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**TO:** Honorable City Council

**FROM:** David D. Whitaker, Director   
Legislative Policy Division Staff

**DATE:** March 18, 2024

**RE:** **Staffing of Taskforces**

The Legislative Policy Division was requested by Council Member Latisha Johnson, to provide information regarding City Council's staffing decisions relative to taskforces routinely established through Council resolutions. The questions and answers are as follows:

**Are City Council Task Forces that were not established through a ballot proposal and approved by voters allowed to hire staff through the office of the Councilmember(s) chairing them? If yes to the previous question, how are the positions funded? [sic]**

Historically, taskforces are staffed and funded through resources of the from the office(s) of the Council Member(s) establishing them. As such, the staffing and funding comes from the Council Member's staff members and office budget. Typically, when Council members hire staff they consider their office's legislative, community and office needs with an eye toward skill sets that can handle taskforce needs. No separate appropriation is made for taskforces.

**What would be considered a competitive salary for a part-time project manager of a City Council Task Force?**

Council Members utilize their general staff to manage taskforces. The duties differ greatly by office, so the salaries are set based on the education, job experience, expected scope of work, job duties, etc. that particular staff members provide.

If there are further questions, please advise.