

# City of Detroit

Janice M. Winfrey  
City Clerk

OFFICE OF THE CITY CLERK

Andre P. Gilbert II  
Deputy City Clerk

## DEPARTMENT PETITION REFERENCE COMMUNICATION

*To: The Department or Commission Listed Below*

*From: Janice M Winfrey, Detroit City Clerk*

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The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

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Petition No.	2024-093
Name of Petitioner	Greektown Neighborhood Partnership
Description of Petition	Please find attached request to host "Greektown Tailgate" event that will celebrate the 2024 NFL Draft in Downtown Detroit. The event will be held in Greektown on Monroe Street from Brush to St. Antoine and Beaubien Street from Macomb to Lafayette. The event will be held from 04/24/24 to 04/28/24, with setup time beginning on 04/24/24 at 6:00 A.M. and be completed on 04/25/24 at 11:00 A.M. Tear down will begin on 04/28/24 at 12:00 A.M. and be completed by 6:00 A.M. on 04/28/24.
Type of Petition	<b>Special Events</b>
Submission Date	03/18/24
Concerned Departments	Buildings, Safety Engineering, and Environmental Department (BSEED), Department of Public Works (DPW), Detroit Department of Transportation (DDOT), Detroit Fire Department (DFD), General Services Department (GSD), Media Services Department, Municipal Parking Department, Police Department (DPD)
Petitioner Contact	Melanie Markowicz <a href="mailto:melanie@greektowndetroit.org">melanie@greektowndetroit.org</a> (313) 265-9266

2 Woodward Ave. Coleman A. Young Municipal Center Rm. 200, Detroit, MI 48226

(313) 224 - 3260 | Fax: (313) 224 - 1466

# City of Detroit Special Events Application Authorizations

## **AUTHORIZATION & AFFIDAVIT OF APPLICANT**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

**Applicant Signature:**



**Date:**01-24-2024

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

## **HOLD HARMLESS AND INDEMNIFICATION**

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

**Event Name:** Greektown Tailgate

**Event Date:**4/25 - 4/27/24

**Event Organizer:** Greektown Neighborhood P:

**Applicant Signature:**



**Date:**01-24-2024

# GREEKTOWN TAILGATE

**Thursday, April 25 – Saturday, April 27, 2024 ·  
Noon – Midnight**

LIVE MUSIC · SPORTS VIEWING · GAMES · FREE

**Please join us at the Greektown Tailgate in celebration of the 2024 NFL Draft in Downtown Detroit! 3 days and 3 blocks full of live music, sports viewing, sports activities and appearances, giveaways, food and drink in the heart of historic Greektown. Monroe Street will be activated from St. Antoine to Randolph Streets, leading into the official NFL Draft area.**

## **Block One · Monroe Street from St. Antoine to Beaubien**

- Large TV for NFL Draft Viewing
- Stage featuring Live Bands
- Media and Station Booths
- Bar and Refreshments

## **Block Two · Monroe Street from Beaubien to Brush**

- Football Toss, Sports Activities
- Inflatables, Cornhole, Jenga, Connect Four
- Old Shillelagh Food Truck
- Bar and Refreshments
- TV for NFL Draft Viewing

## **Block Three · Monroe Street from Brush to Randolph**

- Tito's Handmade Vodka Airstream
- Live DJs, Giveaways
- Photo Booths and Cutouts
- Appearance/Signing Area for Celebrity Appearances
- TV for NFL Draft Viewing

# GREEKTOWN TAILGATE

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Please join us at the Greektown Tailgate in celebration of the 2024 NFL Draft in Downtown Detroit! 3 days full of live music, sports viewing, sports activities, appearances, giveaways, food and drink in the heart of historic Greektown. Beaubien Street will be activated from Macomb Street to Lafayette Street and Monroe Street will be activated from St. Antoine Street to Brush Street, leading into the official NFL Draft area.

## MONROE STREET

Block One – Monroe Street from St. Antoine to Beaubien

- Entrance Tent (10' x 10')
- Generator
- Musician Dressing Tent (10' x 10')
- Music Stage (24' x 20' x 2') featuring Live Bands
- Video Screen for NFL Draft Viewing
- Front of House Tent (10' x 10')
- Sponsor Display – 20' Space
- Bar and Refreshments (4 – 10' x 10' Tents)
- Sponsor Display – 10' Space
- Games – 30' Space
- Signage – 10' Space
- Games – 30' Space

## MONROE STREET

Block Two – Monroe Street from Beaubien to Brush

- Video Screen for NFL Draft Viewing
- Sponsor Activations – 30' Space
- Sponsor Display – 20' Space
- Sponsor Display – 40' Space
- Bar and Refreshments (4 – 10' x 10' Tents)
- Video Screen for NFL Draft Viewing
- Front of House Tent (10' x 10')
- DJ Stage (10' x 16' x 2') featuring Live DJ's
- Musician Dressing Tent (10' x 10')
- Generator
- Signage - 10' Space
- Entrance Tent (10' x 10')

# GREEKTOWN TAILGATE

Thursday, April 25 – Saturday, April 27, 2024

Noon – Midnight

LIVE MUSIC \* SPORTS VIEWING \* GAMES \* FREE

Please join us at the Greektown Tailgate in celebration of the 2024 NFL Draft in Downtown Detroit! 3 days full of live music, sports viewing, sports activities, appearances, giveaways, food and drink in the heart of historic Greektown. Beaubien Street will be activated from Macomb Street to Lafayette Street and Monroe Street will be activated from St. Antoine Street to Brush Street, leading into the official NFL Draft area.

## BEAUBIEN STREET

Block One – Beaubien Street from Macomb to Monroe

- Entrance Tent (10' x 10')
- Ambulance – 30' Space
- First Aid Tent (10' x 10' Tent)
- Portable Restrooms – 50' Space
- Signage – 10' Space

## BEAUBIEN STREET

Block Two – Beaubien Street from Monroe to Lafayette

- Food Truck – 30' Space
- Food Truck - 30' Space
- Signage – 10' Space
- Entrance Tent (10' x 10')

## EVENT TOTALS

### TENTS

10' X 10' Frame Tents            18

### GENERATORS

100 KW Generators            2

### STAGES

20' x 24' x 2' Stage            1

10' x 16' x 2' Stage            1

VIDEO SCREENS            3

# Greektown Tailgate – April 25 – 27, 2024

<b>Event Dates/Times:</b>	Thursday, April 25, 2024	12 PM – 12 AM
	Friday, April 26, 2024	12 PM – 12 AM
	Saturday, April 27, 2024	12 PM – 12 PM
<b>Event Producer:</b>	Greektown Neighborhood Partnership 400 Monroe Street – Suite 340 Detroit, MI 8226	
<b>Event Management:</b>	Melanie Markowicz Executive Director	<a href="mailto:melanie@greektowndetroit.org">melanie@greektowndetroit.org</a> 313-265-9266
	Athina Papas Greektown Neighborhood Partnership	<a href="mailto:APapas@atheneumsuites.com">APapas@atheneumsuites.com</a> 313-962-2323
	Jonathan Witz Event Producer	<a href="mailto:jon@artsbeatseats.com">jon@artsbeatseats.com</a> 248-225-1212
	Jeff Wilson Director of Operations	<a href="mailto:jwilson@artsbeatseats.com">jwilson@artsbeatseats.com</a> 248-240-0137
	Jaime Wilkins Program Director	<a href="mailto:jaime@artsbeatseats.com">jaime@artsbeatseats.com</a> 323-216-6454
	Shannon Wojtas Beverage Coordinator	<a href="mailto:shannon@artsbeatseats.com">shannon@artsbeatseats.com</a> 734-552-7535
	Mike Simon Food Coordinator	<a href="mailto:mike@artsbeatseats.com">mike@artsbeatseats.com</a> 248-763-3404

## Event Contractors / Suppliers:

Tenting:	S & R Event Rental - 2265 S. Chrysler Drive - Hazel Park, MI 48030 248-655-6020	
Stages:	AV7 Productions - 145 S. Livernois - Rochester Hills, MI 48307 586-489-3097 Dan Newman	
Security:	ProStar Professional Group, Inc. - 6800 Roosevelt Avenue #726 - Allen Park, MI 48101 734-323-1679 Mike Whittaker	
Medical:	Hart EMS Medical Services - 5201 Rosa Parks Blvd. - Detroit, MI 48208 734-323-1679 Adam Gotlieb	
Power:	United Rentals - 4705 Product Drive - Wixom, MI 48393 248-702-1881 ph Eric Kamen	
Toilets:	Jay's Sanitation - 2787 Greenwood Road - Lapeer, MI 48446 810-664-8080 Lori or Dawn	
Clean Up:	Clean Detroit 248-514-1248 KaTaya Beverly	
Fencing & Barricade:	United Rentals - John A. Papalas Drive - Lincoln Park, MI 48146 313-474-0070 Zac Stone	
Type 3:	Traffic Management, Inc. – 25900 Eight Mile Road – Southfield, MI 48033 877-763-3905	



GREEKTOWN  
NEIGHBORHOOD  
PARTNERSHIP

January 24, 2024

Re: Greektown Tailgate Event Community Communication

To Whom It May Concern:

Greektown Neighborhood Partnership is pleased to host the Greektown Tailgate event in celebration of the 2024 NFL Draft in Downtown Detroit. From April 25 through April 27, we will have 3 days and 3 blocks full of live music, sports viewing, sports activities and appearances, giveaways, food, and drink in the heart of historic Greektown. Monroe Street will be activated from St. Antoine to Randolph Streets, leading into the official NFL Draft area.

Greektown Neighborhood Partnership is a nonprofit organization dedicated to the long-term economic and cultural vibrancy of Greektown. Through partnerships, we advance the equitable development of the district through community and economic development programs, all while celebrating our cultural roots. As a 501(c)3 nonprofit organization, we are applying for a Special Events Permit for this event. We hold several events each year and have annually held the Greektown Heritage Festival on Monroe Street each summer through a Special Events Permit.

We are hosting in coordination with the business and property owners in Greektown and they are fully aware of and involved in the event. We have discussed regularly at our monthly community meetings. We will also be communicating about the event on our website, social media, and with print flyers and posters throughout the district. We will also list the event on the Detroit People Mover calendar and through our stakeholder partners, including Visit Detroit, the Downtown Detroit Partnership, Hollywood Casino at Greektown, and Bedrock, as well as engaging the local media.

If you have any questions, please reach out to me at 313.265.9266 or [melanie@greektowndetroit.org](mailto:melanie@greektowndetroit.org).

Sincerely,

Melanie A. Markowicz

Executive Director  
Greektown Neighborhood Partnership  
400 Monroe Street | Suite 340  
Detroit | Michigan 48226

e. [melanie@greektowndetroit.org](mailto:melanie@greektowndetroit.org)  
o. 313.209.7572 m. 313.265.9266  
w. [greektowndetroit.org](http://greektowndetroit.org)



February 1, 2024

Re: Greektown Tailgate Clean Up Plan

To Whom It May Concern:

Greektown Neighborhood Partnership is pleased to host the Greektown Tailgate event in celebration of the 2024 NFL Draft in Downtown Detroit. From April 25 through April 27, we will have 3 days and 3 blocks full of live music, sports viewing, sports activities and appearances, giveaways, food, and drink in the heart of historic Greektown. Monroe Street will be activated from St. Antoine to Randolph Streets, leading into the official NFL Draft area.

We are hosting the event in close coordination with the Downtown Detroit Partnership and other downtown partners including Visit Detroit and the Hollywood casino at Greektown. We are contracting event clean up through the Downtown Detroit Partnership Business Improvement Zone Ambassadors. We will have eight persons cleaning during the festival hours on all days and one hour before and one hour afterwards. We will also have additional trash cans for the event. All port-a-potties will be cleaned daily as well.

If you have any questions, please reach out to me at 313.265.9266 or [melanie@greektowndetroit.org](mailto:melanie@greektowndetroit.org).

Sincerely,

A handwritten signature in black ink, appearing to read "Melanie A. Markowicz". The signature is fluid and cursive.

Melanie A. Markowicz

Executive Director  
Greektown Neighborhood Partnership  
400 Monroe Street | Suite 340  
Detroit | Michigan 48226

e. [melanie@greektowndetroit.org](mailto:melanie@greektowndetroit.org)  
o. 313.209.7572 m. 313.265.9266  
w. [greektowndetroit.org](http://greektowndetroit.org)



# Service Agreement

**Hart EMS Medical Services PLLC (HMEMS)**  
5201 Rosa Parks Blvd

**Detroit MI 48208**  
Phone 313-366-4278  
Fax 313-216-1771  
Email: adam@hartems.com

**Job #:** 10172  
**Quote #:** 2

**Event:** Greektown Draft Tailgate  
**Start:** Thursday, April 25, 2024  
**End:** Sunday, April 28, 2024

**Customer**  
Greektown Neighborhood  
Partnership  
400 Monroe St. Suite 340  
Detroit Michigan 48226  
ATTN: Melanie Markowicz

**Description**  
V2

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By signing below, Client agrees to all terms of this contract. Client also agrees to not release the information enclosed to any entities outside their organization. Once signed, HMEMS will provide Client with a Proof of Service agreement that they may present to any external entities.



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Authorized Signature

Hart EMS Medical Services  
PLLC (HMEMS)

1/29/2024

Date



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Authorized Signature

Greektown Neighborhood  
Partnership

01/26/2024

Date

CITY OF DETROIT, OFFICE OF EXTERNAL AFFAIRS

# SPECIAL EVENTS PETITION

**Petition No:** 2024-093

**Event Name:** Greektown Tailgate

**Event Status:** In Review- Relevant Departments (Step 3 of 6)

**Petitioner Name / Organization:** Greektown Neighborhood Partnership

**Event Location:** Greektown, Monroe Street from Randolph to St. Antoine

**Event Date(s) and Time(s):** 04/25/24 12:00 PM to 04/28/24 12:00 AM

**Type of Event:** Concert/Performance, Festival

<b>Applicant Contact:</b>
Melanie Markowicz
melanie@greektowndetroit.org
+1 (313) 265-9266

<b>Submission Date:</b>	02/11/24 2
<b>Date of Clerk's Office Referral:</b>	03/18/24
<b>Date of City Departments Sign Off:</b>	
<b>Date Referred to Council:</b>	

### Department Approvals

DPD	DFD	EMS	GSD	DDOT	MPD	DPW	DHD
Pending DPD Review	Pending DFD Review	Pending EMS Review	Pending GSD Review	Pending DDOT Review			Pending DHD Review

**BSEED**

**Mayor's Office Special Events Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## General Event Information

Has this event been hosted before? No

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? Yes

Is this an annual event? No

Event Website: www.greektowndetroit.org

Which spaces will be used? Street, Sidewalk

Will this event include the use or sale of marijuana? No

## Event Description

Brief Event Purpose & Description:

The Greektown Tailgate event celebrates the 2024 NFL Draft in Downtown Detroit. 3 days and 2 blocks full of live music, sports viewing, sports activities and appearances, giveaways, food and drink in the heart of historic Greektown. Monroe Street will be activated from St. Antoine to Randolph Streets, leading into the official NFL Draft area.

Estimated Peak Attendance: 3000

Estimated Total Attendance: 20,000.00

Is this a public event? Yes

Will there be ticket sales or admission charged? No

Does this event use Hart Plaza? No

Will there be merchandise sold? No

Will you be taking donations? No

Is this a charity event? Yes

Does this event involve campers, tents and/or RVs? Yes

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? No

## Contact Information

Organization / Petitioner Name: Greektown Neighborhood Partnership

Mailing Address: 400 Monroe Street, Suite 340

Detroit MI 48226

Primary Contact:	Secondary Contact:
Melanie Markowicz	Athina Papas
melanie@greektowndetroit.org	apapas@atheneumsuites.com
	+1 (313) 300-0393

Organization Type: Nonprofit

Organization Website: www.greektowndetroit.org

## Event Setup & Breakdown

Begin Setup: 04/24/24 6:00 AM

Complete Setup: 04/25/24 11:00 AM

Setup Location(s): Monroe Street from Brush to St. Antoine and Beaubien Street from Ma

Event Start: 04/25/24 12:00 PM

Event End: 04/28/24 12:00 AM

Begin Tear Down: 04/28/24 12:00 AM

Complete Tear Down: 04/28/24 6:00 AM

Number of Trash Containers: 30 Number of Recycling Containers: 15

Cleaning Service Vendor: Downtown Detroit Partnership BIZ

Other Waste Elements: \_\_\_\_\_

## Street Closures & Parking

How many streets will be closed: 2

Will you be closing any part of Woodward Avenue? No

Street Closures (if there are 1-4 closed streets):

1. Monroe Street 04/24/24

Brush to St. Antoine 6:00 AM 6:00 AM

2. Beaubien Street 04/24/24

North of Lafayette to just South of Macomb 6:00 AM 6:00 AM

3. \_\_\_\_\_

\_\_\_\_\_

4. \_\_\_\_\_

\_\_\_\_\_

Will you charge attendees for parking? No

Valet parking or blocking metered parking spaces? Blocking metered parking spaces

Describe the parking plan to accommodate anticipated attendance:

Parking is available throughout the downtown including Hollywood Casino at Greektown Parking Garage, as well as a number of surface parking lots, garages, and metered parking. All parking is well signed.

## Food & Beverage

Will food be served? Yes

Will food be prepared on site? Yes

Number of food trucks: 1 or 2 Number of non-truck food vendors: 0

## Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? Yes

Will there be sales, service and/or consumption of alcohol in public at the event? Yes

What type(s) of alcohol will be served? Liquor, Beer

Day(s) and time(s) alcohol will be served: April 25-27, 2024 from Noon to Midnight

Will ice be used in any served beverages? Yes

## Stages, Tents, & Structures

Is a stage being built? Yes

How many stages will be used? 2

Do any of the stages have a canopy? Yes

Number of tents 10' x 10' and smaller: 18

Number of tents larger than 10' x 10': 0

Tent Contractor: S&R Event Rental

What other structures will your event include? Tables, Benches, High Tops

Will your event use any grills? No

What kind of grills? \_\_\_\_\_

## Utilities & Portable Restrooms

Event Utilities that will be used: Generators, Utility Power

How will generators be fueled? Diesel Gas Power

Generator contractor: United Rentals

Will additional wiring be installed? Yes

Does the event require access to a hydrant? No

Will there be amplified sound? Yes

Will a sound system be used? Yes

Will you be providing Port-a-johns? Yes

## Security & Emergency Plans

Will the event have a security contractor? Yes

Security Contractor: ProStar Security/ DDP

Number of private personnel per shift: 45

Which of these apply to the private security personnel? Licensed

Will you contract emergency medical services? Yes

Name of emergency medical services contractor: Hart EMS

Does this event include fireworks? No

Day(s) and time(s) of fireworks: \_\_\_\_\_

Fireworks vendor: \_\_\_\_\_

## Attachments

<input type="checkbox"/>	Applicant Signature Page (required)
<input type="checkbox"/>	Event Clean Up Plan (required)
<input type="checkbox"/>	Security Plan (500 or less attendees)
<input type="checkbox"/>	Emergency Response Plan & Medical Procedures (500+ attendees)
<input type="checkbox"/>	Communication and Community Impact Plan (500+ attendees)
<input type="checkbox"/>	Maintaining of Traffic Plan (1000+ attendees or if closing a street)
<input type="checkbox"/>	Build and Breakdown Schedule (if you are erecting any structures)
<input type="checkbox"/>	Site Map Plan (if event involves any temporary elements including tents)
<input type="checkbox"/>	Emergency Medical Contractor Agreement (if applicable)
<input type="checkbox"/>	Barricades Provider Agreement (if applicable)
<input type="checkbox"/>	Security Contractor Agreement (if applicable)
<input type="checkbox"/>	Port-a-john Contractor Agreement (if applicable)
<input type="checkbox"/>	Sanitation Contractor Agreement (if applicable)

City Council Member: \_\_\_\_\_

**Resolved,** The Mayor's Office is hereby authorized and directed to issue permits to Greektown Neighborhood Partnership to host "Greektown Tailgate" (2024-093) on April 24, 2024 through April 28, 2024 at Monroe St from Brush to St. Antoine and Beaubien Street from Macomb to Lafayette from 11:00 AM to 12:00 AM.

**PROVIDED,** that there will be DPD Assisted Event; and be it further

**PROVIDED,** that there will be DFD Pending Inspections; Contracted with Private EMS to Provide Services; and be it further

**PROVIDED,** that there will be BSEED Permits Required for Tents, Generators and be it further

**PROVIDED,** that there will be DPW Type III Barricades & Road Closure Signage Required; and be it further

**PROVIDED,** that there will be Municipal Parking No Parking Signs Required; and be it further

**PROVIDED,** that there will be a Business License Required obtained following City Council approval; and be it further

**PROVIDED,** that all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of event.