

Janice M. Winfrey
City Clerk

City of Detroit
OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENT PETITION REFERENCE COMMUNICATION

To: The Department or Commission Listed Below

From: Janice M Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

Petition No.	2024-099
Name of Petitioner	Liv Restro Lounge, LLC DBA Mix Bricktown
Description of Petition	Please see request to hold "Opening Day At Mix Bricktown" Submitted by Liv Restro Lounge, LLC DBA Mix Bricktown, located at Mix Bricktown on April 5 th through April 6 th , from 9:00 AM to 2:00 AM. Set-up to begin April 4 th at 10:00 AM complete by 2:00 PM with tear-down to begin April 8 th at 10:00 AM complete by 12:00 PM.
Type of Petition	Special Event
Submission Date	3/20/2024
Concerned Departments	Media Services, Buildings & Safety Engineering, Police Department, Fire Department, Municipal Parking Department, Transportation Department, Health Department; General Services Department,
Petitioner Contact	Angela Wright Liv Restro Lounge, LLC DBA Mix Bricktown 313-433-2306 mixbricktown@gmail.com

City of Detroit Special Events Application Authorizations

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

ANGELA WRIGHT

Applicant Signature:

Date:3/7/24

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: ST PATRICKS DAY AT MIX

Event Date:3/17/24

Event Organizer: MIX BRICKTOWN

ANGELA WRIGHT

Applicant Signature:

Date:3/7/24

BEAUBIEN ST.

JACOBY ALLEY

MIX BRICKTOWN

FORT ST.

ENTER/EXIT-6 FT.

40X60
Tent rental for
overflow traffic

30x60
Tent owned by MIX
for year round
Patio

STFU Food Trailer
owned by MIX Bricktown.

Lot Dimensions
68x100 sq. ft

3 FT. EXIT

3 FT. EXIT

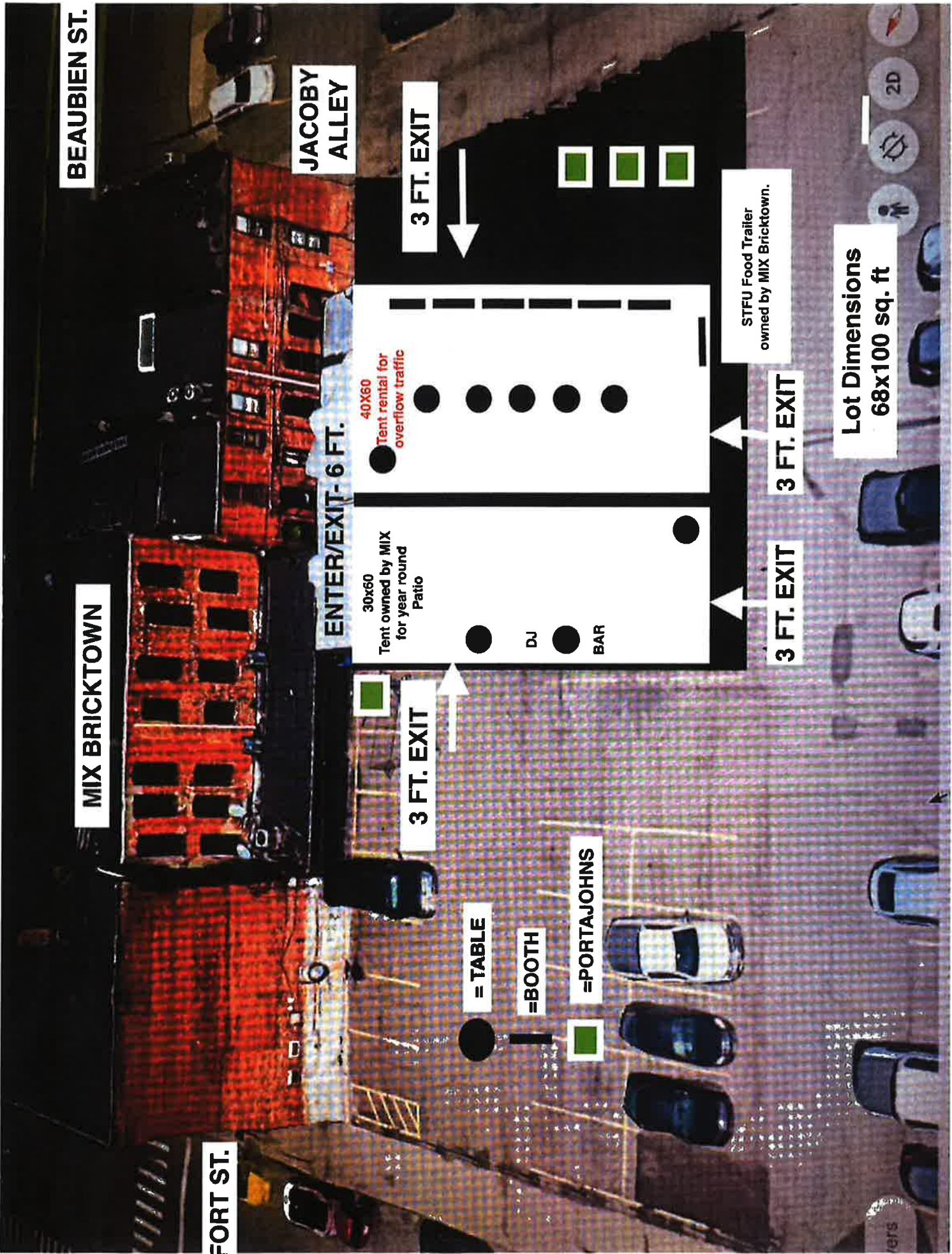
3 FT. EXIT

3 FT. EXIT

= TABLE

= BOOTH

= PORTAJOHNS





MIX BRICKTOWN COMMUNICATION & COMMUNITY IMPACT PLAN

Gratefully we have been hosting this event for over a decade. We always notify fellow business owners and the Bricktown has come to expect and look forward to us hosting this event. Since this is a business district there are no residents in direct effect of the event therefore this has not been a concern. This event has no impact to traffic, road flow, and pedestrian ease-ways. The sound system will be facing Brush St. therefore any carryover will be absorbed by the remaining parking lot and the open spaces around the event.

The event always has a celebratory impact on the community by providing an option for residents to enjoy the holiday in a fun environment. There will be no abnormal pedestrian traffic. Its energy and tent will attract more pedestrians to the area to explore other businesses in the district. There will be licensed and bonded security within and surrounding the event to ensure the safety of the patrons and those in close proximity of the event.



MIX BRICKTOWN EVENT CLEAN UP PLAN

MIX Bricktown will have no have a cleaning team of at least (6) people that will adhere to the guidelines of maintaining cleanliness during the event and ensure that the space is cleared and clean after the event.

During the event the following maintenance will take place:

- Make sure the garbage cans are always empty
- Be prepared for any maintenance and cleaning emergencies
- Keep all areas cleaned and well-stocked at all times
- Keep the floor clean and clear of debris
- Keep all furniture cleaned and in place

Post Event Cleaning Responsibilities to be completed:

- Empty the garbage cans
- Bag the trash and remove it from the premises
- Remove all debris from furniture, clean and remove from the area
- Wipe Down, Fold up and put away the tables and chairs
- Remove the rental tent in accordance to the breakdown schedule
- Power wash the parking lot spaces

SPECIAL EVENTS PETITION

Petition No: _____

Event Name: OPENING DAY AT MIX BRICKTOWN

Event Status: In Review- Clerk's Office (Step 2 of 6)

Petitioner Name / Organization: LIV RESTO LOUNGE, LLC DBA MIX BRICKTOWN

Event Location: MIX BRICKTOWN

Event Date(s) and Time(s): 04/05/24 9:00 AM to 04/06/24 2:00 AM

Type of Event: Other

Applicant Contact:
ANGELA WRIGHT
mixbricktown@gmail.com
+1 (313) 433-2306

Submission Date:	03/07/24 3
Date of Clerk's Office Referral:	
Date of City Departments Sign Off:	
Date Referred to Council:	

Department Approvals

DPD	DFD	EMS	GSD	DDOT	MPD	DPW	DHD
			GSD Approval Not Required	DDOT Approval Not Required	MPD Approval Not Required	DPW Approval Not Required	

BSEED

Mayor's Office Special Events Signature: _____

Date: _____

General Event Information

Has this event been hosted before? Yes

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? No

Is this an annual event? Yes

Event Website: N/A

Which spaces will be used? Private Facility

Will this event include the use or sale of marijuana? No

Event Description

Brief Event Purpose & Description:

MIX Bricktown St Patricks Day Celebration has been taking place for over a decade and it has grown over the years. This event includes music and dancing for Detroiters to enjoy the day together.

Estimated Peak Attendance: 300

Estimated Total Attendance: 450

Is this a public event? Yes

Will there be ticket sales or admission charged? Yes

Does this event use Hart Plaza? No

Will there be merchandise sold? No

Will you be taking donations? No

Is this a charity event? No

Does this event involve campers, tents and/or RVs? No

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? No

Contact Information

Organization / Petitioner Name: LIV RESTO LOUNGE, LLC DBA MIX BRICKTOWN

Mailing Address: 641 BEAUBIEN ST

DETROIT MICHIGAN 48226

Primary Contact:	Secondary Contact:
ANGELA WRIGHT	
mixbricktown@gmail.com	

Organization Type: Other

Organization Website: www.mixbricktown.com

Event Setup & Breakdown

Begin Setup: 04/04/24 10:00 AM

Complete Setup: 04/04/24 2:00 PM

Setup Location(s): MIX BRICKTOWN, FORT ST. PARKING LOT

Event Start: 04/05/24 9:00 AM

Event End: 04/06/24 2:00 AM

Begin Tear Down: 04/08/24 10:00 AM

Complete Tear Down: 04/08/24 12:00 PM

Number of Trash Containers: 10 Number of Recycling Containers: 0

Cleaning Service Vendor: N/A

Other Waste Elements: N/A

Street Closures & Parking

How many streets will be closed: ⁰ _____

Will you be closing any part of Woodward Avenue? _____

Street Closures (if there are 1-4 closed streets):

1. _____

2. _____

3. _____

4. _____

Will you charge attendees for parking? ^{No} _____

Valet parking or blocking metered parking spaces? ^{Neither} _____

Describe the parking plan to accommodate anticipated attendance:

Attendees will be able to utilize ample parking in the Fort Street Lot, Bricktown Parking Structure, Congress Lot and surrounding metered spaces. These lots and structure are less than a block away from the event.

Food & Beverage

Will food be served? ^{No} _____

Will food be prepared on site? _____

Number of food trucks: _____ Number of non-truck food vendors: _____

Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? Yes

Will there be sales, service and/or consumption of alcohol in public at the event? Yes

What type(s) of alcohol will be served? Wine, Liquor, Beer

Day(s) and time(s) alcohol will be served: 9am to 2am

Will ice be used in any served beverages? Yes

Stages, Tents, & Structures

Is a stage being built? No

How many stages will be used? _____

Do any of the stages have a canopy? _____

Number of tents 10' x 10' and smaller: 0

Number of tents larger than 10' x 10': 2

Tent Contractor: Hotz Catering

What other structures will your event include? booths

Will your event use any grills? No

What kind of grills? _____

Utilities & Portable Restrooms

Event Utilities that will be used: Neither

How will generators be fueled? _____

Generator contractor: _____

Will additional wiring be installed? No

Does the event require access to a hydrant? No

Will there be amplified sound? Yes

Will a sound system be used? Yes

Will you be providing Port-a-johns? Yes

Security & Emergency Plans

Will the event have a security contractor? Yes

Security Contractor: GAMBINO PROTECTION, LLC

Number of private personnel per shift: 12

Which of these apply to the private security personnel? Licensed, Armed Bonded

Will you contract emergency medical services? No

Name of emergency medical services contractor: _____

Does this event include fireworks? No

Day(s) and time(s) of fireworks: _____

Fireworks vendor: _____

Attachments

<input type="checkbox"/>	Applicant Signature Page (required)
<input type="checkbox"/>	Event Clean Up Plan (required)
<input type="checkbox"/>	Security Plan (500 or less attendees)
<input type="checkbox"/>	Emergency Response Plan & Medical Procedures (500+ attendees)
<input type="checkbox"/>	Communication and Community Impact Plan (500+ attendees)
<input type="checkbox"/>	Maintaining of Traffic Plan (1000+ attendees or if closing a street)
<input type="checkbox"/>	Build and Breakdown Schedule (if you are erecting any structures)
<input type="checkbox"/>	Site Map Plan (if event involves any temporary elements including tents)
<input type="checkbox"/>	Emergency Medical Contractor Agreement (if applicable)
<input type="checkbox"/>	Barricades Provider Agreement (if applicable)
<input type="checkbox"/>	Security Contractor Agreement (if applicable)
<input type="checkbox"/>	Port-a-john Contractor Agreement (if applicable)
<input type="checkbox"/>	Sanitation Contractor Agreement (if applicable)

City Council Member: _____

Resolved, The Mayor's Office is hereby authorized and directed to issue permits to Liv Restro Lounge, LLC DBA Mix Bricktown to host "Opening Day At Mix Bricktown" (2024-099) on April 5, 2024 through April 6, 2024 at Mix Bricktown from 9:00 AM to 2:00 AM.

PROVIDED, that there will be DPD Assisted Event; and be it further

PROVIDED, that there will be DFD Pending Inspections; Contracted with Private EMS to Provide Services; and be it further

PROVIDED, that there will be BSEED Permits Required for Tents, Generators and be it further

PROVIDED, that there will be DPW Type III Barricades & Road Closure Signage Required; and be it further

PROVIDED, that there will be Municipal Parking No Parking Signs Required; and be it further

PROVIDED, that there will be a Business License Required obtained following City Council approval; and be it further

PROVIDED, that all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of event.