



March 5, 2024

Honorable City Council

Subject: **Request to Amend the Official Compensation Schedule**

Recommendation is submitted to amend the 2023 – 2024 Official Compensation Schedule to include the following pay range, subject to City Council approval:

Class Code	Classification	Salary Range
8632020	Security Analysis Dispatcher	\$36,000 - \$48,600

Request:

The above recommendation is occasioned by a request from Lynn Sanders, Security Administrator for the General Services Department.

Rationale:

The above request and recommendation is based on the ability to attract and retain essential personnel in the General Services Department.

The General Services Department (GSD) requested a new classification to be created for the Security Analysis Dispatcher role. From conversations with the Security Administrator, it was described that with the addition of the Joe Louis Greenway Project, GSD is required to monitor the security surveillance camera and attend to the emergency call boxes 24 hours 7 days a week. The department will initially add 4 dispatcher positions to cover this task. Dispatchers will monitor all municipal buildings, recreation centers and other GSD locations with cameras and dispatch security personnel to various sites throughout the city landscape.

To determine an appropriate pay range, both a compression and market study were conducted using data from external survey sources from comparable positions. This data indicated that the abovementioned salary range is market comparable and believed to attract the necessary talent to fill this role.

The proposed salary recommendation is subject to City Council approval.

Respectfully submitted,

Denise Starr
Human Resources Director

DS/pb

Attachments

cc: Budget Department
Mayor's Office

BY COUNCIL MEMBER _____

RESOLVED, That the 2023 - 2024 Official Compensation Schedule is hereby amended to reflect the following pay range, effective upon Council's approval.

Class Code	Classification	Salary Range
8632020	Security Analysis Dispatcher	\$36,000 - \$48,600

RESOLVED, That the Finance Director is hereby authorized to honor payrolls and vouchers in accordance with this resolution, the above communication, and standard City of Detroit practices.