Amount of Federal Funds Obligated by this Action	\$377,693.00
20a. Direct Cost Amount	
20b. Indirect Cost Amount	
21. Authorized Carryover	\$0.00
22. Offset	\$0.00
23. Total Amount of Federal Funds Obligated this budget period	\$10,513,084.00
24. Total Approved Cost Sharing or Matching, where applicable	\$0.00
25. Total Federal and Non-Federal Approved this Budget Period	\$10,513,084.00
26. Project Period Start Date 03/01/2022 - End Date 02/28/2025	
27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period	\$20,471,699.00

28. Authorized Treatment of Program Income
Addition

29. Grants Management Officer – Signature
Karen Mayo on 09/19/2023

30. Remarks

Prior Approval Request Tracking Number PA-00121316. Prior Approval Request Type: Carryover



Notice of Award
Award Number: 6 H89HA00021-31-03
Federal Award Date: 09/19/2023

HIV/AIDS Bureau (HAB)

31. APPROVED BUDGET: (Excludes Direct Assistance)

Grant Funds Only
 Total project costs including grant funds and all other financial participation

a. Salaries and Wages:	\$632,549.00
b. Fringe Benefits:	\$259,345.00
c. Total Personnel Costs:	\$891,894.00
d. Consultant Costs:	\$0.00
e. Equipment:	\$0.00
f. Supplies:	\$9,971.00
g. Travel:	\$29,235.00
h. Construction/Alteration and Renovation:	\$0.00
i. Other:	\$93,584.00
j. Consortium/Contractual Costs:	\$9,488,400.00
k. Trainee Related Expenses:	\$0.00
l. Trainee Stipends:	\$0.00
m. Trainee Tuition and Fees:	\$0.00
n. Trainee Travel:	\$0.00
o. TOTAL DIRECT COSTS:	\$10,513,084.00
p. INDIRECT COSTS (Rate: % of S&W/TADC):	\$0.00
q. TOTAL APPROVED BUDGET:	\$10,513,084.00
i. Less Non-Federal Share:	\$0.00
ii. Federal Share:	\$10,513,084.00

33. RECOMMENDED FUTURE SUPPORT:
(Subject to the availability of funds and satisfactory progress of project)

YEAR	TOTAL COSTS
32	\$9,972,908.00

34. APPROVED DIRECT ASSISTANCE BUDGET: (In lieu of cash)

a. Amount of Direct Assistance	\$0.00
b. Less Unawarded Balance of Current Year's Funds	\$0.00
c. Less Cumulative Prior Award(s) This Budget Period	\$0.00
d. AMOUNT OF DIRECT ASSISTANCE THIS ACTION	\$0.00

35. FORMER GRANT NUMBER
BRH890021

36. OBJECT CLASS
41.15

37. BHCNIS#

32. AWARD COMPUTATION FOR FINANCIAL ASSISTANCE:

a. Authorized Financial Assistance This Period	\$10,513,084.00
b. Less Unobligated Balance from Prior Budget Periods	
i. Additional Authority	\$0.00
ii. Offset	\$0.00
c. Unawarded Balance of Current Year's Funds	\$0.00
d. Less Cumulative Prior Award(s) This Budget Period	\$10,135,391.00
e. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION	\$377,693.00

38. THIS AWARD IS BASED ON THE APPLICATION APPROVED BY HRSA FOR THE PROJECT NAMED IN ITEM 14. FEDERAL AWARD PROJECT TITLE AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE AS:

a. The program authorizing statute and program regulation cited in this Notice of Award; b. Conditions on activities and expenditures of funds in certain other applicable statutory requirements, such as those included in appropriations restrictions applicable to HRSA funds; c. 45 CFR Part 75; d. National Policy Requirements and all other requirements described in the HHS Grants Policy Statement; e. Federal Award Performance Goals; and f. The Terms and Conditions cited in this Notice of Award. In the event there are conflicting or otherwise inconsistent policies applicable to the award, the above order of precedence shall prevail. Recipients indicate acceptance of the award, and terms and conditions by obtaining funds from the payment system.

39. ACCOUNTING CLASSIFICATION CODES

FY-CAN	CFDA	DOCUMENT NUMBER	AMT. FIN. ASST.	AMT. DIR. ASST.	SUB PROGRAM CODE	SUB ACCOUNT CODE
22 - 3771356	93.914	23H89HA00021	\$300,669.00	\$0.00	FRML	23H89HA00021
22 - 3771355	93.914	23H89HA00021	\$77,024.00	\$0.00	MAI	23H89HA00021

HRSA Electronic Handbooks (EHBs) Registration Requirements

The Project Director of the grant (listed on this NoA) and the Authorizing Official of the grantee organization are required to register (if not already registered) within HRSA's Electronic Handbooks (EHBs). Registration within HRSA EHBs is required only once for each user for each organization they represent. To complete the registration quickly and efficiently we recommend that you note the 10-digit grant number from box 4b of this NoA. After you have completed the initial registration steps (i.e., created an individual account and associated it with the correct grantee organization record), be sure to add this grant to your portfolio. This registration in HRSA EHBs is required for submission of noncompeting continuation applications. In addition, you can also use HRSA EHBs to perform other activities such as updating addresses, updating email addresses and submitting certain deliverables electronically. Visit <https://grants3.hrsa.gov/2010/WebEPSExternal/Interface/common/accesscontrol/login.aspx> to use the system. Additional help is available online and/or from the HRSA Call Center at 877-Go4-HRSA/877-464-4772.

Terms and Conditions

Failure to comply with the remarks, terms, conditions, or reporting requirements may result in a draw down restriction being placed on your Payment Management System account or denial of future funding.

Grant Specific Term(s)

1. This Notice of Award authorizes the carryover of an unobligated balance in the amount of \$377,693 from budget period 03/01/2022 - 02/28/2023 into the current budget period. These funds can only be used for the purposes stated in your Prior Approval request. Please be advised that if the final resolution of the audit determines that the unobligated balance of Federal Funds requested for the carryover is incorrect, HRSA is not obligated to make additional Federal Funds available to cover the shortfall.

All prior terms and conditions remain in effect unless specifically removed.

Contacts

NoA Email Address(es):

Name	Role	Email
Angelique Tomsic	Program Director	tomsica@detroitmi.gov

Note: NoA emailed to these address(es)

All submissions in response to conditions and reporting requirements (with the exception of the FFR) must be submitted via EHBs. Submissions for Federal Financial Reports (FFR) must be completed in the Payment Management System (<https://pms.psc.gov/>).