

Janice M. Winfrey
City Clerk

City of Detroit
OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENT PETITION REFERENCE COMMUNICATION

To: The Department or Commission Listed Below

From: Janice M Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

Petition No.	2024-079
Name of Petitioner	Chevrolet Detroit Grand Prix Presented by Lear
Description of Petition	Please find attached request to host "2024 Chevrolet Detroit Grand Prix presented by Lear" at Downtown Detroit, Spirit Plaza, Hart Plaza, and Woodward Avenue from 05/31/24 to 06/02/24. Event setup are scheduled to begin on 04/01/24 at 7:00 A.M., and be completed by 05/30/24 by 11:00 pm. Event clean up is scheduled to begin on 06/02/24 at 8:00 pm and complete tear down by 06/25/24 at 11 PM.
Type of Petition	Special Events
Submission Date	03/04/24
Concerned Departments	Buildings, Safety Engineering, and Environmental Department (BSEED), Department of Public Works (DPW), Detroit Department of Transportation (DDOT), Detroit Fire Department (DFD), General Services Department (GSD), Media Services Department, Municipal Parking Department, Police Department (DPD)
Petitioner Contact	Ryan Epstein repstein@detroitgp.com (248) 345-7895

2 Woodward Ave. Coleman A. Young Municipal Center Rm. 200, Detroit, MI 48226

(313) 224 - 3260 | Fax: (313) 224 - 1466

City of Detroit Special Events Application Authorizations

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

Applicant Signature: *Ryan Epstein*

Date: 10-20-2023

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

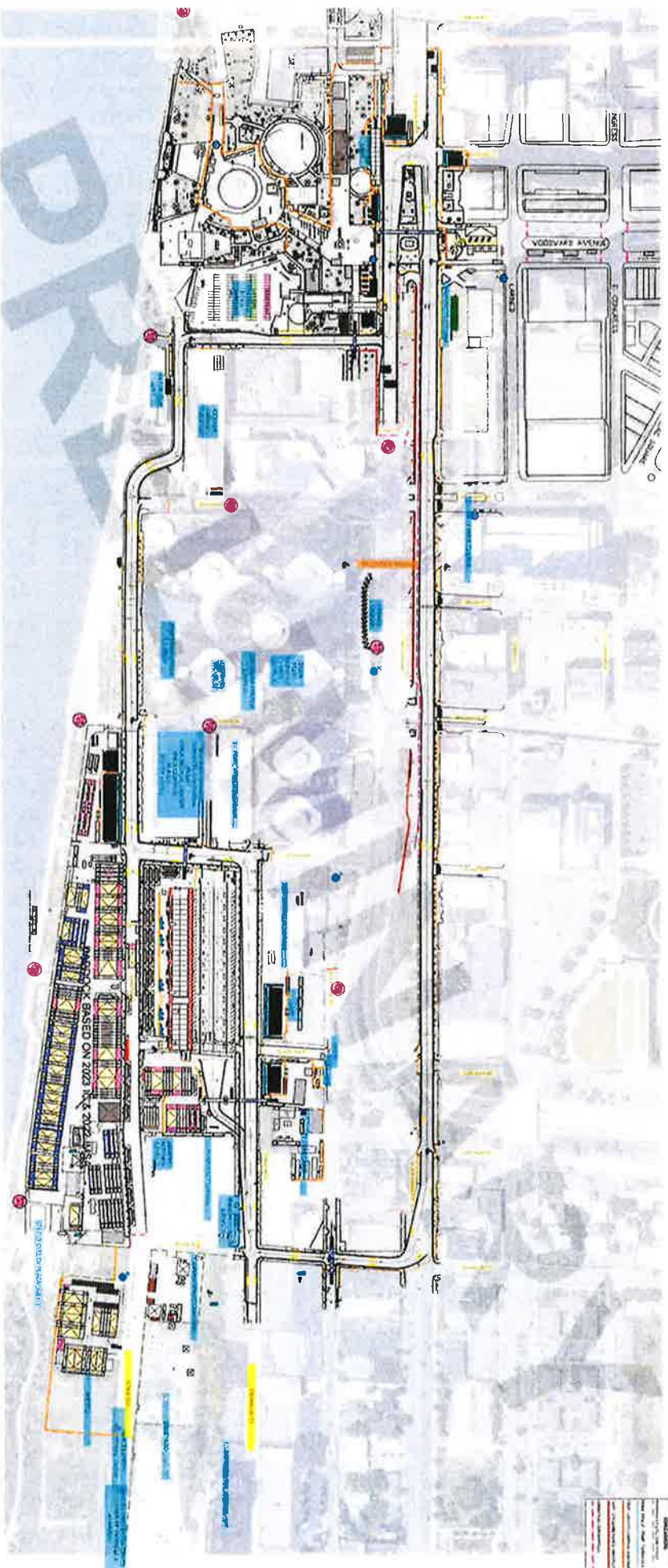
Event Name: 2024 Detroit Grand Prix pres

Event Date: May 31 through

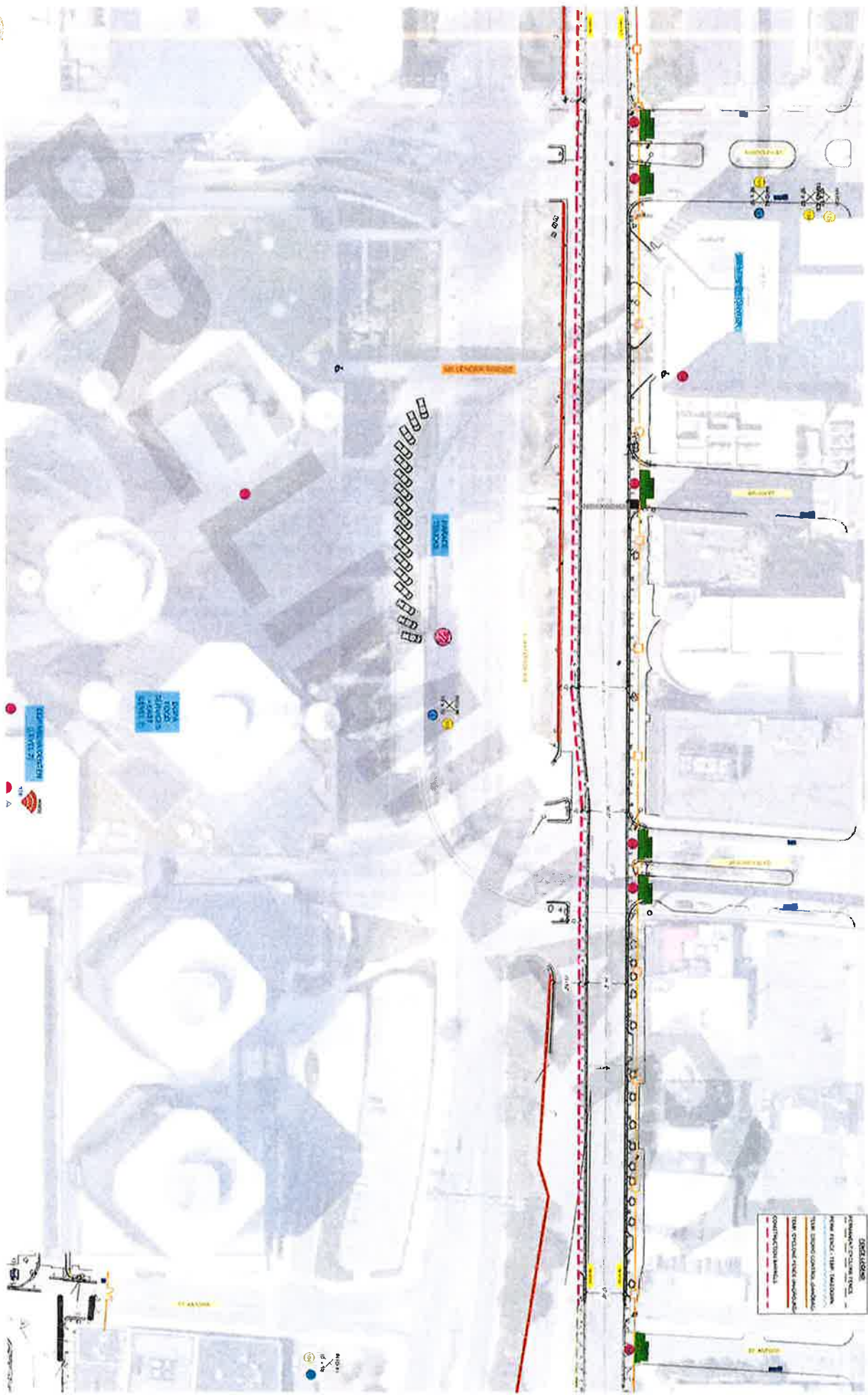
Event Organizer: Chevrolet Detroit Grand Prix

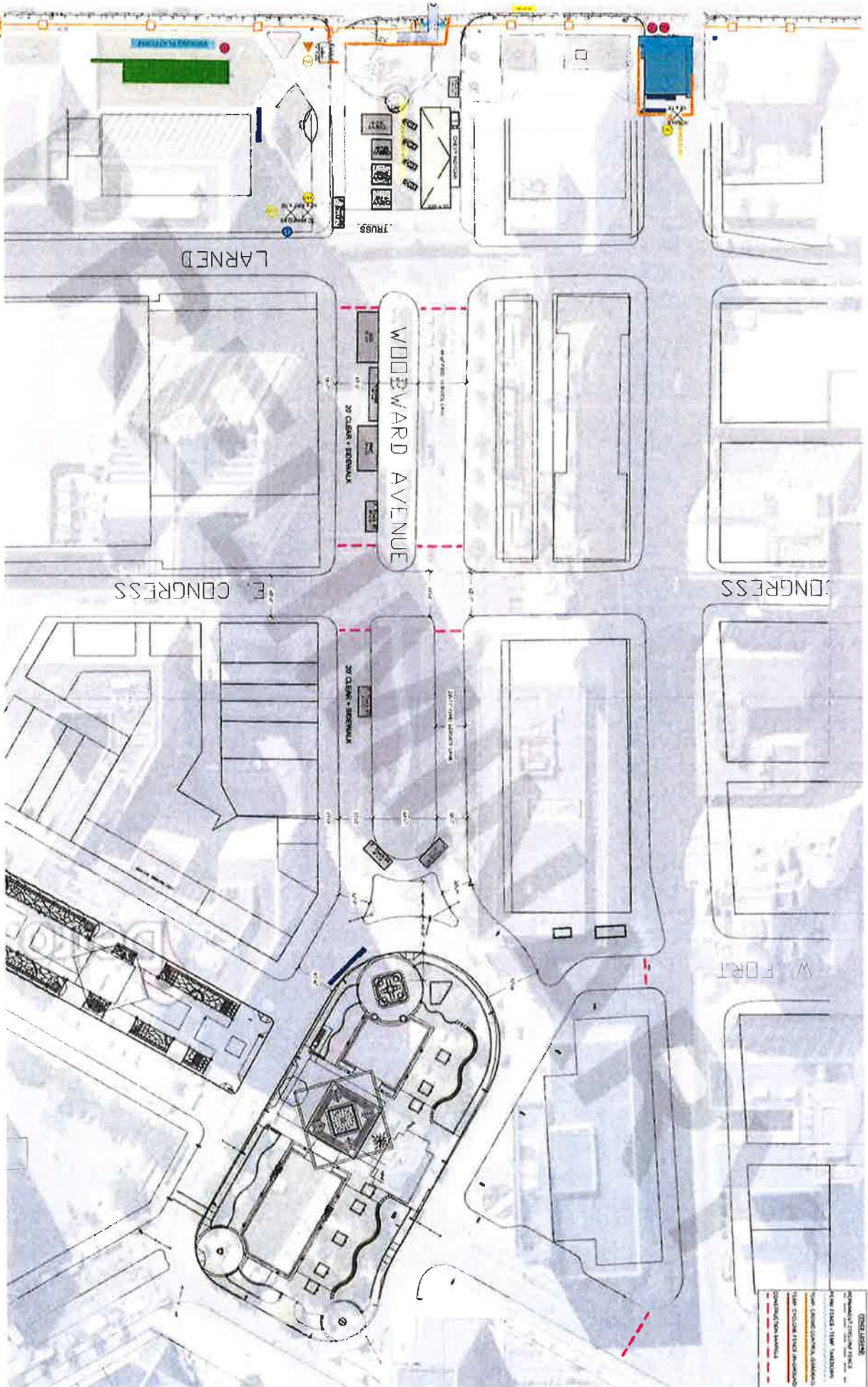
Applicant Signature: *Ryan Epstein*

Date: 10-20-23



Color	Description
Red	Track
Blue	Grass
Yellow	Asphalt
Orange	Concrete
Green	Water
Purple	Other





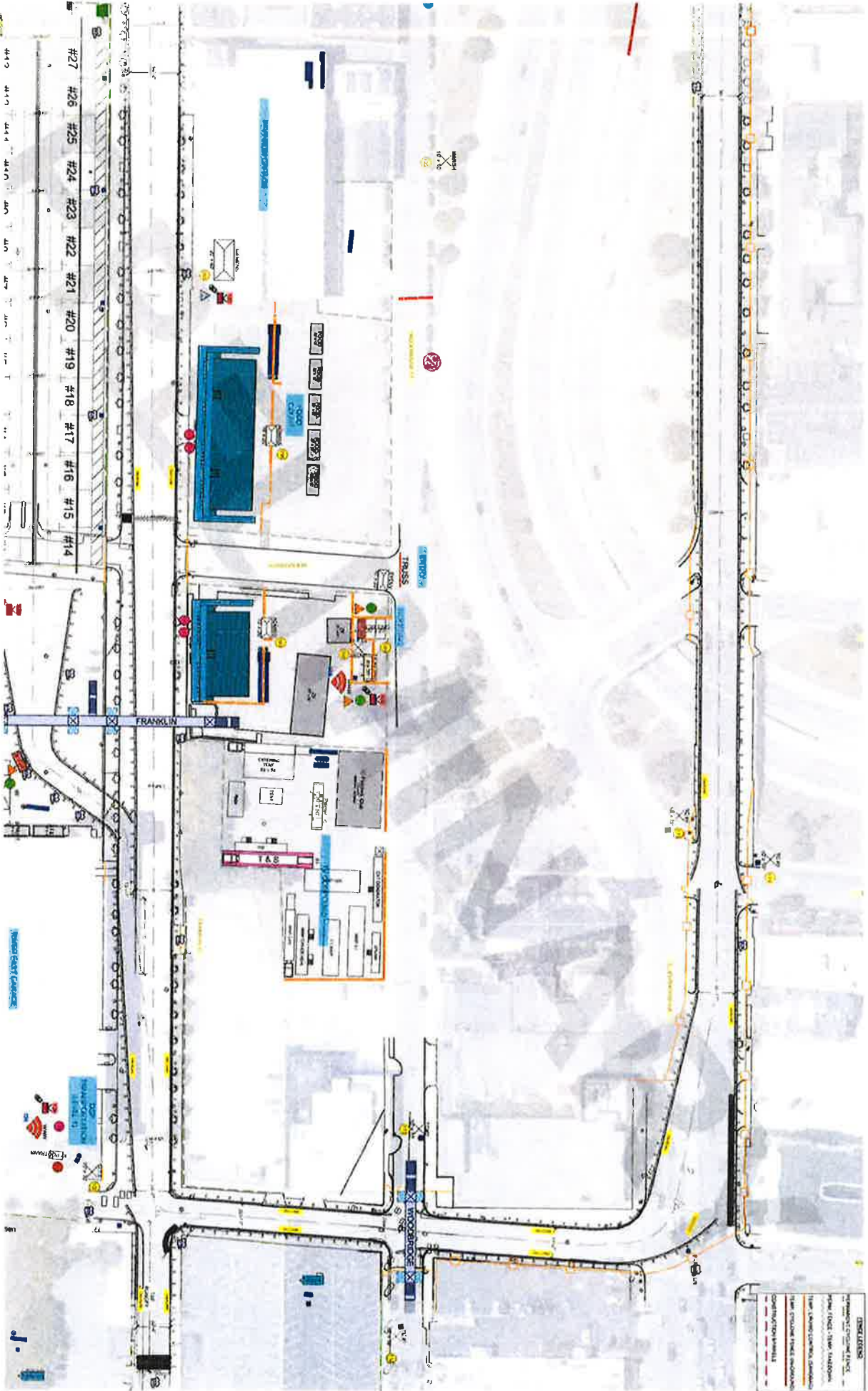
FINAL LEGEND

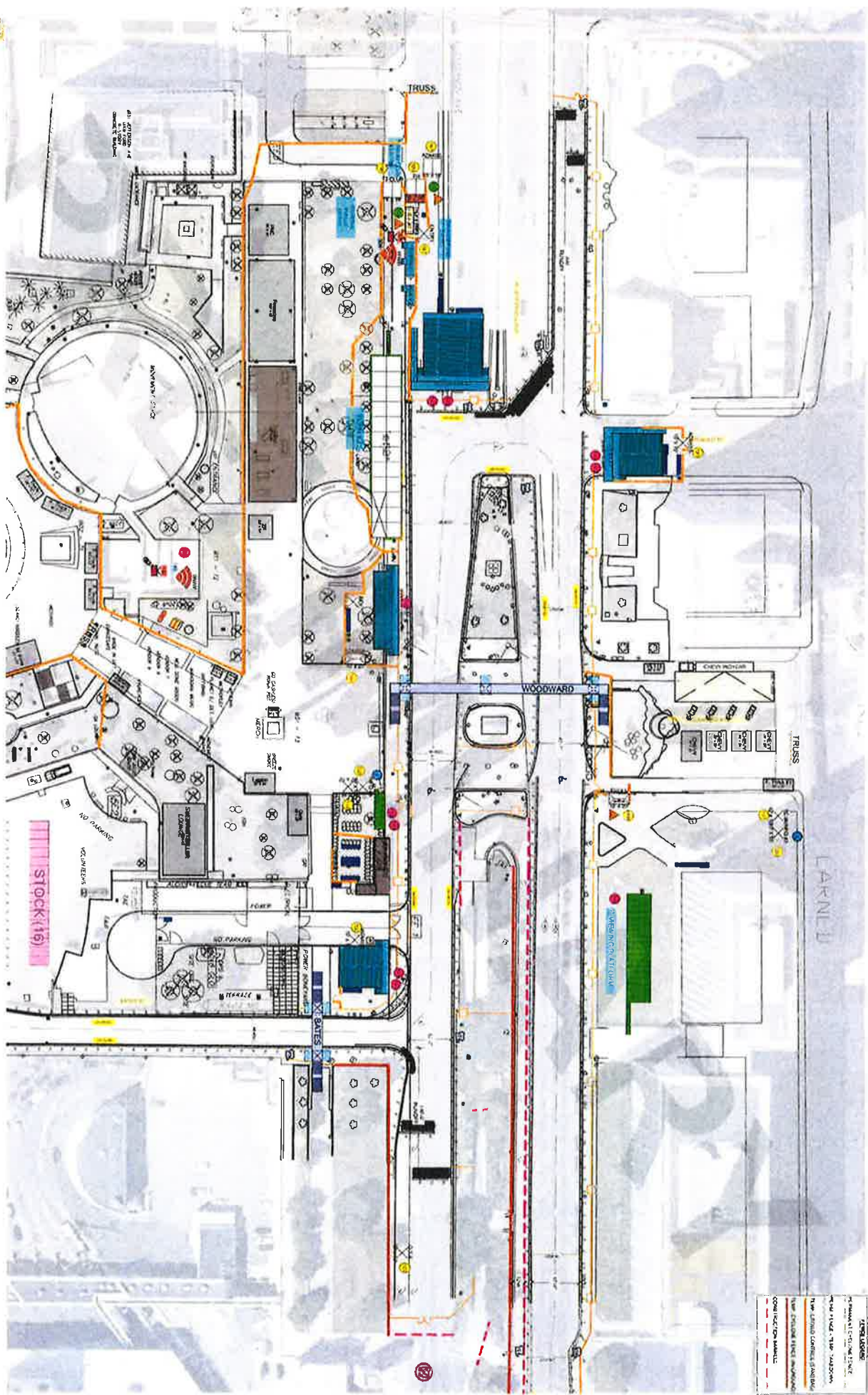
- RECOMMENDED CRASHWALL ZONES
- NEW TRACK / NEW HARDTOP
- NEW CRASHWALL / NEW HARDTOP
- NEW CRASHWALL / EXISTING HARDTOP
- CONSTRUCTION ZONES



2024 DETROIT GRAND PRIX - ENLARGED SITE PLAN - NORTH

DRAWING SCALE: 1" = 40'





LEGEND

WOODWARD	WOODWARD
LARNED	LARNED
WOODWARD	WOODWARD
LARNED	LARNED
WOODWARD	WOODWARD
LARNED	LARNED

SPECIAL EVENTS PETITION

Petition No: _____

Event Name: 2024 Chevrolet Detroit Grand Prix presented by Lear

Event Status: In Review- Special Events Management Team (Step 1 of 6)

Petitioner Name / Organization: Chevrolet Detroit Grand Prix Presented by Lear

Event Location: Downtown Detroit

Event Date(s) and Time(s): 05/31/24 6:00 AM to 06/02/24 7:00 PM

Type of Event: Concert/Performance, Festival, Other

Applicant Contact:
Ryan Epstein
repstein@detroitgp.com
+1 (248) 345-7895

Submission Date:	10/20/23 1
Date of Clerk's Office Referral:	
Date of City Departments Sign Off:	
Date Referred to Council:	

Department Approvals

DPD	DFD	EMS	GSD	DDOT	MPD	DPW	DHD

BSEED

Mayor's Office Special Events Signature: _____

Date: _____

General Event Information

Has this event been hosted before? Yes

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? Yes

Is this an annual event? Yes

Event Website: detroitgp.com

Which spaces will be used? Street, Sidewalk, Park, City Facility

Will this event include the use or sale of marijuana? No

Event Description

Brief Event Purpose & Description:

The 2024 Chevrolet Detroit Grand Prix presented by Lear is a 1.7 mile nine turn race course on the roads of Downtown Detroit. This years race will feature IndyCar; Indy Next; and IMSA WeatherTech.

Estimated Peak Attendance: 35000

Estimated Total Attendance: 150,000.00

Is this a public event? Yes

Will there be ticket sales or admission charged? Yes

Does this event use Hart Plaza? Yes

Will there be merchandise sold? Yes

Will you be taking donations? No

Is this a charity event? No

Does this event involve campers, tents and/or RVs? Yes

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? No

Contact Information

Organization / Petitioner Name: Chevrolet Detroit Grand Prix Presented by Lear

Mailing Address: 300 Renaissance Center, Suite 2311

Detroit

Michigan

48243

Primary Contact:	Secondary Contact:
Ryan Epstein	Letty Azar
repstein@detroitgp.com	letty.azar@penskecorp.com
	+1 (248) 943-8445

Organization Type: Nonprofit

Organization Website: detroitgp.com

Event Setup & Breakdown

Begin Setup: 04/01/24 7:00 AM

Complete Setup: 05/30/24 11:00 PM

Setup Location(s): Downtown Detroit; Spirit Plaza; Hart Plaza; Woodward Avenue

Event Start: 05/31/24 6:00 AM

Event End: 06/02/24 7:00 PM

Begin Tear Down: 06/02/24 8:00 PM

Complete Tear Down: 06/23/25 11:00 PM

Number of Trash Containers: 600 Number of Recycling Containers: 200

Cleaning Service Vendor: Biz Ambassador Team - Downtown Detroit Partnership

Other Waste Elements: Waste/grey water; water with grease

Street Closures & Parking

How many streets will be closed: 5+

Will you be closing any part of Woodward Avenue? Yes

Street Closures (if there are 1-4 closed streets):

1. _____

2. _____

3. _____

4. _____

Will you charge attendees for parking? Yes

Valet parking or blocking metered parking spaces? Blocking metered parking spaces

Describe the parking plan to accommodate anticipated attendance:

Utilization of Center Garage; Beaubien Garage; Port Atwater Garage; Franklin Garage; River East Garage; Millender Center Garage; leverage other parking garage or surface lots in downtown and public transportation.

Food & Beverage

Will food be served? Yes

Will food be prepared on site? Yes

Number of food trucks: 20 Number of non-truck food vendors: 20

Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? Yes

Will there be sales, service and/or consumption of alcohol in public at the event? Yes

What type(s) of alcohol will be served? Wine, Liquor, Beer

Day(s) and time(s) alcohol will be served: May 31-June 2 8am to 7pm

Will ice be used in any served beverages? Yes

Stages, Tents, & Structures

Is a stage being built? No

How many stages will be used? _____

Do any of the stages have a canopy? _____

Number of tents 10' x 10' and smaller: 83

Number of tents larger than 10' x 10': 55

Tent Contractor: T.B.D

What other structures will your event include? Scaffolding, Grandstands, viewing platforms, temporary pedestrian bridges, big screens, hospitality suite

Will your event use any grills? Yes

What kind of grills? all the above

Utilities & Portable Restrooms

Event Utilities that will be used: Generators, Utility Power

How will generators be fueled? Fuel Truck

Generator contractor: Michigan CAT

Will additional wiring be installed? Yes

Does the event require access to a hydrant? Yes

Will there be amplified sound? Yes

Will a sound system be used? Yes

Will you be providing Port-a-johns? Yes

Security & Emergency Plans

Will the event have a security contractor? Yes

Security Contractor: T.B.D

Number of private personnel per shift: 100

Which of these apply to the private security personnel? Licensed, Armed Bonded

Will you contract emergency medical services? Yes

Name of emergency medical services contractor: Detroit Medical Center, Detroit Receiving Hospital

Does this event include fireworks? No

Day(s) and time(s) of fireworks: _____

Fireworks vendor: _____

Attachments

<input type="checkbox"/>	Applicant Signature Page (required)
<input type="checkbox"/>	Event Clean Up Plan (required)
<input type="checkbox"/>	Security Plan (500 or less attendees)
<input type="checkbox"/>	Emergency Response Plan & Medical Procedures (500+ attendees)
<input type="checkbox"/>	Communication and Community Impact Plan (500+ attendees)
<input type="checkbox"/>	Maintaining of Traffic Plan (1000+ attendees or if closing a street)
<input type="checkbox"/>	Build and Breakdown Schedule (if you are erecting any structures)
<input type="checkbox"/>	Site Map Plan (if event involves any temporary elements including tents)
<input type="checkbox"/>	Emergency Medical Contractor Agreement (if applicable)
<input type="checkbox"/>	Barricades Provider Agreement (if applicable)
<input type="checkbox"/>	Security Contractor Agreement (if applicable)
<input type="checkbox"/>	Port-a-john Contractor Agreement (if applicable)
<input type="checkbox"/>	Sanitation Contractor Agreement (if applicable)

City Council Member: _____

Resolved, The Mayor's Office is hereby authorized and directed to issue permits to Chevrolet Detroit Grand Prix Presented by Lear to host "2024 Chevrolet Detroit Grand Prix" (2024-079) on May 31, 2024 through June 2, 2024 at Downtown Detroit, Spirit Plaza, Hart Plaza, and Woodward Avenue from 6:00 AM to 7:00PM.

PROVIDED, that there will be DPD Assisted Event; and be it further

PROVIDED, that there will be DFD Pending Inspections; Contracted with Private EMS to Provide Services; and be it further

PROVIDED, that there will be BSEED Permits Required for Tents, Generators and be it further

PROVIDED, that there will be DPW Type III Barricades & Road Closure Signage Required; and be it further

PROVIDED, that there will be Municipal Parking No Parking Signs Required; and be it further

PROVIDED, that there will be a Business License Required obtained following City Council approval; and be it further

PROVIDED, that all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of event.